

# Town of Fountain Hills

## Arizona

### Fiscal Year 2021-2022 Adopted Budget

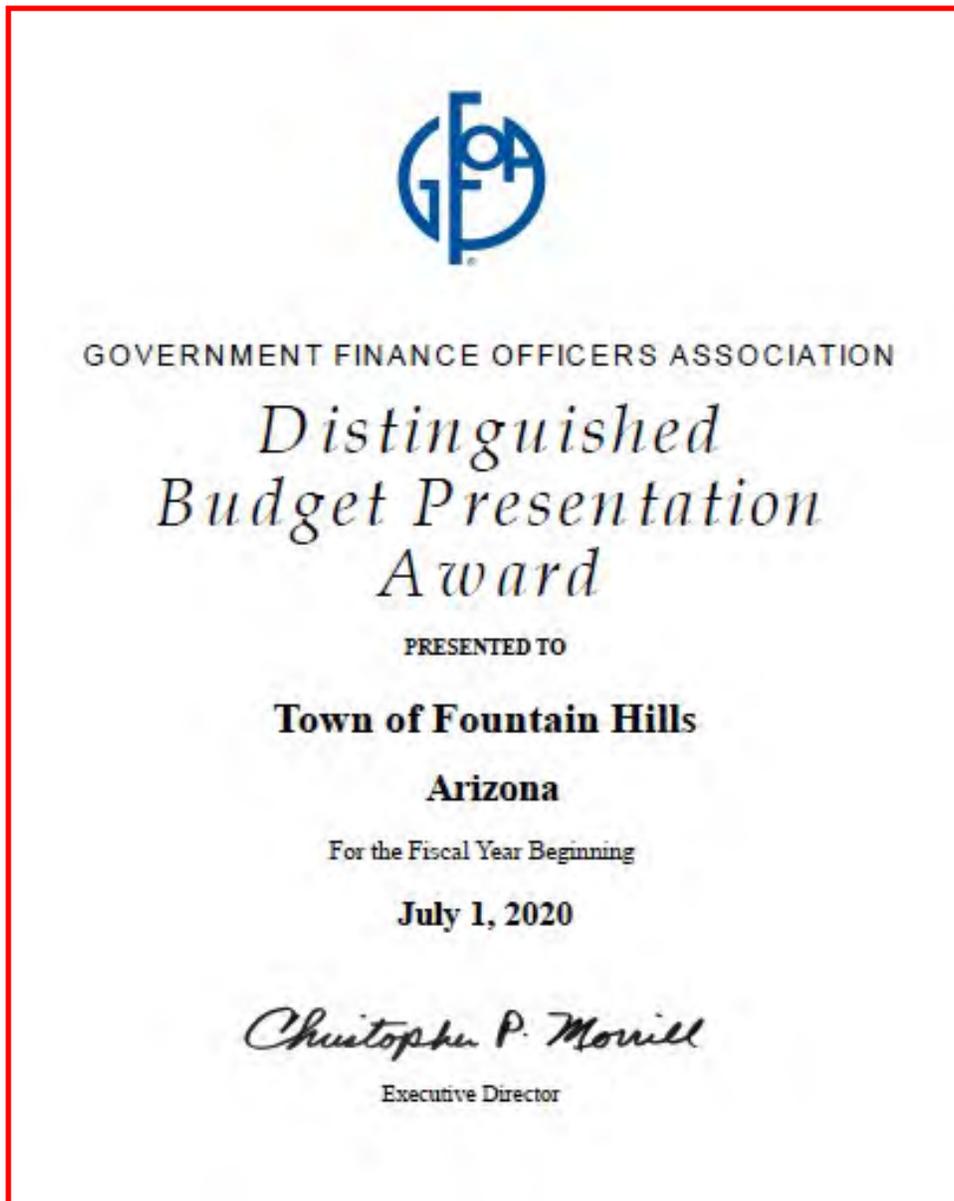


Cover Photo by Becky Chapman  
"Fountain 50th Balloon Celebration"  
Grand Prize Winner

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The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Town of Fountain Hills, Arizona, for its Annual Budget for the fiscal year beginning July 1, 2020. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



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**INTRODUCTION**

This section will give the reader a brief overview of the budget process. The budget message from the Town Manager will summarize the goals of the Town Council and how the budget will aid in the accomplishment of those goals. Also provided here is a brief overview of the Town as well as information about the Town Councilmembers.

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**FINANCIAL OVERVIEW**

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## BUDGET MESSAGE

June 1, 2021

### Honorable Mayor and Council,

I am pleased to present a balanced budget for Fiscal Year 2021-22, covering the period of July 1, 2021, to June 30, 2022. The budget is not only a policy document, it also sets the financial course for our community, advancing the Town Council's Strategic Priorities and overall vision for the Town of Fountain Hills.

The adopted budget for FY 2021-22 increased from \$19,258,000 to \$22,678,000, which includes \$4,736,000 for the General Fund. The General Fund is the primary fund for most Town operations. This budget also includes recommendations for thirteen other funds incorporating additional personnel, capital projects, special projects, and operating programs.

### Budget Highlights

Through the transmittal of a balanced budget, we establish expectations of an effective government: a safe community, maintained infrastructure, and continued emphasis on providing a topnotch quality of life for residents of Fountain Hills. The town will continue to monitor the financial impacts from national and regional events such as the COVID-19 pandemic, and anticipate future Town Council discussions and staff recommendations for adjustments if necessary.

Strategic highlights of this annual budget, adopted by the Fountain Hills Town Council, include the following key capital improvement and facilities reserve projects, additional personnel, and the American Rescue Plan Act:

### Capital Improvement and Facilities Reserve Projects

- Remodeling of the Community Center at a cost of \$850,000
- Replacement of the Rotary Splash Pad in Fountain Park at a cost of \$860,000
- Playground equipment replacement at Fountain Park at a cost of \$360,000
- Additional improvements at Four Peaks Park at a cost of \$200,000

### Personnel Supplements (includes salary, benefits, and one-time costs)

- Senior Accountant, \$97,043
- One Full-Time Groundskeeper II with benefits, \$67,470
- Converted a part-time Assistant Town Engineer to full-time with benefits, \$62,105
- Lead Park Attendant, \$55,262
- Temporary GIS Technician, \$37,700
- Customer Service Representative II (.50 FTE), \$20,972

## American Rescue Plan Act

Later this Fall the Town Council will review options on utilizing grant funding from the American Rescue Plan Act for possible one-time uses. The level of funding over the next two years is expected to be in excess of \$8 million total. Staff will be recommending a community grant program as well as one-time investments in Fountain Park and Lake improvements and/or streets.

### Revenues:

The budget as submitted limits the financial burden placed on residents through rates and fees.

*Taxes* — The Town's sales tax rate is 2.9 percent and was increased by .30 in November 2019. For FY 2022, there is no voter approved primary property tax, so the rate remains at zero with the secondary tax rate, used to pay debt, at zero percent due to the final debt service on the Community Center in 2020.

*User Fees* — After undergoing a Cost of Service Study in 2020, the Town Council approved a new schedule of user fees that went into effect on July 1, 2021. The adjusted user fees do not significantly impact the budget.

## Expenditures

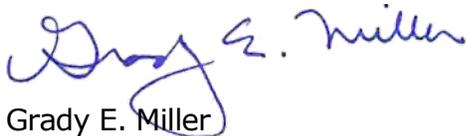
Operating expenditures are covered by operating revenues while significant capital expenditures are subsidized by key partnerships with state, county, and private stakeholders. Police and fire operations constitute approximately half of the General Fund expenditures.

## Transparency

The Town of Fountain Hills is committed to continued transparency and financial stability. The Town publishes its proposed and adopted budgets in the local newspaper, Fountain Hills Insider publication, website, as well as holds open public workshops, and provides an official public hearing on the budget. The Town of Fountain Hills has posted the current and previous "tentative" and "final" budgets on its website in compliance with state law and best practices.

The Fiscal Year 2021-22 Budget serves as a fiscally responsible plan and a foundational basis of the Town's annual operations. I would like to thank the Mayor and Town Council for their guidance and support throughout the development of this proposed budget. In addition, I would like to thank Town staff members for their efforts and hard work in preparing this budget for the Council's consideration.

Respectfully submitted,



Grady E. Miller  
Town Manager

# Community Profile

## COMMUNITY PROFILE

The Town of Fountain Hills overlooks the Verde River Valley and the east Valley of the metro Phoenix area. It is a master planned community established in 1970 by McCulloch Properties (now MCO Properties, Inc.). Prior to 1970, the area was a cattle ranch and was part of one of the largest land and cattle holdings in Arizona. The land was purchased by Robert McCulloch in the late 1960s and the community designed by Charles Wood, Jr. (designer of Disneyland in southern California).

One of the community's most valuable assets is its natural beauty. Incredible views and natural desert terrain provide for a wide range of outdoor activities including hiking, biking, and golf. In fact, Fountain Hills contains some of the more challenging and picturesque golf courses in the State of Arizona.

The crown jewel of Fountain Hills is our beautiful fountain, which is one of the world's tallest man-made fountains. It serves as a focal point for the community and attracts thousands of visitors each year.



The fountain is nestled in the center of a large man-made lake. With all three pumps and under ideal conditions, the plume of water rises 560 feet (171m) in height from a concrete water lily sculpture, though in normal operation only two of the pumps are used, with a fountain height of around 330 feet (101m). The fountain operates for 15 minutes at the top of every hour between 9 AM and 9 PM, weather permitting.

Fountain Hills is home to approximately 125 pieces of Town-owned artwork throughout its downtown and at public buildings. Art is a significant part of the Town's heritage. The Public Art Committee and its parent organization, the Fountain Hills Cultural and Civic Association, is the official representative of the Town in all matters dealing with the promotion of public art within Fountain Hills.

From striking statues set against Fountain Hills' mountain ranges to photography located inside public buildings, Fountain Hills has something for everyone. A wide variety of fountains, bronze sculptures, and other art types and media are available to be viewed. Residents and visitors are invited to take self guided tours, or take advantage of one of the "Art Walk" guided tours.

Located on 13,006 acres of land, Fountain Hills is surrounded by the McDowell Mountains and Scottsdale on the west, the Fort McDowell Yavapai Nation on the east, the Salt River Pima-Maricopa Indian Community on the south, and the McDowell Mountain Regional Park on the north. The elevation is 1,520 feet at the fountain, 2,130 feet at the Golden Eagle Trailhead, and is approximately 500 feet above Phoenix.

Over the past twenty-five plus years, Fountain Hills has grown from 10,190 residents to a Town of 25,200 in 2019. On June 5, 2006, the Town of

Fountain Hills became twenty square miles and about ten percent larger by annexing 1,300 acres of State Trust Land. The process to annex the State Trust Land occurred over a two and one-half year period and development of the land will occur in the near future. Annexing this property into the Town ensures that its future development will be of the highest quality under the Town's standards. With unparalleled scenic views of the surrounding rugged mountains, and the serenity of the Sonoran Desert, the Town carefully protects the native flora, fauna, and scenic vistas. It is not unusual to see bobcats, javelina, jackrabbits or coyotes wandering the fringes of the community. Amongst the natural beauty, the Town continues to attract residents who build their homes to take advantage of this environment.

The Town offers a wide range of living accommodations, from small condominium complexes to large custom homes. Fountain Hills also offers recreational and cultural programs and services that contribute to a high quality of life for its residents. The community consists of primarily residential property and open space; of the total 20.32 square miles of land, only 2.5% of the total is zoned commercial and/or industrial, 23.3% is preserved as open space and 51.0% is residential. Of the remaining land, 2,264 acres are developable, with 62 acres being zoned commercial (2.7%), 3 acres zoned industrial (0.1%), 72 acres for schools (3.2%) and 44 acres for lodging (1.9%).

The Town provides or administers a full range of services including public safety (law enforcement, fire and emergency medical services); development services (code enforcement, planning and zoning); public works (including construction and maintenance of streets and infrastructure); municipal court; recreational activities; community center; senior services and cultural events. The Town does not maintain utility or other op-

erations that require the establishment of enterprise funds.



Two hundred fifty-eight communities, including Fountain Hills, earned recognition from national non-profit KaBOOM! as 2017 Playful City USA communities honoring cities and towns that ensure kids get the balanced and active play they need to thrive. From forty-four states and the District of Columbia, the Playful City USA honorees range from eleven-time honorees to first-time recipients. In its 10th year, Playful City USA is a national recognition program that honors cities and towns for taking bold steps to create more play opportunities for all kids.

The International Festival and Events Association (IFE) honored the Town of Fountain Hills with three awards in 2018. This association highlights events from around the world with budgets ranging from less than

\$250,000 to well over \$3 million. Fountain Hills was highlighted as the GOLD winner for two separate categories: Best Single Digital/Social Advertisement and Best Emergency Preparedness and Management Plan. The Town also garnered a SILVER award for Best Single Magazine Display Ad. These awards recognize the high quality marketing efforts Town staff produce to promote our many events.

The Arizona Office of Tourism recognized the Town's tourism staff with the award for Outstanding Marketing Campaign for 2017 for its "Get Out of the Valley and into the Hills!" campaign. The campaign encouraged visitors to Arizona for major events such as the Waste Management Open, Spring Training Games, and the Final Four game.

In 2018, the Town of Fountain Hills, Arizona was awarded the rare distinction of being designated an International Dark Sky Community by the International Dark Sky Association (IDA). It is one of only two International Dark Sky Communities located near a major metropolitan area. In total, only 32 communities in the world have previously earned this prestigious designation.

Fountain Hills' low population density is a major reason it is such a desirable place to live. Unlike other regions of the Valley, one can dine, play, and commute, without congestion.

Fountain Hills' land is currently developed at an average density of 1.5 dwelling units per acre for single family homes and 6.8 units per acre for multi-family housing.

At the end of 2019, there were 867 vacant single family lots and 89 vacant multi-family lots.

Based upon the 2015 US Census population estimate figure of 23,899, Fountain Hills has an average of 1,176.1 people per square mile, or 1.84 people per acre.



## Demographics

Population by Gender & Age	Gender		Age Group												TOTAL	
	Male	Female	0-4 Years old	5-9 Years old	10-14 Years old	15-19 Years old	20-24 Years old	25-34 Years old	35-44 Years old	45-54 Years old	55-59 Years old	60-64 Years old	65-74 Years old	75-84 Years old		85 Years & older
Population	11,933	12,736	552	669	803	971	394	1,352	2,134	3,428	2,395	2,635	5,688	2,856	852	24,729
Percent	48.5%	51.5%	2.2%	2.7%	3.2%	3.9%	1.6%	5.5%	8.6%	13.9%	9.7%	10.7%	23.0%	11.5%	3.4%	100.0%
Median Age = 59.4 Years old			Average Household Size = 2.1						Average Family Size = 2.5							

Income Per Household	Income Range										TOTAL
	Less than \$10,000	\$10,000-\$14,999	\$15,000-\$24,999	\$25,000-\$34,999	\$35,000-\$49,999	\$50,000-\$74,999	\$75,000-\$99,999	\$100,000-\$149,999	\$150,000-\$199,999	\$200,000 or more	
Household	431	158	724	799	1,177	2,120	1,601	2,301	950	1,657	11,918

Median Household Income = \$85,200  
Per Capita Income = \$59,790


SOURCE: American Community Survey (ACS) 2019

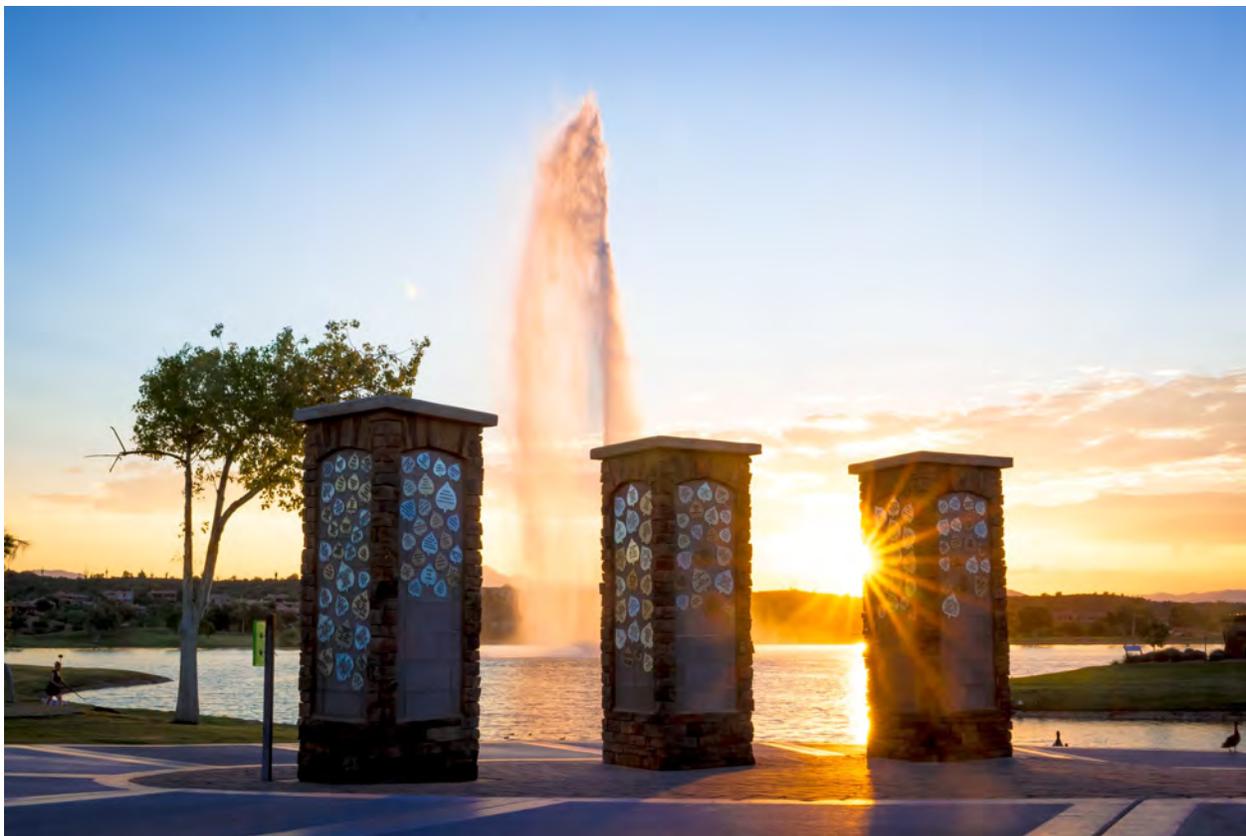
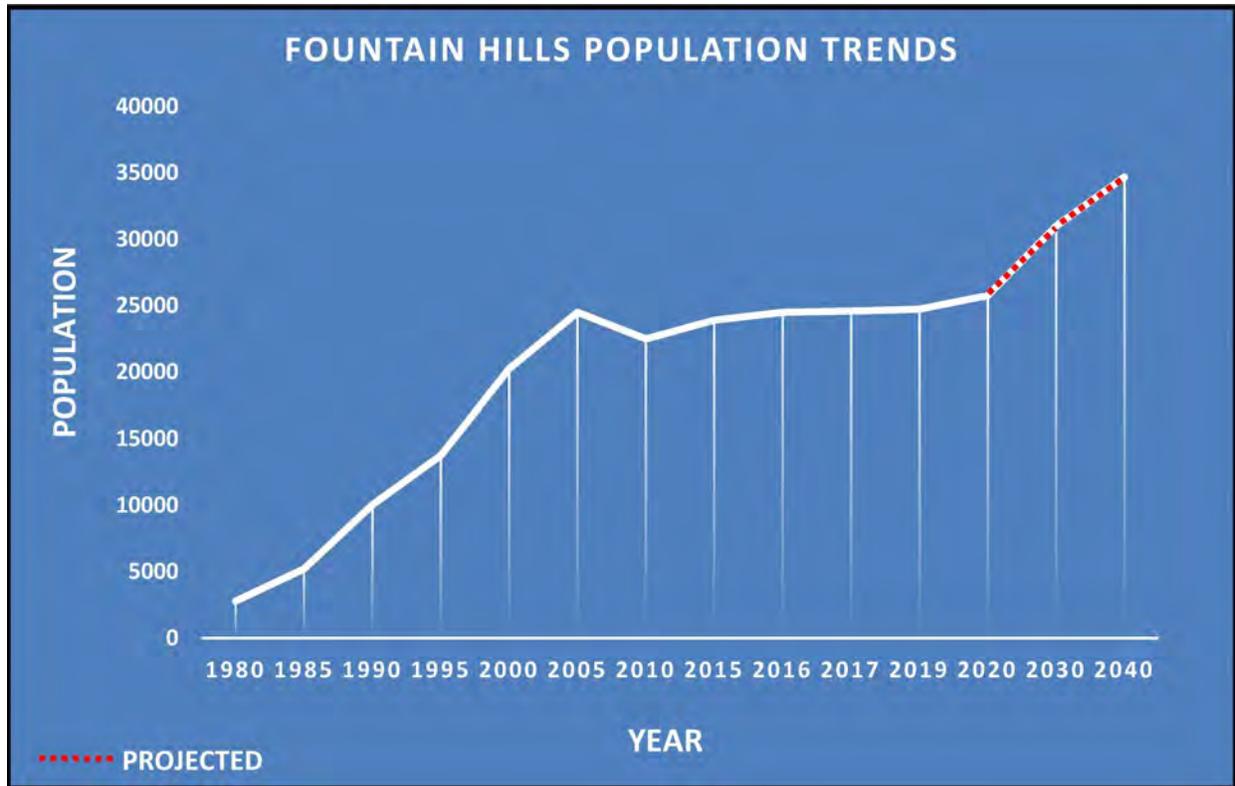
Population Trends	
Year	Fountain Hills Population
1980	2,772*
1985	5,200**
1990	10,030*
1995	13,745**
2000	20,235*
2005	24,492*
2010	22,489*
July 1, 2015	23,899***
July 1, 2016	24,482***
July 1, 2017	24,583***
July 1, 2019	24,729***
<b>2020</b>	<b>25,756*</b>
2030	31,000**
Estimated Buildout ~2040	34,700****

\* US CENSUS

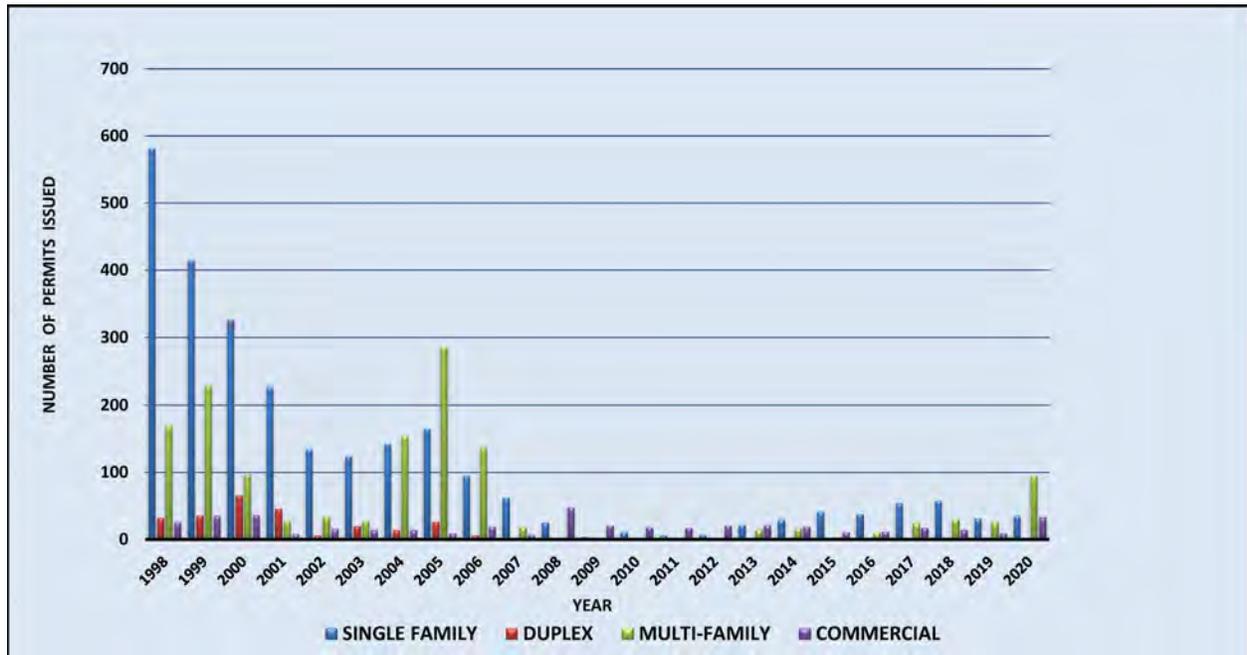
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\*\*\*US CENSUS, AMERICAN COMMUNITY SURVEY

\*\*\*\*TOWN DEVELOPMENT SERVICES

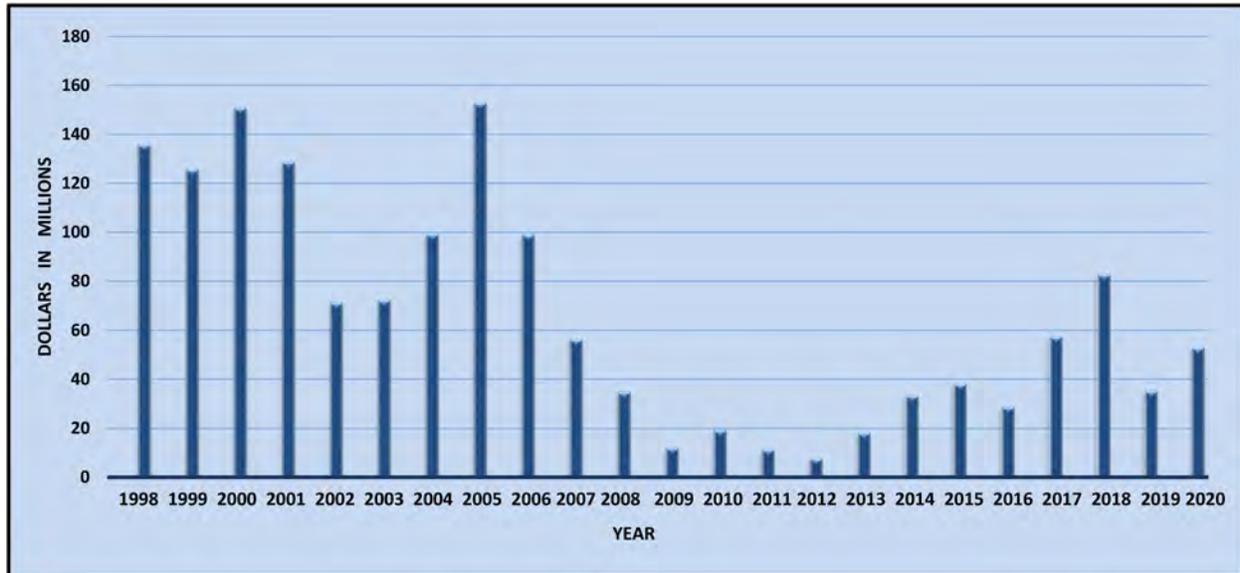


## TOWN-WIDE BUILDING PERMITS ISSUED



Year	Single Family	Duplex		Multi-Family		Total Dwelling Units	Commercial	Other
		Bldg.	Total Units	Bldg.	Total Units			
1998	582	17	32	36	170	784	26	995
1999	415	18	36	34	229	680	36	947
2000	326	33	66	23	97	489	37	892
2001	227	23	46	6	28	301	8	707
2002	135	3	6	4	33	174	16	622
2003	124	10	20	10	28	172	14	689
2004	143	7	14	64	154	311	14	664
2005	165	13	26	184	287	478	9	777
2006	95	3	6	102	137	238	19	745
2007	62	0	0	18	18	80	7	589
2008	25	1	2	2	2	29	48	489
2009	4	1	2	0	0	6	21	328
2010	11	0	0	0	0	11	18	366
2011	6	0	0	0	0	6	17	319
2012	7	0	0	0	0	7	21	106
2013	22	0	0	14	14	36	22	143
2014	30	0	0	16	16	46	19	194
2015	41	0	0	4	4	45	11	186
2016	38	0	0	10	10	48	12	238
2017	54	0	0	24	24	78	17	377
2018	58	0	0	30	30	88	14	454
2019	31	3	6	26	26	63	9	448
<b>2020</b>	<b>36</b>	<b>2</b>	<b>4</b>	<b>95</b>	<b>95</b>	<b>135</b>	<b>33</b>	<b>434</b>
<b>23 Year Total</b>	<b>2637</b>	<b>134</b>	<b>266</b>	<b>702</b>	<b>1402</b>	<b>4305</b>	<b>448</b>	<b>11709</b>
<b>23 Year Avg</b>	<b>114.7</b>	<b>5.8</b>	<b>11.6</b>	<b>30.5</b>	<b>61.0</b>	<b>187.2</b>	<b>19.5</b>	<b>509.1</b>

## TOWN-WIDE BUILDING PERMITS VALUATION



## COMMERCIAL BUILDING PERMITS ISSUED AND VALUATION

Year	Permits Issued	Valuation (\$ in Millions)
1998	26	9.739
1999	36	13.326
2000	37	25.869
2001	8	15.625
2002	16	16.698
2003	14	9.554
2004	14	23.021
2005	9	27.782
2006	19	15.792
2007	7	5.966
2008	48	10.004
2009	21	0.944
2010	18	0.719
2011	17	2.311
2012	19	1.012
2013	18	1.060
2014	20	1.936
2015	23	12.730
2016	13	0.859
2017	15	13.619
2018	25	37.552
2019	10	34.155
<b>2020</b>	<b>33</b>	<b>9.455</b>

## Fountain Hills Schools

The Fountain Hills Unified School District has earned a reputation for excellent academic programs, noteworthy student achievement, and high levels of parent and community involvement. Over the past several years, the district has earned respect throughout the state as a small, friendly, and high achieving system with well-trained and motivated staff ([www.fhusd.org](http://www.fhusd.org)).

### Public Schools

1. Fountain Hills High School
2. Fountain Hills Middle School
3. McDowell Mountain Elementary School

### Address

16100 E. Palisades Boulevard  
15414 N. McDowell Mountain Road  
14825 N. Fayette Drive

### Preschools

4. McDowell Mountain Preschool
5. Creative Child Care Preschool
6. Here We Grow Learning Center
7. Maxwell Preschool Academy
8. Promiseland Christian Preschool

### Address

14825 N. Fayette Drive  
17150 E. Amhurst Drive  
16901 E. Palisades Boulevard  
15249 N. Fountain Hills Boulevard  
15555 E. Bainbridge Avenue

### Charter School

9. Fountain Hills Charter School

### Address

16751 E. Glenbrook Boulevard

### East Valley Institute of Technology

10. EVIT—Fountain Hills Vocational Center

### Address

17300 E. Calaveras Avenue



McDowell Mountain Elementary School



Fountain Hills Middle School

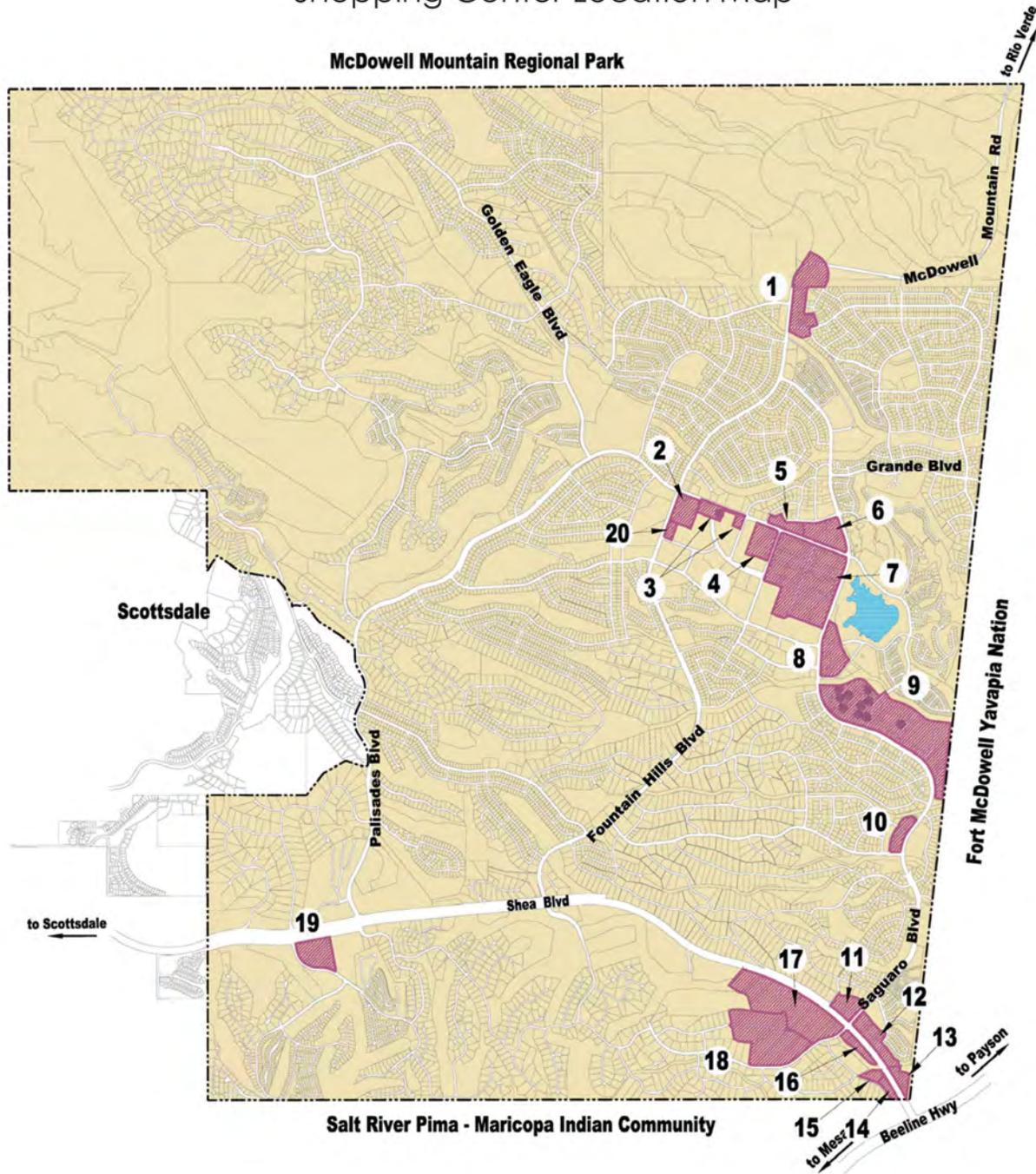
Fountain Hills High School



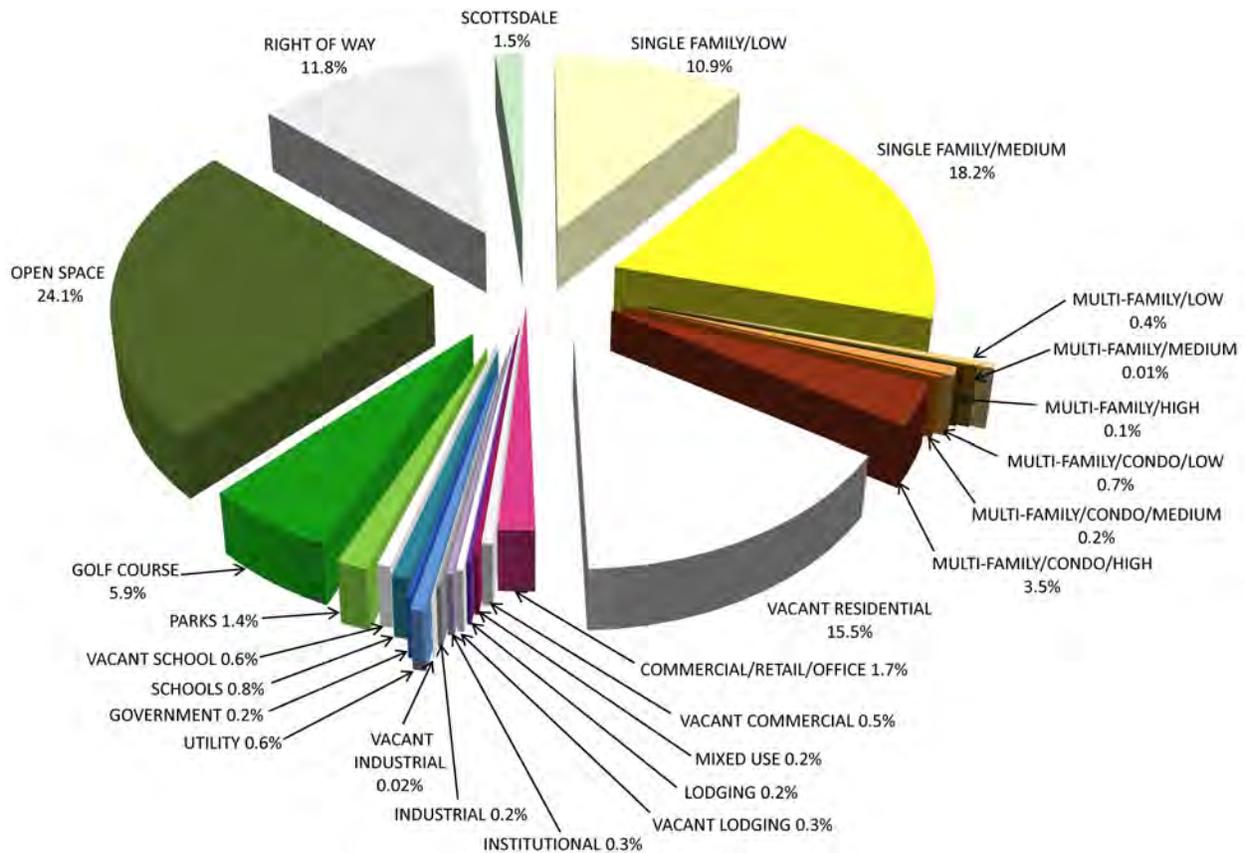
## shopping centers (and other non-residential developments)

1. <b>Northside Business District</b> (42,700 sf)	Along the east side of Fountain Hills Blvd in the north part of town
2. <b>Palisades Plaza</b> (93,500 sf)	Located at Fountain Hills Blvd and Palisades Blvd (Anchored by Safeway)
3. <b>Town Center I</b> (51,500 sf)	Includes all businesses at the southwest and southeast of Palisades Blvd and Avenue of the Fountains, and the south west corner of Palisades Blvd and Westby Dr
4. <b>Fountain Hills Plaza</b> (120,900 sf)	Located at the southwest corner of Palisades Blvd and La Montana Drive (Anchored by Bashas)
5. <b>La Montana &amp; Palisades Plaza</b> (42,400 sf)	Located at the northeast and northwest corner of La Montana Dr and Palisades Blvd
6. <b>Red Mountain Plaza</b> (114,200 sf)	Northwest corner of Palisades Blvd and Saguaro Blvd
7. <b>Downtown</b> (919,700 sf)	Includes all businesses bordered by Saguaro Blvd, Palisades Blvd, La Montana Dr, Avenue of the Fountains and Paul Nordin Pkwy
8. <b>Plaza Fountainside</b> (66,900 sf)	On the southwest side of Fountain Park
9. <b>Enterprise Colony District</b> (514,300 sf)	Along Saguaro Blvd, between Colony Dr to the north and Rand Dr to the south
10. <b>Plat 202</b> (51,600 sf)	Located along Saguaro Blvd between Kingstree Blvd and Malta Dr
11. <b>Circle K Center</b> (9,800 sf)	Located at the northwest corner of Saguaro Blvd and Shea Blvd
12. <b>Red Rock Business Center</b> (84,900 sf)	Located at the northeast corner of Saguaro Blvd and Shea Blvd
13. <b>Crossroads Center</b> (16,100 sf)	West of the Beeline Highway north side on Shea Blvd
14. <b>Shea East Plaza</b> (10,800 sf)	West of the Beeline Highway south side on Shea Blvd
15. <b>Firebrick Plaza</b> (18,800 sf)	Located between Firebrick Dr and Shea Blvd
16. <b>Plat 704</b> (38,700 sf)	Southeast corner of Saguaro Blvd and Shea Blvd
17. <b>Four Peaks Plaza</b> (295,000 sf)	Southwest corner of Shea Blvd west of Saguaro Blvd (Anchored by Target)
18. <b>Industrial Park</b> (337,200 sf)	Northwest side of Technology Dr and Saguaro Blvd
19. <b>Eagle Mountain Village Plaza</b> (83,000 sf)	Southeast corner of Shea Blvd and Eagle Mountain Pkwy (Anchored by Fry's)
20. <b>Fountain View Plaza</b> (14,500 sf)	Located along Fountain Hills Blvd between Palisades and Keith McMahan Dr

# Shopping Center Location Map



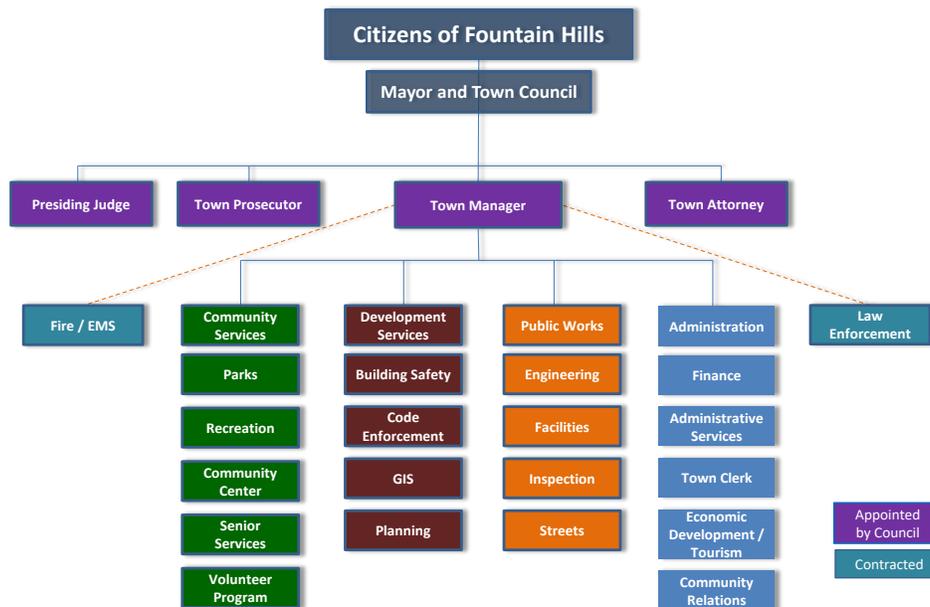
### TOWN-WIDE LAND USE



Land Use	Residential Units	Developed Acres	Undeveloped Developable Acres	Undeveloped Undevelopable Acres	Total Acres
Residential					
Single Family – L	1,052	1,416.2	948.4		
Single Family – M	7,497	2,372.6	1,035.2		
Multi-Family – L	431	57.5			
Multi-Family – M	30	1.2			
Multi-Family – H	150	9.1			
Multi-Family/Condo – L	700	93.8	37.0		
Multi-Family/Condo – M	235	26.0			
Multi-Family/Condo – H	3,074	449.8			
Commercial/Retail		223.2	62.4		285.6
Mixed Use	580	25.4			25.4
Lodging		19.6	44.2		63.8
Institutional		44.5			44.5
Industrial		31.3	3.0		34.3
Utility		78.6			78.6
Government/Town Owned		27.3			27.3
Schools		109.4	71.9		181.3
Parks		182.4			182.4
Golf Course		769.7			769.7
Open Space				3,132.9	3,132.9
Scottsdale Owned Land				199.9	199.9
Right of Way/Streets		1,533.2			1,533.2
<b>Total</b>	<b>13,749</b>	<b>7,470.8</b>	<b>2,202.1</b>	<b>3,332.8</b>	<b>13,005.7</b>

# Town Council

### Town of Fountain Hills Organization



FRONT ROW: Councilmember Peggy McMahon, Mayor Ginny Dickey, Councilmember Sharron Grzybowski  
 BACK ROW: Vice Mayor David Spelich, Councilmember Mike Scharnow, Councilmember Alan Magazine, Councilmember Gerry Friedel



**Mayor Ginny Dickey** and her family chose Fountain Hills as their hometown in 1983. Born and raised in NY, she followed her parents, who had fallen in love with this desert community in the seventies. Her siblings all relocated to Arizona, creating a foundation here that spans multiple generations.

Ginny holds a BS in Mathematics from Tufts University.

She's been a banker, a bookkeeper, and a part-time teacher, in Arizona, Vermont, and New Hampshire.

She was an Arizona Senate staffer and an Assistant Director at the Dept. of Environmental Quality. After retiring from the State, she worked with the US Attorney's Office as a neighborhood liaison with various partners, including law enforcement.

Inducted into the 2010 Hall of Fame, she participated in Fountain Hills strategic planning sessions since 1984. She went from room mother to PTA Board, Site Council to elected School

Board member, where she served from 1994 to 2002, twice as President. Ginny was a Charter Member of the Arts Council and served on the Theater Board as Treasurer and accountant, earning their 2009 Founders Award. She performed in several AriZoni (theatre) winning productions.

In the Valley, she was a member of Business and Professional Women (Woman of the Year) and the Public Policy Chair for the American Association of University Women. Active in several statewide groups, she was an organizer for the AZ Women's Hall of Fame at the Carnegie Library.

Ginny served as Town Councilwoman for over eight years, co-chairing the Centennial Committee and sitting on the MAG Regional Domestic Violence Council until 2014. She helped raise funds for two public art pieces and co-organized a community unity event in 2017. She was first elected mayor in 2018.

Ginny is married to a former teacher, FHUSD, and EVIT Board member Jim Dickey, a retired Valley Metro, and ADOT Executive.



half marathon in 2016. Gerry and his wife Barb enjoy participating in the town's community events and shopping and dining locally.

Gerry believes his solid background in financial management will provide a fresh look at solutions for Fountain Hills. He believes in fiscal responsibility, accountability, and transparency. Gerry looks forward to the opportunity to represent and listen to residents to shape the future of Fountain Hills.

Councilmember **Gerry Friedel** has been a full-time Fountain Hills resident for six years and a property owner for 30 years. His professional qualifications include 39 years in the banking industry, 22 years as a Loan Officer, and 17 years as a Financial Planner. Gerry has a BA in Bank Management/Finance from North Central College in Naperville, Illinois, and a Certificate in Financial Planning from Loyola Business School in Chicago. He has worked with clients from all walks of life and small businesses, helping them achieve their financial goals.

Gerry is originally from Glen Ellyn, Illinois, where he served on the Board of Directors for the YMCA for ten years. He served on the Strategic Planning Commission for the Town of Fountain Hills. He is also a member of the Fountain Hills Sons of the American Legion and Precinct and State Committeeman for LD23.

Gerry, a former triathlete, enjoys swimming, cycling, and running and has competed in over 100 races, including Fountain Hills' first



In 2013, Councilmember **Sharron Grzybowski** and her husband Scott moved to AZ. They previously lived in FL, MD, and VA, but they found Fountain Hills; they knew they found home!

Growing up, Sharron helped her family with their small motel and restaurant businesses. She later worked as a bank teller, an assistant property manager, and a large property and casualty insurance company - first as an Underwriter, then Compliance Analyst. She and her husband also owned a small boutique fitness center in Northern Virginia. Sharron is currently an Independent Scentsy Consultant.

Sharron's husband, Scott, is a retired Navy veteran, having served as a helicopter aircrewman and fixed-wing flight engineer. Scott also served as a Selective Service Reserve Officer. He currently holds a consulting position with an international IT firm.

Sharron and Scott also have a passion for volunteerism. Sharron re-

ceived Volunteer of the Year awards from Fountain Hills Community Services (2019) and Fountain Hills Chamber of Commerce (2020). In 2020, she was also nominated for Volunteer of the Year by Arizona Parks and Recreation Association.

Sharron volunteered at the Community Center Take Over and Back to School Bash and the planning committees for Make a Difference Day and The Fountain at 50 Celebration. Until Spring 2020, she also volunteered at the Fountain Hills Town Hall front desk and was a volunteer range safety officer for the shooting club Women of Steel in Tempe. Her volunteerism extends into serving on the boards for Fountain Hills Leadership Academy, Greater Phoenix Economic Council, River of Time Museum, EVIT Business Accelerator (Fountain Hills Campus).



Councilmember Magazine and his wife Cynthia moved to Fountain Hills in 2006.

Councilmember **Alan Magazine**, who has a Ph.D. from the University of Maryland, was first elected to the Town Council in December 2014. Before that, he served for more than five years on the Strategic Planning Advisory Commission, the last year as Chair.

Born and raised in the Boston area, his entire career took place in Washington, D.C., where he served as president of three organizations, the last being The Health Industry Manufacturers Association. Additionally, he served on the International City Management Association staff, as well as two four-year terms on the Fairfax County Board of Supervisors in Virginia. In the latter capacity, he represented the county on the Metropolitan Washington Council of Governments' Board of Directors and served as Chairman of the Northern Virginia Transportation Commission.

During his 'retirement' in Fountain Hills, he has won numerous awards as a nature photographer.



and clothes for children in third world countries), and various local women business owners associations.

Councilmember McMahon is married to David Adkins and has four adult sons and five grandchildren. Before retiring, she and David were partners in Global Business Management Consultants LLC, specializing in Project Management for companies and universities worldwide. Councilmember McMahon enjoys international travel, golf, fly fishing, and making quilts.

Councilmember **Peggy McMahon** relocated to Fountain Hills from Southern California in 2001 and hasn't looked back! She loves living in Fountain Hills and being part of our unique community.

Councilmember McMahon spent about thirty-five years working in estate planning and taxation areas of law. In Arizona, she worked for Snell & Wilmer law firm as a VP Trust and Estate Tax Officer with JPMorgan in Scottsdale and Chicago as a State Licensed Fiduciary with the Maricopa County Public Fiduciary. Councilmember McMahon has a Juris Doctor (not licensed) and a Paralegal Degree.

Councilmember McMahon enjoys volunteering for good causes and has served in many different volunteer positions with Hospice of the Valley, Homeward Bound, the Volunteer Expo, and various local community events. She is involved with Friends In The Hills Women's Group, FH Women's Club, the FH Stitchers Of Hope (making masks for frontline workers



Mike has served as a church elder, helped organize the VisionFH program, and was part of the organizing committee that launched the Fountain Hills Leadership Academy. He was named "Entrepreneur of the Year" for 2018 by the Fountain Hills Chamber of Commerce.

He graduated from the University of Wisconsin in 1983 with Bachelor of Arts degrees in English, psychology, and philosophy. Mike lives here with his wife, Brenda, and has two adult children. In his spare time, he enjoys traveling with his wife, especially on their Harley-Davidson motorcycle.

Councilmember **Mike Scharnow** started working in Fountain Hills in 1983 and has resided here since 1990. He worked at "The Fountain Hills Times" for 32 years, many of those as editor, before switching careers at the start of 2016 and becoming a financial advisor for Thrivent Financial with an office in Fountain Hills.

Mike has volunteered for a plethora of organizations and causes in Fountain Hills over the past three decades. He is currently a 25-year member of the Noon Kiwanis Club. He is on the board of directors for the Fountain Hills Youth Substance Abuse Prevention Coalition, the Lower Verde Valley Hall of Fame Foundation, and Fountain Hills Sister Cities Corp. He was inducted into the Hall of Fame in 2009.

He was the founding chairman of the first Parks and Recreation Commission for the Town of Fountain Hills and helped provide input for the design of Golden Eagle Park, helped coordinate the first Turkey Trot, and introduced the town's first official recreation program.



Upon relocating to Arizona, David has been active in community affairs at both state, county, and local levels. He is a member of the Sons of the American Legion and the Fountain Hills Republican Club. In 2017, Vice Mayor Spelich assumed the duties of the 2nd vice president for that club. He currently serves as a State Republican Committeeman in LD23. He has volunteered on the Maricopa Cold Case Posse. After serving one year on the Governor's Advisory Council on Aging (GACA) in 2018, he was appointed Secretary of the Executive Board of the Governor's Advisory Council on Aging (GACA). He remains an active member.

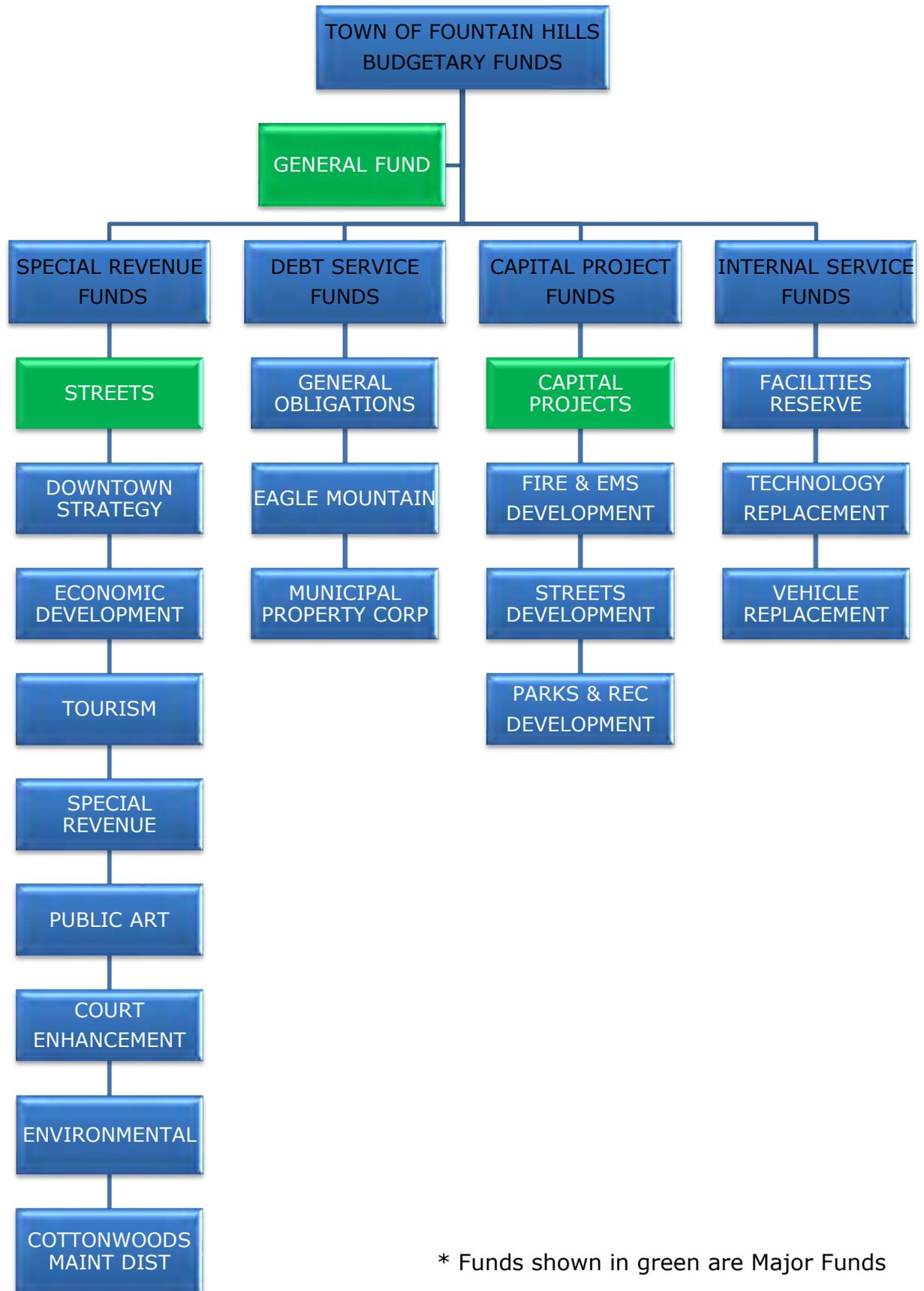
Vice Mayor **David Spelich** graduated with his degree in Mortuary Science and has worked as a funeral director, a criminal investigator for the Cook County Medical Examiner's Office, and, at the time of his retirement, was assigned as the Chicago Police Department's Violent Crimes Detective Liaison to the Cook County Medical Examiner's Office. He is co-author of a textbook on Medico-legal Death Investigations.

David has a combined twenty-four years in law enforcement. The majority of his career in the Chicago Police Department was spent as a Violent Crimes detective. He also spent time working on the streets in a beat car, a diver on the Marine Unit, and an instructor at the CPD Police Academy. Currently, David works as the Chief Investigator for the State of Arizona Department of Education.

David purchased a home in Fountain Hills in 2009 and, upon retiring from the Chicago Police Departments in 2014, became a full-time resident in Fountain Hills.



# Financial Overview & Policies



\* Funds shown in green are Major Funds

**FUND/DEPARTMENT STRUCTURE**  
**Governmental Funds**

<b>Fund Type</b>	<b>Fund</b>	<b>Department</b>	<b>Budgeted</b>
<b>General Fund</b>		<b>Total</b>	<b>\$ 22,678,288</b>
	General Fund	Mayor & Town Council	74,929
	General Fund	Administration	2,466,984
	General Fund	General Government	4,636,423
	General Fund	Municipal Court	428,144
	General Fund	Public Works	1,251,936
	General Fund	Development Services	1,183,416
	General Fund	Community Services	3,195,572
	General Fund	Law Enforcement	5,154,300
	General Fund	Fire & Emergency Medical	4,286,584
<b>Fund Type</b>	<b>Fund</b>	<b>Department</b>	<b>Budgeted</b>
<b>Special Revenue</b>		<b>Total</b>	<b>\$ 9,265,808</b>
	Streets (HURF)	Public Works	5,846,570
	Downtown Strategy Fund	Administration	40,200
	Economic Development Fund	Administration	244,499
	Tourism Fund	Administration	210,895
	Special Revenue Fund	Administration	2,055,981
	Public Art Fund	Community Services	144,649
	Court Enhancement Fund	Municipal Court	78,800
	Environmental Fund	Public Works	627,083
	Cottonwoods Maintenance District Fund	Administration	17,131
<b>Fund Type</b>	<b>Fund</b>	<b>Department</b>	<b>Budgeted</b>
<b>Debt Service</b>		<b>Total</b>	<b>\$ 2,360</b>
	General Obligation Bond Fund	Administration	350
	Eagle Mountain CFD Fund	Administration	1,000
	Municipal Property Corporation Fund	Administration	1,010
<b>Fund Type</b>	<b>Fund</b>	<b>Department</b>	<b>Budgeted</b>
<b>Capital Projects</b>		<b>Total</b>	<b>\$ 6,223,000</b>
	Capital Projects Fund	Administration, Community Services, Public Works	6,223,000
	Development Fees Funds	Fire, Public Works, Community Services	-
<b>Fund Type</b>	<b>Fund</b>	<b>Department</b>	<b>Budgeted</b>
<b>Internal Service</b>		<b>Total</b>	<b>\$ 954,638</b>
	Facilities Reserve Fund	Public Works	848,638
	Technology Replacement Fund	General Government	50,000
	Vehicle Replacement Fund	General Government	56,000
<b>GRAND TOTAL ALL FUNDS</b>			<b>\$ 39,124,094</b>

The preceding page depicts the budgetary funds of the Town. The table above represents the departments of the Town and the funds that are used by those departments.

## FUND STRUCTURE

The accounts of the Town are organized on the basis of funds, each of which is considered a separate accounting entity. Operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures. Town resources are allocated to and accounted for in individual funds based on the purposes for which they are to be spent and the means by which spending activities are controlled. The Town of Fountain Hills appropriates all funds in its budget process.

### General Fund

The **General Fund (Fund 100)** is the primary operating fund of the Town and accounts for the resources and uses of various Fountain Hills departments. It exists to account for the financing of services traditionally associated with local government. These services include police and fire protection, development services (planning & zoning/building safety/code enforcement/GIS), public works (facilities/engineering), community services (parks and recreation/community center/senior services), general administration, and any other activity for which a special fund has not been created. Governmental accounting requires the General Fund be used for all financial resources except those required to be accounted for in another fund and have designations of non-spendable, restricted, committed, assigned or unassigned.

### Special Revenue Funds

**Special Revenue Funds** are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes, designated as committed or restricted. The Town maintains the following Special Revenue Funds:

«The **Streets (HURF) Fund (Fund 200)** is funded by .2% of local sales tax, State-shared revenues and transfers from the Capital Improvement Fund. The State of Arizona taxes motor fuels and collects a variety of fees and charges relating to the registration and operation of motor vehicles. These revenues are deposited in the Arizona Highway User Revenue Fund (HURF) and are then distributed to the cities, towns, and counties and to the State Highway Fund. This fund may only be used for street and highway purposes and is a restricted fund.

«The **Downtown Strategy Fund (Fund 300)** is a committed fund which may only be used for development of the downtown. Revenue for this fund comes from the 20% of the .1% of local sales tax collections that have been dedicated for this purpose.

«The **Economic Development Fund (Fund 310)** is a committed fund which may only be used for economic development. Revenue for this fund comes from the 80% of the .1% of local sales tax collections that have been dedicated for this purpose.

«The **Tourism Fund (Fund 320)** is a committed fund which may only be used for tourism. Revenue for this fund is provided by a transfer from the Economic Development Fund and grant money.

«The **Special Revenue/Grants Fund (Fund 400)** is restricted by the terms of the individual grants or program funds received. An example of this would be state or federal funds. These funds are to be used only for the specific program or programs for which the funds have been awarded and in accordance with all the grant conditions.

«The **Public Art Fund (Fund 410)** is funded by developer in-lieu contributions. These funds may only be used for the maintenance of art and for the installation of this art throughout the community. This fund has a committed fund balance.

«The **Court Enhancement Fund (Fund 420)** is a restricted fund which may only be used to enhance the technological, operational and security capabilities of the Fountain Hills Municipal Court and to support the operation of the Court collection program. Revenues are derived from court fees and bond forfeitures.

«The **Environmental Fund (Fund 460)** is an assigned fund which may only be used to help offset the costs of stormwater management and air quality permit requirements as well as other environmental programs. These items include, but are not limited to, permit fees, wash maintenance, ADWR dam inspection and maintenance, street sweeping, storm drain cleaning and household hazardous waste disposal. Revenues are derived from the annual environmental fee billed to Town residents.

«The **Cottonwoods Maintenance District Fund (Fund 550)** is a restricted fund which may only be used for maintenance of the Cottonwoods Maintenance District. Revenues are derived from a secondary property tax.

### **Debt Service Funds**

**Debt Service Funds** are established for the payment of principal and interest on bonded indebtedness. Revenues are derived from a secondary property tax levy, and municipal property lease payments. (The 0.2% of local sales tax previously dedicated to mountain preserve bonds has been redirected to the Highway User Revenue Fund for the pavement management program.) Revenues are received in amounts sufficient to pay the annual debt service payment; therefore, the fund balance will be no less than the annual debt service payment due on July 1 of the new fiscal year plus an amount equal to the average annual delinquency factor based on the prior three years' delinquency rate, categorized as restricted.

Debt Service Funds include:

- **General Obligation Debt Service (Fund 510)**
- **Eagle Mountain CFD Debt Service (Fund 520)**
- **Municipal Property Corporation Debt Service (Fund 530)**

### **Capital Project Funds**

**Capital Project Funds** are used for the acquisition and/or construction of major capital items including facilities, heavy equipment, technology, open space, park improvements, and major road improvements.

«The **Capital Projects Fund (Fund 600)** revenues are committed revenues derived from excess General Fund revenues and 50% of the construction related local sales tax. The Capital Projects Fund is the primary source of capital improvements funding for the Town.

«The **Development Fee Funds (Funds 710-770)** are restricted funds which may only be used for the planning, design, and construction of public facilities serving the needs of the new development from which it was collected and designated as restricted. The Town has developed an Infrastructure Improvement Plan (IIP) that identifies each public improvement that is proposed to be the subject of a development fee. This IIP is incorporated as part of the Town's Capital Improvement Program (CIP). Development Fee funds now only include:

- **Fire & Emergency (Fund 720)**
- **Streets (Fund 730)**
- **Parks/Recreation (Fund 740)**

### **Internal Service Funds**

The **Internal Service Funds** are used to account for the Town's business-type activities. These funds are considered self-supporting in that the services rendered are financed through user charges or are on a cost reimbursement basis. These funds are classified as having assigned fund balances.

Internal Service Funds include:

- **Facilities Replacement Fund (610)**
- **Technology Replacement Fund (Fund 800)**
- **Vehicle Replacement Fund (Fund 810)**

### **BUDGETARY AND ACCOUNTING BASIS**

The budget is prepared on a budgetary basis of accounting for all fund types. Expenditures are recorded when the related fund liability is incurred, and revenues are recognized only when they are measurable and available. In all cases, when goods and services are not received by year-end, the encumbrances lapse. This basis means certain transactions are recognized in the budget on a basis other than Generally Accepted Accounting Principles (GAAP), which is the basis used to prepare the Town's Annual Financial Report (AFR). The major differences between the budgetary and GAAP basis are:

- Certain revenues, expenditures and transfers are not included on a budgetary basis, but are accrued and reported on a GAAP basis. For example, increases or decreases in compensated absences are not reported for budgetary purposes, but are presented as revenues or expenditures on a GAAP basis.
- Depreciation is not budgeted as an expense in budgetary accounting.
- Capital outlays are an expenditure in budgetary accounting and an asset in GAAP.

- Certain debt service principal and interest payments are accounted for as expenditures in the General Fund on a budgetary basis, but are reported as expenses in the Debt Service Fund on the GAAP basis.

All actual amounts in the budget document are shown on the budgetary basis to facilitate meaningful comparisons.

### **Operating and Capital Budget Relationship**

Included within the annual budget is a Capital Improvement Program presented on a budgetary basis. Capital project budget funding sources are matched with budgeted expenditures. Governmental accounting procedures do not require adequate budget to pay for an entire contract to be available and appropriated in the period in which a contract is entered. Therefore, expenditures are presented on a budgetary basis which is a cash flow model.

For example, a 180 day construction contract entered into in May of fiscal year one would have cash expenditures from May of fiscal year one through October of fiscal year two; however, the entire budget for this project would not be appropriated in fiscal year one, the year in which the contract was entered. Any unspent funds at fiscal year-end are carried forward and budgeted again in fiscal year two.

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## TOWN OF FOUNTAIN HILLS FINANCIAL AND RELATED POLICIES

Financial policies are established and updated by resolutions passed and adopted by the Town Council, as necessary, to ensure the Town's financial security. The following policies provide a foundation of sound financial principles and internal controls for the safeguarding of the Town's financial resources. For the full Resolution and associated policy, click on the blue hyperlinks below. Visit [www.fh.az.gov](http://www.fh.az.gov) for more Town information, historical budgets, and annual financial reports.

### **Financial Policies**

[Resolution 2020-16](#) adopted by Town Council on May 5, 2020

The Mayor and Town Council of the Town of Fountain Hills understands that principles of sound financial management establish the framework for overall fiscal planning and management. The principles set forth guidelines for both current activities and long range planning. Following these principles will enhance the Town's financial health as well as its image and credibility with its citizens, the public in general, bond rating agencies and investors. The policies will be reviewed periodically to assure the highest standards of fiscal management. Policy changes will be needed as the Town continues to grow and becomes more diverse and complex in the services it provides, as well as the organization under which it operates, to provide these services to its citizens. The Town Manager and staff have the primary role of reviewing and providing guidance in the financial area to the Town Council.

### **Capital Asset Policy**

[Resolution 2015-31](#) adopted by Town Council on August 6, 2015

The purpose of this Capital Asset Policy is to establish policies and procedures for the Town of Fountain Hills, Arizona regarding the treatment of all long-lived tangible resources, whether capitalized or expensed. This Policy enumerates specific types of long-lived resources and particular activities that may affect, or may be required for, all types of long-lived tangible resources. This Policy attempts to reconcile modern, professional accounting standards with practical fiscal management considerations.

### **Procurement Policy**

[Resolution 2016-36](#) adopted by Town Council on December 1, 2016

It is the policy of the Town of Fountain Hills to promote and facilitate economical and timely acquisitions from sources of supplies, equipment and services necessary for Town Departments to accomplish their assigned responsibilities, while ensuring a fair and open process that maximizes competition. It is the policy of the Town that the acquisition process is carried out in compliance with the Town Procurement Code, which is set forth in Article 3-3 of the Fountain Hills Town Code (the "Procurement Code") and ordinances and the administrative policies and procedures set forth herein (the Procurement Policy"). The Town Manager or authorized designee (the Procurement Agent") is charged with the responsibility of implementing the Procurement Code and this Procurement Policy. Capitalized terms used in this Procurement Policy and not otherwise defined shall have the meaning set forth in the Procurement Code.

**Grant Administration Policy**

[Resolution 2016-19](#) adopted by Town Council on August 18, 2016

The purpose of this grant administration policy is to establish uniform policies and procedures throughout the Town of Fountain Hills to be used when applying for, accepting and administering federal, state, county, private foundation and corporate grants, sponsorships and donations. This document describes the grant administration process and identifies the roles and responsibilities of the Department Directors, Risk Management, Information Technology, Finance and the Grant Project Manager. Definitions of certain terms can be found in Section III.

**Issuance and Post-Issuance Compliance**

[Resolution 2014-03](#) adopted by Town Council on March 20, 2014

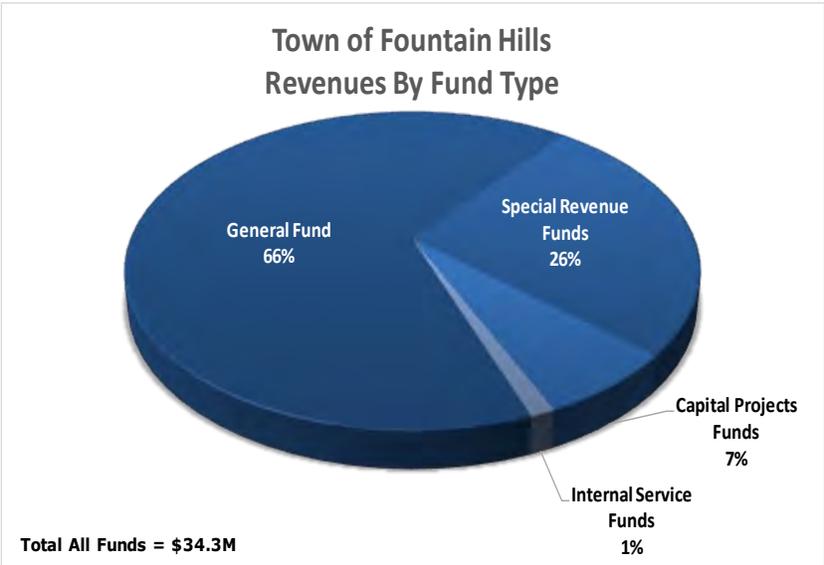
Many conditions, restrictions and requirements must be complied with to permit and preserve the tax-exempt, tax credit or direct federal subsidy treatment of general obligation bonds, revenue bonds, lease-purchase agreements, and other tax-exempt financings by the Town of Fountain Hills, Arizona (the "Town"). Prior to issuance, the Town and its bond counsel will review the facts and the reasonable expectations to determine if the issue will comply with these conditions, restrictions and requirements at the time of issuance. There are certain actions the Town must perform after issuance to preserve the favorable tax treatment and certain actions of the Town after issuance can adversely affect the tax treatment. In addition, the Town must maintain proper records to demonstrate compliance. Because tax benefits may be critical to the investors' decision to purchase the bonds or other obligations, the Town will covenant with the bond purchasers to comply with all of the conditions, restrictions and requirements throughout the life of the bonds.



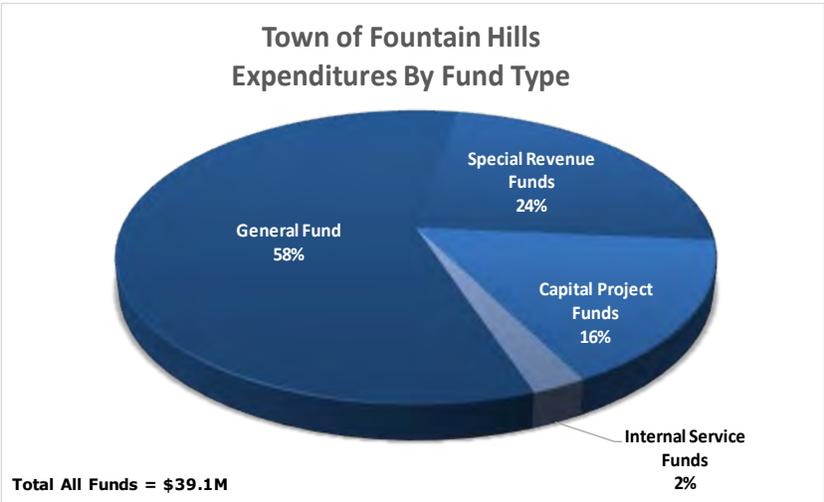
# Budget Highlights

**Budget Introduction**

In FY09-10, the Town introduced program budgeting. Program budgeting is a method of budgeting expenditures to meet programmatic objectives rather than budgeting on a line-item basis. In program budgeting, specific performance objectives or outcomes are defined, and the costs to produce those outcomes are enumerated in the budget. In FY16-17, although the budget document continues with Department level, Division level and Program level budgets, many programs were combined for more efficient managing and reporting purposes. There were also two new Departments created. The new General Government Department was created for all non-departmental, Town-wide items and the Public Works Department was created out of the Development Services Department to oversee the Streets, Facilities, and Engineering Divisions, as well as the Outside Inspections program. For a summary of all Town programs, please see pages 75-76.



The proposed budget is based on revenue projections that are conservative and based on the expectation that the local and national economy will continue to recover from the pandemic with some modest growth in revenues. Revenues for all funds are \$34.3 and expenditures of \$39.1M, with some funds utilizing reserves for capital projects.

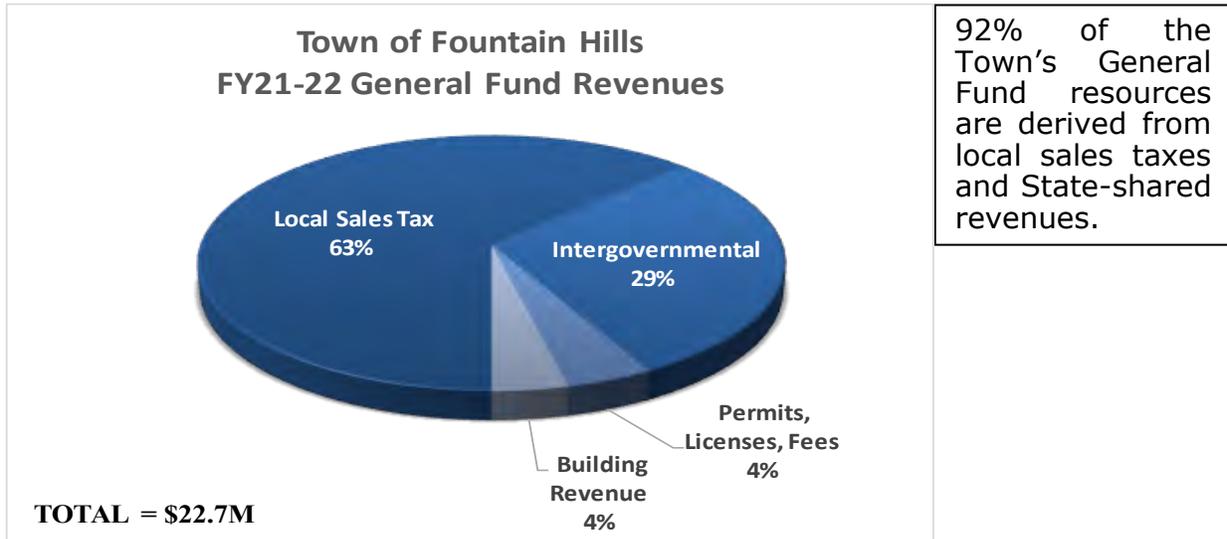


It should be noted that the State-shared sources of revenue are very sensitive to the fluctuations of the economy as well as to annual legislative appropriations. Additionally, these revenues are distributed to cities and towns based on each municipality's population compared to that of the entire State. Some municipalities have abundant available land for expansion and will continue to grow in population. Others, like Fountain Hills, have fixed borders and limited potential for population growth. Over time,

Fountain Hills will represent a smaller and smaller percentage of the total and will be allocated a smaller percentage of State-shared revenues. For example, during FY15-16, seven cities and towns had a mid-decade census done in order to capture a bigger portion of State-shared revenues. Since those communities had an increase in population, the Town's portion of the shared revenue was reduced.

### General Fund Budget Overview

The General Fund supports core services and is the largest fund with the greatest potential for revenue fluctuations. Revenues from the local sales tax, State-shared revenues, license and permit fees, and charges for services provide the major resources to fund programs and services delivered by the Town.



The primary focus of the General Fund is the delivery of core services, which are defined as:

- Public Safety – Fire and Emergency Medical, Law Enforcement
- Community Services – Parks, Recreation, Senior Services, Community Center, Volunteers, Tourism, Open Space and Trails
- Public Works - Streets, Facilities, Engineering
- Development Services – Building Safety, Planning & Zoning, Code Enforcement, Mapping & Graphics
- Administration – Finance, Administrative Services, Information Technology, Purchasing, Town Manager, Town Clerk, General Government, and Courts

For the past decade, General Fund revenues have generally increased from year-to-year. This can be attributed to an increase in taxable activity within the Town and slight increases across all State-shared revenue sources since the economic downturn experienced in 2009.

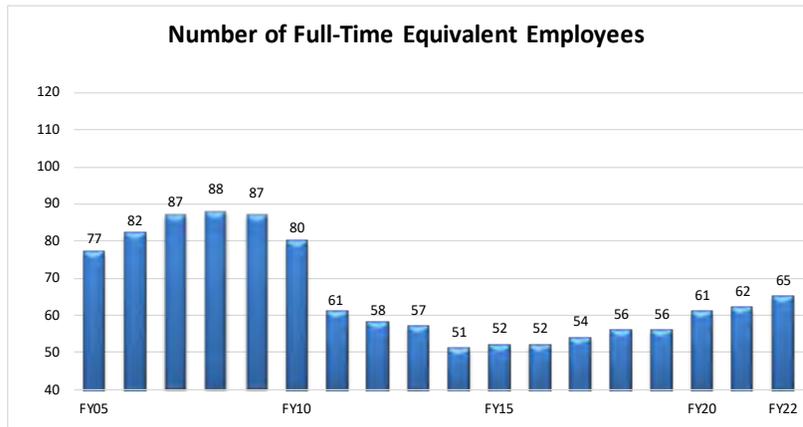


In FY14-15 , the Town Council directed staff to develop a new program for funding maintenance of capital assets. The following fiscal year, a Facilities Reserve Study was performed to identify these maintenance items. The Facilities Reserve fund is normally funded through transfers from the General Fund. For FY21-22, the General Fund will transfer a minimum of \$500,000 for regular maintenance items and an additional \$500,000 to set aside for the upcoming Fountain Lake renovation. These additional funds were made available by the payment of nearly four months of public safety invoices using the Coronavirus Aid, Relief, and Economic Security (CARES) Act grant received by the Town.

Following is a brief summary of what is included in the proposed General Fund budget for FY21-22:

**Salaries and Benefits** - For FY21-22, an increase of 2.58 Full-Time Equivalents was approved. This adds a full-time Groundskeeper II, a Senior Accountant, and an increase in hours for a Customer Service Representative II position at the Community Center. Most Town employees’ salaries and benefits are funded through the General Fund. Salaries normally include overtime, sick leave, and vacation. The Town Manager is also proposing a cost of living increase of 2.5%, beginning January 1, 2022. Because local governments are primarily a service industry, salaries and benefits comprise a major portion of expenditures. For Fountain Hills, salaries and benefits represent 23% of the proposed General Fund budget in FY21-22 and 16% of the total budget.

The chart on the right shows that the number of Town employees is only slightly higher than its lowest level in over eighteen years while still providing the same level of quality services.



Employee benefits include health, vision and dental insurance, employer taxes, disability, workers’ compensation insurance, and employer match of retirement contributions. The Town does not provide a defined benefit pension plan for employees but rather matches employee contributions into a 401(a) account maintained by the International City/County Managers Association (ICMA).

**Contractual Services** - The Town contracts with outside professionals for a number of services which represents 33% of the total budget (49% of the General Fund). Two major contracts included in this category are:

1. Fire protection and emergency medical services (\$3,948,346), currently under contract with Rural/Metro Corporation – 3% increase; and
2. Police protection (\$5,043,087), currently provided through the Maricopa County Sheriff’s Office – 2.5% increase.

These two contracts alone represent 40% of the General Fund budget in FY21-22.

Contractual Services also includes annual landscape maintenance contracts, equipment and vehicle repairs, and facilities maintenance (janitorial, building maintenance, etc.). Maintenance of the Town's 119 acres of parks, Town medians, dams, and washes are provided by independent contractors. These contracts are solicited through a bid process to obtain the most competitive price for the Town. With pavement management a high priority, the Town is placing an emphasis on infrastructure maintenance that has been deferred.

**Maintenance/Utilities** - In FY21-22, maintenance/utilities represent 5% of the total General Fund budget. The Town owns nine buildings that require maintenance on HVAC equipment, interior and exterior surfaces, electric, plumbing, fire systems, and irrigation. Town staff has been unable to dedicate the resources necessary to maintain the buildings in an optimum condition; consequently future budgets will require increasing amounts of maintenance funding to bring the buildings up to current standards.

**Supplies and Services** - Supplies and Services include operational costs such as insurance, office supplies, etc. for Town Hall and other Town-owned buildings and accounts for 2.1% of the General Fund budget. The Town owns the Library/Museum, the Community Center, two fire stations, a vehicle maintenance facility, the Kiwanis building, Town Hall, and the Streets operations building.

**Capital Outlays** - Capital outlays include the purchase of furniture and equipment, and the improvement of Town facilities with a cost of at least \$10,000 but less than \$50,000. Expenditures of \$50,000 or more are included in the Capital Improvement Program. The Facilities Reserve Fund is used to cover the costs of other infrastructure type items, such as buildings, parks, and the fountain.

### **Streets (HURF) Fund Overview**

The Streets (HURF) Fund is a fund restricted to streets and transportation related purposes. With an operational priority for pavement management, 70% the revenue from Vehicle License Taxes (VLT) will be appropriated within the Streets fund to be used for pavement maintenance (not reconstruction). The available resources in Streets are anticipated at \$3.9M in FY21-22, including \$818,033 from VLT. Road maintenance has not been adequately funded for several years which has resulted in serious degradation of the Town's 163 miles of streets. The FY21-22 program of work will continue to focus on resolving the long-term fiscal needs for road maintenance.

The Streets (HURF) fund provides funding for the following Town programs:

- Streets Department—Administration, including Legal Services and Traffic Signals
- Open Space
- Pavement Management
- Street Signs
- Vehicle Maintenance

### **Excise Tax Funds Overview**

The Excise Tax/Downtown Fund was created in FY00-01 designating 0.1% of the Town's 2.9% local sales tax to downtown development. Subsequently, on April 18, 2013, the Town Council established an additional fund by splitting the

original Excise Tax/Downtown Fund into two separate funds:

- Downtown Strategy Fund (original Excise Tax/Downtown Fund)
- Economic Development Fund

Both funds were originally funded through the dedicated 0.1% of local sales tax with a 60/40 split—60% of dedicated revenue allocated to the new Economic Development Fund and 40% of dedicated revenue allocated to the Downtown Strategy Fund. The residual fund balance of the Excise Tax/Downtown Fund as of June 30, 2013, was included with any new revenue in the Downtown Strategy Fund to be used towards Town Center infrastructure improvement and development.

The Economic Development Fund was originally funded with 60% of the 0.1% local sales tax to be available for any economic development purpose. The Economic Development budget also included a proposal to create a new fund for Tourism in the amount of \$103,000 as well as implementation of the Economic Development Plan adopted by the Council in March 2013. A resolution (2014-50) was passed on December 4, 2014, changing the allocations to 80% to the Economic Development Fund and 20% to the Downtown Strategy Fund effective January 1, 2015.

### **Special Revenue Fund Overview**

All special revenues, including federal and state grants, are received in the Special Revenue Fund. Operating expenses are also recorded in the Special Revenue Fund unless the projects supported are in the Capital Improvement Program or the funds are in support of ongoing Town services.

In 2013, with proceeds from a \$60,000 grant from the State lottery funds (LTAF II), the Town contracted with Valley Metro for a study on possible transportation programs in Fountain Hills. Grant funds will be used for those programs as long as they are available. Additionally, a portion of subsequent funding was used to construct the first bus shelter in Town as part of a Park N' Ride approach near Town Hall.

In FY20-21, the Town received CARES Act funding from the State of Arizona and ARPA funds from the U.S. Treasury Department in FY21-22. These funds were used to support public safety contract costs incurred by the Town during the COVID-19 pandemic.

Included in the FY21-22 budget is an appropriation in the event that unanticipated grants become available. Other revenues in the Special Revenue Funds are the Court Enhancement Fund, the Environmental Fund, and the Cottonwoods Maintenance District Fund – these funds are committed/assigned/restricted for specific purpose and not available for general operations.

### **Debt Service Funds Overview**

The Town retired all of its General Obligation and Municipal Property Corporation bonds in FY19-20, as scheduled. The last year of debt service for Eagle Mountain Community Facilities District was FY20-21. Accordingly, there will not be a tax levy imposed by the Town or Eagle Mountain CFD in FY21-22. Authorization to issue future General Obligation bonds will require voter approval.

**Development Fee Funds Overview**

With limited funds from development anticipated, there are only a few capital projects budgeted to be funded from development fees in the next fiscal year. However, the Town is required to update the Infrastructure Improvement Plan (IIP) and the development fee schedule. This study was initiated in FY18-19, completed in FY19-20 and is the basis for current fees. The study was approved and increased the number of fee categories from two to three:

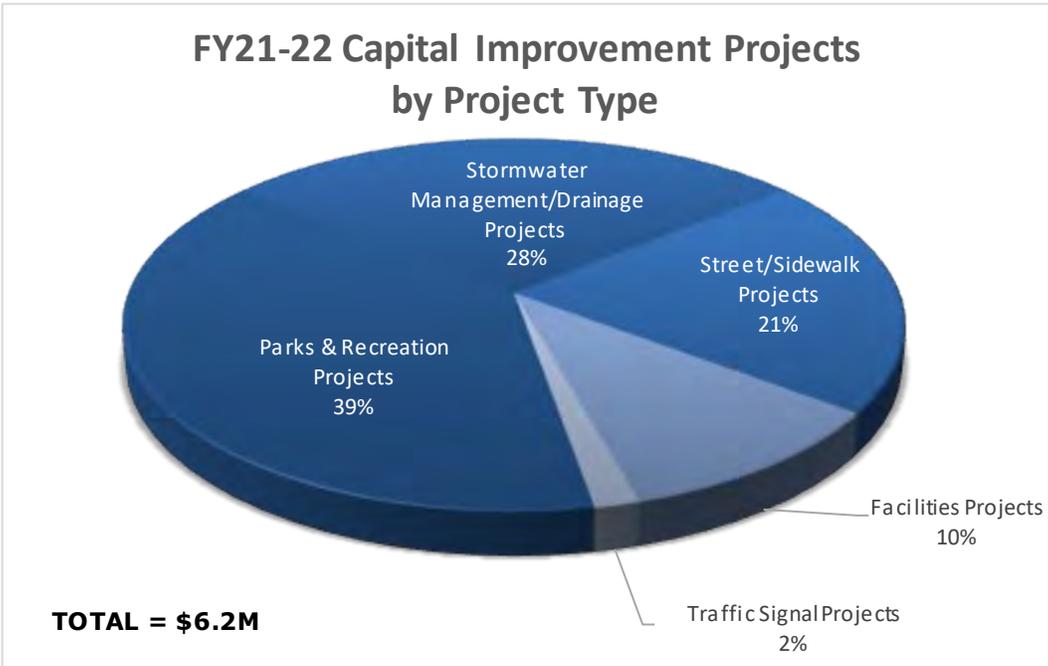
- Fire & Emergency Medical Service
- Parks/Recreation
- Streets (added)

Per statute, the Town will update the Infrastructure Improvement Plan and fee schedule in FY24-25.

**Capital Projects Fund Overview**

The Capital Projects Fund resources are derived from one time construction sales tax (50% of revenues – the other 50% funds operations in the General Fund), bond proceeds, or other revenue sources.

The following major project areas are programmed for FY21-22 with total expenditures for capital projects budgeted at \$6.2M:



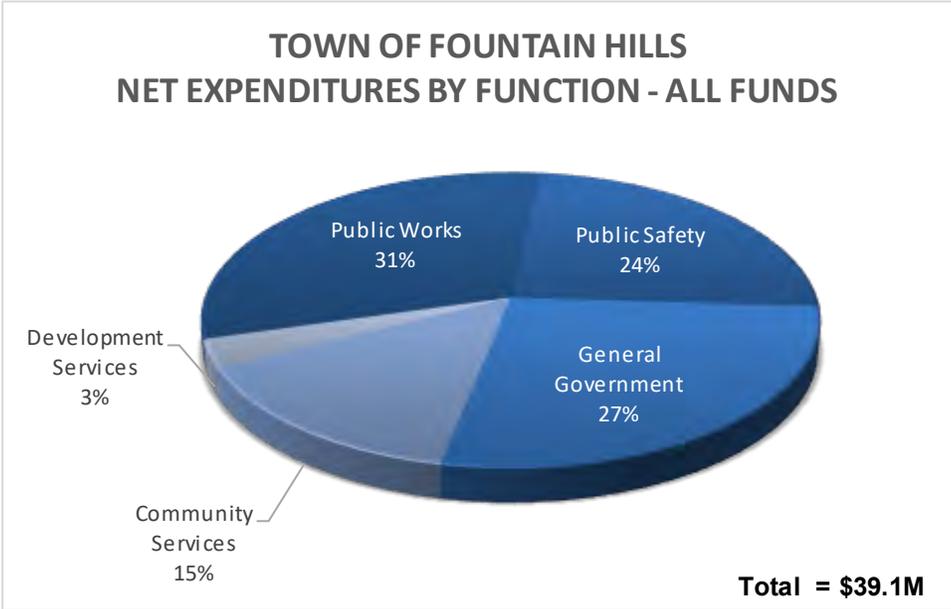
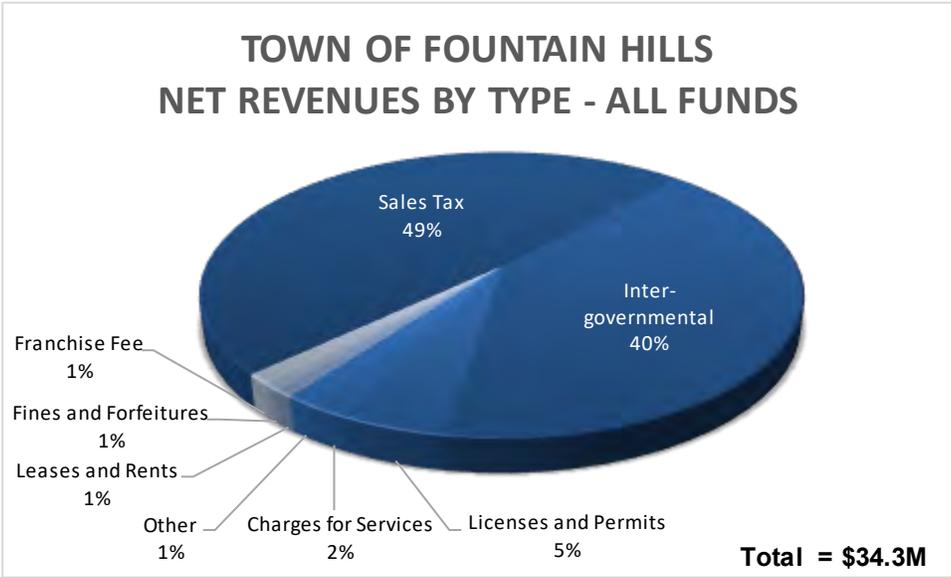
- \$2.3M for Parks & Recreation projects
- \$1.7M for Stormwater Management & Drainage projects
- \$1.2M for Streets & Sidewalk projects
- \$1.0M for other minor projects & contingency

The complete list of projects is shown on page 251.

**FY21-22 Summary of Projected Budget Revenues and Expenditures - All Funds**

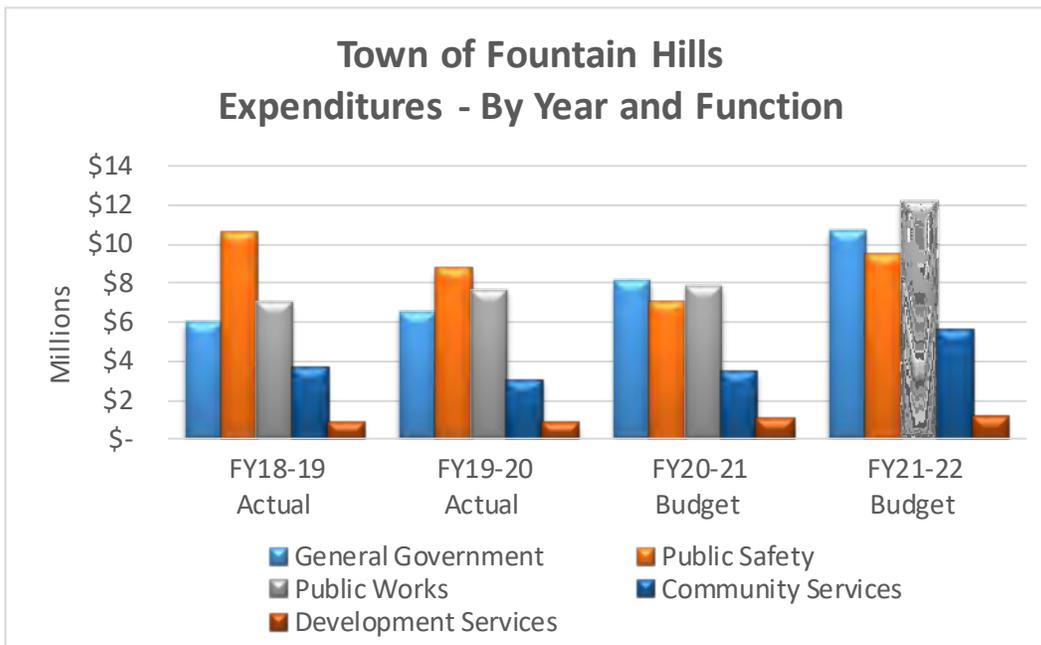
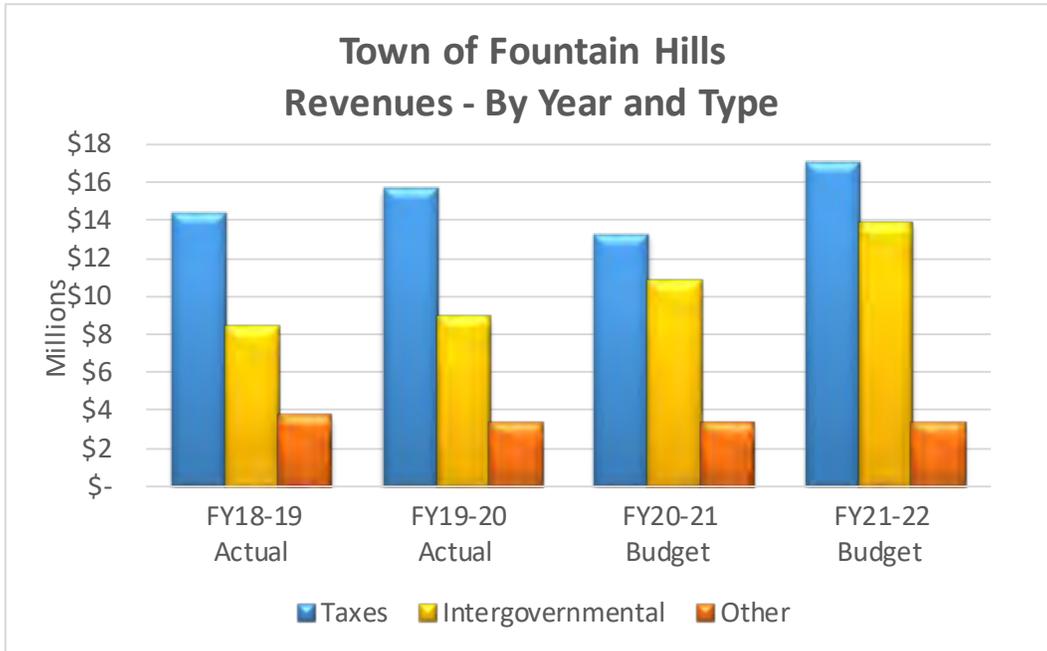
	General Fund	Debt Service Funds	Capital Project Funds	Non-Major Funds	Total
<b>Revenues:</b>					
Sales Tax	\$ 13,826,922	\$ -	\$ 1,117,416	\$ 1,717,992	\$ 16,662,330
Property Tax	-	-	-	6,381	6,381
Franchise Tax	434,896	-	-	-	434,896
Intergovernmental	6,645,016	-	472,344	6,740,966	13,858,326
Fines and Forfeitures	189,000	-	-	49,000	238,000
Licenses and Permits	949,251	-	691,214	-	1,640,465
Charges for Services	235,475	-	-	300,000	535,475
Leases and Rents	282,379	-	-	-	282,379
Investment Earnings	24,000	2,280	26,400	38,892	91,572
Other	91,355	-	-	421,554	512,909
Sub total Revenues	22,678,294	2,280	2,307,374	9,274,785	34,262,733
Transfers In	-	-	-	3,500,000	3,500,000
Sub total	22,678,294	2,280	2,307,374	12,774,785	37,762,733
Use/(Source) of Reserves	3,500,000	80	3,915,626	(2,554,345)	4,861,361
Total Revenues	<u>\$ 26,178,294</u>	<u>\$ 2,360</u>	<u>\$ 6,223,000</u>	<u>\$ 10,220,440</u>	<u>\$ 42,624,094</u>
<b>Expenditures:</b>					
Current:					
General Government:					
Mayor and Council	\$ 74,929	\$ -	\$ -	\$ -	\$ 74,929
Administration	2,466,984	2,360	299,000	2,551,569	5,319,913
General Government	4,636,429	-	-	106,000	4,742,429
Municipal Court	428,144	-	-	78,800	506,944
Total General Government	<u>7,606,486</u>	<u>2,360</u>	<u>299,000</u>	<u>2,736,369</u>	<u>10,644,215</u>
Public Safety:					
Fire & Emergency Medical	4,286,584	-	-	-	4,286,584
Law Enforcement	5,154,300	-	-	-	5,154,300
Total Public Safety	<u>9,440,884</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>9,440,884</u>
Community Services	3,195,572	-	2,285,000	144,649	5,625,221
Public Works	1,251,936	-	3,639,000	7,339,422	12,230,358
Development Services	1,183,416	-	-	-	1,183,416
Sub total	22,678,294	2,360	6,223,000	10,220,440	39,124,094
Transfers Out	3,500,000	-	-	-	3,500,000
Total Expenditures	<u>\$ 26,178,294</u>	<u>\$ 2,360</u>	<u>\$ 6,223,000</u>	<u>\$ 10,220,440</u>	<u>\$ 42,624,094</u>

Note: See page 34 for a listing of the funds included in each column.



**Historical Summary of Revenues and Expenditures - All Funds**

	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>Revenues:</b>				
Taxes:				
Sales Tax	\$ 11,491,123	\$ 13,172,390	\$ 12,633,207	\$ 16,662,330
Property Tax	2,427,730	2,086,768	406,644	6,381
Franchise Tax	423,947	434,896	211,974	434,896
Intergovernmental	8,401,676	8,920,294	10,795,471	13,858,326
Fines and Forfeitures	130,483	281,704	234,004	238,000
Licenses and Permits	2,040,621	835,731	1,672,048	1,640,465
Charges for Services	181,105	222,947	521,550	535,475
Leases and Rents	280,800	286,391	278,590	282,379
Investment Earnings	554,548	545,982	91,572	91,572
Other	500,231	1,094,180	531,897	512,909
Sub total Revenues	26,432,264	27,881,283	27,376,957	34,262,733
Transfers In	3,711,632	2,137,755	1,631,240	3,500,000
Sub total	30,143,896	30,019,038	29,008,197	37,762,733
Use/(Source) of Reserves	1,692,018	(1,197,468)	102,522	4,861,361
Total Revenues	<u>\$ 31,835,914</u>	<u>\$ 28,821,570</u>	<u>\$ 29,110,719</u>	<u>\$ 42,624,094</u>
<b>Expenditures:</b>				
Current:				
General Government:				
Mayor and Council Administration	\$ 81,836	\$ 74,752	\$ 74,882	\$ 74,929
General Government	5,273,603	4,940,397	5,298,591	5,319,913
Municipal Court	309,237	1,119,298	2,348,851	4,742,429
Municipal Court	327,240	368,709	404,182	506,944
Total General Government	5,991,916	6,503,156	8,126,506	10,644,215
Public Safety:				
Fire & Emergency Medical	6,458,719	4,004,525	3,155,270	4,286,584
Law Enforcement	4,153,699	4,731,985	3,914,125	5,154,300
Total Public Safety	10,612,418	8,736,510	7,069,395	9,440,884
Community Services	3,638,753	2,988,615	3,461,989	5,625,221
Public Works	7,014,987	7,648,045	7,802,205	12,230,358
Development Services	866,208	807,489	1,019,384	1,183,416
Sub total Expenditures	28,124,282	26,683,815	27,479,479	39,124,094
Transfers Out	3,711,632	2,137,755	1,631,240	3,500,000
Total Expenditures	<u>\$ 31,835,914</u>	<u>\$ 28,821,570</u>	<u>\$ 29,110,719</u>	<u>\$ 42,624,094</u>



## Budget Highlights

### FY21-22 Proposed Budget Summary of Expenditures

Fund/Department	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>General Fund</b>				
Mayor & Council	\$ 81,836	\$ 74,752	\$ 74,882	\$ 74,929
Administration	2,156,946	1,981,469	2,339,663	2,466,984
General Government	263,431	516,221	1,745,774	4,636,429
Municipal Court	325,550	367,131	402,604	428,144
Public Works	837,523	966,706	1,120,866	1,251,936
Development Services	866,208	807,489	1,019,384	1,183,416
Community Services	2,227,285	2,453,672	2,927,046	3,195,572
Fire & Emergency Medical	3,892,841	4,002,802	3,153,547	4,286,584
Law Enforcement	4,153,699	4,731,985	3,914,125	5,154,300
Total General Fund	<u>14,805,319</u>	<u>15,902,227</u>	<u>16,697,891</u>	<u>22,678,294</u>
<b>Total General Fund</b>	<b>\$ 14,805,319</b>	<b>\$ 15,902,227</b>	<b>\$ 16,697,891</b>	<b>\$ 22,678,294</b>
<b>Special Revenue Funds</b>				
Public Works	\$ 4,563,969	\$ 4,277,691	\$ 5,120,822	\$ 5,846,570
Total Streets (HURF) Fund	<u>4,563,969</u>	<u>4,277,691</u>	<u>5,120,822</u>	<u>5,846,570</u>
Administration	38,204	38,474	98,400	40,200
Total Downtown Strategy Fund	<u>38,204</u>	<u>38,474</u>	<u>98,400</u>	<u>40,200</u>
Administration	224,051	223,137	251,270	244,499
Total Economic Development Fund	<u>224,051</u>	<u>223,137</u>	<u>251,270</u>	<u>244,499</u>
Administration	235,302	171,891	208,266	210,895
Total Tourism Fund	<u>235,302</u>	<u>171,891</u>	<u>208,266</u>	<u>210,895</u>
Administration	91,211	210,222	3,731,627	2,055,975
Total Special Revenue Fund	<u>91,211</u>	<u>210,222</u>	<u>3,731,627</u>	<u>2,055,975</u>
Community Services	22,791	29,272	94,649	144,649
Total Public Art Fund	<u>22,791</u>	<u>29,272</u>	<u>94,649</u>	<u>144,649</u>
Municipal Court	1,690	1,578	60,300	78,800
Total Court Enhancement Fund	<u>1,690</u>	<u>1,578</u>	<u>60,300</u>	<u>78,800</u>
Public Works	501,717	487,790	666,904	627,083
Total Environmental Fund	<u>501,717</u>	<u>487,790</u>	<u>666,904</u>	<u>627,083</u>
Administration	4,530	4,664	5,131	17,131
Total Cottonwoods Maint District	<u>4,530</u>	<u>4,664</u>	<u>5,131</u>	<u>17,131</u>
<b>Total Special Revenue Funds</b>	<b>\$ 5,683,465</b>	<b>\$ 5,444,719</b>	<b>\$ 10,237,369</b>	<b>\$ 9,265,802</b>

<b>FY21-22 Proposed Budget Summary of Expenditures</b>				
Fund/Department	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>Debt Service Funds</b>				
Administration	\$ 1,972,850	\$ 1,664,300	\$ 350	\$ 350
Total Gen Oblig Debt Service	<u>1,972,850</u>	<u>1,664,300</u>	<u>350</u>	<u>350</u>
Administration	405,767	409,129	407,240	1,000
Total Eagle Mtn CFD Debt Service	<u>405,767</u>	<u>409,129</u>	<u>407,240</u>	<u>1,000</u>
Administration	381,854	305,870	1,010	1,010
Total Munic Prop Corp Debt Service	<u>381,854</u>	<u>305,870</u>	<u>1,010</u>	<u>1,010</u>
<b>Total Debt Service Funds</b>	<b><u>\$ 2,760,471</u></b>	<b><u>\$ 2,379,299</u></b>	<b><u>\$ 408,600</u></b>	<b><u>\$ 2,360</u></b>
<b>Capital Projects Funds</b>				
Administration	\$ 2,720	\$ 2,294	\$ 2,800	\$ 299,000
Public Works	539,625	1,204,078	4,779,598	3,639,000
Community Services	1,120,213	431,811	735,000	2,285,000
Fire & Emergency Medical	2,558,246	-	-	-
Total Capital Projects Fund	<u>4,220,804</u>	<u>1,638,183</u>	<u>5,517,398</u>	<u>6,223,000</u>
Fire & Emergency Medical	7,632	1,723	-	-
Total Fire/Emergency Dev Fee	<u>7,632</u>	<u>1,723</u>	<u>-</u>	<u>-</u>
Public Works	-	-	-	-
Total Streets Dev Fee	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Community Services	33,094	7,471	40,000	-
Total Park/Rec Dev Fee	<u>33,094</u>	<u>7,471</u>	<u>40,000</u>	<u>-</u>
Community Services	68	-	-	-
Total Open Space Dev Fee	<u>68</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Capital Projects Funds</b>	<b><u>\$ 4,261,598</u></b>	<b><u>\$ 1,647,377</u></b>	<b><u>\$ 5,557,398</u></b>	<b><u>\$ 6,223,000</u></b>
<b>Internal Service Funds</b>				
Public Works	437,028	411,006	819,144	848,638
Total Facilities Reserve Fund	<u>437,028</u>	<u>411,006</u>	<u>819,144</u>	<u>848,638</u>
Administration	-	-	25,000	50,000
Total Technology Replacement Fund	<u>-</u>	<u>-</u>	<u>25,000</u>	<u>50,000</u>
General Government	45,806	603,077	53,589	56,000
Public Works	130,595	296,110	-	-
Total Vehicle/Equip Repl Fund	<u>176,401</u>	<u>899,187</u>	<u>53,589</u>	<u>56,000</u>
<b>Total Internal Service Funds</b>	<b><u>\$ 613,429</u></b>	<b><u>\$ 1,310,193</u></b>	<b><u>\$ 897,733</u></b>	<b><u>\$ 954,638</u></b>
<b>Total Expenditures</b>	<b><u>\$ 28,124,282</u></b>	<b><u>\$ 26,683,815</u></b>	<b><u>\$ 33,798,991</u></b>	<b><u>\$ 39,124,094</u></b>

**FY21-22 Projected Changes in Fund Balances**

	General Fund	Debt Service Funds	Capital Projects Funds	Non-Major Funds	Total
<b>Revenues:</b>					
Sales Tax	\$ 13,826,922	\$ -	\$ 1,117,416	\$ 1,717,992	\$ 16,662,330
Property Tax	-	-	-	6,381	6,381
Franchise Tax	434,896	-	-	-	434,896
Intergovernmental	6,645,016	-	472,344	6,740,966	13,858,326
Fines and Forfeitures	189,000	-	-	49,000	238,000
Licenses and Permits	949,251	-	691,214	-	1,640,465
Charges for Services	235,475	-	-	300,000	535,475
Leases and Rents	282,379	-	-	-	282,379
Investment Earnings	24,000	2,280	26,400	38,892	91,572
Other	91,355	-	-	421,554	512,909
Sub total	22,678,294	2,280	2,307,374	9,274,785	34,262,733
Transfers In	-	-	-	3,500,000	3,500,000
Total Revenues	22,678,294	2,280	2,307,374	12,774,785	37,762,733
<b>Expenditures:</b>					
General Government:					
Mayor and Council	74,929	-	-	-	74,929
Administration	2,466,984	2,360	299,000	2,551,569	5,319,913
General Government	4,636,429	-	-	106,000	4,742,429
Municipal Court	428,144	-	-	78,800	506,944
Total General Government	7,606,486	2,360	299,000	2,736,369	10,644,215
Public Safety:					
Fire & Emergency Medical	4,286,584	-	-	-	4,286,584
Law Enforcement	5,154,300	-	-	-	5,154,300
Total Public Service	9,440,884	-	-	-	9,440,884
Community Services	3,195,572	-	2,285,000	144,649	5,625,221
Public Works	1,251,936	-	3,639,000	7,339,422	12,230,358
Development Services	1,183,416	-	-	-	1,183,416
Sub total	22,678,294	2,360	6,223,000	10,220,440	39,124,094
Transfers Out	3,500,000	-	-	-	3,500,000
Total Expenditures	26,178,294	2,360	6,223,000	10,220,440	42,624,094
Net Change in Fund Balance	(3,500,000)	(80)	(3,915,626)	2,554,345	(4,861,361)
<b>Fund Balance</b>					
Beginning of Year - estimated	7,592,717	147,400	6,822,695	4,772,465	19,335,277
End of Year	\$ 4,092,717	\$ 147,320	\$ 2,907,069	\$ 7,326,810	\$ 14,473,916
Fund Balance Percentage Change	(46%)	0%	(57%)	54%	(25%)

Note: See page 34 for a listing of the funds included in each column.

The Capital Projects and Non-Major Funds will be utilizing accumulated reserves, as well as funds transferred into those funds, for one time capital expenditures.

**Five-year Budget Projection**

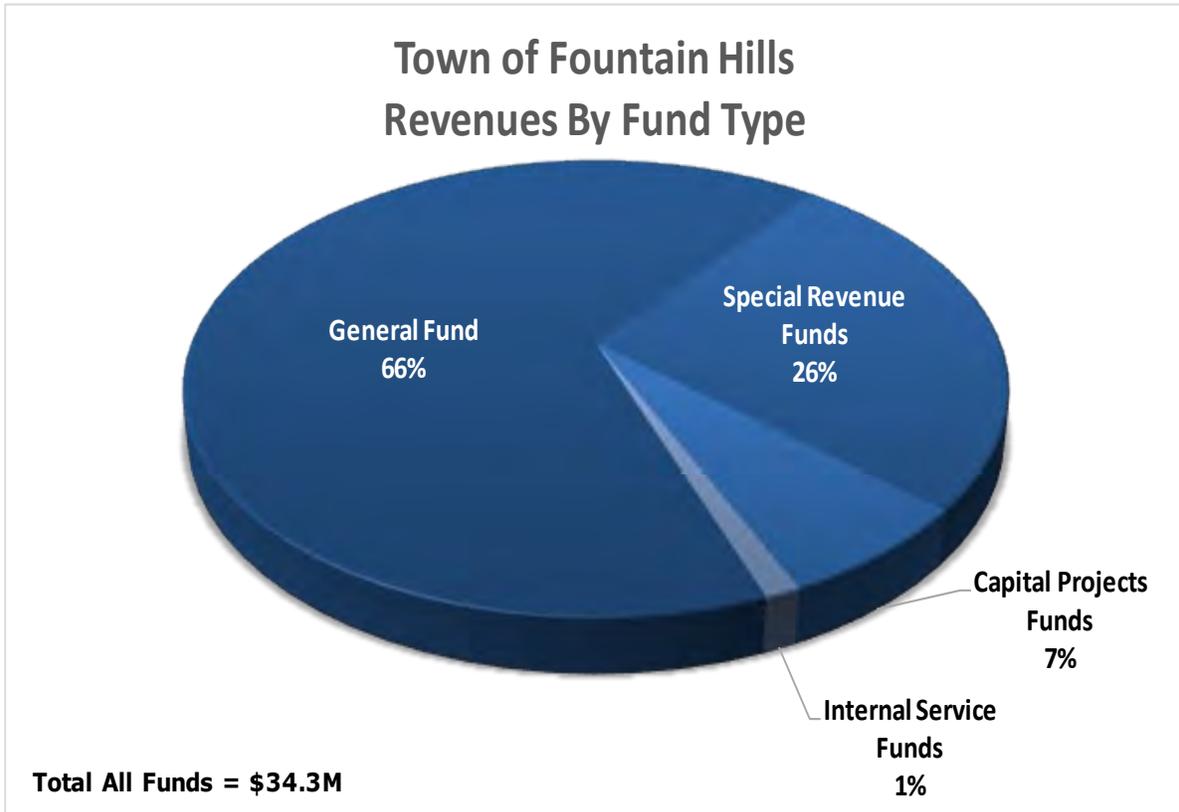
	<b>FY21-22</b>	<b>FY22-23</b>	<b>FY23-24</b>	<b>FY24-25</b>	<b>FY25-26</b>
<b>REVENUES</b>					
Intergovernmental	\$ 6,645,016	\$ 6,685,752	\$ 6,724,960	\$ 6,774,885	\$ 6,811,010
Permits, Licenses, Fees	949,053	925,349	927,498	931,143	932,333
Building Revenue	822,407	521,264	417,056	535,225	559,625
Local Taxes	14,261,818	14,344,538	14,483,636	14,624,122	14,766,014
<b>Total Revenues</b>	<b>\$ 22,678,294</b>	<b>\$ 22,476,903</b>	<b>\$ 22,553,150</b>	<b>\$ 22,865,375</b>	<b>\$ 23,068,982</b>
<b>EXPENDITURES</b>					
Mayor & Town Council	\$ 74,929	\$ 76,802	\$ 78,722	\$ 80,690	\$ 82,707
General government	4,736,429	2,109,033	2,124,259	2,139,865	2,155,862
Administration	2,466,984	2,553,659	2,594,699	2,684,566	2,726,681
Municipal Court	428,144	438,848	449,819	461,064	472,591
Public Works	1,251,936	1,283,235	1,315,315	1,348,198	1,381,904
Development Services	1,083,416	1,110,502	1,138,265	1,166,721	1,195,890
Community Services	3,195,572	3,275,461	3,357,347	3,441,281	3,527,313
Public Safety (Police & Fire)	9,440,884	10,084,912	10,784,340	11,544,439	12,370,998
<b>Total Expenditures</b>	<b>\$ 22,678,294</b>	<b>20,932,452</b>	<b>21,842,766</b>	<b>22,866,824</b>	<b>23,913,946</b>
<b>Surplus/(Deficit)</b>	<b>\$ -</b>	<b>\$ 1,544,451</b>	<b>\$ 710,384</b>	<b>\$ (1,449)</b>	<b>\$ (844,964)</b>



# Revenue Summary

## Revenue

This section provides a broad overview of the revenues included in the FY21-22 budget. Information is presented for each fund and fund type.



Total revenues for all funds are estimated at \$34,262,733 excluding transfers. The General Fund portion represents approximately 66% of the total. Special Revenue funds, including the Streets (HURF) Fund, represent another 26% of the budget. Capital Projects is 5%, Internal Service funds are 1%, and Debt Service funds represent the **final 0%**.

**FY21-22 Proposed Budget  
Summary of Revenues**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>General Fund</b>				
Sales Tax-Local	\$ 9,198,866	\$ 10,775,505	\$ 10,422,156	\$ 13,826,922
Franchise Fees	423,947	434,896	211,974	434,896
Liquor License Fees	1,750	4,200	2,000	2,000
Business License	137,869	128,565	139,764	115,464
Building Permit	230,326	199,573	394,073	395,923
Sign Permits	8,905	4,985	6,100	3,350
Planning & Zoning Fees	13,212	8,370	15,825	16,185
Landscape Permits	27,300	18,901	44,520	16,800
Encroachment Permits	717,686	71,075	25,000	35,000
Variances	2,500	3,315	5,300	4,300
Subdivision Fees	76,952	99,450	62,250	52,250
Special Event Permit	10,810	9,650	8,750	8,750
Engineering Fees	8,350	5,600	5,600	5,900
Plan Review	159,460	147,866	265,925	275,699
Inspection Fees	18,187	13,653	17,000	17,000
Alcohol Permits	200	165	630	630
Third Party Revenues	-	-	-	-
Rental Fees	128,327	154,519	151,100	154,889
Non-Taxable Rental	8,381	7,608	7,301	7,301
Cell Tower Lease	144,093	124,264	120,189	120,189
Sales Tax-State	2,476,030	2,582,751	2,815,032	2,958,864
Income Tax-State	2,976,998	3,231,181	3,629,136	3,288,000
Vehicle License Tax	-	318,252	350,010	350,592
Fire Insurance Premium Tax	46,275	46,623	46,721	47,560
Program Fees	174,886	180,139	221,550	235,475
Sponsorships	5,101	4,874	37,200	37,200
Donations	28,496	38,687	345	10,345
Reimbursements/Refunds	18,785	36,336	1,260	1,260
Auction/Recycle Proceeds	611	1,802	640	640
Restitution/Ins Proceeds	200	178,799	200	200
Miscellaneous Revenue	5,383	7,508	5,535	5,535
Taxable Sales	32,135	9,795	33,925	33,925
Convenience Fees	3,318	3,108	2,250	2,250
Court Fines/Fees	120,340	256,153	185,004	189,000
Abatements	-	-	-	-
Interest Income	136,572	210,815	24,000	24,000
Internal Service Charges	-	-	-	-
<b>Total General Fund</b>	<b>17,342,251</b>	<b>19,318,983</b>	<b>19,258,265</b>	<b>22,678,294</b>
<b>Total General Fund</b>	<b>\$ 17,342,251</b>	<b>\$ 19,318,983</b>	<b>\$ 19,258,265</b>	<b>\$ 22,678,294</b>
<b>Special Revenue Funds</b>				
Sales Tax-Local	\$ 883,932	\$ 961,250	\$ 871,254	\$ 1,145,328
Vehicle License Tax	1,061,441	742,588	816,672	818,040
Highway User Tax	1,679,594	1,830,157	1,761,600	1,676,376
In-Lieu Fees	-	3,841	200,000	200,000
Adopt-A Street Fee	-	-	-	-
Reimbursements/Refunds	-	8	-	-
Auction/Recycle Proceeds	1,504	1,692	1,000	1,000
Restitution/Ins Proceeds	23,757	13,595	30,000	30,000
Interest Income	91,634	45,419	24,000	24,000
Internal Service Charges	-	-	-	-
<b>Total Streets Fund</b>	<b>3,741,862</b>	<b>3,598,550</b>	<b>3,704,526</b>	<b>3,894,744</b>

## Revenue Summary

<b>FY21-22 Proposed Budget Summary of Revenues</b>				
Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Sales Tax-Local	88,393	96,125	87,120	114,528
Interest Income	28,231	39,465	1,260	1,260
Total Downtown Strategy Fund	<u>116,624</u>	<u>135,590</u>	<u>88,380</u>	<u>115,788</u>
Sales Tax-Local	353,573	384,500	348,504	458,136
Taxable Sales	-	8,673	-	-
Interest Income	1,340	631	240	240
Total Economic Development Fund	<u>354,913</u>	<u>393,804</u>	<u>348,744</u>	<u>458,376</u>
Grants	35,127	36,244	25,000	25,000
Prop 202/Gaming Rev	35,000	40,000	25,000	25,000
Miscellaneous Revenue	312	-	-	-
Taxable Sales	1,911	18	-	-
Interest Income	1,646	1,090	180	180
Total Tourism Fund	<u>73,996</u>	<u>77,352</u>	<u>50,180</u>	<u>50,180</u>
Grants	-	-	1,118,800	1,000,000
Federal Stimulus Funds	-	-	-	3,006,550
LTAI II	36,211	-	65,000	65,000
Prop 202/Gaming Rev	55,000	77,500	125,000	125,000
Total Special Revenue Fund	<u>91,211</u>	<u>77,500</u>	<u>1,308,800</u>	<u>4,196,550</u>
In-Lieu Fees	6,219	38,967	100,000	100,000
Interest Income	3,434	1,696	240	240
Total Public Art Fund	<u>9,653</u>	<u>40,663</u>	<u>100,240</u>	<u>100,240</u>
Grants	-	-	-	-
CCEF Revenue	8,659	23,066	46,500	46,500
JCEF Revenue	1,483	2,485	2,500	2,500
Interest Income	876	909	900	900
Total Court Enhancement Fund	<u>11,018</u>	<u>26,460</u>	<u>49,900</u>	<u>49,900</u>
Environmental Fee	486,924	17,575	-	-
Convenience Fees	3	-	-	-
Interest Income	15,997	11,137	2,400	2,400
Total Environmental Fund	<u>502,924</u>	<u>28,712</u>	<u>2,400</u>	<u>2,400</u>
Property Tax-Cy	6,749	6,701	6,643	6,381
Interest Income	414	273	72	72
Total Cottonwoods Maint District	<u>7,163</u>	<u>6,974</u>	<u>6,715</u>	<u>6,453</u>
<b>Total Special Revenue Funds</b>	<b><u>\$ 4,909,364</u></b>	<b><u>\$ 4,385,605</u></b>	<b><u>\$ 5,659,885</u></b>	<b><u>\$ 8,874,631</u></b>
<b>Debt Service Funds</b>				
Property Tax-Cy	\$ 2,011,867	\$ 1,665,453	\$ -	\$ -
Interest Income	18,703	7,063	1,200	1,200
Total Gen Oblig Bond Debt Service	<u>2,030,570</u>	<u>1,672,516</u>	<u>1,200</u>	<u>1,200</u>
Property Tax-Cy	409,114	414,614	400,001	-
Interest Income	3,344	1,736	240	240
Total Eagle Mtn CFD Debt Service	<u>412,458</u>	<u>416,350</u>	<u>400,241</u>	<u>240</u>

<b>FY21-22 Proposed Budget Summary of Revenues</b>				
Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Interest Income	7,090	1,866	840	840
Total Munic Prop Corp Debt Service	7,090	1,866	840	840
<b>Total Debt Service Funds</b>	<b>\$ 2,450,118</b>	<b>\$ 2,090,732</b>	<b>\$ 402,281</b>	<b>\$ 2,280</b>
<b>Capital Projects Funds</b>				
Sales Tax-Local	\$ 966,359	\$ 955,010	\$ 904,152	\$ 1,117,416
Grants	-	15,000	17,500	472,344
Reimbursements/Refunds	54,211	-	-	-
Auction/Recycle Proceeds	-	418,585	-	-
Interest Income	158,048	171,431	19,200	19,200
Total Capital Projects Fund	1,178,618	1,560,026	940,852	1,608,960
Development Fees	27,004	20,315	23,988	23,623
Interest Income	5,808	3,806	2,400	2,400
Total Fire/Emergency Dev Fee	32,812	24,121	26,388	26,023
Development Fees	-	3,870	301,331	331,074
Interest Income	-	-	-	-
Total Streets Fee	-	3,870	301,331	331,074
Development Fees	113,187	78,604	353,992	336,517
Interest Income	14,898	10,038	4,800	4,800
Total Park/Rec Dev Fee	128,085	88,642	358,792	341,317
<b>Total Capital Projects Funds</b>	<b>\$ 1,339,515</b>	<b>\$ 1,676,659</b>	<b>\$ 1,627,363</b>	<b>\$ 2,307,374</b>
<b>Internal Service Funds</b>				
Donations	9,600	10,000	-	-
Interest Income	38,411	22,495	7,200	7,200
Total Facilities Replacement Fund	48,011	32,495	7,200	7,200
Internal Service Charges	-	-	65,000	65,000
Total Internal Service Fund	-	-	65,000	65,000
Auction/Recycle Proceeds	46,457	72,125	-	-
Interest Income	26,049	16,112	2,400	2,400
Vehicle Replacement Charges	268,446	288,573	354,542	325,554
Total Vehicle/Equip Repl Fund	340,952	376,810	356,942	327,954
<b>Total Internal Service Funds</b>	<b>\$ 388,963</b>	<b>\$ 409,305</b>	<b>\$ 429,142</b>	<b>\$ 400,154</b>
<b>Total Revenues</b>	<b>\$ 26,430,211</b>	<b>\$ 27,881,284</b>	<b>\$ 27,376,936</b>	<b>\$ 34,262,733</b>

## Revenue Summary

### FY21-22 Revenues by Type

	General Fund	Debt Service Funds	Capital Projects Funds	Non-Major Funds	Total	% of Total
<b>Revenues:</b>						
Sales Tax	\$ 13,826,922	\$ -	\$ 1,117,416	\$ 1,717,992	\$ 16,662,330	39%
Property Tax	-	-	-	6,381	6,381	0%
Franchise Tax	434,896	-	-	-	434,896	1%
Intergovernmental	6,645,016	-	472,344	6,740,966	13,858,326	33%
Fines and Forfeitures	189,000	-	-	49,000	238,000	1%
Licenses and Permits	949,251	-	691,214	-	1,640,465	4%
Charges for Services	235,475	-	-	300,000	535,475	1%
Leases and Rents	282,379	-	-	-	282,379	1%
Investment Earnings	24,000	2,280	26,400	38,892	91,572	0%
Other	91,355	-	-	421,554	512,909	1%
Subtotal Revenues	22,678,294	2,280	2,307,374	9,274,785	34,262,733	81%
Transfers In	-	-	-	3,500,000	3,500,000	8%
Subtotal	22,678,294	2,280	2,307,374	12,774,785	37,762,733	89%
Use/(Source) of Reserves	3,500,000	80	3,915,626	(2,554,339)	4,861,367	11%
Total Revenues	<u>\$ 26,178,294</u>	<u>\$ 2,360</u>	<u>\$ 6,223,000</u>	<u>\$ 10,220,446</u>	<u>\$ 42,624,100</u>	<u>100%</u>

Note: See page 34 for a listing of the funds included in each column.

See the following pages for a discussion of the major revenue types, restrictions on use, and major influences for each type. The graphs on the following pages do not represent all of the accounts combined into the above categories.

The use of reserves is intended to fund capital projects.

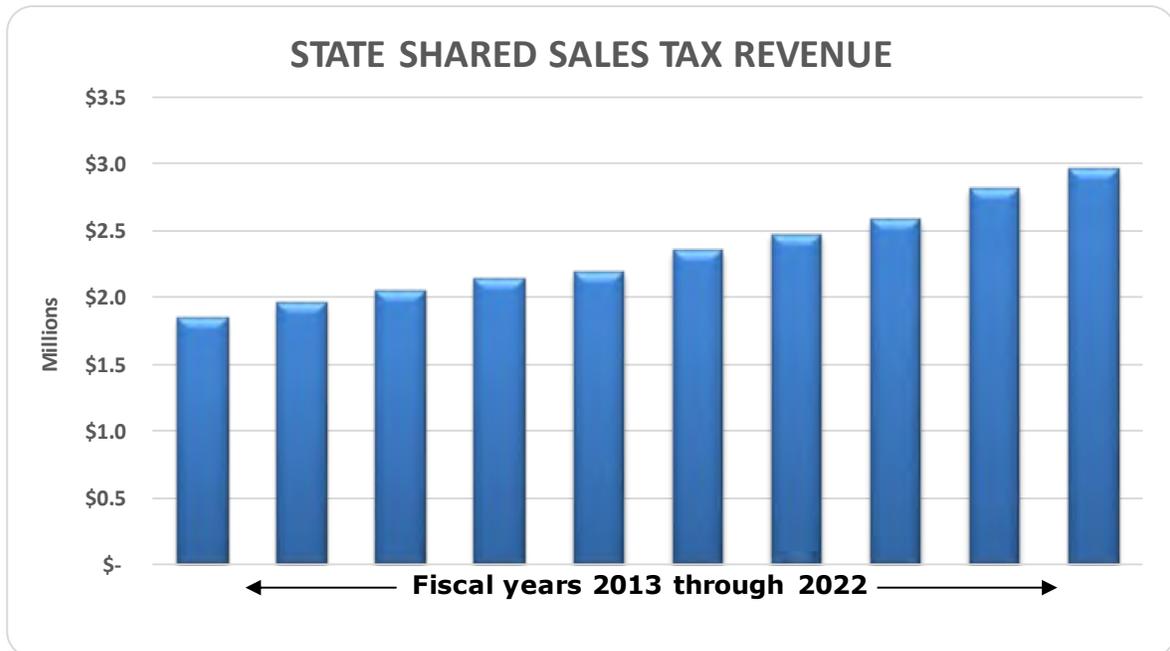
Restrictions	Fiscal Year	Amount	Percent Change
No restrictions on usage. Must be expended for public purposes.	2010-11	\$ 1,860,421	3.5%
	2011-12	\$ 1,757,297	-5.5% <sup>1</sup>
	2012-13	\$ 1,840,766	4.7%
	2013-14	\$ 1,957,505	6.3%
	2014-15	\$ 2,055,241	5.0%
	2015-16	\$ 2,131,484	3.7%
	2016-17	\$ 2,192,043	2.8% <sup>1</sup>
	2017-18	\$ 2,352,502	7.3%
	2018-19	\$ 2,476,030	5.3%
	2019-20	\$ 2,582,751	4.3%
	2020-21 (est.)	\$ 2,815,034	9.0%
	2021-22 (est.)	\$ 2,958,866	5.1%
	2022-23 (est.)	\$ 2,988,455	1.0%
	2023-24 (est.)	\$ 3,018,340	1.0%
	2024-25 (est.)	\$ 3,048,523	1.0%

<sup>1</sup> Change as a result of census population

**Assumptions**

The State assesses a 5.6% sales tax, of which cities and towns share in the collections based on the relation of its population to the total population of all incorporated cities and towns using the Department of Revenue census figures (Fountain Hills represents 0.4% of the State total). The next year's projection is based on the League of Arizona Cities and Towns bulletin and by the Arizona Department of Revenue forecast for Sales and Use Tax.

Major Influences: Construction Activity, Retail Sales, Population and Economy



Revenue Summary  
Local Sales Tax  
All Funds

Restrictions	Fiscal Year	Amount	Percent Change
Revenues from the 2.9% local sales tax are allocated to Capital Projects, Pavement Maintenance, Downtown Strategy, Economic Development and General Fund. General Fund proceeds are not restricted but must be expended for public purpose.	2010-11	\$ 7,844,332	2.6%
	2011-12	\$ 7,779,219	-0.8%
	2012-13	\$ 7,957,162	2.3%
	2013-14	\$ 8,459,267	6.3%
	2014-15	\$ 8,983,050	6.2%
	2015-16	\$ 9,391,267	4.5%
	2016-17	\$ 9,419,552	0.3%
	2017-18	\$ 10,311,578	9.5%
	2018-19	\$ 11,491,124	11.4%
	2019-20	\$ 13,172,390	14.6%
	2020-21 (est.)	\$ 12,633,234	-4.1%
	2021-22 (est.)	\$ 16,607,349	31.5%
	2022-23 (est.)	\$ 16,773,422	1.0%
	2023-24 (est.)	\$ 16,941,156	1.0%
2024-25 (est.)	\$ 17,110,568	1.0%	

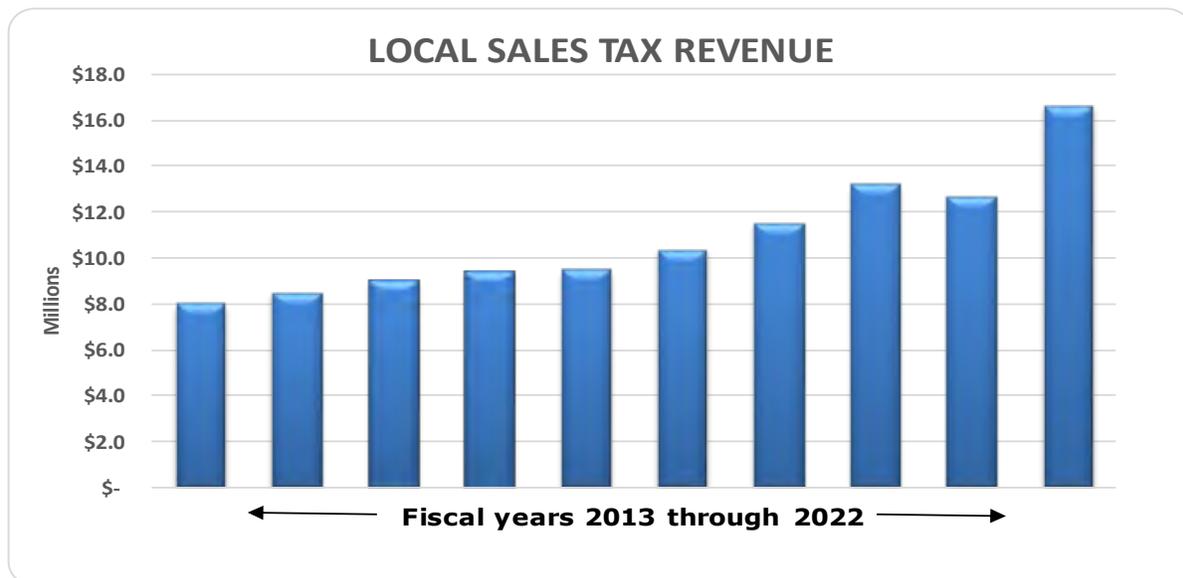
Assumptions

The local sales tax rate in Fountain Hills is 2.9% (increased from 2.6% as of 11/1/19) - total receipts for FY21-22 are estimated to be \$16.6M. The construction related sales tax is derived from one-time activities and has been dedicated for one-time expenditures. Another portion of the local sales tax is dedicated for downtown development. The following is a breakdown of the dedicated and non-dedicated (General Fund) projections:

Dedications:

Downtown Strategy Fund	\$	114,533
Economic Development Fund		458,134
Pavement Maintenance		1,145,334
Capital Projects Fund		1,117,424
General Fund		<u>13,771,924</u>
<b>Total Projections</b>	<b>\$</b>	<b><u>16,607,349</u></b>

Major Influences: Economy, Construction Activity, Retail Sales, Public Policy

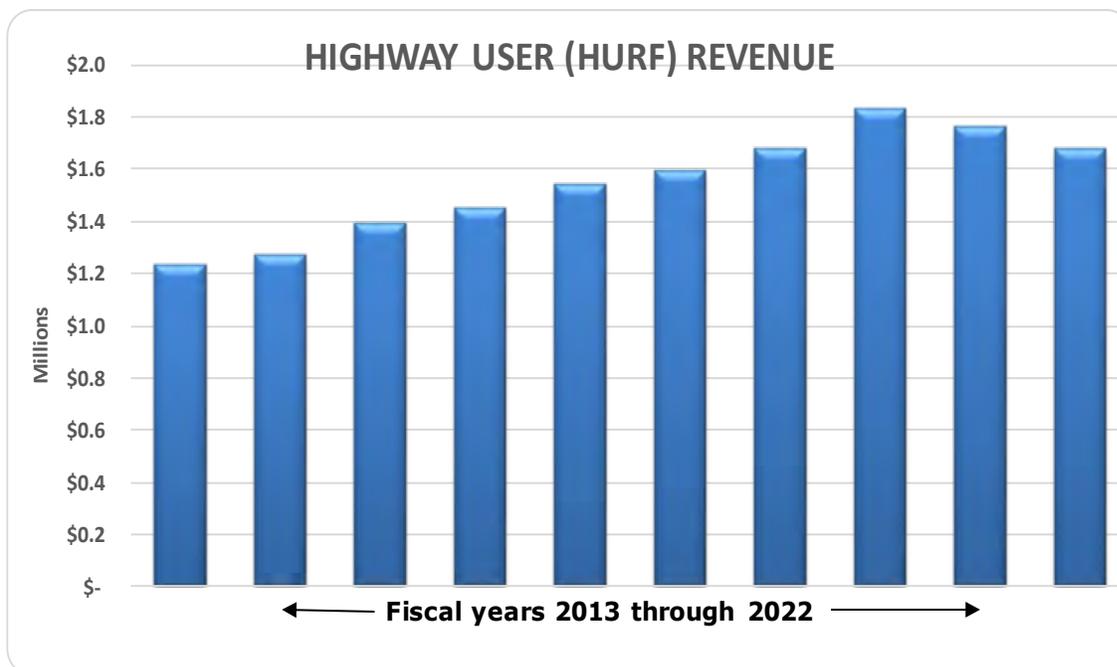


Restrictions	Fiscal Year	Amount	Percent Change
There is a State constitutional restriction on the use of these funds which requires that these funds be used solely for street and highway purposes. Payment of principal and interest on highway and street bonds are an approved use.	2010-11	\$ 1,396,075	0.4%
	2011-12	\$ 1,126,762	-19.3%
	2012-13	\$ 1,232,187	9.4%
	2013-14	\$ 1,268,563	3.0%
	2014-15	\$ 1,392,806	9.8%
	2015-16	\$ 1,451,431	4.2%
	2016-17	\$ 1,538,940	6.0%
	2017-18	\$ 1,593,514	3.5%
	2018-19	\$ 1,679,594	5.4%
	2019-20	\$ 1,830,157	9.0%
	2020-21 (est.)	\$ 1,761,610	-3.7%
	2021-22 (est.)	\$1,676,373	-4.8%
	2022-23 (est.)	\$ 1,775,466	5.9%
	2023-24 (est.)	\$ 1,832,166	3.2%
2024-25 (est.)	\$ 1,889,244	3.1%	

**Assumptions**

Cities and towns receive 27.5% of fuel tax and transportation related fees collected by the State based on population and county of origin of gasoline sales. The revenue estimate for next year is based on estimates of revenue sharing by Arizona Department of Transportation (ADOT) in their distribution forecast for the next fiscal year.

Major Influences: Gasoline sales, Population, Economy and State Policy



Revenue Summary  
 State-shared Income Tax Revenue  
 General Fund

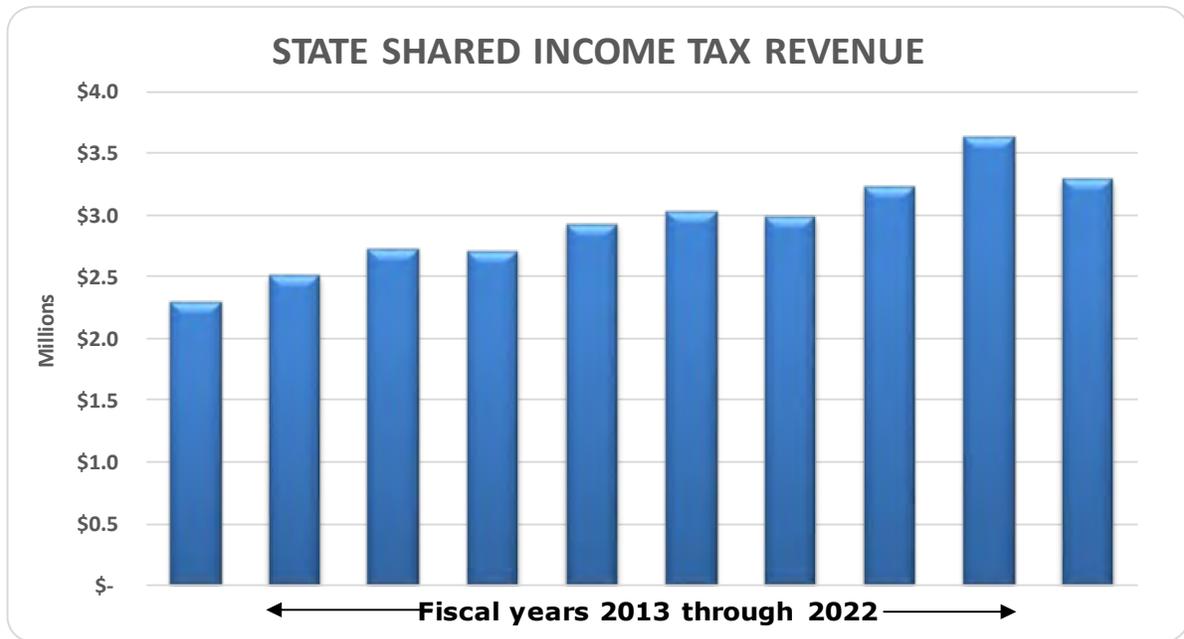
Restrictions	Fiscal Year	Amount	Percent Change
No restrictions on usage. Must be expended for public purposes.	2010-11	\$ 2,383,874	-24.6%
	2011-12	\$ 1,898,088	-20.4% <sup>1</sup>
	2012-13	\$ 2,297,203	21.0%
	2013-14	\$ 2,506,685	9.1%
	2014-15	\$ 2,722,433	8.6%
	2015-16	\$ 2,707,673	-0.5%
	2016-17	\$ 2,923,870	8.0% <sup>1</sup>
	2017-18	\$ 3,032,329	3.7%
	2018-19	\$ 2,976,998	-1.8%
	2019-20	\$ 3,231,181	8.5%
	2020-21 (est.)	\$ 3,634,999	12.5%
	2021-22 (est.)	\$ 3,287,995	-9.5%
	2022-23 (est.)	\$ 3,287,995	0.0%
	2023-24 (est.)	\$ 3,287,995	0.0%
	2024-25 (est.)	\$ 3,287,995	0.0%

<sup>1</sup> Change as a result of census population

Assumptions

A 1972 citizen's initiative gave the cities and towns a percentage share of the State income tax, officially called Urban Revenue Sharing; Arizona cities and towns receive 15% of the State's income tax collections. This State-shared revenue is distributed to cities and towns based on the relation of their population to the total population of all incorporated cities and towns in the State according to the latest census. Amounts distributed are based on actual income tax collections from two years prior to the fiscal year in which the Town receives the funds. The next year's projection is provided by the League of Arizona Cities and Towns and the State's Joint Legislative Budget Committee (JLBC).

Major Influences: Personal Income, Corporate Net Profits, Population and State Policy



Revenue Summary  
Vehicle License Tax Revenue  
General & Streets (HURF) Funds

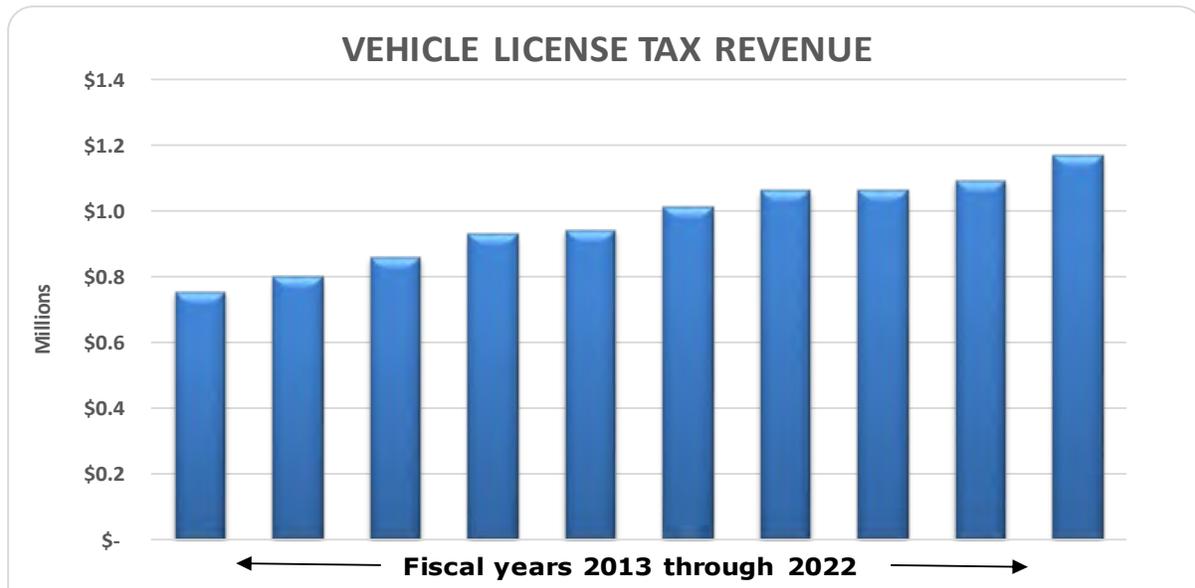
Restrictions	Fiscal Year	Amount	Percent Change
Town Council has restricted for the Pavement Management Program. (30% allocated to General Fund)	2010-11	\$ 799,551	-2.7%
	2011-12	\$ 722,126	-9.7%
	2012-13	\$ 752,949	4.3%
	2013-14	\$ 800,475	6.3%
	2014-15	\$ 858,874	7.3%
	2015-16	\$ 927,440	8.0%
	2016-17	\$ 941,364	1.5%
	2017-18	\$ 1,011,836	7.5%
	2018-19	\$ 1,061,441	4.9%
	2019-20	\$ 1,060,839	-0.1%
	2020-21 (est.)	\$ 1,092,083	2.9%
	2021-22 (est.)	\$ 1,168,619	7.0%
	2022-23 (est.)	\$ 1,204,219	3.0%
	2023-24 (est.)	\$ 1,233,695	2.4%
	2024-25 (est.)	\$ 1,297,886	5.2%
2025-26 (est.)	\$ 1,315,052	1.3%	

**Assumptions**

Approximately 20% of the revenues collected for the licensing of motor vehicles is distributed to incorporated cities and towns. The Town receives its share of the vehicle license tax collections based on its population in relation to the total incorporated population of the county (Fountain Hills represents 0.4% of the State total). The remainder of the revenues collected are shared by schools, counties, and the State. The Town Council of Fountain Hills passed Resolution 2013-02 designating proceeds from the VLT to be used strictly for maintenance of Town's streets (transferred to Streets/HURF fund). Beginning in FY19-20, Town Council has reallocated the vehicle license tax as follows: 30% to the General Fund and 70% to the Streets (HURF) Fund.

General Fund	\$ 327,625
Streets (HURF) Fund	<u>764,458</u>
	<u><u>\$ 1,092,083</u></u>

Major Influences: Automobile sales, Population, and State Policy



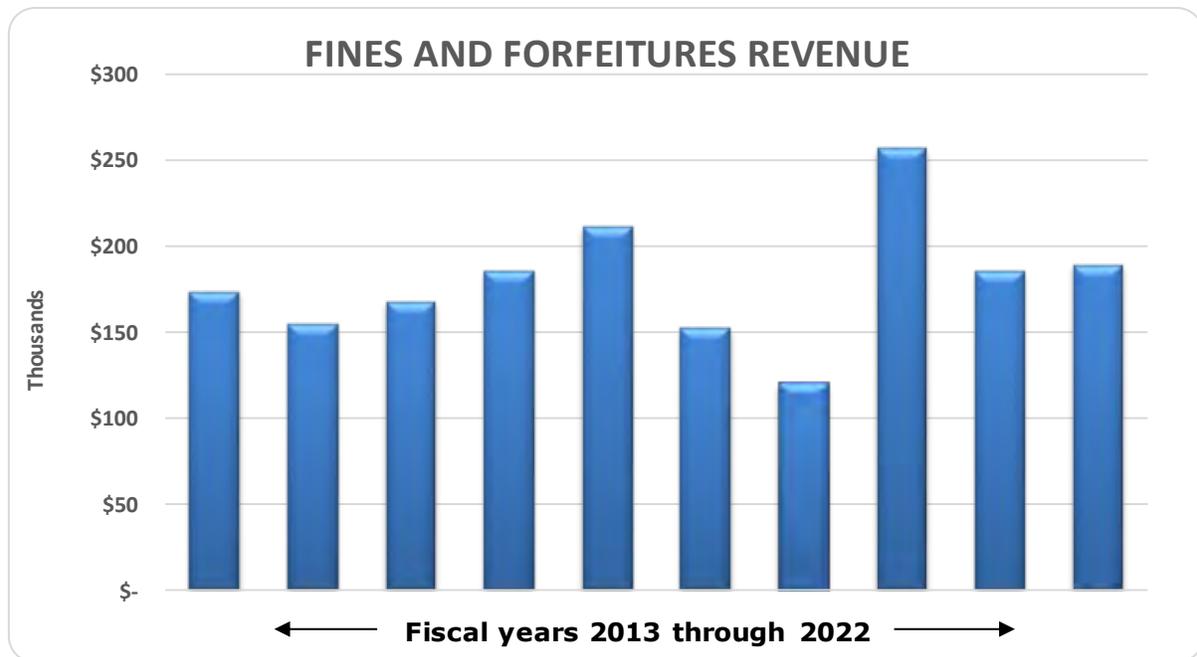
Revenue Summary  
 Fines and Forfeitures Revenue  
 General Fund

Restrictions	Fiscal Year	Amount	Percent Change
No restrictions on usage. Must be expended for public purpose.	2010-11	\$ 214,999	-17.2%
	2011-12	\$ 203,350	-5.4%
	2012-13	\$ 173,024	-14.9%
	2013-14	\$ 154,024	-11.0%
	2014-15	\$ 167,491	8.7%
	2015-16	\$ 185,279	10.6%
	2016-17	\$ 211,190	14.0%
	2017-18	\$ 152,161	-28.0%
	2018-19	\$ 120,340	-20.9%
	2019-20	\$ 256,153	112.9%
	2020-21 (est.)	\$ 185,000	-27.8%
	2021-22 (est.)	\$ 189,000	2.2%
	2022-23 (est.)	\$ 205,000	8.5%
	2023-24 (est.)	\$ 200,000	-2.4%
2024-25 (est.)	\$ 200,000	0.0%	

Assumptions

Municipal Court fines come from traffic violations and other fines paid for the violation of municipal ordinances. The Town contracts with the Maricopa County Sheriff's Office for traffic enforcement and has seen a slight increase in the number of citations.

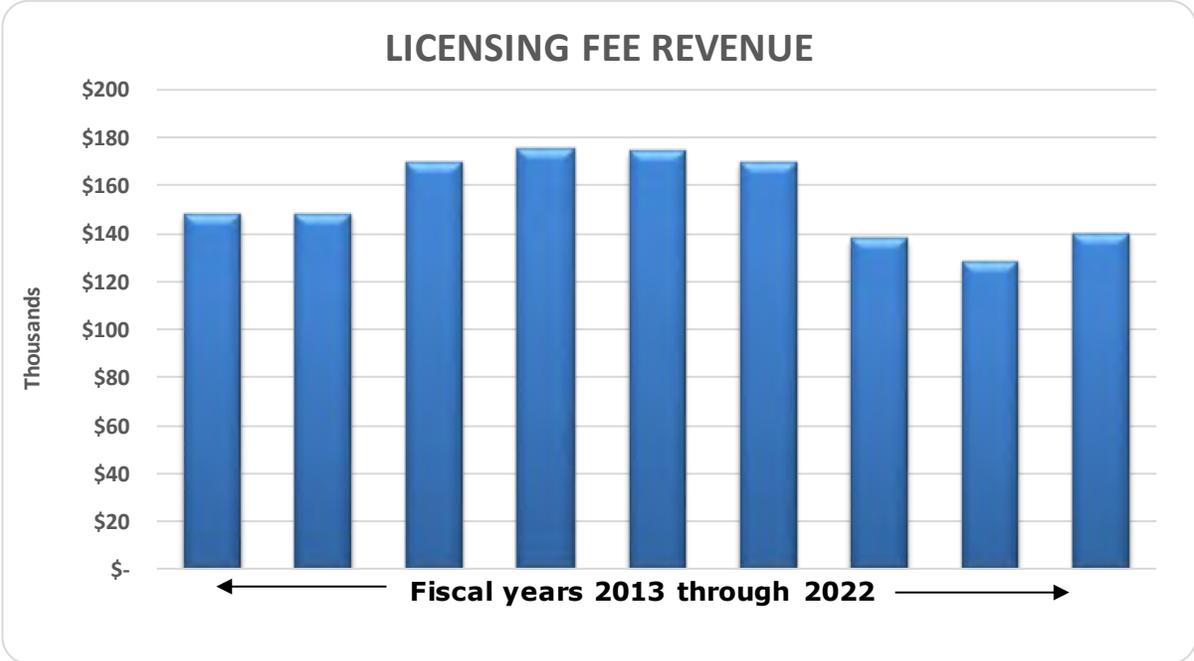
Major Influences: Population, Enforcement, Public Policy



Restrictions	Fiscal Year	Amount	Percent Change
No restrictions on usage. Must be expended for public purpose.	2010-11	\$ 151,637	2.0%
	2011-12	\$ 150,144	-1.0%
	2012-13	\$ 148,209	-1.3%
	2013-14	\$ 148,066	-0.1%
	2014-15	\$ 169,638	14.6%
	2015-16	\$ 175,120	3.2%
	2016-17	\$ 174,027	-0.6%
	2017-18	\$ 169,455	-2.6%
	2018-19	\$ 137,869	-18.6%
	2019-20	\$ 128,565	-6.7%
	2020-21 (est.)	\$ 139,760	8.7%
	2021-22 (est.)	\$ 115,464	-17.4%
	2022-23 (est.)	\$ 115,464	0.0%
	2023-24 (est.)	\$ 115,464	0.0%
2024-25 (est.)	\$ 115,464	0.0%	
<b>Assumptions</b>			

License fees are derived from fees on professions, occupations, businesses operating within Town limits. The license fee is used primarily as a means of regulating businesses within the community. The estimate for FY20-21 is based on 3,035 active business licenses. Beginning in FY18-19, animal licensing was transferred to Maricopa County Animal Care and Control.

Major Influences: Economy, Enforcement



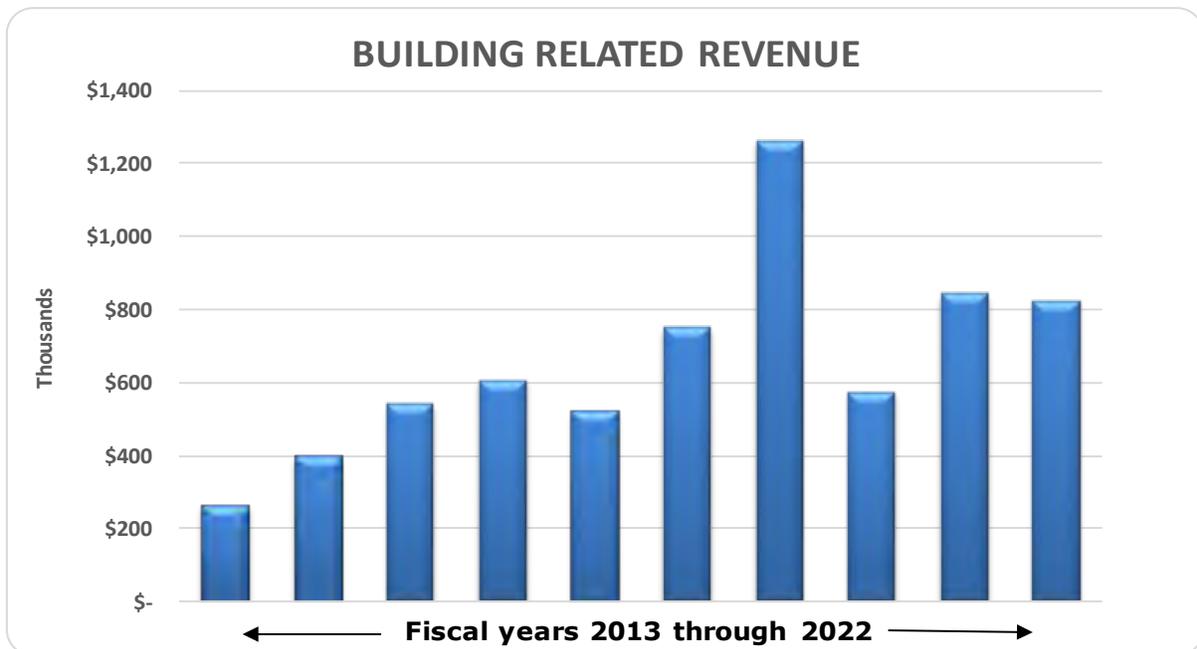
Revenue Summary  
 Building Related Revenue  
 General Fund

Restrictions	Fiscal Year	Amount	Percent Change
No restrictions on usage. Must be expended for public purpose.	2010-11	\$ 253,074	7.1%
	2011-12	\$ 232,447	-8.2%
	2012-13	\$ 262,403	12.9%
	2013-14	\$ 396,875	51.2%
	2014-15	\$ 538,264	35.6%
	2015-16	\$ 605,966	12.6%
	2016-17	\$ 518,619	-14.4%
	2017-18	\$ 749,674	44.6%
	2018-19	\$ 1,262,878	68.5%
	2019-20	\$ 572,787	-54.6%
	2020-21 (est.)	\$ 841,592	46.9%
	2021-22 (est.)	\$ 822,406	-2.3%
	2022-23 (est.)	\$ 841,592	2.3%
	2023-24 (est.)	\$ 822,406	-2.3%
2024-25 (est.)	\$ 841,592	2.3%	

Assumptions

Revenues from this source include the fees collected from building permits, rezoning, improvement plans, encroachment and subdivision plans. The estimates for FY21-22 are based on construction activity provided by local developers and planning staff and reflect the general economy in new home construction. The projected number of permits for next fiscal year is 88 single family, 99 multi-family unit, and 3 commercial projects.

Major Influences: Population, Economy, Development, Public Policy

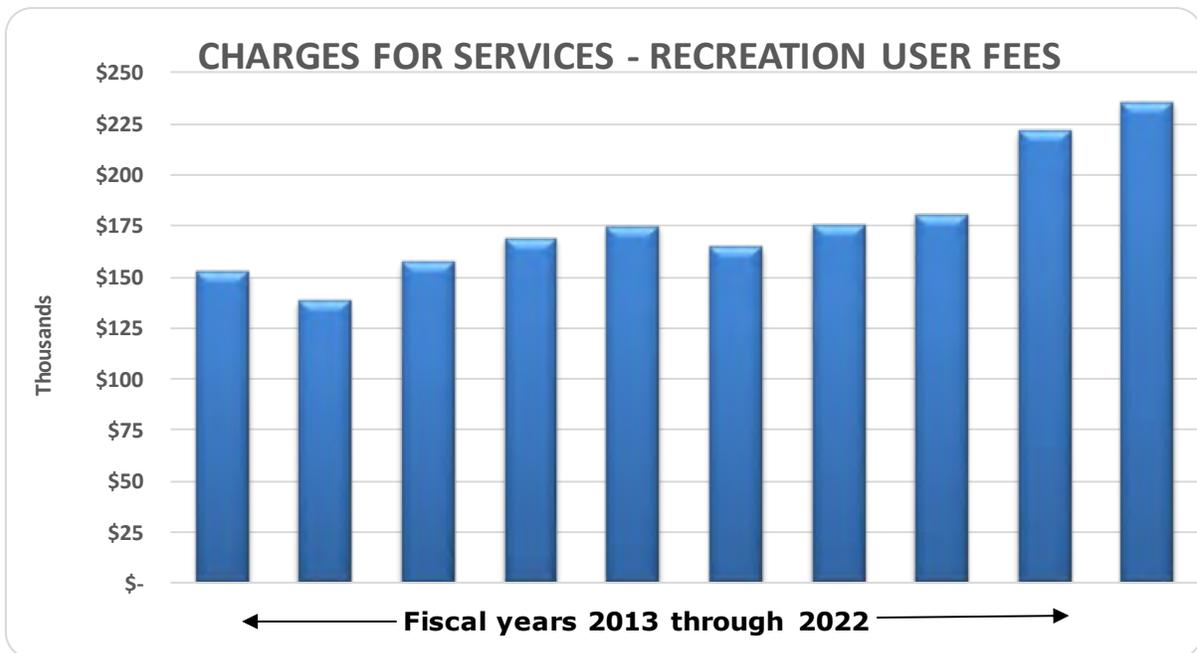


Restrictions	Fiscal Year	Amount	Percent Change
No restrictions on usage. Must be expended for public purpose.	2010-11	\$ 187,524	-2.7%
	2011-12	\$ 180,223	-3.9%
	2012-13	\$ 152,106	-15.6%
	2013-14	\$ 138,089	-9.2%
	2014-15	\$ 156,839	13.6%
	2015-16	\$ 168,895	7.7%
	2016-17	\$ 174,638	3.4%
	2017-18	\$ 164,456	-5.8%
	2018-19	\$ 174,886	6.3%
	2019-20	\$ 180,139	3.0%
	2020-21 (est.)	\$ 221,500	23.0%
	2021-22 (est.)	\$ 235,475	6.3%
	2022-23 (est.)	\$ 226,425	-3.8%
	2023-24 (est.)	\$ 226,425	0.0%
2024-25 (est.)	\$ 226,425	0.0%	

**Assumptions**

Charges for services are collected from recreation programs for youths to seniors. Senior Services offers programs for senior citizens including home delivered meals, fitness programs, special interest classes, as well as social events.

Major Influences: Population, Internal Policy on Rates



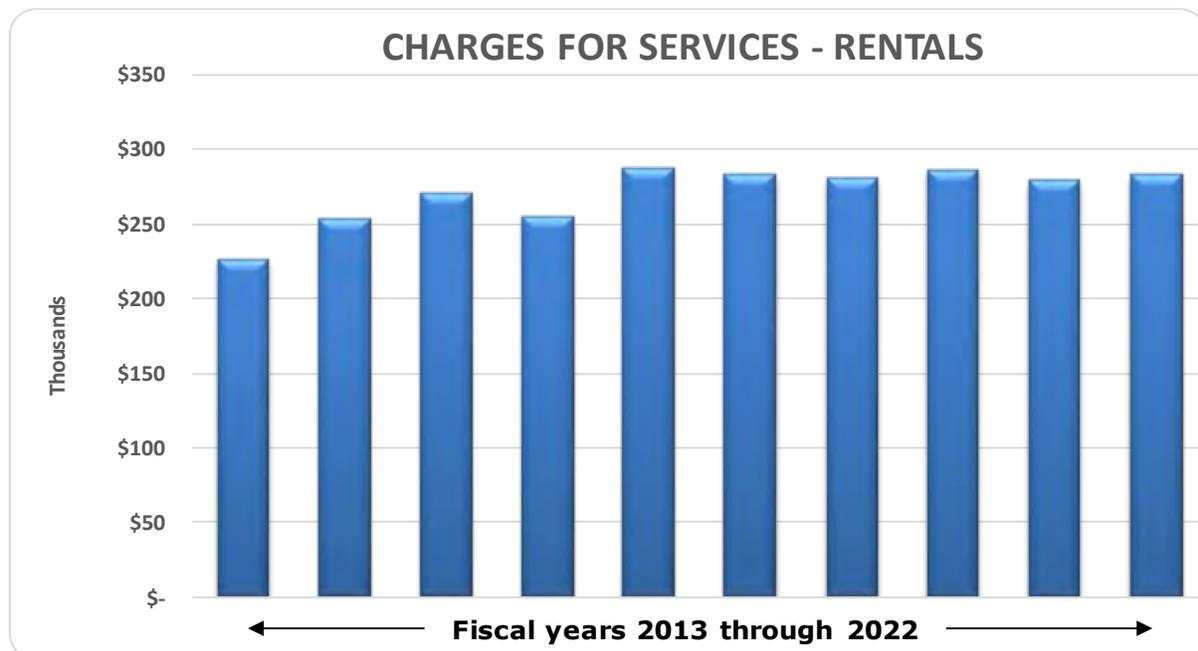
Revenue Summary  
Charges For Services-Rentals  
General Fund

Restrictions	Fiscal Year	Amount	Percent Change
No restrictions on usage. Must be expended for public purpose.	2010-11	\$ 238,104	5.2%
	2011-12	\$ 217,987	-8.4%
	2012-13	\$ 226,600	4.0%
	2013-14	\$ 252,874	11.6%
	2014-15	\$ 269,774	6.7%
	2015-16	\$ 255,204	-5.4%
	2016-17	\$ 287,500	12.7%
	2017-18	\$ 282,770	-1.6%
	2018-19	\$ 281,000	-0.6%
	2019-20	\$ 286,556	2.0%
	2020-21 (est.)	\$ 279,220	-2.6%
	2021-22 (est.)	\$ 283,009	1.4%
	2022-23 (est.)	\$ 290,712	2.7%
	2023-24 (est.)	\$ 294,731	1.4%
2024-25 (est.)	\$ 299,082	1.5%	

Assumptions

The Community Center provides meeting space for the Senior Services, local organizations such as the photography club, Community Chorus, Fountain Hills Realtors and various homeowners associations. It also serves as a venue for weddings, concerts and other gatherings. Park rentals include the Plaza and ramada rentals. Additional rental charges are collected from cellular providers for use of Town property for their towers.

Major Influences: Population, Internal Policy on Rates



# Expenditure Summary

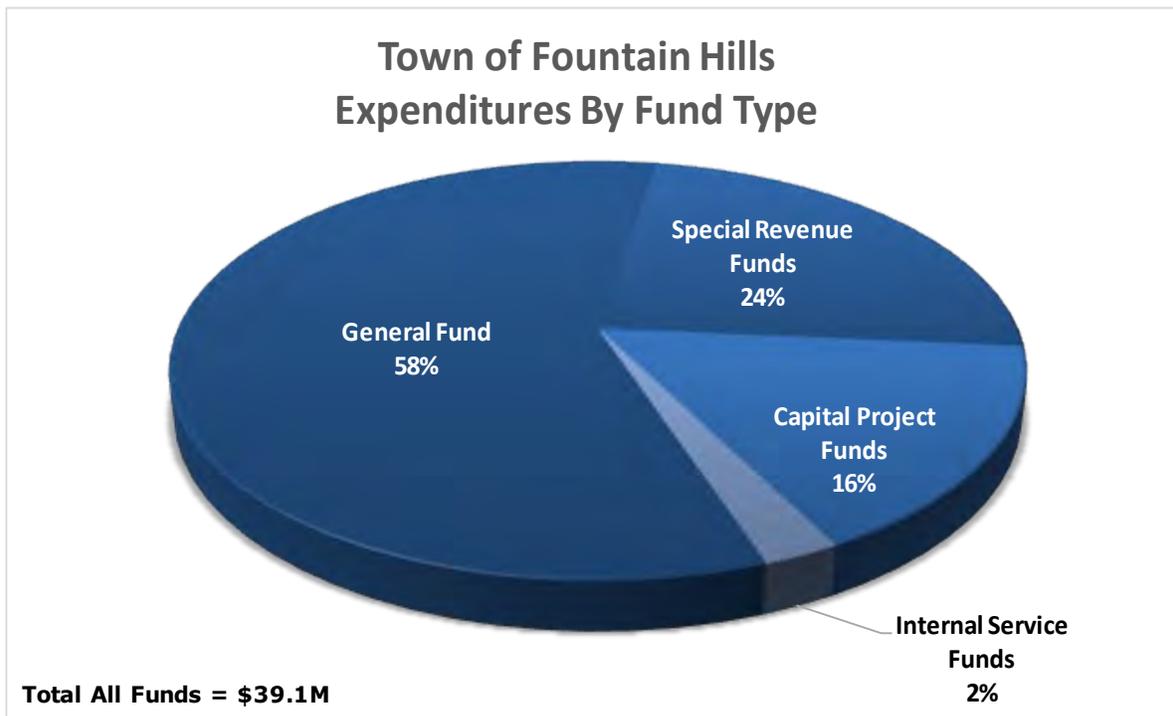
## Expenditures

This section provides a broad overview of the expenditures included in the FY21-22 budget. Information is presented for each fund and fund type.

### All Funds Expenditure Summary

Total expenditures for all funds are \$39,124,094, excluding transfers. The General Fund represents 58% of the total budgeted expenditures. Special Revenue funds, including the Streets (HURF) Fund, represent another 24%. Capital Projects funds represent 16%, and Internal Service funds represent the remaining 2% of the expenditures.

With the introduction of program budgeting, all expenditures are categorized by line item or program. A summary of all programs and proposed costs is shown on the following pages.



**FY21-22 Proposed Budget  
Summary of Expenditures by Fund and Program**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>General Fund</b>				
Accounting	\$ 171,416	\$ 280,866	\$ 318,407	\$ 383,054
Administration	6,788,386	7,832,223	8,423,640	12,403,992
Attorney Services	302,557	285,286	293,564	294,512
Building Inspection	334,201	293,214	355,963	385,981
Building Maintenance	107,194	135,302	175,130	176,242
Code Compliance	79,628	145,769	163,545	173,722
Community Events	175,152	119,776	168,200	183,200
Customer Service	44,330	45,517	44,665	51,433
Engineering	161,642	215,145	279,959	350,844
Fountain	121,176	151,255	163,515	175,515
Home Delivered Meals	50,023	61,090	85,433	87,563
Legislation	5,274	-	-	-
Licensing	58,570	-	-	-
Mapping & Graphics	102,723	101,036	116,460	162,181
Media Relations	35,799	30,994	147,523	184,342
Open Space	12,300	27,767	58,910	72,510
Operations	5,592,896	5,867,878	5,539,498	7,209,925
Outside Inspections	39,394	55,393	58,834	60,829
Planning & Zoning	102,683	93,446	121,088	129,618
Purchasing	65,335	-	-	-
Risk Management	300,238	-	-	-
Special Interest Programs	16,092	14,649	9,503	36,503
Sports Activities	38,611	50,993	44,945	29,105
Volunteers	76,382	74,588	105,544	107,218
Youth & Teen Programs	23,314	20,041	23,565	20,005
<b>Total General Fund</b>	<b>\$ 14,805,316</b>	<b>\$ 15,902,228</b>	<b>\$ 16,697,891</b>	<b>\$ 22,678,294</b>
<b>Total General Fund</b>	<b>\$ 14,805,316</b>	<b>\$ 15,902,228</b>	<b>\$ 16,697,891</b>	<b>\$ 22,678,294</b>
<b>Special Revenue Funds</b>				
Administration	\$ 432,605	\$ 521,588	\$ 537,228	\$ 551,625
Open Space	279,629	356,178	409,323	414,973
Pavement Management	3,647,363	3,236,173	3,950,165	4,641,008
Street Signs	163,443	115,274	156,631	168,260
Vehicle Maintenance	40,929	48,479	67,475	70,704
<b>Total Streets Fund</b>	<b>4,563,969</b>	<b>4,277,692</b>	<b>5,120,822</b>	<b>5,846,570</b>
Administration	38,204	38,474	98,400	40,200
<b>Total Downtown Strategy Fund</b>	<b>38,204</b>	<b>38,474</b>	<b>98,400</b>	<b>40,200</b>
Administration	224,051	223,137	251,270	244,499
<b>Total Economic Development Fund</b>	<b>224,051</b>	<b>223,137</b>	<b>251,270</b>	<b>244,499</b>
Administration	235,302	171,891	208,266	210,895
<b>Total Tourism Fund</b>	<b>235,302</b>	<b>171,891</b>	<b>208,266</b>	<b>210,895</b>
Grants Admin	91,211	210,222	3,731,627	2,055,975
<b>Total Special Revenue Fund</b>	<b>91,211</b>	<b>210,222</b>	<b>3,731,627</b>	<b>2,055,975</b>
Art & Culture	22,791	29,272	94,649	144,649
<b>Total Public Art Fund</b>	<b>22,791</b>	<b>29,272</b>	<b>94,649</b>	<b>144,649</b>
Court Enhancement	1,690	1,578	60,300	78,800
Judicial Court Enhancement	-	-	-	-
<b>Total Court Enhancement Fund</b>	<b>1,690</b>	<b>1,578</b>	<b>60,300</b>	<b>78,800</b>

## Expenditure Summary

### FY21-22 Proposed Budget Summary of Expenditures by Fund and Program

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Administration	501,717	487,790	666,904	627,083
Total Environmental Fund	501,717	487,790	666,904	627,083
Cottonwoods Maintenance District	4,530	4,664	5,131	17,131
Total Cottonwoods Maint District	4,530	4,664	5,131	17,131
<b>Total Special Revenue Funds</b>	<b>\$ 5,683,465</b>	<b>\$ 5,444,720</b>	<b>\$ 10,237,369</b>	<b>\$ 9,265,802</b>
<b>Debt Service Funds</b>				
Gen Oblig Bond Debt Service	\$ 1,972,850	\$ 1,664,300	\$ 350	\$ 350
Eagle Mtn CFD Debt Service	405,767	409,129	407,240	1,000
Munic Prop Corp Debt Service	381,854	305,870	1,010	1,010
<b>Total Debt Service Funds</b>	<b>\$ 2,760,471</b>	<b>\$ 2,379,299</b>	<b>\$ 408,600</b>	<b>\$ 2,360</b>
<b>Capital Projects Funds</b>				
Administration	\$ 2,720	\$ 2,294	\$ 2,800	\$ 299,000
Fire Suppression	2,558,246	-	-	-
General Govt Projects	-	246,271	150,000	615,000
Park Development	1,120,213	431,811	735,000	2,285,000
Pavement Management	537,099	734,809	1,950,903	1,249,000
Stormwater Management	2,526	222,997	2,628,695	1,680,000
Traffic Signals	-	-	50,000	95,000
Total Capital Projects Fund	4,220,804	1,638,182	5,517,398	6,223,000
Fire/Emergency Dev Fee	7,632	1,723	-	-
Streets Dev Fee	-	-	-	-
Park/Rec Dev Fee	33,094	7,471	40,000	-
Open Space Dev Fee	68	-	-	-
Total Development Fee Funds	40,794	9,194	40,000	-
<b>Total Capital Projects Funds</b>	<b>\$ 4,261,598</b>	<b>\$ 1,647,376</b>	<b>\$ 5,557,398</b>	<b>\$ 6,223,000</b>
<b>Internal Service Funds</b>				
Administration	437,028	411,006	819,144	848,638
Total Facilities Replacement Fund	437,028	411,006	819,144	848,638
Operational Support	-	-	25,000	50,000
Total Internal Service Fund	-	-	25,000	50,000
Vehicle Replacement	176,401	899,187	53,589	56,000
Total Vehicle Replacement Fund	176,401	899,187	53,589	56,000
<b>Total Internal Service Funds</b>	<b>\$ 613,429</b>	<b>\$ 1,310,193</b>	<b>\$ 897,733</b>	<b>\$ 954,638</b>
<b>Total Expenditures</b>	<b>\$ 28,124,279</b>	<b>\$ 26,683,816</b>	<b>\$ 33,798,991</b>	<b>\$ 39,124,094</b>

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**FY21-22 Expenditures by Function**

	General Fund	Debt Service Funds	Capital Project Funds	Non-Major Funds	Total	% of Total
<b>Expenditures:</b>						
General Government	\$ 7,606,486	\$ 2,360	\$ 299,000	\$ 2,736,369	\$ 10,644,215	25%
Public Safety	9,440,884	-	-	-	9,440,884	22%
Community Services	3,195,572	-	2,285,000	144,649	5,625,221	13%
Public Works	1,251,936	-	3,639,000	7,339,422	12,230,358	29%
Development Services	<u>1,183,416</u>	-	-	-	<u>1,183,416</u>	<u>3%</u>
Subtotal Expenditures	22,678,294	2,360	6,223,000	10,220,440	39,124,094	92%
Transfers Out	<u>3,500,000</u>	-	-	-	<u>3,500,000</u>	<u>8%</u>
Total Expenditures	<u>\$ 26,178,294</u>	<u>\$ 2,360</u>	<u>\$ 6,223,000</u>	<u>\$ 10,220,440</u>	<u>\$ 42,624,094</u>	<u>100%</u>

Note: See page 32 for a listing of the funds included in each column.

**FY21-22 General Fund Expenditures by Department and Division**

<b>Department</b>	<b>Division</b>	<b>Proposed Budget</b>
<b>Mayor &amp; Council</b>	Mayor & Council	<b>\$ 74,929</b>
<b>Administration</b>	Town Manager	488,482
	Town Clerk	214,316
	Administrative Services	271,850
	Purchasing	99,684
	Finance	713,188
	Information Technology	384,952
	Legal Services	294,512
	<b>Total Administration</b>	<b>2,466,984</b>
<b>General Government</b>	Non-Departmental	<b>4,636,429</b>
<b>Municipal Court</b>	Municipal Court	<b>428,144</b>
<b>Public Works</b>	Public Works	154,540
	Engineering	350,844
	Facilities	746,552
	<b>Total Public Works</b>	<b>1,251,936</b>
<b>Development Services</b>	Development Services	331,914
	Planning & Zoning	129,618
	Code Compliance	173,722
	Mapping & Graphics	162,181
	Building Safety	385,981
	<b>Total Development Services</b>	<b>1,183,416</b>
<b>Community Services</b>	Community Services	395,558
	Recreation	702,419
	Community Center	345,993
	Senior Services	241,385
	Parks-Town Hall	118,742
	Parks-Fountain Park	556,372
	Parks-Golden Eagle Park	333,716
	Parks-Four Peaks Park	179,380
	Parks-Desert Vista Park	106,032
	Parks-Open Space/Trails	72,510
	Parks-Avenue of the Fountains Plaza	143,465
	<b>Total Community Services</b>	<b>3,195,572</b>
<b>Law Enforcement</b>	Law Enforcement	<b>5,154,300</b>
<b>Fire &amp; Emergency Medical</b>	Fire & Emergency Medical	<b>4,286,584</b>
<b>Total General Fund Expenditures</b>		<b>\$ 22,678,294</b>

## Expenditure Limitation

Each year, the Economic Estimates Commission of the State of Arizona develops expenditure limits for local governments in Arizona based on a formula using 1979-80 expenses adjusted for inflation and population growth. Cities and towns are required to stay within the limits or incur a penalty (reduction in State-shared revenues).

The FY21-22 expenditure limitation for the Town of Fountain Hills is \$31,747,291 which is a 3.6% increase from the previous year. The limit applies to FY21-22 expenditures of the Town (all funds) but allows for certain exemptions and deductions. For example, bond proceeds, debt service payments, grant expenditures, and HURF are not included when determining compliance with the expenditure limitation. However, development fee and capital project expenditures are subject to the limitation. The table below is an estimate of the Town's expenditure limitation, deductions and exclusions and final spending authority.

### EXPENDITURE LIMITATION ANALYSIS (Estimated)

Total Expenditures	\$ 39,124,094
Exclusions (Subtractions) from Revenues:	
Separate Legal Entities	19,141
Required fees paid to the Arizona Department of Revenue	65,200
Debt Service Payments	-
Dividends, Interest, Gains	176,097
Grants, Aid, Contributions from Federal Government	3,006,550
Grants, Aid, Contributions from Private Organizations	47,545
Amounts Received from State	1,376,300
Quasi-External interfund Transactions	-
Savings Reserved for Capital Purchase (voter approved)	-
Highway User Revenues Excess 1979-80	2,893,350
Contracts with Other Political Subdivisions	-
Refunds, Reimbursements	1,260
Voter Approved Exclusions	-
Prior Years Carry Forward	-
Total Exclusions	<u>7,585,443</u>
Expenditures subject to limitation	31,538,651
Expenditure Limitation	<u>31,747,291</u>
Under/(Over) Limitation	<u>\$ 208,640</u>

# Budget Process & Schedule

## Planning Process

A number of planning processes are in place to guide the Town’s decision making. Many of these processes allow for direct citizen input through public hearings, community meetings or participation in Council-appointed committees. The Town’s planning processes include:

Planning Process	Description
Town Vision, Mission, Goals and Values	Sets the overall tone of the organization and guides employees in managing the daily operations of the Town.
General Plan	A guide designed to encourage the most appropriate use of land and resources within the Town consistent with the interest of the citizens. The General Plan sets forth goals, objectives, policies and implementation techniques that will guide the development activity within the Town and promote, preserve and protect the health, safety, and general welfare of its citizens.
Capital Improvement Program	A five-year guide to assist in long range planning for the Town’s capital needs. Details of the adopted Capital Improvement Plan are found beginning on page 251.
Fiscal Policy Guidelines	Policies guiding the financial management of the Town of Fountain Hills are approved by the Town Council to ensure a fiscally sound government. The adoption of and compliance with these policies is an important factor in Rating Agency reviews. A summary of the Town’s policies can be found beginning on page 38.
Annual Budget Process	Town staff develops a recommended budget. Many of the decisions included in that recommendation are driven by processes noted above. A summary of the Town’s budget process can be found on the following pages.
Five Year Financial Plan	A five-year financial forecast is developed annually as a tool to anticipate potential budget imbalances. The current plan can be found on page 55.

## **Mission of the Budget Process**

Communication and involvement with citizens and other stakeholders is stressed. The broad nature of the budget mission allows issues to be addressed that have limited the success of budgeting in the past. Apathy is a serious illness of government; it is in the best interests of government to have involved stakeholders.

The term stakeholder refers to anyone affected by or who has a stake in government. This term stakeholder includes, but is not limited to, citizens, customers, elected officials, management, employees and their representatives, businesses, vendors, other governments, and the media. It is vital that the budget processes include diverse stakeholders.

Each year, the Town of Fountain Hills budget is developed from the Town Council's priorities by the Finance Division with the individual Departments and the Town Manager. Meetings with each Department, the Town Manager and the Finance Division are held during the months of February/March. After these meetings are completed, a proposed Town-wide balanced budget is prepared for submittal to the full Town Council and public in April/May.

## **Recommended Budget Practices**

The Town of Fountain Hills budget process is designed to meet citizens' needs for information and input; decision makers' needs for information and advice from citizens on their desired blend of services; and the time line set by the State of Arizona through the Arizona Budget Law.

The Town of Fountain Hills budget process incorporates the recommended practices promulgated by the National Advisory Council on State and Local Budgeting (NACSLB) and the Government Finance Officers Association (GFOA). Concurrently, Town staff apply diligent effort into improving the processes, decisions and outcomes with each new budget year. The NACSLB's practices encourage governments to consider the long-term consequences of actions to ensure that impacts of budget decisions are understood over a multi-year planning horizon and to assess whether program and service levels can be sustained.

## **Budget Definition**

All cities and towns in Arizona are required to adopt an annual budget. State law dictates that fiscal years begin on July 1 and end on June 30. Certain parts of the budget document, such as summaries of revenues and expenditures showing two years of spending history, are required by State law.

A good budget process is characterized by several essential features:

- Incorporates a long-term perspective
- Establishes linkages to broad goals
- Focuses budget decisions on results and outcomes
- Involves and promotes effective communication with stakeholders
- Provides incentives to government management and employees

These key characteristics of good budgeting make clear that the budget process is not simply an exercise in balancing revenues and expenditures one year at a time, but is strategic in nature, encompassing a multi-year financial and operating plan that allocates resources on the basis of identified goals. A good budget process moves beyond the traditional concept of line-item expenditure control, providing incentives and flexibility to managers that can lead to improved program efficiency and effectiveness.

### **Principles and Elements of the Budget Process**

The budget process consists of four broad principles that stem from the definition and mission previously described. These principles are as follows:

1. A government should have broad goals that provide overall direction for the government and serve as a basis for decision making.
2. A government should have specific policies, plans, programs and management strategies to define how it will achieve its long-term goals.
3. A financial plan and budget that moves toward Town achievement of goals, within the constraints of available resources, should be prepared and adopted.
4. Program and financial performance should be continually evaluated, and adjustments made, to encourage progress toward achieving goals.

These principles encompass many functions that spread across a governmental organization. They reflect the fact that development of a balanced budget is a political and managerial process that also has financial and technical dimensions. Each of the principles of the budget process incorporates components or elements that represent achievable results. These elements help translate the guiding principles into action components. Individual budgetary practices are derived from these elements. The principles and elements provide a structure to categorize budgetary practices.

The Town of Fountain Hills has broad goals that provide overall direction for the government and serves as a basis for decision-making.

- Assess community needs, priorities, challenges and opportunities
- Identify opportunities and challenges for governmental services, capital assets, and management
- Develop and disseminate broad goals
- Develop approaches to achieve goals – a government should have specific policies, plans, programs, and management strategies to define how it will achieve its long-term goals
- Adopt financial policies
- Develop programmatic, operating, and capital policies and plans
- Develop programs and services that are consistent with policies and plans
- Develop management strategies
- Develop a budget consistent with approaches to achieve goals – a financial plan and budget that moves toward achievement of goals, within the constraints of available resources, should be prepared and adopted
- Develop a process for preparing and adopting a budget
- Develop and evaluate financial options
- Make choices necessary to adopt a budget

- Evaluate performance and make adjustments – program and financial performance should be continually evaluated, and adjustments made, to encourage progress toward achieving goals
- Monitor, measure, and evaluate performance
- Make adjustments as needed

### **When does the “budget season” start?**

The budget process typically begins in December or January when the Finance Division begins to review current levels of service, Council goals and objectives as identified at the annual Council retreat, proposed capital improvements, and financial forecasts.

In reality, the budget process for the Town is actually an ongoing process. Throughout the fiscal year, citizens and staff submit suggestions for new services, regulations, funding sources, and improved service delivery, as well as concerns to the Town Council and Commissions for discussion, study, and/or implementation. Commissions develop plans for new or enhanced programs to be included in the following year’s budget proposal.

### **Implementing, Monitoring, and Amending the Budget**

A budget is an annual planning tool — it identifies the Town’s work plan and matches the financial, material, and human resources available with the requirements to complete the work plan. The budget includes information about the organization and identifies the Council policy that directed the budget preparation. Although a budget is often discussed as a financial document, the financial portion means very little without the policy and administrative information that explains what the organization intends to do with the financial resources.

In July, the Town staff begins the process of implementing the newly adopted budget and is accountable for budgetary control throughout the fiscal year. Revenue and expenditure patterns are examined, compared to budget plans, and corrective action, if necessary, is taken during the fiscal year. Town management has access to a monthly budget and activity report; the Town Council is provided a summary budget report at the end of each quarter disclosing actual revenue, expenditure, and fund balance performance as compared to the budget.

The Town of Fountain Hills budget is adopted at a Department level and the Capital Improvement Program is adopted at a project level. Control of each legally adopted annual budget is at the Department level; the Town Manager may, at any time, transfer any unencumbered appropriation balance or portion thereof between general classifications of expenditure (line items) within a Department. The items are reduced by a like amount. At the request of the Town Manager, the Council may transfer any unencumbered appropriation balance or portion thereof between one Department to another.

Pursuant to Arizona Revised Statutes, “No expenditure shall be made for a purpose not included in such budget...”. Thus, a contingency line item is included within the General Fund to accommodate most unplanned expenditures. The other option in amending the budget, according to State law, is for the Council to declare an emergency and then transfer the monies from one line item or Department to another. In essence, any approved Council transfers do amend the budget although the budget is never reprinted.

### **What funds are included in this budget?**

The accounts of the Town are organized on the basis of funds, each of which is considered a separate accounting entity. Government resources are allocated to and accounted for in individual funds based on the purposes for which they are to be spent and the means by which spending activities are controlled. The Town of Fountain Hills appropriates all funds in its budget process:

- General Fund – revenues and expenditures to carry out basic governmental activities such as police and fire, recreation, planning, legal services, administrative services, etc. (unrestricted).
- Special Revenue Funds – revenues derived from specific taxes or other earmarked revenue sources, usually required by statute or ordinance to finance particular activities. Streets (HURF) Fund, grants, and the Excise Tax Funds are examples of special revenue funds.
- Debt Service Funds – established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. Municipal Property Corporation (MPC) and Community Facilities District (CFD) funds are included within the debt service funds.
- Capital Projects Funds – to account for the purchase or construction of major capital facilities, heavy equipment, park improvements and major road improvements. The Capital Projects Fund revenues are derived from excess General Fund revenues and 50% of the construction related local sales tax. These funds also include the Facilities Replacement Fund and the Development Fee Funds.

### **When can a citizen have input into the budget process?**

Town staff welcomes comments and suggestions throughout the year. The first opportunity for the Town Council to contribute to the budget is during the annual goal setting retreat which is typically held around the beginning of the calendar year. The proposed budget is presented to the public and Town Council in April/May at which time a public hearing is held to receive input. This hearing is the opportunity to increase the budget for the next fiscal year before the maximum spending amount is established. Once the maximum spending amount is adopted as the tentative budget, line items can only be exchanged or decreased prior to the budget's final adoption.

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## Budget Schedule FY21-22

Wed, November 18, 2020	Staff budget “kick-off” meeting in the Council Chambers
Tue, November 24, 2020	CIP & Facilities Replacement Fund meeting
Thu, December 17, 2020	<b>DEADLINE</b> for preliminary operating budgets entered into MUNIS Staffing requirements and <b>budget supplements</b> due to Finance CIP project requests and funding sources due to Finance Revenue projections from individual departments due to Finance New or updated existing fees on Fee Schedule due to Finance
Mon, January 11, 2021	5 year Revenue Forecast due to Town Manager from Finance Final reconciliation of revenues vs. expenditures (Finance staff)
Tue - Thu, January 19 - 21, 2021	Departmental presentations for Town Manager
Tue, January 26, 2021	Mayor’s State of the Town Address
Tue, February 23, 2021	<b>Council Retreat Session</b> - Priorities for FY21-22 with Council receiving preliminary CIP Budget & Strategic Plan Review
Wed, February 24, 2021	Staff meeting to debrief Council Retreat Department/Division templates due to Finance
Mon, March 1, 2021	Final operating budgets entered into MUNIS based on proposed changes from Retreat
Wed, March 3, 2021	Staff to review proposed budget dates with Town Attorney for statute compliance
Tue, March 23, 2021	<b>Council Special Session @ 5:30 PM</b> – Consideration of CIP projects
Thu, April 1, 2021	<u>A.R.S. §9-499.15(B)(1)-(3)</u> : Deadline to publish the proposed fee and tax levy notice on the Town’s website (including written report/data supporting any increases or new fees) for legal compliance at least 60 days prior to date will be approved by the Council.  <b>Council receives proposed budget</b> , posted online Budget Schedules prepared for Legal
Mon, April 12, 2021	Final revenue projections entered into MUNIS Public Outreach/Open House (5:30 – 6:30 PM)
Tue, April 13, 2021	<b>Council Budget Workshop - Special Session @ 5:00 PM</b>
Tue, May 4, 2021	<b>Town, CMD &amp; EMCFD Meetings</b> - Adoption of <b>Tentative Budgets</b> with notice of hearing dates; notices sent to Cottonwood Homeowners the next day - <i>CMD requires 20 days between the date of the published notice and the final budget hearing, which (due to advertising date limitations creates a 29-day window between the tentative budget adoption and the final budget adoption; EMCFD requires 10 days between the date of the published notice and the final budget hearing, which would allow the EMCFD budget to be adopted with a 21-day gap between the tentative budget adoption and the final; however, it is aligned with the CMD to avoid confusion</i>
Wednesdays, May 12 & 19, 2021	Publish Notice of time & place of budget hearings, where budgets are available (Town Hall & Library), and Tentative Budget(s) in the Times legal section for 2 consecutive weeks; place on Town website & at Library the next day after adoption [A.R.S. §42-17103]
Mon, May 17, 2021	<u>A.R.S. §9-499.15(B)(4)</u> : Deadline to post [on all Town social media sites] the “Notice of Intent” - for legal compliance at least 15 days prior to date will be approved by Council.
Tue, June 1, 2021	<b>Town, CMD &amp; EMCFD Meetings</b> – Public Hearing held in Regular Session ( <b>required to be held on or before the 14<sup>th</sup> day before the day on which it levies taxes</b> ); Council convenes in <b>Special Session</b> & adopts Town’s <b>Final Budget</b> (A.R.S. §42-17104) and reconvenes the Regular Session [ <u>14 days - June 15, 2021</u> ]
Tue, June 15, 2021	<b>Town, CMD &amp; EMCFD Meetings</b> - Adoption of <b>Tax Levy</b> occurs on or before the 3 <sup>rd</sup> Monday in August [A.R.S. §42-17151]; Forward certified copy of approved tax levy ordinance(s) to County Board of Supervisors the next business day
Tue, June 22, 2021	Post Final Budget(s) on website within 7 days of adoption [A.R.S. §42-17105 - for 60 months]

# General Fund

Mayor & Town Council

Administration

General Government

Municipal Court

Public Works

Development Services

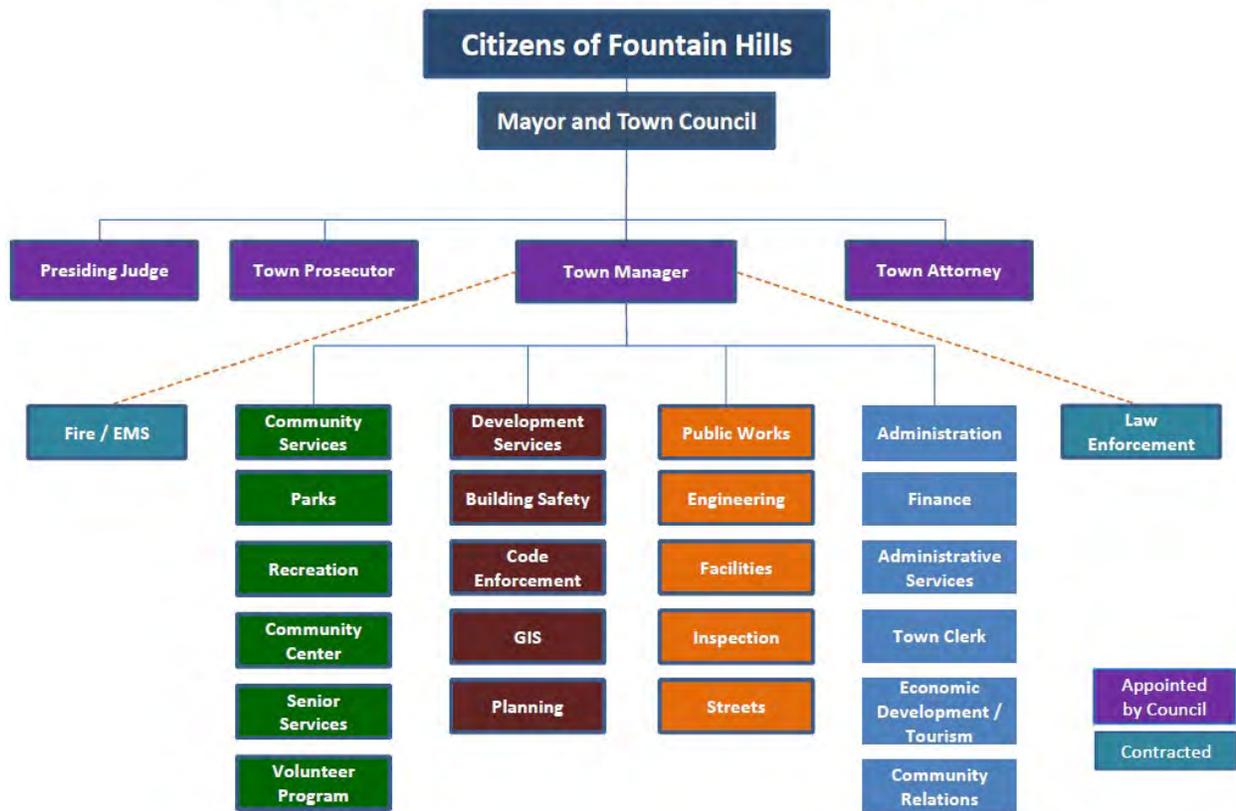
Community Services

Law Enforcement

Fire & Emergency Medical

# Town of Fountain Hills Organization

[Linked](#)



## Department Directors

Town Manager	Grady Miller
Deputy Town Manager	David Trimble
Community Services Director	Rachel Goodwin
Development Services Director	John Wesley
District Commander	Captain Larry Kratzer
Economic Development Director	James Smith
Finance Director	David Pock
Fire Chief	Chief Dave Ott
Presiding Judge	Robert Melton
Public Works Director	Justin Weldy
Town Attorney	Aaron Arnson
Town Clerk	Elizabeth Klein
Town Prosecutor	Mark Iacovino

## Mayor & Town Council



FRONT ROW: Councilmember Peggy McMahon, Mayor Ginny Dickey, Councilmember Sharron Grzybowski  
BACK ROW: Vice Mayor David Spelich, Councilmember Mike Scharnow, Councilmember Alan Magazine, Councilmember Gerry Friedel

**MAYOR & TOWN COUNCIL**

**Mission Statement**

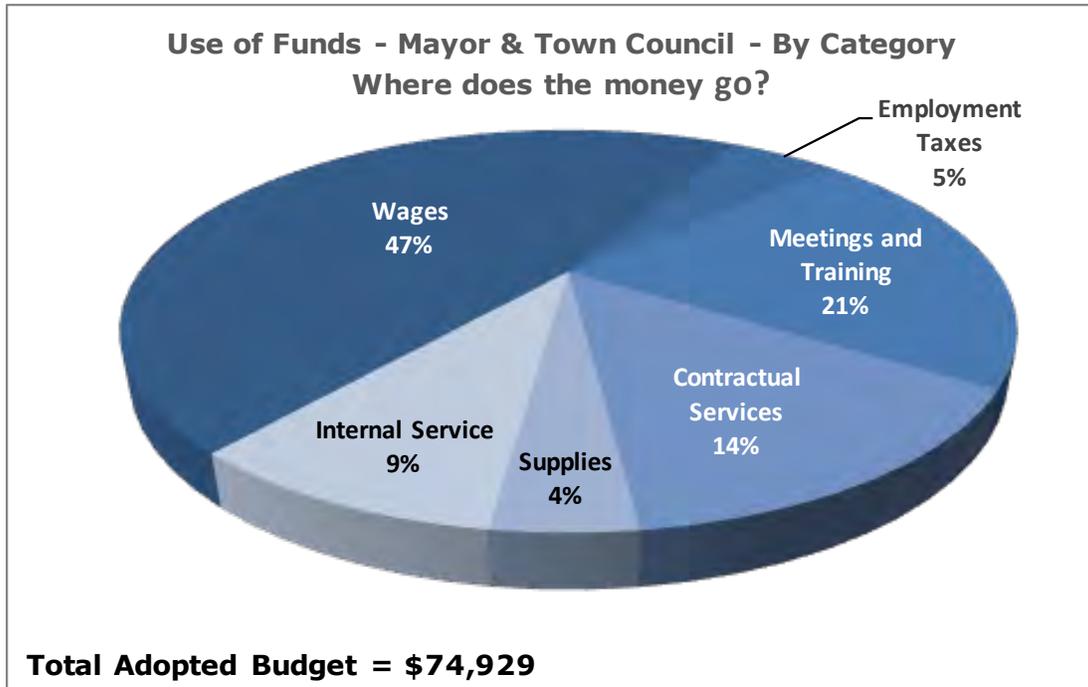
The Mayor & Town Council are charged with serving the best interests of the community by providing for its safety and well-being; respecting its special, small-town character and quality of life; providing superior public services; sustaining the public trust through open and responsive government; and maintaining the stewardship and preservation of its financial and natural resources.

**Department Overview**

The Town Council is comprised of the Mayor and six Councilmembers, all of whom are elected at large to serve the citizens of the Town of Fountain Hills. The term of office for the Mayor is two years, and Councilmembers serve overlapping terms of four years. The corporate powers of the Town are vested in the Council and are exercised only as directed or authorized by law via ordinance, resolution, order or motion. The Council appropriates funds and provides policy direction to Town staff. The Council appoints a Town Manager, who is responsible for the day-to-day administration of the Town. The Council also appoints the Presiding Judge, Town Attorney, and Town Prosecutor.

Program Name	Expenditures by Program			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Administration	\$ 81,836	\$ 74,752	\$ 74,882	\$ 74,929
<b>Total</b>	<b>\$ 81,836</b>	<b>\$ 74,752</b>	<b>\$ 74,882</b>	<b>\$ 74,929</b>

Category	Expenditures by Category			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Wages	\$ 64,040	\$ 58,946	\$ 36,000	\$ 36,000
Employment Taxes	3,409	3,584	3,398	3,395
Benefits	6,553	5,943	-	-
Dues & Memberships	66	54	-	-
Meetings and Training	2,497	2,433	15,575	15,575
Maintenance and Repair	104	39	-	-
Contractual Services	3,534	2,910	10,240	10,240
Supplies	1,525	834	3,150	3,200
Internal Service	108	9	6,519	6,519
<b>Total</b>	<b>\$ 81,836</b>	<b>\$ 74,752</b>	<b>\$ 74,882</b>	<b>\$ 74,929</b>



Town Council has accepted the Strategic Planning Advisory Committee's highest goals, objectives and tasks as follows:

- Rezone unplatted land for greater density and affordable family homes
- Develop and implement an investment plan to bring streets, buildings and parks up to established standards
- Adequately fund all identified reserve funds
- Identify revenue options
- Increase revenues to meet community needs including addressing projected operating shortfall

Program Name	Operating Results			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Total Revenues	\$ -	\$ -	\$ -	\$ -
Total Expenses	81,836	74,752	74,882	74,929
<b>Total</b>	<b>\$ (81,836)</b>	<b>\$ (74,752)</b>	<b>\$ (74,882)</b>	<b>\$ (74,929)</b>

Due to the pandemic, all Town Boards, Committees, and Commissions were suspended during most of FY21. As a result the Strategic Planning Advisory Committee was unable to meet to develop the 2022 Strategic Plan. It was decided by management that the Town would continue to use the 2017 Plan and existing performance measures for the upcoming fiscal year.

The 2017 Fountain Hills Strategic Plan contains a number of actions and performance measures tied to the following strategic priorities:

- *Goal #1: Maximize Economic Development Opportunities in Fountain Hills*
- *Goal #2: Ensure that Infrastructure in Fountain Hills is Well-Maintained and Safe*
- *Goal #3: Attract Families and Working Professionals to Fountain Hills*
- *Goal #4: Ensure that Fountain Hills Finances are Stable and Sustainable*
- *Goal #5: Focus on Strengthening the Community and Improving the Town's Quality of Life*



**VISION**

Fountain Hills is a distinctive community with long term economic sustainability and vitality anchored with an active and vibrant town citizenship that serves to invigorate a rich cultural, social, and economic quality of life.

**VALUES**

Preserve the health, well being, and safety of all residents and visitors.

Champion the diversity of experiences our residents bring to our community and rely on this depth of experience to innovatively address our challenges and continually improve our community.

Take responsibility for our Town's success by building partnerships and investing in our talent and resources.

Steward this unique enclave, dedicated to preserving the environment and visual aesthetic and to living in balance with the Sonoran Desert.

Encourage a strong community that meets the needs of a growing, balanced demographic.

**2017 STRATEGIC PLAN**

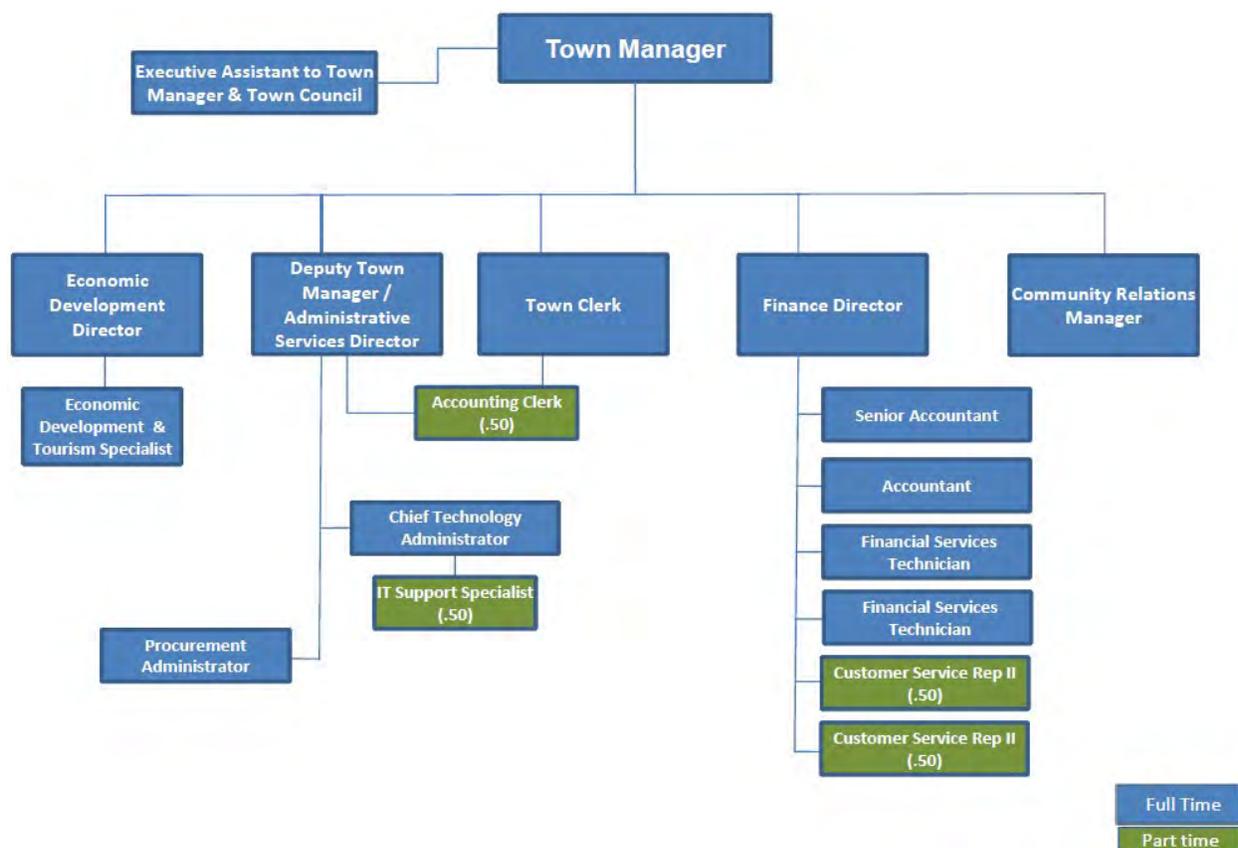
**STRATEGIC GOALS**

1 Economic Growth	2 Infrastructure Maintenance	3 Demographic Balance	4 Financial Stability and Sustainability	5 Community and Quality of Life
<b>STRATEGIC OBJECTIVES AND TASKS</b>				
<p><b>1.1 Market Fountain Hills</b></p> <p>1.1a Develop a community brand/vision/ marketing plan</p> <p>1.1b Develop a new business resource package</p> <p>1.1c Increase funding for business accelerator programs</p> <p><b>1.2 Sustain Commercial Businesses</b></p> <p>1.2a Rezone undeveloped commercial property to residential where feasible</p> <p>1.2b Adopt a text amendment that allows residential uses on commercially zoned properties</p> <p>1.2c Rezone un-platted land for greater density and affordable family homes</p> <p><b>1.3 Promote Tourism</b></p> <p>1.3a Create and expand destination events</p> <p><b>1.4 Higher Education</b></p> <p>1.4a Explore higher education options and opportunities in Fountain Hills</p>	<p><b>2.1 Invest in Fountain Hills</b></p> <p>2.1a Develop and implement an investment plan to bring streets, buildings, and parks up to established standards</p> <p>2.1b Commission a study to identify gap between actual and subdivision ordinance specifications and determine cost of meeting ordinance specifications</p> <p><b>2.2 Promote Environmentally Friendly Initiatives</b></p> <p>2.2a Develop and adopt a comprehensive environmental plan</p> <p>2.2b Research and report on economic and logistic feasibility of electric car charging stations</p>	<p><b>3.1 Attract Demographic</b></p> <p>3.1a Work with State Land Trust to increase residential density</p> <p><b>3.2 Market and Promote</b></p> <p>3.2a Distribute Town's marketing plan to local businesses</p> <p>3.2b Expand use of social media and on-line messaging</p> <p>3.2c Include family branding in marketing plan</p> <p>3.2d Organize a young professionals group or organization</p> <p>3.2e Organize specialty youth camps</p> <p>3.2f Support youth club sports</p>	<p><b>4.1 Identify Sources of New Revenue</b></p> <p>4.1a Adequately fund all identified reserve funds</p> <p>4.1b Identify revenue options</p> <p>4.1c Increase revenues to meet community needs including addressing projected operating shortfall</p>	<p><b>5.1 Promote Education System</b></p> <p>5.1a Include local school strengths in marketing plan</p> <p>5.1b Work with FHUSD to maximize property values</p> <p>5.1c Explore selling/leasing unused properties</p> <p><b>5.2 Utilize Intergovernmental Relations to Achieve Priorities</b></p> <p>5.2a Increase community efforts to lobby for municipal issues</p> <p><b>5.3 Leverage the Talents of Residents to the Town's Advantage</b></p> <p>5.3a Utilize effective volunteer skills and talents</p>

**FY21-22 Adopted Budget  
Summary of Expenditures  
Mayor & Council**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>General Fund</b>				
Salaries-Full Time	\$ 26,640	\$ 25,946	\$ -	\$ -
Salaries-Part Time	37,400	33,000	36,000	36,000
FICA	2,244	2,232	2,232	2,232
Medicare	919	844	522	522
Workers Compensation	116	97	89	93
Unemployment Insurance	130	411	555	548
Group Health Insurance	3,007	3,023	-	-
Group Dental Insurance	218	232	-	-
Group Vision Insurance	43	46	-	-
Disability Insurance	94	93	-	-
Retirement	3,062	2,524	-	-
Life Insurance	24	25	-	-
Bonus	105	-	-	-
Dues, Subscript & Publicat	66	54	-	-
Meetings & Training	2,497	2,331	15,575	15,575
Boards & Commission	-	102	-	-
Sign Repair & Replacement	104	39	-	-
Legal Fees	3,264	2,910	10,000	10,000
Printing Expense	270	-	240	240
Office Supplies	1,005	10	600	600
Food & Beverage Supplies	290	357	1,200	1,200
Program Materials	152	282	900	900
Uniforms	-	139	400	400
Postage & Delivery	5	45	50	100
ISF-Copier Charges	108	9	100	100
ISF- Technology Replacement	-	-	6,419	6,419
<b>Total Mayor &amp; Council</b>	<b><u>\$ 81,763</u></b>	<b><u>\$ 74,751</u></b>	<b><u>\$ 74,882</u></b>	<b><u>\$ 74,929</u></b>

# Administration



Note: Numbers in parentheses represent full-time equivalents (FTE).

## **Mission Statement**

The Administration Department is dedicated to serving the citizens of Fountain Hills by providing administrative direction and support to the Town's Departments. Administration provides accurate and current information on Council legislation and administrative actions; provides for the delivery of comprehensive financial services to internal and external customers; provides support to Town staff; reaches out to political leaders and geographical neighbors to continue to grow relationships in the best interests of the Town; and enhances the Town's economic base through business attraction, retention and business vitality activities.

## **Department Overview**

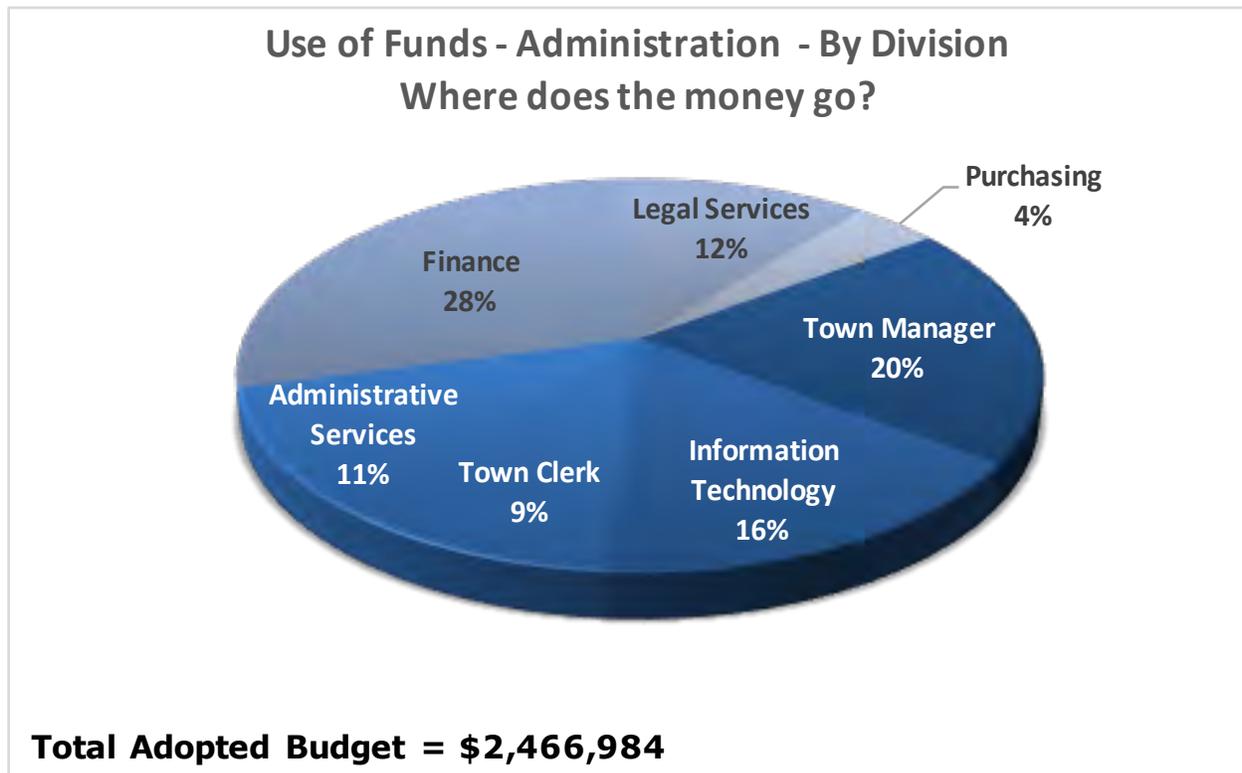
The Administration Department is made up of seven (7) Divisions: Town Manager, Information Technology, Town Clerk, Administrative Services, Finance, Legal Services, Purchasing, and one service function: Community Relations. The Town Manager provides direct supervision over the Town Clerk, Administrative Services, Finance, and Community Relations. The Town Manager also administers the budget for Legal Services. The Finance Director is responsible for Finance staff, and the Administrative Services Director is responsible for Human Resources, Information Technology, Risk Management and Purchasing.

Division	Expenditures by Division			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Town Manager	\$ 283,867	\$ 277,278	\$ 433,426	\$ 488,482
Information Technology	295,718	292,930	332,909	384,952
Town Clerk	172,395	242,080	246,680	214,316
Administrative Services	463,100	215,738	259,245	271,850
Finance	562,926	587,777	675,202	713,188
Legal Services	302,557	285,286	293,564	294,512
Purchasing	-	65,634	98,637	99,684
<b>Total</b>	<b>\$ 2,080,563</b>	<b>\$ 1,966,723</b>	<b>\$ 2,339,663</b>	<b>\$ 2,466,984</b>

**Variance Explanations:**

Town Manager: The increase is caused by the reallocation of wages for the Executive Assistant to Town Manager and the Mayor and Council and the reclassification of the Community Relations Manager.

Finance: The increase is the result of an additional FTE approved by Council. The position is partially offset with an expected increase in TPT audit revenue.



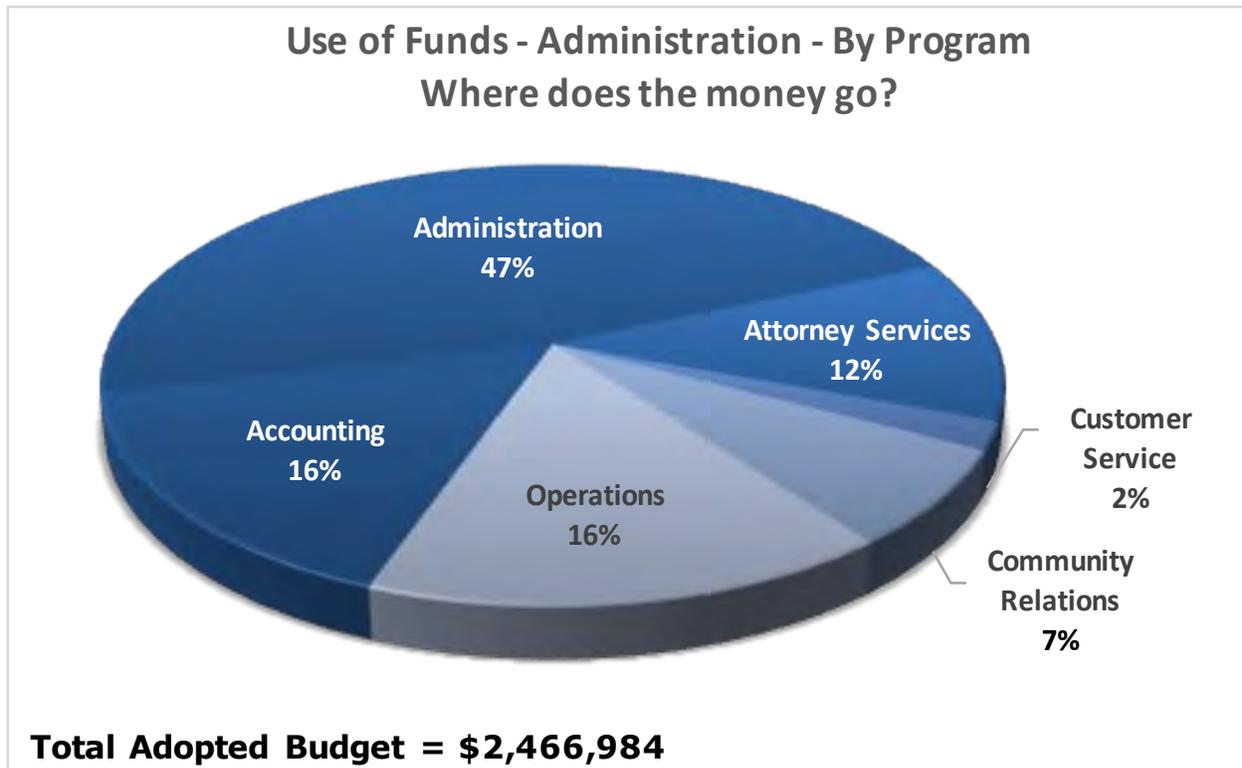
Program Name	Expenditures by Program			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Accounting	\$ 171,416	\$ 280,866	\$ 318,407	\$ 383,054
Administration	903,408	1,137,900	1,313,351	1,168,691
Attorney Services	302,557	285,286	293,564	294,512
Customer Service	44,330	45,517	44,665	51,433
Legislation	5,274	-	-	-
Licensing	58,570	-	-	-
Community Relations	35,799	30,994	147,523	184,342
Operations	193,636	186,160	222,153	384,952
Purchasing	65,335	-	-	-
Risk Management	300,238	-	-	-
<b>Total</b>	<b>\$ 2,080,563</b>	<b>\$ 1,966,723</b>	<b>\$ 2,339,663</b>	<b>\$ 2,466,984</b>

**Variance Explanations:**

Accounting: The increase is the result of an additional FTE approved by Council. The position is partially offset with an expected increase in TPT audit revenue.

Community Relations: Position moved from Economic Development/Tourism to Administration Department in FY21.

Operations: Information Technology administration and operations programs were combined into Operations for more efficient managing and reporting purposes.

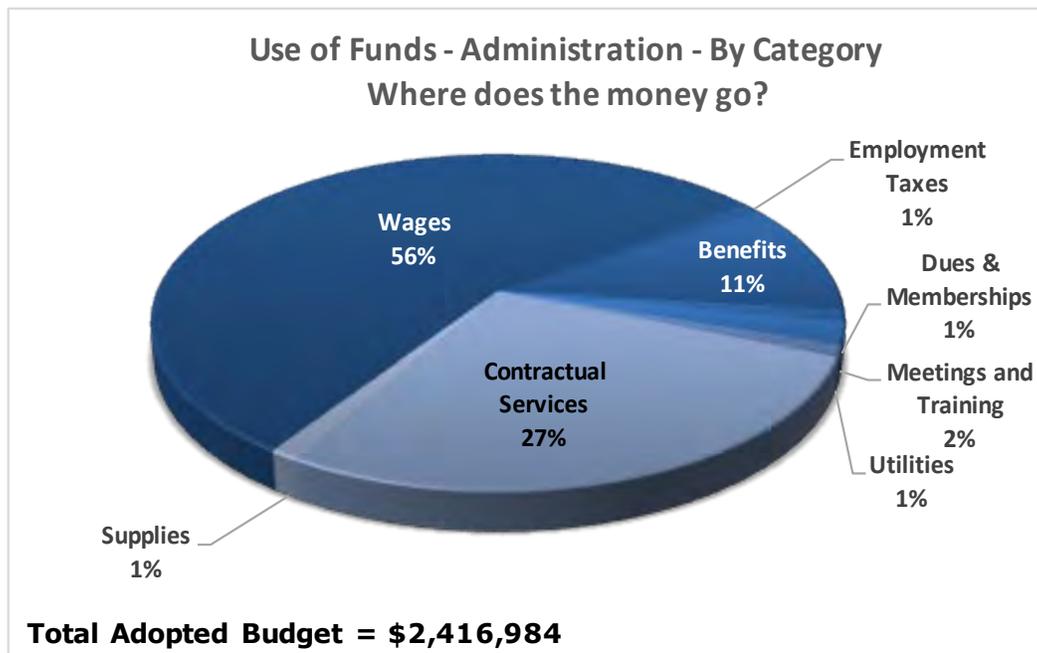


Category	Expenditures by Category			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Wages	\$ 845,000	\$ 972,793	\$ 1,087,807	\$ 1,215,604
Employment Taxes	18,514	22,312	26,136	28,987
Benefits	167,807	193,450	234,916	250,170
Dues & Memberships	152,550	150,581	165,921	14,515
Meetings and Training	45,712	16,226	57,826	58,636
Maintenance and Repair	3,885	5,955	20,800	168,242
Utilities	12,770	12,758	12,800	12,800
Contractual Services	791,254	556,749	669,902	615,414
Supplies	14,223	14,235	27,766	28,211
Equipment	24,029	17,851	17,050	6,200
Internal Service	4,819	3,813	18,739	18,205
<b>Total</b>	<b>\$ 2,080,563</b>	<b>\$ 1,966,723</b>	<b>\$ 2,339,663</b>	<b>\$ 2,416,984</b>

**Variance Explanations:**

Dues and Memberships/Maintenance and Repair: Software subscriptions and maintenance costs were moved from Dues and Memberships to Maintenance and Repair.

Equipment: Items were moved to the new Information Technology Replacement Fund.



Program Name	Operating Results			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Total Revenues	\$ 15,520,408	\$ 17,853,689	\$ 17,722,961	\$ 21,129,628
Total Expenses	2,080,563	1,966,723	2,339,663	2,416,984
<b>Total</b>	<b>\$ 13,439,845</b>	<b>\$ 15,886,966</b>	<b>\$ 15,383,298</b>	<b>\$ 18,712,644</b>

### FY 2020-21 Accomplishments

- Oversee and manage the Town of Fountain Hills' COVID-19 response and recovery actions
- Seek and receive 2020 CARES ACT funding and reimbursement for Covid-19 related expenditures
- Implement a \$300,000 Small Business Assistance Grant Program to financially help businesses negatively impacted by the economic downturn caused by the pandemic
- Due to economic downturn, monitor town revenues and recommend actions to ensure expenditures are in alignment with revenues
- Seek Council adoption of an ordinance adopting comprehensive user fee schedule based on the 2020 Cost of Service Study
- Oversee and ensure major capital improvement projects (Roundabout, Panorama Drainage, FH Shoulder Widening, etc.) are completed on time and on budget

### FY 2021-22 Goals and Objectives

- Seek and receive American Recovery Plan Act funding for applicable FY22 expenditures
- Identify community programs and capital projects that can benefit from General Fund savings resulting from ARPA funding
- Coordinate with Citizen's Committee on Streets to identify sources of revenue to maintain the Town's street infrastructure
- Update Facility Reserve Study to ensure proper maintenance and replacement costs are adjusted for inflation and appropriate annual transfers are made
- Assist the Strategic Planning Advisory Council in developing the 2021 Strategic Plan
- Implement software solutions to increase citizen access to Town services and information

**FY21-22 Adopted Budget  
Summary of Expenditures  
Administration Department**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>General Fund</b>				
Salaries-Full Time	\$ 775,360	\$ 889,214	\$ 993,145	\$ 1,111,922
Salaries-Part Time	69,012	83,481	94,662	103,682
Overtime	630	98	-	-
FICA	4,340	5,191	5,825	6,329
Medicare	12,211	14,053	15,979	17,822
Workers Compensation	1,568	1,616	2,698	3,123
Unemployment Insurance	395	1,452	1,634	1,713
Group Health Insurance	59,055	69,353	91,846	93,194
Group Dental Insurance	4,948	5,539	7,050	6,886
Group Vision Insurance	781	944	1,140	1,107
Disability Insurance	2,991	3,472	10,531	11,693
Retirement	86,020	98,650	108,970	121,741
Life Insurance	771	1,022	1,129	1,249
Bonus	760	1,405	750	800
Allowance/Stipend	12,480	13,065	13,500	13,500
Licenses/Filing Fees	82,638	88,435	103,685	1,585
Dues, Subscript & Publicat	69,912	62,146	62,236	12,930
Education/Tuition Reimb	7,635	7,710	15,179	15,179
Meetings & Training	37,892	8,516	42,647	43,457
Boards & Commissions	185	-	-	-
Equipment Maint/Repair	1,746	4,404	5,000	12,500
Office Equip Maint/ Repair	2,139	1,551	3,600	3,000
Software License/Maint	-	-	12,200	152,742
Telecommunications	12,770	12,758	12,800	12,800
Auditing Expense	76,981	53,519	70,615	63,750
Professional Fees	38,414	39,674	109,984	80,574
Legal Fees	178,119	164,076	169,800	169,800
Management Fees	12,209	10,957	13,025	11,825
Insurance Expense	264,631	-	4,000	4,000
Rentals & Leases	1,163	1,214	1,224	1,224
Printing Expense	3,349	1,954	2,540	3,040
Advertising/Signage	5,268	2,707	9,810	8,409
Intergovt Agreements	59,971	68,348	66,500	66,580
Contractual Services	3,595	4,643	4,000	24,000
Constituent Communication	20,649	21,782	29,800	31,400
Bank/Merc Acct Fees	2,307	3,849	3,840	5,100
Election Expense	8,388	62,816	60,000	20,000
Prosecutor Fees	110,316	114,210	119,964	120,912
Public Defender Fees	5,894	7,000	4,800	4,800
Office Supplies	1,397	1,786	5,970	6,150
Cleaning/Janitorial Supplies	77	58	10	10
Safety Supplies	-	79	-	-
Operating Supplies	1,078	1,955	5,850	6,115
Food & Beverage Supplies	4,598	3,895	5,641	5,641
Program Materials	1,237	2,107	4,950	4,950
Uniforms	470	-	-	-
Postage & Delivery	5,365	3,964	5,345	5,345
Miscellaneous Expense	-	391	-	-

**FY21-22 Adopted Budget  
Summary of Expenditures  
Administration Department**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>General Fund-continued</b>				
Software	\$ 4,376	\$ 1,014	\$ 5,550	\$ 550
Hardware/Peripherals	19,653	16,837	11,500	5,650
ISF-Copier Charges	3,272	1,490	3,010	2,410
ISF-Vehicle Replacement Charge	1,353	1,804	1,840	1,905
ISF-Motor Pool Charges	194	519	1,966	1,966
ISF- Technology Replacement	-	-	11,923	11,924
Furniture & Fixtures	-	-	-	50,000
<b>Total Administration</b>	<b>\$ 2,080,563</b>	<b>\$ 1,966,723</b>	<b>\$ 2,339,663</b>	<b>\$ 2,466,984</b>



**Town Manager Division**

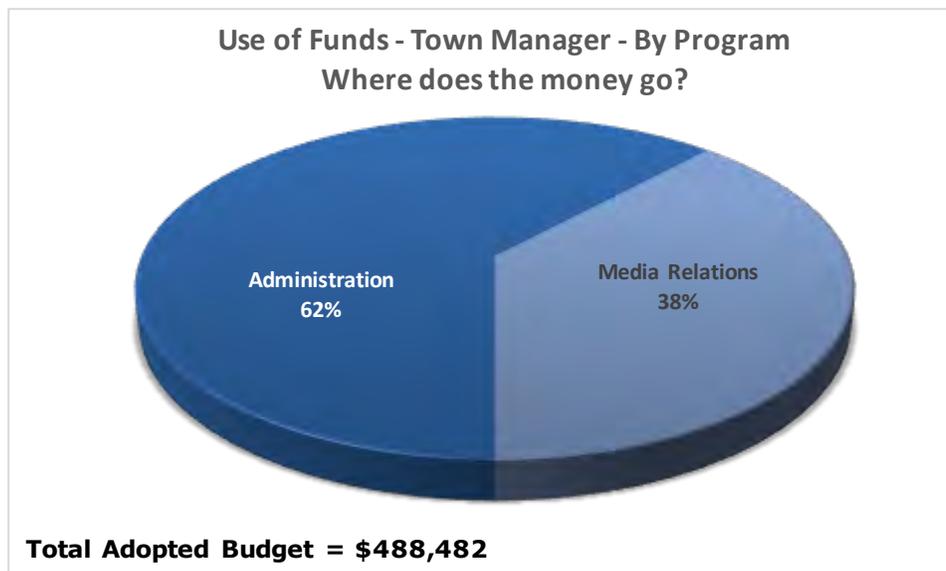
**Service Delivery Plan**

Provide leadership to ensure a high quality of life for the citizens of Fountain Hills by utilizing Town resources to the greatest extent possible and offering superior service. Work in conjunction with the Town Council and the Strategic Planning Advisory Commission (SPAC) for successful implementation of Operational Priorities and Strategic Plan Goals. Per direction and approval of the Town Council, administer fee for service contracts and communicate with the public.

Program Name	Expenditures by Program			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Administration	\$ 248,068	\$ 246,284	\$ 285,903	\$ 304,140
Community Relations	35,799	30,994	147,523	184,342
<b>Total</b>	<b>\$ 283,867</b>	<b>\$ 277,278</b>	<b>\$ 433,426</b>	<b>\$ 488,482</b>

***Variance Explanations:***

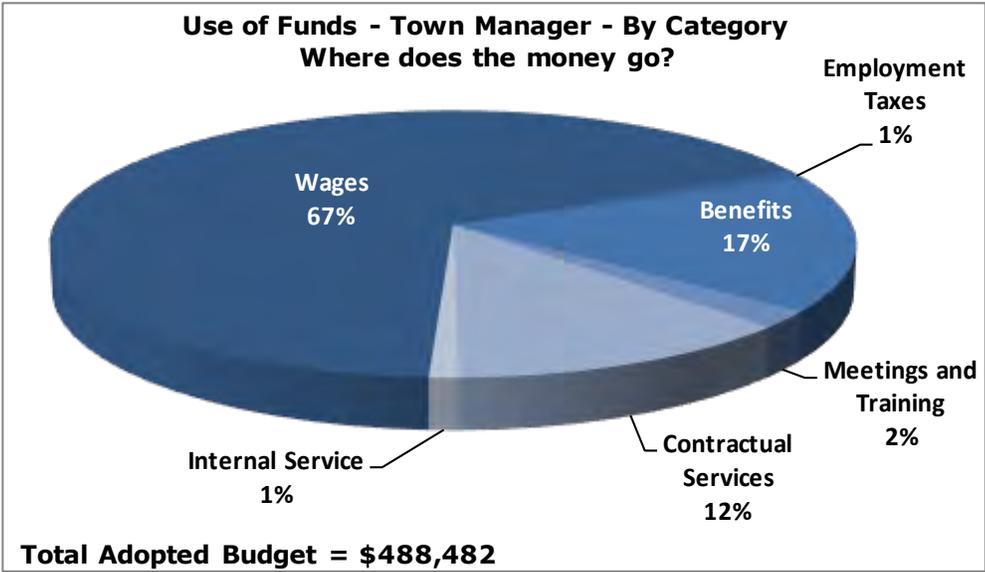
Media Relations: A budget supplement was added for a Town services satisfactory survey.



Category	Expenditures by Category			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Wages	\$ 204,484	\$ 197,682	\$ 303,425	\$ 323,204
Employment Taxes	3,568	3,518	5,623	5,985
Benefits	47,151	45,477	76,515	80,409
Dues & Memberships	3,937	2,747	3,909	2,669
Meetings and Training	2,565	4,682	7,615	7,615
Maintenance & Repair	-	-	-	4,230
Utilities	13	-	-	-
Contractual Services	20,719	21,819	30,880	58,480
Supplies	1,009	355	2,410	2,910
Equipment	236	890	-	-
Internal Service	185	108	3,049	2,980
<b>Total</b>	<b>\$ 283,867</b>	<b>\$ 277,278</b>	<b>\$ 433,426</b>	<b>\$ 488,482</b>

**Variance Explanations:**

Contractual Services: A budget supplement was added for a Town services satisfactory survey.



## Activities/Results

### COMMUNITY RELATIONS

The mission of the Community Relations/Public Information Office is to be the TRUSTED SOURCE of information by accurately communicating news and information to Fountain Hills' citizens, elected officials, customers, employees, and news media via internal and external communication sources.

The Community Relations Department has four key goals:

1. To establish the Town of Fountain Hills as the primary source for Town news, emergency communications, and information on events.
2. To inform, educate and engage residents and stakeholders about Town responsibilities, services, activities, and results.
3. To inform Town elected officials and Town leadership of any Town projects, incidents, and potential and current media coverage.
4. To help inform, educate and engage Town employees about the policies, procedures and information they need to succeed in their jobs and represent the Town in public interactions.

#### Performance Measures

	FY18-19 Actual	FY19-20 Actual	FY20-21 Estimate	FY21-22 Target
General Media Response	N/A	N/A	N/A	<12hrs
Crisis Media Response				<2hrs
Website Updates for departments				<72hrs
FH Insider				4x/yr
ToFH Resident Response				<24
ToFH Employee Newsletter				11x/yr

#### Quality

	FY18-19 Actual	FY19-20 Actual	FY20-21 Estimate	FY21-22 Target
Increase fh.az.gov monthly visitors	N/A	N/A	N/A	27,000
Increase Facebook Followers				3,000
Increase Twitter Followers				2,000

#### Productivity

	FY18-19 Actual	FY19-20 Actual	FY20-21 Estimate	FY21-22 Target
Redesign FH.AZ.GOV website	N/A	N/A	N/A	9-1-21
Community Survey				10-1-21

**FY21-22 Adopted Budget  
Summary of Expenditures  
Town Manager**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>General Fund</b>				
Salaries-Full Time	\$ 204,484	\$ 197,682	\$ 303,425	\$ 323,204
Medicare	3,136	3,042	4,546	4,832
Workers Compensation	389	346	750	832
Unemployment Insurance	43	130	327	321
Group Health Insurance	12,915	12,210	27,561	29,040
Group Dental Insurance	490	477	1,674	1,711
Group Vision Insurance	95	94	288	288
Disability Insurance	722	699	3,220	3,405
Retirement	23,252	22,508	33,377	35,552
Life Insurance	201	223	345	363
Bonus	296	176	150	150
Allowance/Stipend	9,180	9,090	9,900	9,900
Dues, Subscript & Publicat	3,937	2,747	3,909	2,669
Meetings & Training	2,380	4,682	7,615	7,615
Boards & Commissions	185	-	-	-
Software License/Maint	-	-	-	4,230
Telecommunications	13	-	-	-
Professional Fees	-	-	-	5,000
Printing Expense	70	37	80	1,080
Advertising/Signage	-	-	1,000	1,000
Contractual Services	-	-	-	20,000
Constituent Communication	20,649	21,782	29,800	31,400
Community Events	-	-	-	-
Office Supplies	86	218	1,650	1,650
Cleaning/Janitorial Supplies	-	58	-	-
Operating Supplies	-	12	-	-
Food & Beverage Supplies	799	-	200	200
Program Materials	118	-	500	500
Postage & Delivery	6	67	60	560
Software	-	8	-	-
Hardware/Peripherals	236	882	-	-
ISF-Copier Charges	74	27	115	115
ISF-Vehicle Replacement Charges	111	81	87	18
ISF-Motor Pool Charges	-	-	96	96
ISF-Technology Replacement	-	-	2,751	2,751
<b>Total Town Manager</b>	<b><u>\$ 283,867</u></b>	<b><u>\$ 277,278</u></b>	<b><u>\$ 433,426</u></b>	<b><u>\$ 488,482</u></b>

**Town Clerk Division**

**Service Delivery Plan**

The Town Clerk Division supports the values of the community and the organization through the delivery of quality customer service; conducting fair and open municipal elections; providing broad organizational support; managing the Town’s records management program and accessibility to public records; overseeing boards and commissions administration; and ensuring that official postings, notices and related publications meet legal compliance.

Program Name	Expenditures by Program			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Administration	\$ 167,123	\$ 242,079	\$ 246,680	\$ 214,316
Legislation	5,274	-	-	-
<b>Total</b>	<b>\$ 172,397</b>	<b>\$ 242,079</b>	<b>\$ 246,680</b>	<b>\$ 214,316</b>

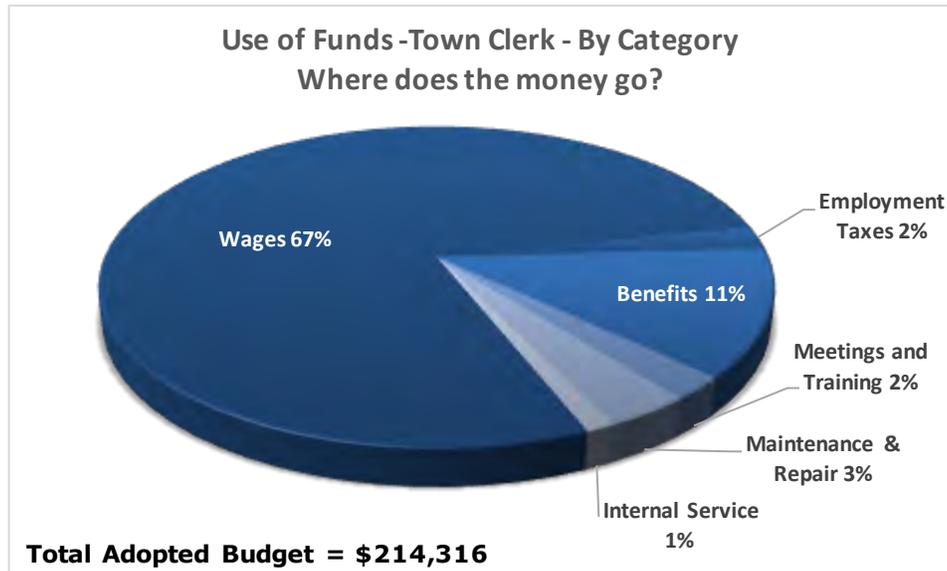
Category	Expenditures by Category			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Wages	\$ 119,280	\$ 139,804	\$ 136,793	\$ 143,329
Employment Taxes	2,223	3,706	3,317	3,481
Benefits	20,393	21,258	22,883	23,636
Dues & Memberships	8,446	5,170	6,950	950
Meetings and Training	2,769	675	4,824	4,824
Maintenance & Repair	-	-	-	6,000
Contractual Services	16,934	69,640	69,080	29,080
Supplies	151	64	695	695
Equipment	1,474	490	50	50
Internal Service	727	1,272	2,088	2,271
<b>Total</b>	<b>\$ 172,397</b>	<b>\$ 242,079</b>	<b>\$ 246,680</b>	<b>\$ 214,316</b>

***Variance Explanations:***

Dues and Memberships/Maintenance and Repair: Software subscriptions and maintenance costs were moved from Dues and Memberships to Maintenance and Repair.

Contractual Services: Amounts were removed for an extra election that were included in FY2021.





## Activities/Results

### Performance Measures

	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-22 Target</b>
Registered Voters:				
Special (05/19/20)	N/A	17,391	N/A	N/A
Primary (08/04/20)	16,775	N/A	17,305	N/A
General (11/03/20)	N/A	N/A	18,415	N/A
Voter Turnout %:				
Special (05/20/20)	N/A	66%	N/A	N/A
Primary (08/28/18 and 08/04/20)	51%	N/A	52%	N/A
Special (11/03/20)			91%	N/A

### Quality

	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-22 Target</b>
Percentage of contracts processed within five business days after approval	98%	100%	95%	100%
Percentage of agenda and meeting notices posted in compliance with legal requirements	100%	100%	100%	100%

### Productivity

	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-22 Target</b>
Town Council Agenda/Meeting notices posted	52/36	61/11	41/7	50/20
Requests for Public Information processed	202	200	199	200

**FY21-22 Adopted Budget  
Summary of Expenditures  
Town Clerk**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>General Fund</b>				
Salaries-Full Time	\$ 116,873	\$ 120,356	\$ 123,568	\$ 129,471
Salaries-Part Time	2,407	19,448	13,225	13,858
FICA	149	1,209	820	859
Medicare	1,751	2,047	1,997	2,092
Workers Compensation	267	229	337	369
Unemployment Insurance	56	221	163	161
Group Health Insurance	5,781	5,835	6,303	6,350
Group Dental Insurance	431	459	481	481
Group Vision Insurance	82	79	79	79
Disability Insurance	473	502	1,311	1,364
Retirement	12,856	13,239	13,593	14,241
Life Insurance	119	139	141	146
Bonus	51	105	75	75
Allowance/Stipend	600	900	900	900
Licenses/Filing Fees	113	-	300	300
Dues, Subscript & Publicat	8,333	5,170	6,650	650
Meetings & Training	2,769	675	4,824	4,824
Software License/Maint	-	-	-	6,000
Professional Fees	383	-	-	-
Printing Expense	128	-	80	80
Advertising/Signage	4,440	2,181	5,000	5,000
Contractual Services	3,595	4,643	4,000	4,000
Election Expense	8,388	62,816	60,000	20,000
Office Supplies	118	61	470	470
Operating Supplies	18	-	-	-
Postage & Delivery	15	3	225	225
Software	-	-	50	50
Hardware/Peripherals	1,474	490	-	-
ISF-Copier Charges	574	701	420	420
ISF-Vehicle Replacement Charges	153	283	252	435
ISF- Motor Pool Charges	-	288	269	269
ISF- Technology Replacement	-	-	1,147	1,147
<b>Total Town Clerk</b>	<b>\$ 172,397</b>	<b>\$ 242,079</b>	<b>\$ 246,680</b>	<b>\$ 214,316</b>



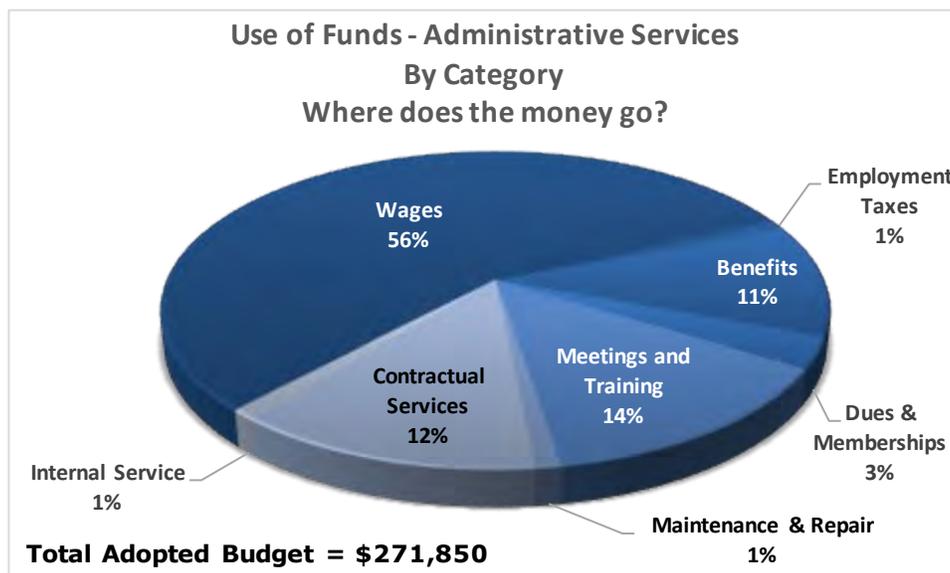
## Administrative Services Division

### Service Delivery Plan

Lead the organization in the acquisition, maintenance, development, supervision and measurement of the human assets and the results of their work (quality, productivity and service). Protect the Town's assets from loss and minimize employee injuries on the job.

Program Name	Expenditures by Program			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Administration	\$ 162,863	\$ 215,737	\$ 259,245	\$ 271,850
Risk Management	300,238	-	-	-
<b>Total</b>	<b>\$ 463,101</b>	<b>\$ 215,737</b>	<b>\$ 259,245</b>	<b>\$ 271,850</b>

Category	Expenditures by Category			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Wages	\$ 104,496	\$ 122,425	\$ 139,014	\$ 145,657
Employment Taxes	1,586	1,929	3,356	3,521
Benefits	24,816	27,108	29,045	30,830
Dues & Memberships	9,657	8,884	10,347	7,861
Meetings and Training	37,533	8,414	36,204	36,204
Maintenance & Repair	-	-	-	2,962
Contractual Services	279,473	39,535	28,044	31,533
Supplies	4,728	6,356	10,271	10,271
Internal Service	812	1,086	2,964	3,011
<b>Total</b>	<b>\$ 463,101</b>	<b>\$ 215,737</b>	<b>\$ 259,245</b>	<b>\$ 271,850</b>



## Activities/Results

### Performance Measures

	<b>FY18-19</b>	<b>FY19-20</b>	<b>FY20-21</b>	<b>FY21-22</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Target</b>
Increase the percentage of employee performance reviews completed on schedule	90%	85%	93%	97%
Increase or maintain the number of applications received per recruitment for non-exempt positions	35	35	30	30
Increase or maintain the number of applications received per recruitment for exempt positions	46	58	45	45

### Quality

	<b>FY18-19</b>	<b>FY19-20</b>	<b>FY20-21</b>	<b>FY21-22</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Target</b>
Decrease the number of days lost to injury per worker's compensation claim	0	0	0	0
Maintain the turnover rate of full-time employees at an acceptable rate	11%	8%	8%	2%

### Productivity

	<b>FY18-19</b>	<b>FY19-20</b>	<b>FY20-21</b>	<b>FY21-22</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Target</b>
Number of full-time employees departed from Town service	9	6	11	1
Number of exit interviews conducted	9	6	11	1
Ensure supervisors receive performance evaluation documentation four weeks in advance	75%	80%	85%	100%
Quarterly track and analyze performance evaluation trends, including number of performance evaluations that were late, type of increases each employee received, etc.	100%	100%	100%	100%
Number of exempt recruitments conducted	6	7	7	1
Number of full-time non-exempt recruitments conducted	8	1	5	0
Average number of days to fill a vacancy	69	89	79	75
Number of worker's compensation claims due to injury	0	1	1	0

**FY21-22 Adopted Budget  
Summary of Expenditures  
Administrative Services**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>General Fund</b>				
Salaries-Full Time	\$ 104,496	\$ 122,248	\$ 125,789	\$ 131,799
Salaries-Part Time	-	177	13,225	13,858
Fica	-	11	820	859
Medicare	1,379	1,635	2,030	2,126
Workers Compensation	184	200	343	375
Unemployment Insurance	23	83	163	161
Group Health Insurance	10,875	10,980	11,797	13,027
Group Dental Insurance	875	932	979	1,005
Group Vision Insurance	78	162	156	156
Disability Insurance	434	498	1,329	1,375
Retirement	11,495	13,447	13,666	14,144
Life Insurance	108	138	143	148
Bonus	51	51	75	75
Allowance/Stipend	900	900	900	900
Dues, Subscript & Publicat	9,657	8,884	10,347	7,861
Training/Cont Ed	7,635	7,710	15,179	15,179
Meetings & Training	29,898	704	21,025	21,025
Software License/Maint	-	-	-	2,962
Professional Fees	14,111	39,284	21,084	24,474
Legal Fees	-	-	1,000	1,000
Insurance Expense	264,631	-	4,000	4,000
Printing Expense	-	102	150	150
Advertising/Signage	730	149	1,810	1,909
Office Supplies	151	376	830	830
Cleaning/Janitorial Supplies	-	-	10	10
Food & Beverage Supplies	3,759	3,895	5,441	5,441
Program Materials	789	1,640	3,830	3,830
Postage & Delivery	30	54	160	160
Miscellaneous Expense	-	391	-	-
ISF-Copier Charges	323	289	420	420
ISF-Vehicle Replacement Charges	379	673	676	723
ISF- Motor Pool Charges	110	124	721	721
ISF- Technology Replacement	-	-	1,147	1,147
<b>Total Administrative Services</b>	<b>\$ 463,101</b>	<b>\$ 215,737</b>	<b>\$ 259,245</b>	<b>\$ 271,850</b>



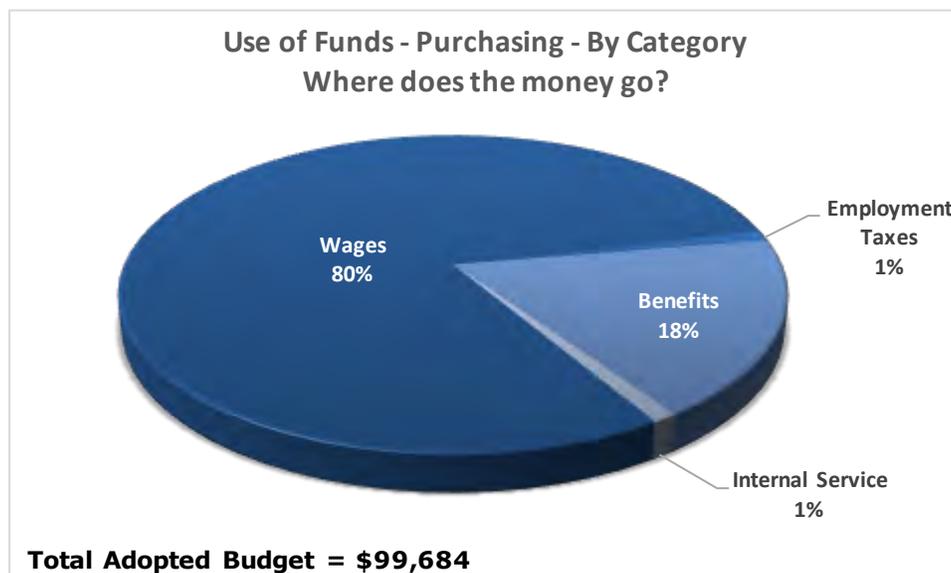
**Purchasing Division**

**Service Delivery Plan**

The Purchasing Division is responsible for supporting the Town's need for materials and services in accordance with Federal, State, and Town requirements. These requisitions are conducted in an open, competitive, and professional manner, which maximizes the effectiveness of tax dollars.

Program Name	Expenditures by Program			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Administration	\$ -	\$ 65,633	\$ 98,637	\$ 99,684
<b>Total</b>	<b>\$ -</b>	<b>\$ 65,633</b>	<b>\$ 98,637</b>	<b>\$ 99,684</b>

Category	Expenditures by Category			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Wages	\$ -	\$ 53,412	\$ 79,132	\$ 80,109
Employment Taxes	-	983	1,452	1,475
Benefits	-	9,865	16,436	16,483
Dues & Memberships	-	-	350	350
Meetings & Training	-	-	200	200
Contractual Services	-	73	-	-
Supplies	-	33	150	150
Equipment/Improvement	-	1,267	-	-
Internal Service	-	-	917	917
<b>Total</b>	<b>\$ -</b>	<b>\$ 65,633</b>	<b>\$ 98,637</b>	<b>\$ 99,684</b>



## Activities/Results

### Performance Measures

	<b>FY18-19</b> <b>Actual</b>	<b>FY19-20</b> <b>Actual</b>	<b>FY20-21</b> <b>Estimate</b>	<b>FY21-22</b> <b>Target</b>
Requisitions Processed within 60 business hours.	N/A	N/A	95%	98%

### Quality

	<b>FY18-19</b> <b>Actual</b>	<b>FY19-20</b> <b>Actual</b>	<b>FY20-21</b> <b>Estimate</b>	<b>FY21-22</b> <b>Target</b>
Requisitions processed	N/A	N/A	890	900
Number of procurement contracts approved by Council	N/A	N/A	34	44

### Productivity

	<b>FY18-19</b> <b>Actual</b>	<b>FY19-20</b> <b>Actual</b>	<b>FY20-21</b> <b>Estimate</b>	<b>FY21-22</b> <b>Target</b>
Number of P-Card Transactions	N/A	N/A	1,200	1,500
Number of competitive formal solicitations conducted	N/A	N/A	10	20



**FY21-22 Adopted Budget  
Summary of Expenditures  
Purchasing**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>General Fund</b>				
Salaries-Full Time	\$ -	\$ 53,412	\$ 79,132	\$ 80,109
Medicare	-	775	1,148	1,162
Workers Compensation	-	85	195	206
Unemployment Insurance	-	123	109	107
Group Health Insurance	-	3,384	6,303	6,350
Group Dental Insurance	-	268	481	481
Group Vision Insurance	-	46	79	79
Disability Insurance	-	189	836	836
Retirement	-	5,875	8,597	8,597
Life Insurance	-	52	90	90
Bonus	-	51	50	50
Dues, Subscript & Publicat	-	-	350	350
Meetings & Training	-	-	200	200
Printing Expense	-	73	-	-
Office Supplies	-	33	150	150
Hardware/Peripherals	-	1,267	-	-
ISF- Technology Replacement	-	-	917	917
<b>Total Purchasing</b>	<b>\$ -</b>	<b>\$ 65,633</b>	<b>\$ 98,637</b>	<b>\$ 99,684</b>



**Finance Division**

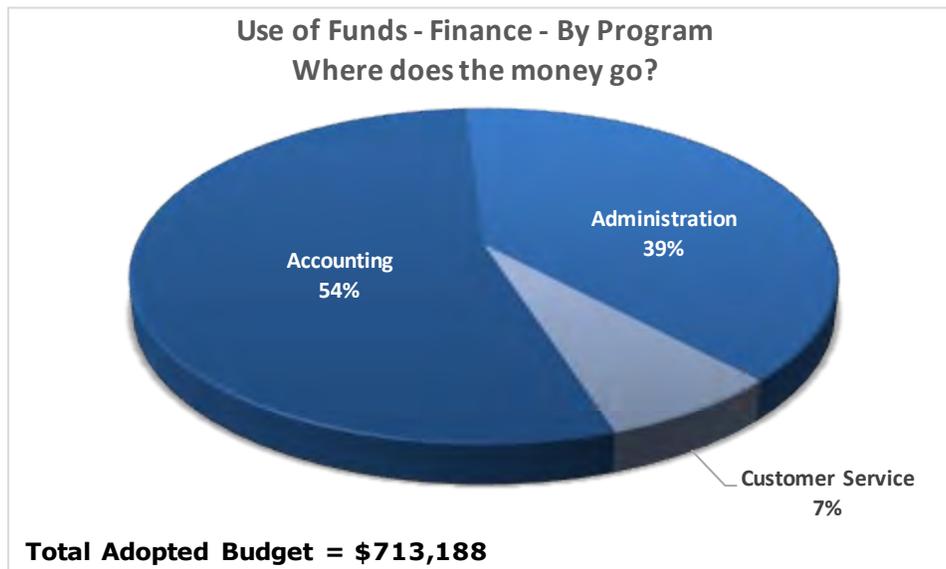
**Service Delivery Plan**

Provide efficient and cost effective financial oversight of both the short and long-term components of the Town’s functions. Be proactive in providing financial information to staff and citizens. Provide safe, secure and effective cash, banking, merchant service, tax service and debt service administration for the Town.

Program Name	Expenditures by Program			
	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Revised Budget	FY 21-22 Adopted Budget
Accounting	\$ 171,416	\$ 280,866	\$ 318,407	\$ 383,054
Administration	223,274	261,394	312,130	278,701
Customer Service	44,330	45,517	44,665	51,433
Licensing	58,570	-	-	-
Purchasing	65,335	-	-	-
<b>Total</b>	<b>\$ 562,925</b>	<b>\$ 587,777</b>	<b>\$ 675,202</b>	<b>\$ 713,188</b>

**Variance Explanations:**

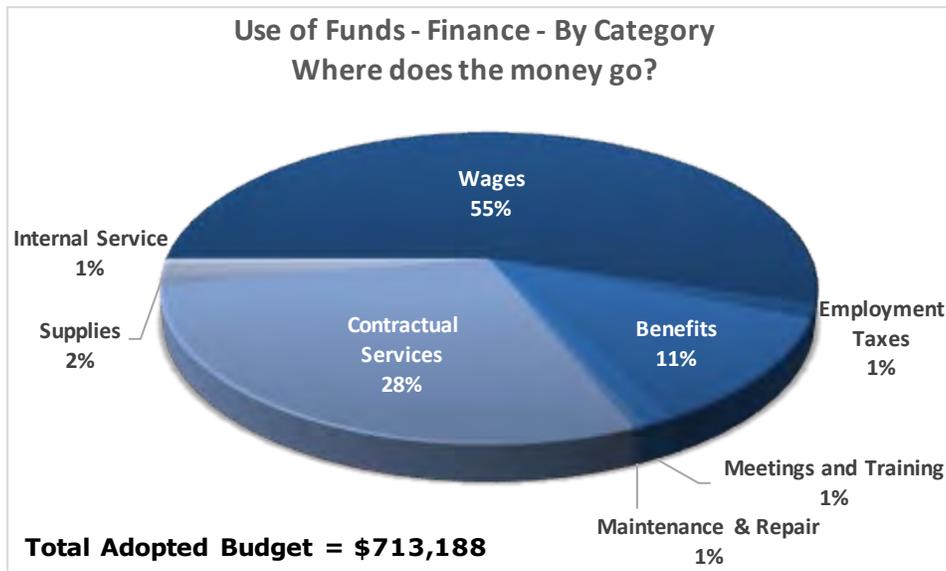
Accounting: The increase is the result of an additional FTE approved by Council. The position is partially offset with an expected increase in TPT audit revenue.



Category	Expenditures by Category			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Wages	\$ 307,580	\$ 351,233	\$ 311,460	\$ 387,493
Employment Taxes	7,653	8,794	8,288	10,100
Benefits	58,639	72,185	71,444	78,186
Dues & Memberships	3,754	2,228	3,465	2,685
Meetings and Training	2,845	2,455	8,983	9,793
Maintenance & Repair	2,089	1,551	3,600	3,650
Contractual Services	169,672	139,323	247,334	200,809
Supplies	7,618	6,564	12,440	11,835
Equipment	22	2,207	-	1,150
Internal Service	3,054	1,236	8,188	7,487
<b>Total</b>	<b>\$ 562,926</b>	<b>\$ 587,776</b>	<b>\$ 675,202</b>	<b>\$ 713,188</b>

**Variance Explanations:**

Wages: The increase is the result of an additional FTE approved by Council. The position is partially offset with an expected increase in TPT audit revenue.



**Activities/Results**

**Performance Measures**

	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-22 Target</b>
Consecutive years for GFOA annual Certificate of Achievement for Excellence in Financial Reporting award	23	24	25	26
Consecutive years for GFOA annual Distinguished Budget Presentation award	18	19	20	21
Consecutive years of GFOA annual Popular Reporting Award	7	8	9	10

**Quality**

	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-22 Target</b>
Actual revenue versus forecast—General Fund only (excluding transfers)	90%	100%	100%	100%
Unmodified audit opinion	Yes	Yes	Yes	Yes

**Productivity**

	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-22 Target</b>
Accounts payable checks issued	1,487	1,528	1,293	1,200
Local tax revenues from audits	\$67,194	\$76,569	\$91,220	\$70,000
Business licenses processed	2,866	2,641*	1,752*	2,000

\* Decline caused by automatic 6 month extension approved by Council in response to COVID pandemic



**FY21-22 Adopted Budget  
Summary of Expenditures  
Finance**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>General Fund</b>				
Salaries-Full Time	\$ 266,545	\$ 309,686	\$ 273,111	\$ 342,814
Salaries-Part Time	40,405	41,449	38,349	44,679
Overtime	630	98	-	-
FICA	2,567	2,582	2,333	2,719
Medicare	4,348	4,967	4,533	5,638
Workers Compensation	537	577	768	994
Unemployment Insurance	202	668	654	749
Group Health Insurance	23,692	31,142	33,579	32,077
Group Dental Insurance	2,721	2,944	2,954	2,727
Group Vision Insurance	449	485	459	426
Disability Insurance	1,018	1,225	2,899	3,611
Retirement	29,292	34,104	30,043	37,710
Life Insurance	256	370	310	385
Bonus	311	641	300	350
Allowance/Stipend	900	1,275	900	900
Licenses/Filing Fees	1,076	695	1,585	1,285
Dues, Subscript & Publicat	2,678	1,533	1,880	1,400
Meetings & Training	2,845	2,455	8,983	9,793
Office Equip Maint/Repair	2,089	1,551	3,600	3,000
Software License/Maint	-	-	-	650
Auditing Expense	76,981	53,519	70,615	63,750
Professional Fees	14,791	390	88,900	51,100
Management Fees	12,209	10,957	13,025	11,825
Rentals & Leases	1,163	1,214	1,224	1,224
Printing Expense	3,152	1,670	2,230	1,730
Advertising/Signage	97	376	2,000	500
Intergovt Agreements	58,971	67,348	65,500	65,580
Contractual Services	-	-	-	-
Bank/Merc Acct Fees	2,307	3,849	3,840	5,100
Office Supplies	997	1,033	2,370	2,550
Cleaning/Janitorial Supplies	76	-	-	-
Safety Supplies	-	79	-	-
Operating Supplies	391	1,146	4,650	4,365
Food & Beverage Supplies	39	-	-	-
Program Materials	331	467	620	620
Uniforms	470	-	-	-
Postage & Delivery	5,313	3,839	4,800	4,300
Hardware/Peripherals	22	2,207	-	1,150
ISF-Copier Charges	2,284	430	2,005	1,405
ISF-Vehicle Replacement Charges	562	710	773	671
ISF- Motor Pool Charges	208	96	825	825
ISF- Technology Replacement	-	-	4,585	4,586
<b>Total Finance</b>	<b>\$ 562,925</b>	<b>\$ 587,777</b>	<b>\$ 675,202</b>	<b>\$ 713,188</b>

## Information Technology Division

### Service Delivery Plan

The Information Technology Division is dedicated to providing professional support in a timely and responsive manner while focusing on high availability and reliable technology. The Division also endeavors to implement alternative technologies to reduce operating and maintenance costs while improving the user experience.

Program Name	Expenditures by Program			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Administration	\$ 102,083	\$ 106,770	\$ 110,756	\$ -
Operations	193,636	186,160	222,153	384,952
<b>Total</b>	<b>\$ 295,719</b>	<b>\$ 292,930</b>	<b>\$ 332,909</b>	<b>\$ 384,952</b>

### Variance Explanations:

Administration/Operations: These programs were combined into Operations for more efficient managing and reporting purposes.

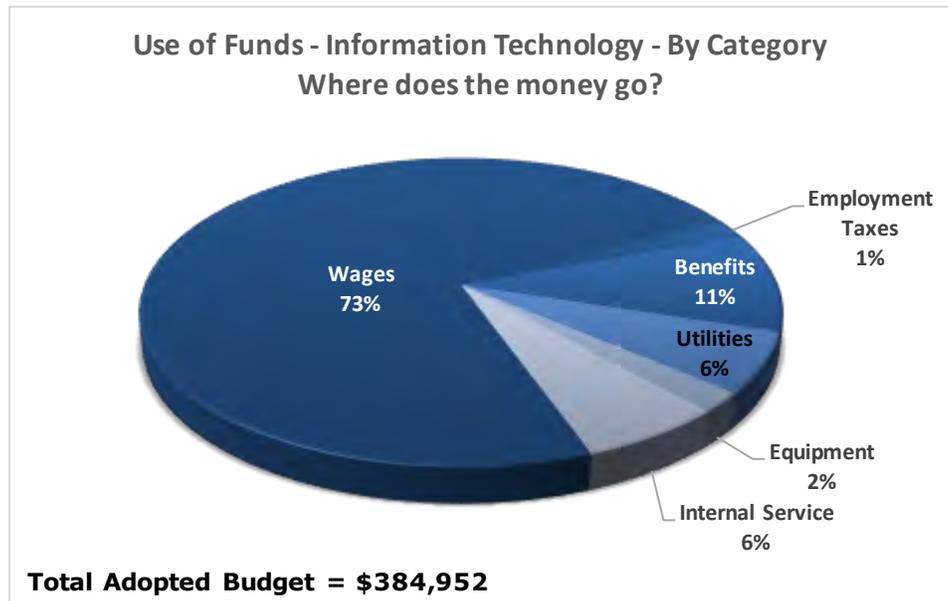


Category	Expenditures by Category			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Wages	\$ 109,160	\$ 108,237	\$ 117,983	\$ 135,812
Employment Taxes	3,483	3,381	4,100	4,425
Benefits	16,810	17,556	18,593	20,626
Dues & Memberships	126,905	131,553	140,900	-
Maintenance and Repair	1,796	4,404	17,200	151,400
Utilities	12,758	12,758	12,800	12,800
Contractual Services	1,752	1,072	1,000	1,000
Supplies	717	862	1,800	2,350
Equipment	22,296	12,996	17,000	5,000
Internal Service	42	111	1,533	1,539
Capital Expenditures	-	-	-	50,000
<b>Total</b>	<b>\$ 295,719</b>	<b>\$ 292,930</b>	<b>\$ 332,909</b>	<b>\$ 384,952</b>

**Variance Explanations:**

Dues and Memberships/Maintenance and Repair: Software subscriptions and maintenance costs were moved from Dues and Memberships to Maintenance and Repair.

Capital Expenditures: A budget supplement was added to replace the uninter-ruptable power supply in the Network room.



## Activities/Results

### Performance Measures

	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-22 Target</b>
Percentage of emergency related helpdesk tickets resolved within two business hours	95%	95%	99%	100%
Percentage of high priority helpdesk tickets resolved within four hours	98%	95%	99%	100%
Percentage of helpdesk tickets resolved within twelve hours	98%	95%	99%	100%

### Quality

	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-22 Target</b>
Total number of tickets opened	344	295	500	500
Total number of tickets closed without resolution	0	0	0	0
Total number of tickets resolved within established timeframe	344	295	500	500
Number of issues resolved during initial contact	292	265	425	450
Online Payments Processed (Website)	884	933	834	1000

### Productivity

	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-22 Target</b>
Availability of computer system up-time	99%	99%	99%	100%
Number of Public Meetings Recorded (Video)	25	28	24	24



**FY21-22 Adopted Budget  
Summary of Expenditures  
Information Technology**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>General Fund</b>				
Salaries-Full Time	\$ 82,961	\$ 85,830	\$ 88,120	\$ 104,525
Salaries-Part Time	26,199	22,407	29,863	31,287
FICA	1,624	1,389	1,852	1,892
Medicare	1,597	1,586	1,725	1,972
Workers Compensation	191	178	305	347
Unemployment Insurance	71	227	218	214
Group Health Insurance	5,792	5,802	6,303	6,350
Group Dental Insurance	431	459	481	481
Group Vision Insurance	78	79	79	79
Disability Insurance	345	359	936	1,102
Retirement	9,126	9,478	9,694	11,497
Life Insurance	87	99	100	117
Bonus	51	381	100	100
Allowance/Stipend	900	900	900	900
Licenses/Filing Fees	81,449	87,740	101,800	-
Dues, Subscript & Publicat	45,456	43,813	39,100	-
Equipment Maint/Repair	1,746	4,404	5,000	12,500
Office Equip Maint/Repair	50	-	-	-
Software License/Maint	-	-	12,200	138,900
Telecommunications	12,758	12,758	12,800	12,800
Professional Fees	752	-	-	-
Printing Expense	-	72	-	-
Intergovt Agreements	1,000	1,000	1,000	1,000
Office Supplies	46	65	500	500
Operating Supplies	669	797	1,200	1,750
Postage & Delivery	2	-	100	100
Software	4,376	1,006	5,500	500
Hardware/Peripherals	17,920	11,990	11,500	4,500
ISF-Copier Charges	16	43	50	50
ISF-Vehicle Replacement Charges	25	57	52	58
ISF- Motor Pool Charges	1	11	55	55
ISF- Technology Replacement	-	-	1,376	1,376
Furniture & Fixtures	-	-	-	50,000
<b>Total Information Technology</b>	<b>\$ 295,719</b>	<b>\$ 292,930</b>	<b>\$ 332,909</b>	<b>\$ 384,952</b>

**Legal Services Division**

**Service Delivery Plan**

The Town Attorney and Town Prosecutor are appointed by the Town Council to serve as general counsel for the Town in addition to its responsibility for the efficient disposition of criminal cases prosecuted in the Municipal Court.

Program Name	Expenditures by Program			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Attorney Services	\$ 302,557	\$ 285,286	\$ 293,564	\$ 294,512
<b>Total</b>	<b>\$ 302,557</b>	<b>\$ 285,286</b>	<b>\$ 293,564</b>	<b>\$ 294,512</b>

Category	Expenditures by Category			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Dues & Memberships	\$ (148)	\$ -	\$ -	\$ -
Contractual Services	302,705	285,286	293,564	294,512
<b>Total</b>	<b>\$ 302,557</b>	<b>\$ 285,286</b>	<b>\$ 293,564</b>	<b>\$ 294,512</b>

**Activities/Results**

**Productivity**

	FY18-19 Actual	FY19-20 Actual	FY20-21 Estimate	FY21-22 Target
Ordinances processed	13	12	16	15
Resolutions processed	50	53	38	45
Contracts and Agreements processed	144	107	103	125

**FY21-22 Adopted Budget  
Summary of Expenditures  
Legal Services**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>General Fund</b>				
Dues, Subscript & Publicat	\$ (148)	\$ -	\$ -	\$ -
Professional Fees	8,376	-	-	-
Legal Fees	178,119	164,076	168,800	168,800
Prosecutor Fees	110,316	114,210	119,964	120,912
Public Defender Fees	5,894	7,000	4,800	4,800
<b>Total Legal Services</b>	<b>\$ 302,557</b>	<b>\$ 285,286</b>	<b>\$ 293,564</b>	<b>\$ 294,512</b>

# General Government

**GENERAL GOVERNMENT**

**Mission Statement**

The mission of the General Government Department is to provide a centralized location for Town-wide expenditures rather than in individual departmental budgets. By doing so, transparency is enhanced.

**Department Overview**

The purpose of the General Government Department is to locate expenditures that are Town-wide and do not belong to any one department. Such expenditures as the community contracts, Town’s membership dues in the Arizona League of Cities and Town, Maricopa Association of Governments, East Valley Partnership, and other Town-wide expenditures are located in the General Government Department. Transfers for Municipal Property Corporation (MPC) debt service for the Community Center are also located in General Government. Terms such as General Government and Non-Departmental are commonly used in municipal budgeting to describe this type of cost center.

Division	Expenditures by Division			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Non-Departmental	\$ 263,431	\$ 516,221	\$ 1,745,774	\$ 4,636,429
<b>Total</b>	<b>\$ 263,431</b>	<b>\$ 516,221</b>	<b>\$ 1,745,774</b>	<b>\$ 4,636,429</b>

***Variance Explanations:***

Non-Departmental: Due to the anticipated American Rescue Plan grant to be received, a large contingency was added.

Program Name	Expenditures by Program			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Administration	\$ 263,430	\$ 516,221	\$ 1,745,774	\$ 4,636,429
<b>Total</b>	<b>\$ 263,430</b>	<b>\$ 516,221</b>	<b>\$ 1,745,774</b>	<b>\$ 4,636,429</b>

***Variance Explanations:***

Administration: Due to the anticipated American Rescue Plan grant to be received, a large contingency was added.

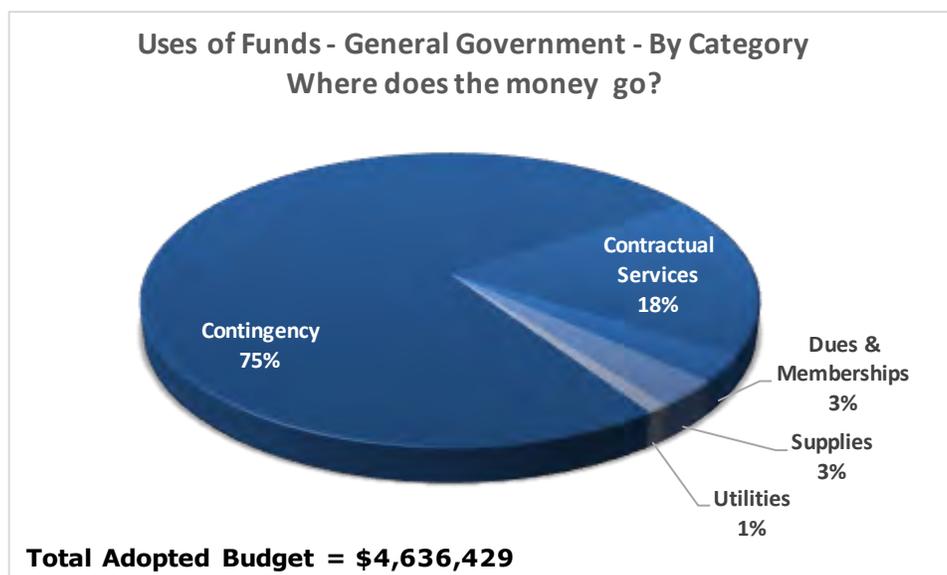
Category	Expenditures by Category			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Dues & Memberships	\$ 37,480	\$ 44,659	\$ 57,163	\$ 57,163
Meetings & Training	-	289	1,740	1,740
Maintenance & Repair	5,958	8,443	6,300	6,000
Utilities	22,907	23,113	24,120	25,000
Contractual Services	195,659	427,748	695,159	512,526
Supplies	6,398	17,101	56,305	6,305
Internal Service	(9,192)	(5,132)	(14,555)	(14,555)
Contingency	4,220	-	919,542	4,042,250
<b>Total</b>	<b>\$ 263,430</b>	<b>\$ 516,221</b>	<b>\$ 1,745,774</b>	<b>\$ 4,636,429</b>

**Variance Explanations:**

Contractual Services: A budget transfer was added in FY20-21 for Covid-19 grants to local businesses.

Supplies: FY20-21 included a budget supplement for the 50th Anniversary Celebration.

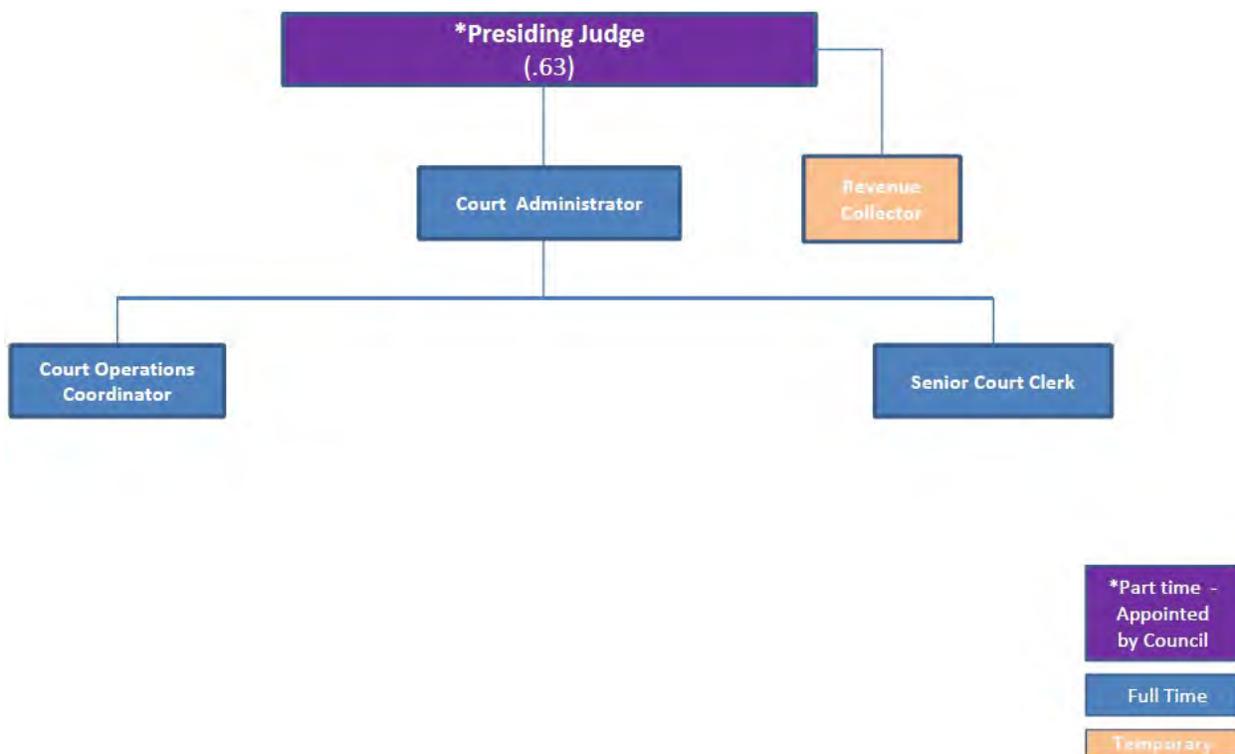
Contingency: Due to the anticipated American Rescue Plan grant to be received, a large contingency was added.



**FY21-22 Adopted Budget  
Summary of Expenditures  
General Government**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>General Fund</b>				
Licenses/Filing Fees	\$ 150	\$ -	\$ -	\$ -
Dues, Subscript & Publicat	37,330	44,659	57,163	57,163
Meetings & Training	-	289	650	650
Boards & Commissions	-	-	1,090	1,090
Office Equipment Maint/Repair	5,958	4,047	6,300	6,000
Sign Repair & Replacement	-	4,395	-	-
Telecommunications	22,907	23,113	24,120	25,000
Professional Fees	56,388	84,312	48,000	72,000
Legal Fees	-	-	-	-
Insurance Expense	-	219,662	262,749	277,846
Rentals & Leases	-	-	-	4,500
Printing Expense	-	333	-	-
Advertising/Signage	74	4,257	-	-
Contractual Services	19,551	16,310	-	-
Community Contracts/Events	118,515	102,794	384,410	158,180
Holiday Lighting	907	-	-	-
Interest Expense	224	81	-	-
Office Supplies	1,123	1,633	3,000	3,000
Food & Beverage Supplies	-	4,180	-	-
Program Materials	3,044	9,372	51,000	1,000
Postage & Delivery	2,231	1,916	2,305	2,305
ISF-Copier Charges	(8,179)	(4,162)	(8,500)	(8,500)
ISF-Motor Pool Charges	(1,013)	(970)	(6,055)	(6,055)
Contingency	4,220	-	919,542	4,042,250
<b>Total General Government</b>	<b><u>\$ 263,430</u></b>	<b><u>\$ 516,221</u></b>	<b><u>\$ 1,745,774</u></b>	<b><u>\$ 4,636,429</u></b>

# Municipal Court



## **MUNICIPAL COURT**

### **Mission Statement**

The Fountain Hills Municipal Court is committed to professionally serving the citizens of Fountain Hills by administering justice in a fair, efficient and respectful manner, so as to enhance public trust and community confidence in our court system.

### **Department Overview**

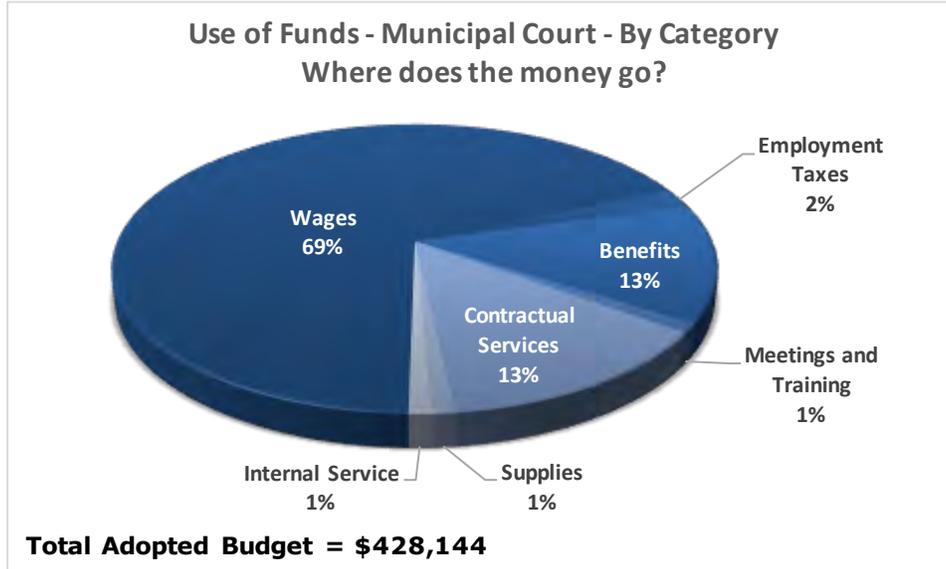
The Fountain Hills Municipal Court is the judicial branch of the Fountain Hills government. Pursuant to State law and the Town Code, decisions regarding the overall function of the Court are the sole responsibility of the Presiding Judge, who also has exclusive supervisory authority over all court personnel. The Court has jurisdiction over civil traffic, criminal traffic and criminal misdemeanor offenses and violations of our Town Code and ordinances. The Court also has authority over specified juvenile offenses. In addition, the Municipal Court Presiding Judge has authority to issue arrest/search warrants, civil orders of protection, and injunctions against harassment. As part of the Arizona State Court System, the Fountain Hills Municipal Court is subject to the authority and administrative supervision of the Arizona Supreme Court. The Fountain Hills Municipal Court has legal obligations and reporting responsibilities to the State as well as to the Town of Fountain Hills. The Court must comply with constantly changing federal, state, and local laws and administrative rules, including those relating to crimes and criminal procedure, victims' rights, record keeping, ADA, minimum accounting standards and judicial ethics.

Program Name	Expenditures by Program			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Administration	\$ 187,853	\$ 192,196	\$ 200,899	\$ -
Operations	137,698	174,936	201,705	428,144
<b>Total</b>	<b>\$ 325,551</b>	<b>\$ 367,132</b>	<b>\$ 402,604</b>	<b>\$ 428,144</b>

Category	Expenditures by Category			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Wages	\$ 249,623	\$ 283,423	\$ 264,373	\$ 287,397
Employment Taxes	9,411	12,126	9,820	10,527
Benefits	51,118	52,966	55,658	53,776
Dues and Memberships	2,447	3,392	8,863	677
Meetings and Training	1,154	50	3,405	3,405
Maintenance and Repair	798	849	804	9,510
Contractual Services	6,315	7,550	50,981	54,231
Supplies	3,535	4,824	3,935	3,939
Equipment	214	1,287	260	260
Internal Service	936	665	4,505	4,422
<b>Total</b>	<b>\$ 325,551</b>	<b>\$ 367,132</b>	<b>\$ 402,604</b>	<b>\$ 428,144</b>

**Variance Explanations:**

Administration/Operations: Municipal Court divisions were combined into Operations for more efficient managing and reporting purposes.



Program Name	Operating Results			
	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Revised Budget	FY 21-22 Adopted Budget
Total Revenues	\$ 120,340	\$ 256,631	\$ 185,004	\$ 189,000
Total Expenses	325,551	367,132	402,604	428,144
<b>Total</b>	<b>\$ (205,211)</b>	<b>\$ (110,501)</b>	<b>\$ (217,600)</b>	<b>\$ (239,144)</b>

**FY20-21 Department Accomplishments**

<b>Initiative</b>	<b>Strategic Value</b>
Provided all court and judicial services as mandated by the Constitution, statutes and ordinances as fairly, effectively and efficiently as possible.	Goal #5, Objective #2
Provided community outreach through informing the public and Fountain Hills High School about Teen Court and the justice system.	Goal #5, Objective #2 Goal #5, Objective #1
Effectively and efficiently monitored and enforced timely compliance with Court ordered sentencing and diversion programs while holding defendants accountable for their actions and obligations.	Goal #5, Objective #2
Complied with recognized Supreme Court/AOC guidelines for timely case processing, management and finances.	Goal #5, Objective #2 Goal #4, Objective #1
Continue to seek ways to better improve the court process for citizens. Complying with Administrative orders and new processes from Supreme Court.	Goal #5, Objective #2

**FY21-22 Objectives**

<b>Initiative</b>	<b>Strategic Value</b>	<b>Estimated Cost/Funding Source</b>
Provide all court and judicial services as mandated by the Constitution, statutes and ordinances as fairly, effectively and efficiently as possible.	Goal #5, Objective #2	\$0
Provide community outreach and garner support through informing the public and Fountain Hills High School about Teen Court and the justice system.	Goal #3, Objective #2 Goal #5, Objective #1 Goal #5, Objective #2	\$0
Refurbish or replace, as needed, the benches in the Courtroom due to the wear and tear that the benches have received from years of use.	Goal #2, Objective #1	No more than \$10,000 Funding Source: CCEF Total amount in unknown
Eliminate paper files by transitioning to scanning of active case records to improve case processing. With the goal to become entirely file less the processing time should be reduced once the transition has been completed providing the staff a way to better serve the public.	Goal #2, Objective #2 Goal #5, Objective #2	Estimated Cost Per Scanner: \$4,385.00 Total Estimated Cost of 3 Scanners: \$13,155.00 Annual Cost Per Scanner: \$785.00 Total Estimated Annual Cost: \$2,355.00 Funding Source: CCEF
Comply with recognized Arizona Supreme Court/AOC standards for timely case processing, management, and finances.	Goal #5, Objective #2 Goal #4, Objective #1	\$0
Comply with standard court security standards as defined and mandated by the Arizona Supreme Court/AOC.	Goal #5, Objective #2	\$0
Effectively and efficiently monitor and enforce timely compliance with Court ordered sentencing and diversion programs while holding defendants accountable for their actions and obligations.	Goal #5, Objective #2	\$0

## Activities/Results

### Performance Measures

	FY18-19 Actual	FY19-20 Actual	FY20-21 Estimate	FY21-22 Target
Cases Filed	786	1,956	1,324	2,800
Cases Terminated	957	1,777	1,351	2,750
Hearings/Trial Held	830	1,400	1,200	1,500

### Quality

	FY18-19 Actual	FY19-20 Actual	FY20-21 Estimate	FY21-22 Target
Achieve a better understanding of how many arraignments the court conducts.	395 Estimated Minimum	1050 Minimum	1136 Minimum	1250 Minimum

### Productivity

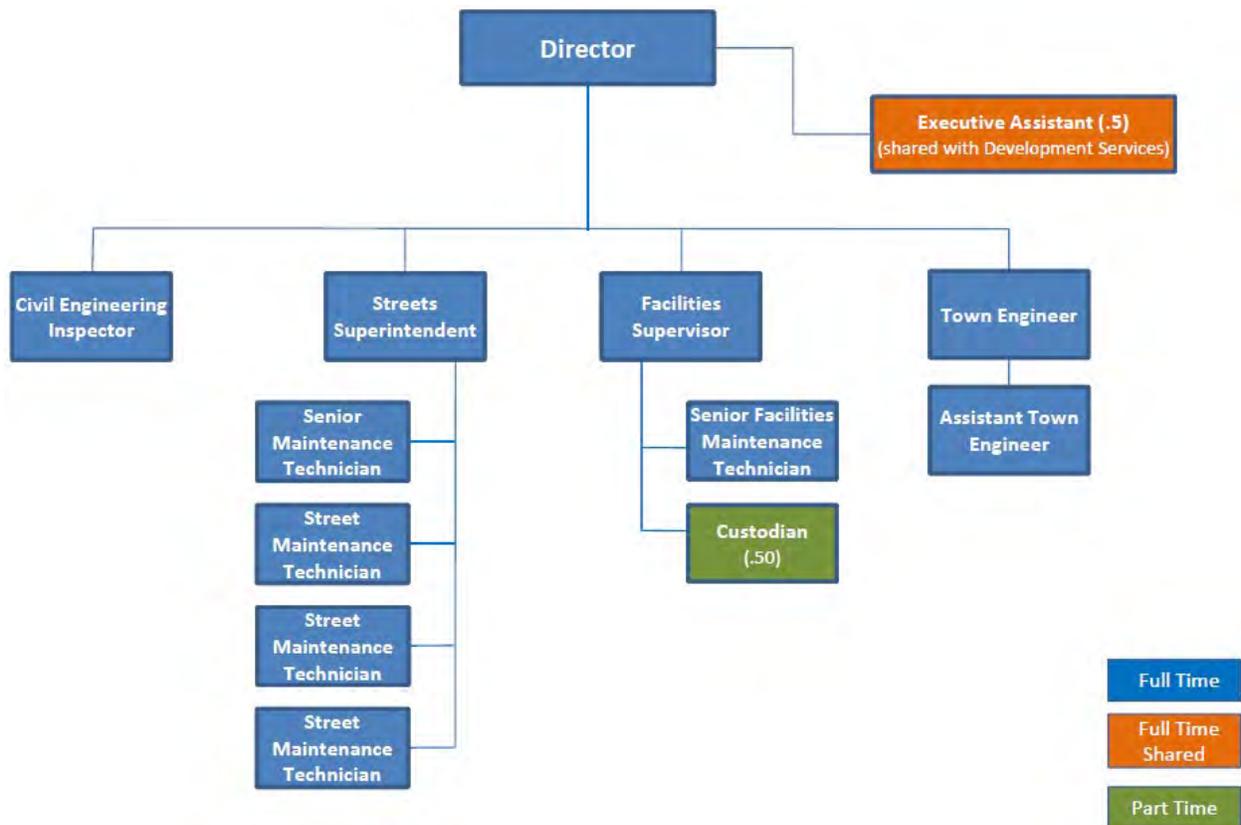
	FY18-19 Actual	FY19-20 Actual	FY20-21 Estimate	FY21-22 Target
Telephone	1503	1999	2100	2400
Appearance	1369	1900	2090	2290
Acceptance of plea agreement	209	230	300	240
Defensive Driving School (DDS) Completed	270	1000	1550	1550



**FY21-22 Adopted Budget  
Summary of Expenditures  
Municipal Court**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>General Fund</b>				
Salaries-Full Time	\$ 173,846	\$ 179,923	\$ 184,724	\$ 202,897
Salaries-Part Time	75,777	103,242	79,649	84,500
Overtime	-	258	-	-
FICA	5,218	6,940	4,938	5,239
Medicare	3,686	4,185	3,849	4,183
Workers Compensation	414	436	597	677
Unemployment Insurance	93	565	436	428
Group Health Insurance	19,892	20,091	21,782	16,488
Group Dental Insurance	1,530	1,630	1,709	2,246
Group Vision Insurance	233	236	237	158
Disability Insurance	722	752	1,960	2,138
Retirement	27,455	28,363	28,660	31,418
Life Insurance	180	208	210	228
Bonus	206	786	200	200
Allowance/Stipend	900	900	900	900
Dues, Subscript & Publicat	2,447	3,392	8,863	677
Meetings & Training	1,154	50	3,405	3,405
Office Equip Maint/ Repair	771	849	804	1,320
Software License/Maint	-	-	-	8,190
Sign Repair & Replacement	27	-	-	-
Professional Fees	200	1,543	2,956	2,956
Legal Fees	675	350	1,400	1,400
Printing Expense	-	765	2,000	2,000
Intergovt Agreements	5,105	4,625	11,825	11,825
Contractual Services	-	-	32,500	35,750
Bank/Merc Acct Fees	335	267	300	300
Office Supplies	2,019	1,940	2,443	2,443
Cleaning/Janitorial Supplies	79	220	32	32
Safety Supplies	11	574	-	-
Operating Supplies	5	70	-	-
Food & Beverage Supplies	437	477	660	664
Postage & Delivery	984	1,543	800	800
Hardware/Peripherals	214	1,287	260	260
ISF-Copier Charges	30	49	5	5
ISF-Vehicle Replacement Charge	810	561	567	484
ISF-Motor Pool Charges	96	55	604	604
ISF- Technology Replacement	-	-	3,329	3,329
<b>Total Municipal Court</b>	<b><u>\$ 325,551</u></b>	<b><u>\$ 367,132</u></b>	<b><u>\$ 402,604</u></b>	<b><u>\$ 428,144</u></b>

# Public Works



Note: Numbers in parentheses represent full-time equivalents (FTE).

**PUBLIC WORKS**

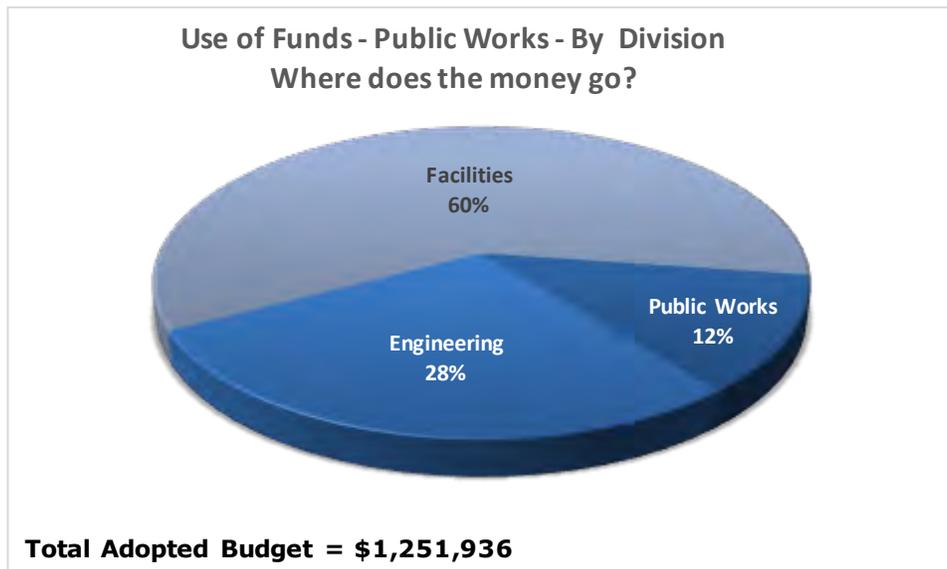
**Mission Statement**

The Public Works Department is dedicated to enhancing the quality of life in Fountain Hills by ensuring the construction of quality infrastructure; maintenance of roadways and traffic control devices; maintenance of Town-owned washes, dams, medians and open space; and maintenance of Town facilities in a manner that provides a safe, healthy and secure environment for staff and visitors. The Department strives to provide quality customer service in a professional and timely manner.

**Department Overview**

The Public Works Department is made up of three (3) Divisions: Public Works, Facilities, and Engineering. The Public Works Director provides direct supervision over Division heads and the executive assistant.

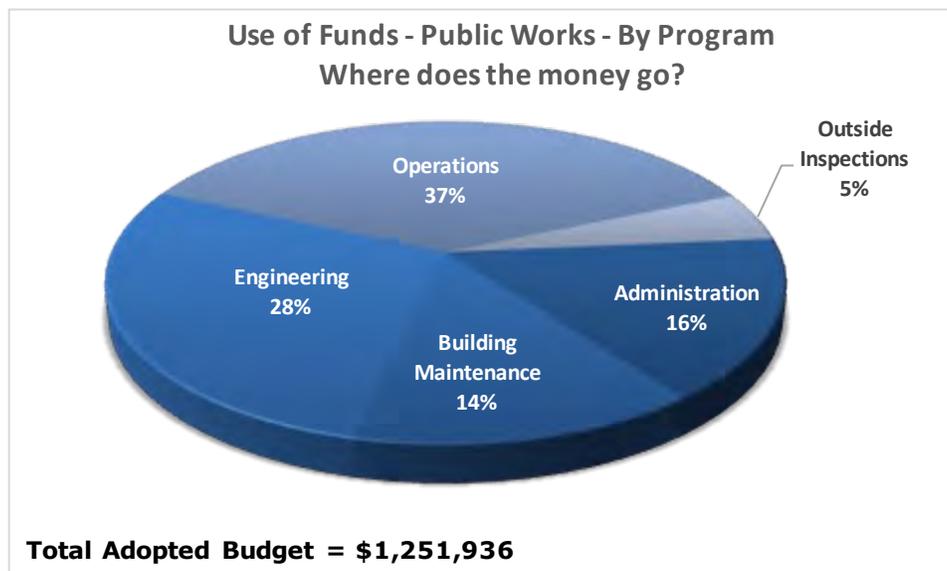
Division	Expenditures by Division			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Public Works	\$ 153,317	\$ 136,524	\$ 143,543	\$ 154,540
Engineering	161,642	215,145	279,959	350,844
Facilities	522,565	615,037	697,364	746,552
<b>Total</b>	<b>\$ 837,524</b>	<b>\$ 966,706</b>	<b>\$ 1,120,866</b>	<b>\$ 1,251,936</b>



Program Name	Expenditures by Program			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Administration	\$ 194,476	\$ 154,357	\$ 155,123	\$ 197,041
Building Maintenance	107,194	135,302	175,130	176,242
Engineering	161,642	215,145	279,959	350,844
Operations	334,818	406,509	451,820	466,980
Outside Inspections	39,394	55,393	58,834	60,829
<b>Total</b>	<b>\$ 837,524</b>	<b>\$ 966,706</b>	<b>\$ 1,120,866</b>	<b>\$ 1,251,936</b>

**Variance Explanations:**

Administration: The assistant Town Engineer position was increased from part-time to full-time.

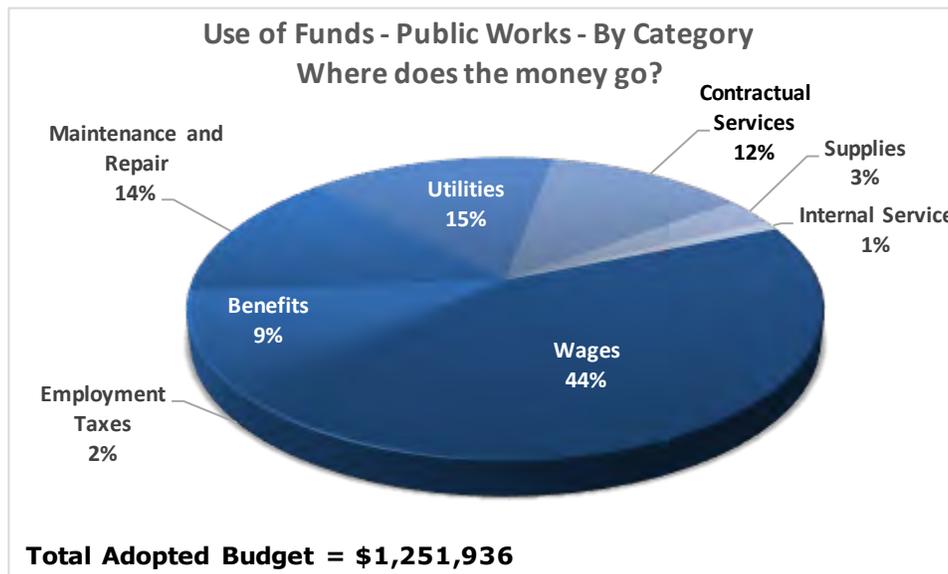


Category	Expenditures by Category			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Wages	\$ 369,557	\$ 443,093	\$ 436,294	\$ 535,337
Employment Taxes	17,638	22,385	27,223	28,702
Benefits	76,703	77,996	81,849	118,714
Dues & Memberships	9,111	1,715	3,555	3,255
Meetings and Training	800	279	3,415	3,415
Maintenance and Repair	90,944	155,509	169,465	169,773
Utilities	176,623	172,377	193,445	193,457
Contractual Services	56,476	42,468	138,301	138,501
Supplies	21,087	27,307	36,148	36,148
Equipment	3,447	12,003	11,900	5,350
Damages/Vandalism	-	-	900	900
Internal Service	15,138	11,573	18,371	18,384
<b>Total</b>	<b>\$ 837,524</b>	<b>\$ 966,705</b>	<b>\$ 1,120,866</b>	<b>\$ 1,251,936</b>

**Variance Explanations:**

Wages/Benefits: The assistant Town Engineer position was increased from part-time to full-time.

Equipment: FY2021 included a budget supplement for metal detectors for the Council Chambers.



Program Name	Operating Results			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Total Revenues	\$ 736,993	\$ 95,914	\$ 44,490	\$ 54,790
Total Expenses	837,524	966,705	1,120,866	1,251,936
<b>Total</b>	<b>\$ (100,531)</b>	<b>\$ (870,791)</b>	<b>\$ (1,076,376)</b>	<b>\$ (1,197,146)</b>

**FY21-22 Adopted Budget  
Summary of Expenditures  
Public Works Department**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>General Fund</b>				
Salaries-Full Time	\$ 319,056	\$ 323,578	\$ 320,930	\$ 474,035
Salaries-Part Time	50,075	116,922	115,364	52,707
Overtime	426	2,503	-	-
On Call Pay	-	90	-	8,595
FICA	3,111	7,304	7,153	3,268
Medicare	5,199	6,343	6,344	7,817
Workers Compensation	9,141	7,980	12,959	16,820
Unemployment Insurance	187	758	767	797
Group Health Insurance	36,142	35,610	38,509	51,503
Group Dental Insurance	2,263	2,459	2,578	4,135
Group Vision Insurance	401	437	436	567
Disability Insurance	1,310	1,294	3,407	5,028
Retirement	35,147	35,737	35,302	53,066
Life Insurance	328	361	364	532
Bonus	362	1,198	353	373
Allowance/Stipend	750	900	900	3,510
Licenses/Filing Fees	8,571	259	700	700
Dues, Subscript & Publicat	540	1,456	2,855	2,555
Meetings & Training	800	279	3,415	3,415
Building Maint/Repair	17,041	17,273	48,315	48,323
HVAC Repair	49,142	118,145	80,680	80,680
Plumbing Repair	185	755	8,100	8,100
Electrical Repair/Maint	-	-	5,140	5,140
Fire Protection Systems	8,571	7,318	8,320	8,320
Grounds Maint/Repair	-	721	-	-
Irrigation Repair	879	-	2,850	2,850
Backflow Testing & Maintenance	100	100	1,235	1,235
Equipment Maint/Repair	5,517	6,144	7,850	7,850
Vehicle Maint/Repair	239	1,077	1,760	1,760
Software License/Maint	-	-	-	300
Other Maint/Repair	6,277	1,200	2,400	2,400
Parking Lot Repair	-	443	-	-
Sign Repair & Replacement	2,993	2,333	2,815	2,815
Electricity Expense	145,027	135,791	153,290	153,290
Refuse/Recycling	3,004	1,764	1,704	1,716
Telecommunications	4,533	4,486	7,416	7,416
Water/Sewer	21,015	27,857	26,585	26,585
Gas & Oil	3,044	2,479	4,450	4,450
Professional Fees	52,088	33,505	76,951	76,951
Rentals & Leases	-	-	750	750
Printing Expense	287	23	650	850
Advertising/Signage	-	642	-	-
Contractual Services	-	-	25,000	25,000
Bank/Merc Acct Fees	173	64	500	500
Landscape Contracts	3,928	8,234	34,450	34,450

**FY21-22 Adopted Budget  
Summary of Expenditures  
Public Works Department**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>General Fund-continued</b>				
Office Supplies	\$ 237	\$ 333	\$ 1,075	\$ 1,075
Cleaning/Janitorial Supplies	9,643	10,321	14,500	14,500
Safety Supplies	269	2,007	825	825
Operating Supplies	8,198	12,487	15,473	15,473
Food & Beverage Supplies	1,875	1,174	2,000	2,000
Uniforms	804	931	2,100	2,100
Postage & Delivery	61	54	175	175
Small Tools	94	209	950	950
Hardware/Peripherals	-	26	-	-
Furniture/Appliances	2,708	11,476	2,900	2,900
Equipment	645	293	8,050	1,500
Damages/Vandalism	-	-	900	900
ISF-Copier Charges	220	98	287	287
ISF-Vehicle Replacement Charge	14,300	10,982	11,108	11,121
ISF-Motor Pool Charges	618	493	1,489	1,489
ISF- Technology Replacement	-	-	5,487	5,487
<b>Total Public Works</b>	<b><u>\$ 837,524</u></b>	<b><u>\$ 966,706</u></b>	<b><u>\$ 1,120,866</u></b>	<b><u>\$ 1,251,936</u></b>

**FY20-21 Department Accomplishments**

<b>Initiative</b>	<b>2017 Strategic Value</b>
Fostered a culture of public service and volunteerism	Goal 5, Objective 3
Developed and implemented an investment plan to bring additional streets up to established standards	Goal 2, Objective 1
Designed and constructed drainage improvements to minimize Golden Eagle Park flooding	Goal 2, Objective 1
Commissioned a study to identify gap between actual & subdivision ordinance specifications & determine cost of meeting ordinance specifications	Goal 2, Objective 2

**FY21-22 Objectives**

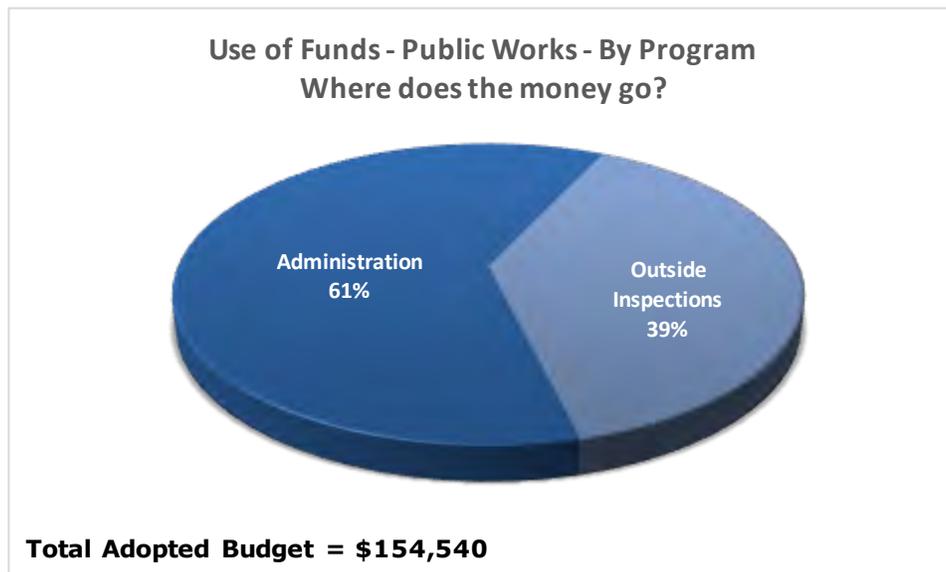
<b>Initiative</b>	<b>Strategic Value</b>	<b>Estimated Cost/Funding Source</b>
Continue long range sidewalk infill program	Goal 2, Objective 1	\$100,000/CIP Fund
Develop and adopt a comprehensive environmental plan	Goal 2, Objective 2	Awaiting Estimates / Environmental Fund
Develop & implement an investment plan to bring buildings and parks up to established standards	Goal 2, Objective 1	\$10,000,000 - \$12,000,000 Bond and/or General Fund

**Public Works Division**

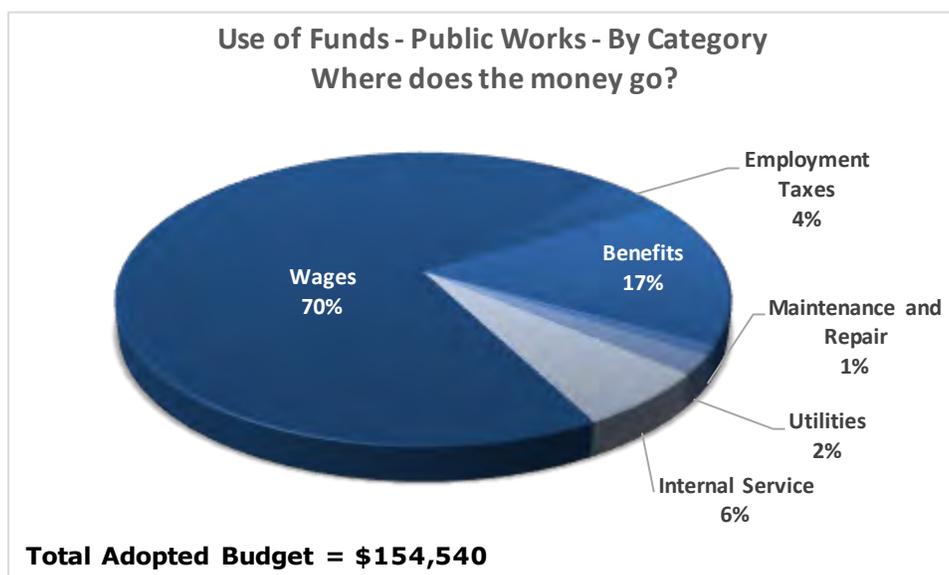
**Service Delivery Plan**

The Public Works Division, through its administrative services, is responsible for the general oversight of capital projects and review, approval and inspections related to encroachment permits.

Program Name	Expenditures by Program			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Administration	\$ 113,921	\$ 81,131	\$ 84,709	\$ 93,711
Outside Inspections	39,394	55,393	58,834	60,829
<b>Total</b>	<b>\$ 153,315</b>	<b>\$ 136,524</b>	<b>\$ 143,543</b>	<b>\$ 154,540</b>



Category	Expenditures by Category			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Wages	\$ 101,083	\$ 95,721	\$ 95,966	\$ 105,220
Employment Taxes	5,234	3,964	5,282	5,791
Benefits	24,717	21,909	23,549	24,644
Dues & Memberships	8,388	47	585	585
Meetings and Training	800	279	2,040	2,040
Maintenance and Repair	84	1,072	1,360	1,360
Utilities	3,276	3,067	3,716	3,716
Contractual Services	2,987	2,931	700	700
Supplies	110	853	1,575	1,575
Equipment	-	42	450	450
Internal Service	6,636	6,639	8,320	8,459
<b>Total</b>	<b>\$ 153,315</b>	<b>\$ 136,524</b>	<b>\$ 143,543</b>	<b>\$ 154,540</b>



## Activities/Results

### Performance Measures

	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-22 Target</b>
Percentage of inspections completed within 24-hours of notice	99%	99%	99%	100%

### Quality

	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-22 Target</b>
Number of right-of-way and encroachment permits issued	191	204	300	300
Total number of inspections (includes multiple inspection totals for residential, commercial & encroachment permits)	191	350	400	350
Number of Capital improvement (CIP) projects completed	8	7	6	10

### Productivity

	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-22 Target</b>
Expenditure per right -of-way and encroachment permits issued	\$193	\$184	\$214	\$200
Expenditure per inspection (includes multiple inspection totals for residential, commercial & encroachment permits)	\$206	\$158	\$181	\$175

**FY21-22 Adopted Budget  
Summary of Expenditures  
Public Works Division**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>General Fund</b>				
Salaries-Full Time	\$ 100,678	\$ 94,488	\$ 95,966	\$ 105,220
Overtime	405	1,233	-	-
Medicare	1,429	1,371	1,392	1,526
Workers Compensation	3,750	2,425	3,722	4,099
Unemployment Insurance	55	168	168	166
Group Health Insurance	11,901	9,844	10,680	10,814
Group Dental Insurance	914	925	969	813
Group Vision Insurance	126	138	138	138
Disability Insurance	441	391	1,019	1,108
Retirement	11,123	10,379	10,556	11,574
Life Insurance	111	108	109	119
Bonus	101	124	78	78
Licenses/Filing Fees	8,388	-	100	100
Dues, Subscriptions & Publications	-	47	485	485
Meetings & Training	800	279	2,040	2,040
Vehicle Maint/Repair	84	1,072	1,360	1,360
Telecommunications	880	725	1,116	1,116
Gas & Oil	2,396	2,342	2,600	2,600
Professional Fees	2,744	2,310	-	-
Printing Expense	70	23	200	200
Advertising/Signage	-	535	-	-
Bank/Merc Acct Fees	173	63	500	500
Office Supplies	105	221	900	900
Safety Supplies	-	89	100	100
Uniforms	-	535	575	575
Postage & Delivery	5	8	-	-
Small Tools	-	29	450	450
Hardware/Peripherals	-	13	-	-
ISF-Copier Charges	26	5	30	30
ISF-Vehicle Replacement Charges	6,520	6,630	6,820	6,959
ISF- Motor Pool Charges	90	4	48	48
ISF- Technology Replacement	-	-	1,422	1,422
<b>Total Public Works</b>	<b>\$ 153,315</b>	<b>\$ 136,524</b>	<b>\$ 143,543</b>	<b>\$ 154,540</b>



**Facilities Division**

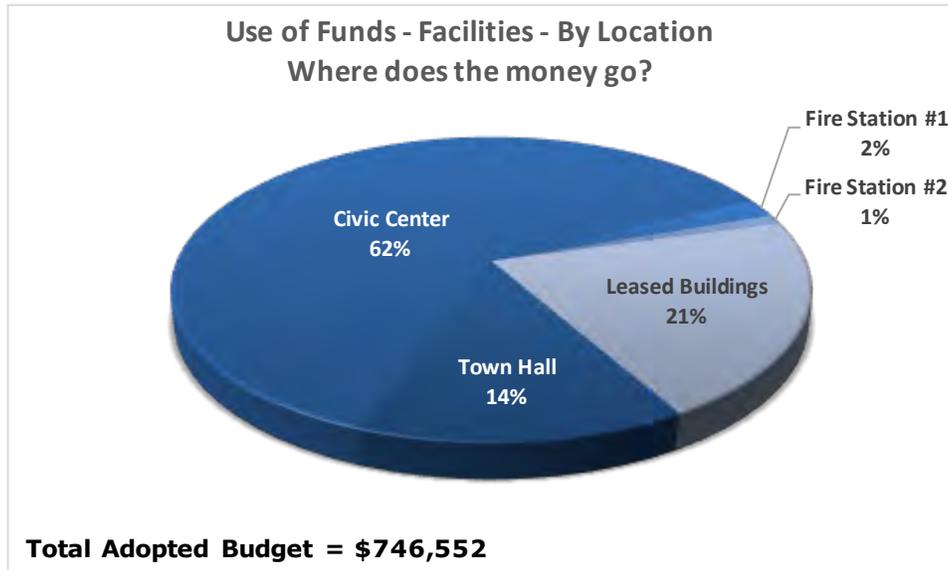
**Service Delivery Plan**

The Facilities Division is dedicated to maintaining a safe and clean environment in Town-owned buildings for citizens and employees to enjoy. The Facilities Division maintains Town Hall, Community Center, Library/Museum, Fire Stations Nos. 1 and 2, the Kiwanis Building, the Streets operations building and a vehicle maintenance facility.

Location	Expenditures by Location			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Town Hall	\$ 80,553	\$ 73,227	\$ 70,414	\$ 103,330
Civic Center	334,817	406,509	451,820	466,980
Fire Station #1	-	10,936	12,105	12,105
Fire Station #2	-	8,448	10,055	10,055
Leased Buildings	107,194	115,917	152,970	154,082
<b>Total</b>	<b>\$ 522,564</b>	<b>\$ 615,037</b>	<b>\$ 697,364</b>	<b>\$ 746,552</b>

**Variance Explanations:**

Town Hall: The increase was due to a position title change resulting in a reallocation of wages.

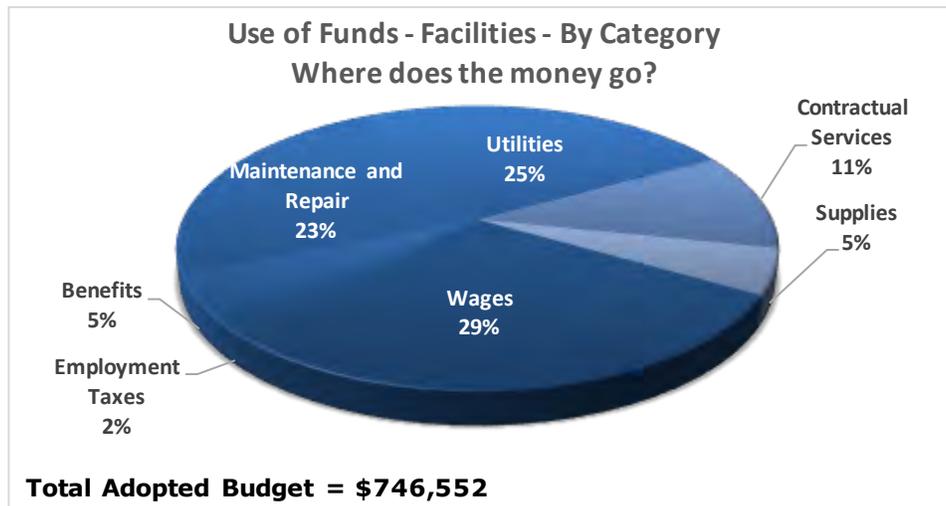


Category	Expenditures by Category			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Wages	\$ 160,673	\$ 171,313	\$ 160,775	\$ 209,625
Employment Taxes	9,496	10,258	11,848	15,352
Benefits	31,100	34,255	35,115	38,483
Dues & Memberships	-	59	300	-
Maintenance and Repair	90,860	154,437	168,105	168,413
Utilities	172,759	168,718	188,169	188,181
Contractual Services	26,919	34,295	80,851	80,851
Supplies	20,819	26,402	34,103	34,103
Equipment	3,447	11,961	11,450	4,900
Damages/Vandalism	-	-	900	900
Internal Service	6,491	3,339	5,748	5,744
<b>Total</b>	<b>\$ 522,564</b>	<b>\$ 615,037</b>	<b>\$ 697,364</b>	<b>\$ 746,552</b>

**Variance Explanations:**

Wages: The increase was due to a position title change resulting in a reallocation of wages.

Equipment: FY2021 included a budget supplement for metal detectors for the Council Chambers.



**FY21-22 Adopted Budget  
Summary of Expenditures  
Facilities**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>General Fund</b>				
Salaries-Full Time	\$ 110,577	\$ 117,563	\$ 110,460	\$ 148,323
Salaries-Part Time	50,075	52,391	50,315	52,707
Overtime	21	1,269	-	-
On Call Pay	-	90	-	8,595
FICA	3,112	3,299	3,120	3,268
Medicare	2,264	2,432	2,347	3,068
Workers Compensation	4,009	4,114	5,989	8,588
Unemployment Insurance	111	413	392	428
Group Health Insurance	16,503	17,948	19,424	15,938
Group Dental Insurance	790	938	984	1,412
Group Vision Insurance	156	180	179	132
Disability Insurance	421	450	1,173	1,597
Retirement	12,165	13,055	12,150	17,238
Life Insurance	105	125	125	166
Bonus	210	659	180	200
Allowance/Stipend	750	900	900	1,800
Dues, Subscript & Publicat	-	59	300	-
Building Maint/Repair	17,041	17,273	48,315	48,323
HVAC Repair	49,142	118,145	80,680	80,680
Plumbing Repair	185	755	8,100	8,100
Electrical Repair/Maint	-	-	5,140	5,140
Fire Protection Systems	8,571	7,318	8,320	8,320
Grounds Maint/Repair	-	721	-	-
Irrigation Repair	879	-	2,850	2,850
Backflow Testing & Maintenance	100	100	1,235	1,235
Equipment Maint/Repair	5,517	6,144	7,850	7,850
Vehicle Maint/Repair	155	5	400	400
Software License/Maint	-	-	-	300
Other Maint/Repair	6,277	1,200	2,400	2,400
Parking Lot Repair	-	443	-	-
Sign Repair & Replacement	2,993	2,333	2,815	2,815
Electricity Expense	145,027	135,790	153,290	153,290
Refuse/Recycling	3,004	1,764	1,704	1,716
Telecommunications	3,066	3,170	4,740	4,740
Water/Sewer	21,015	27,857	26,585	26,585
Gas & Oil	647	137	1,850	1,850
Professional Fees	22,921	25,952	45,451	45,451
Rentals & Leases	-	-	750	750
Printing Expense	70	-	200	200
Advertising/Signage	-	108	-	-
Landscape Contracts	3,928	8,235	34,450	34,450
Office Supplies	67	105	175	175
Cleaning/Janitorial Supplies	9,642	10,320	14,500	14,500
Safety Supplies	269	1,918	625	625
Operating Supplies	8,199	12,487	15,473	15,473
Food & Beverage Supplies	1,875	1,174	2,000	2,000
Uniforms	746	396	1,325	1,325

**FY21-22 Adopted Budget  
Summary of Expenditures  
Facilities**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>General Fund-continued</b>				
Postage & Delivery	\$ 21	\$ 2	\$ 5	\$ 5
Small Tools	94	179	500	500
Hardware/Peripherals	-	13	-	-
Furniture/Appliances	2,708	11,476	2,900	2,900
Equipment	645	293	8,050	1,500
Building Improvements Exp	-	-	-	-
Damages/Vandalism	-	-	900	900
ISF-Copier Charges	22	28	57	57
ISF-Mail Service Charges	-	-	-	-
ISF-Vehicle Replacement Charges	6,469	3,290	2,982	2,978
ISF- Motor Pool Charges	-	21	48	48
ISF- Technology Replacement	-	-	2,661	2,661
<b>Total Facilities</b>	<b><u>\$ 522,564</u></b>	<b><u>\$ 615,037</u></b>	<b><u>\$ 697,364</u></b>	<b><u>\$ 746,552</u></b>

## Activities/Results

### Performance Measures

	FY18-19 Actual	FY19-20 Actual	FY20-21 Estimate	FY21-22 Target
Percentage of maintenance requests resolved within 24 hours	80	80	80	80
Percentage of maintenance requests resolved within 48 hours	95	95	95	95
Percentage of trade related work orders completed in-house versus contracts	70	70	70	70

### Quality

	FY18-19 Actual	FY19-20 Actual	FY20-21 Estimate	FY21-22 Target
Square footage of buildings maintained by staff	107,507	122,003	122,003	118,108
Square footage of buildings cleaned by staff	23,500	23,500	23,500	0
Number of annual maintenance requests	350	344	360	350
Number of Custodial Staff	1.25	1.25	1.25	.50
Library/Museum Custodial Staff	.50	.50	.50	.50
Town Hall Custodial Staff	.75	.75	.75	0

### Productivity

	FY18-19 Actual	FY19-20 Actual	FY20-21 Estimate	FY21-22 Target
Civic Center utility costs per square foot (water, sewer and electricity)	\$1.81	\$1.85	\$2.04	\$2.00

**Engineering Division**

**Service Delivery Plan**

The Engineering Division is responsible for the review of commercial and residential building plans, flood plan administration, preliminary and final plats, easement abandonments, etc.

Program Name	Expenditures by Program			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Engineering	\$ 161,643	\$ 215,144	\$ 279,959	\$ 350,844
<b>Total</b>	<b>\$ 161,643</b>	<b>\$ 215,144</b>	<b>\$ 279,959</b>	<b>\$ 350,844</b>

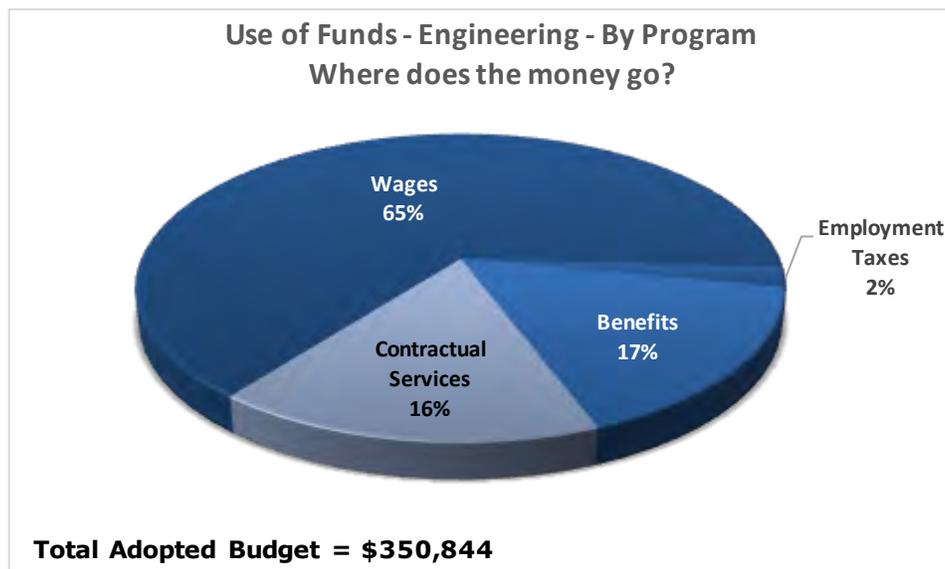
**Variance Explanations:**

Administration: The assistant Town Engineer position was increased from part-time to full-time.

Category	Expenditures by Category			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Wages	\$ 107,801	\$ 176,060	\$ 179,553	\$ 220,492
Employment Taxes	2,908	8,163	10,093	7,559
Benefits	20,885	21,832	23,185	55,587
Dues & Memberships	723	1,609	2,670	2,670
Meetings & Training	-	-	1,375	1,375
Utilities	588	591	1,560	1,560
Contractual Services	26,570	5,242	56,750	56,950
Supplies	157	51	470	470
Internal Service	2,011	1,596	4,303	4,181
<b>Total</b>	<b>\$ 161,643</b>	<b>\$ 215,144</b>	<b>\$ 279,959</b>	<b>\$ 350,844</b>

**Variance Explanations:**

Wages/Benefits: The assistant Town Engineer position was increased from part-time to full-time.



## Activities/Results

### Performance Measures

	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-22 Target</b>
Percentage of reviews of final plats, site plans and commercial plans completed within established turn-around time	95%	95%	99%	100%

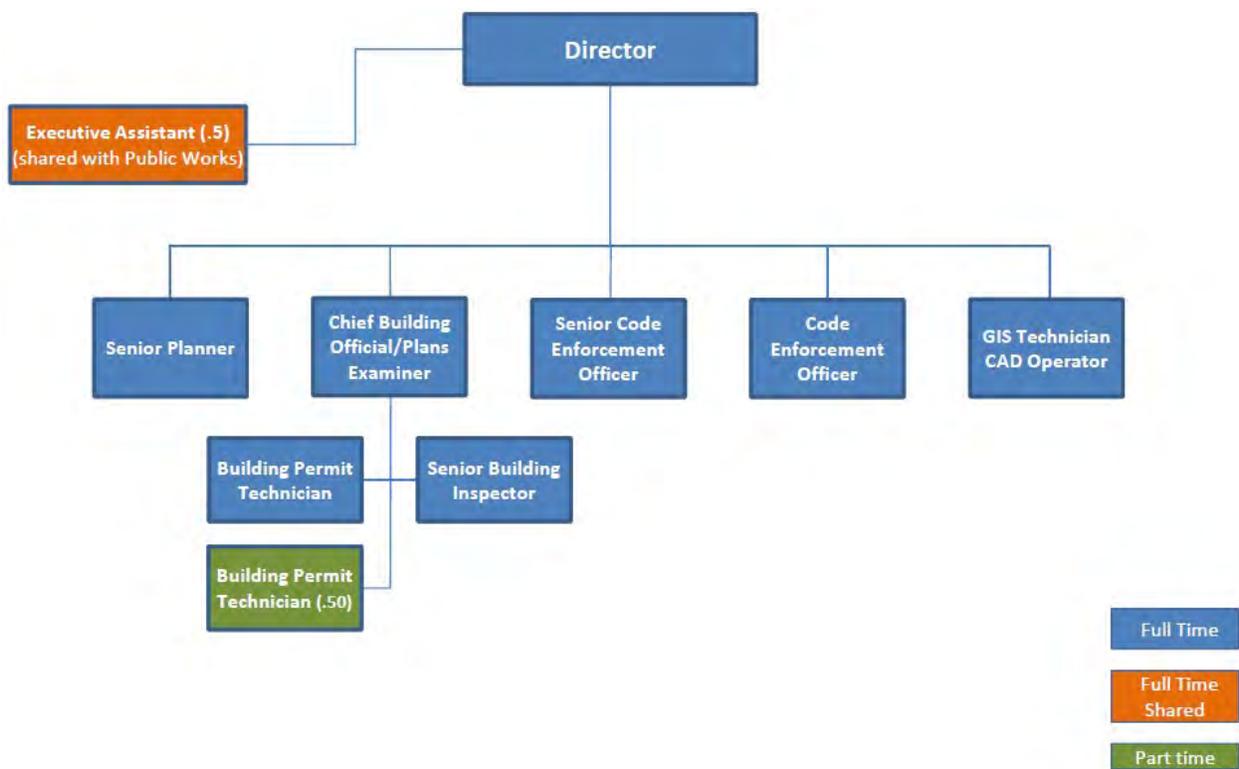
### Quality

	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-22 Target</b>
Number of easements released or acquired	18	25	35	35

**FY21-22 Adopted Budget  
Summary of Expenditures  
Engineering**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>General Fund</b>				
Salaries-Full Time	\$ 107,801	\$ 111,528	\$ 114,504	\$ 220,492
Salaries-Part Time	-	64,532	65,049	-
Fica	-	4,004	4,033	-
Medicare	1,505	2,540	2,605	3,223
Workers Compensation	1,382	1,441	3,248	4,133
Unemployment Insurance	21	178	207	203
Group Health Insurance	7,740	7,818	8,405	24,751
Group Dental Insurance	559	596	625	1,910
Group Vision Insurance	118	119	119	297
Disability Insurance	448	453	1,215	2,323
Retirement	11,857	12,303	12,596	24,254
Life Insurance	112	128	130	247
Bonus	51	415	95	95
Allowance/Stipend	-	-	-	1,710
Licenses/Filing Fees	183	259	600	600
Dues, Subscript & Publicat	540	1,350	2,070	2,070
Meetings & Training	-	-	1,375	1,375
Telecommunications	588	591	1,560	1,560
Professional Fees	26,422	5,242	31,500	31,500
Printing Expense	148	-	250	450
Contractual Services	-	-	25,000	25,000
Office Supplies	65	7	-	-
Safety Supplies	-	-	100	100
Uniforms	58	-	200	200
Postage & Delivery	34	44	170	170
Hardware/Peripherals	-	-	-	-
ISF-Copier Charges	172	66	200	200
ISF-Vehicle Replacement Charges	1,312	1,063	1,306	1,184
ISF- Motor Pool Charges	527	467	1,393	1,393
ISF- Technology Replacement	-	-	1,404	1,404
<b>Total Engineering</b>	<b><u>\$ 161,643</u></b>	<b><u>\$ 215,144</u></b>	<b><u>\$ 279,959</u></b>	<b><u>\$ 350,844</u></b>

# Development Services



Note: Numbers in parentheses represent full-time equivalents (FTE).

## **DEVELOPMENT SERVICES**

### **Mission Statement**

The Development Services Department is dedicated to enhancing the quality of life in Fountain Hills by providing plan review, construction permitting, building inspections, code enforcement, and Geographic Information Systems, as well as the use of innovative and proven land planning techniques. The Department strives to provide quality customer service in a professional and timely manner.

### **Department Overview**

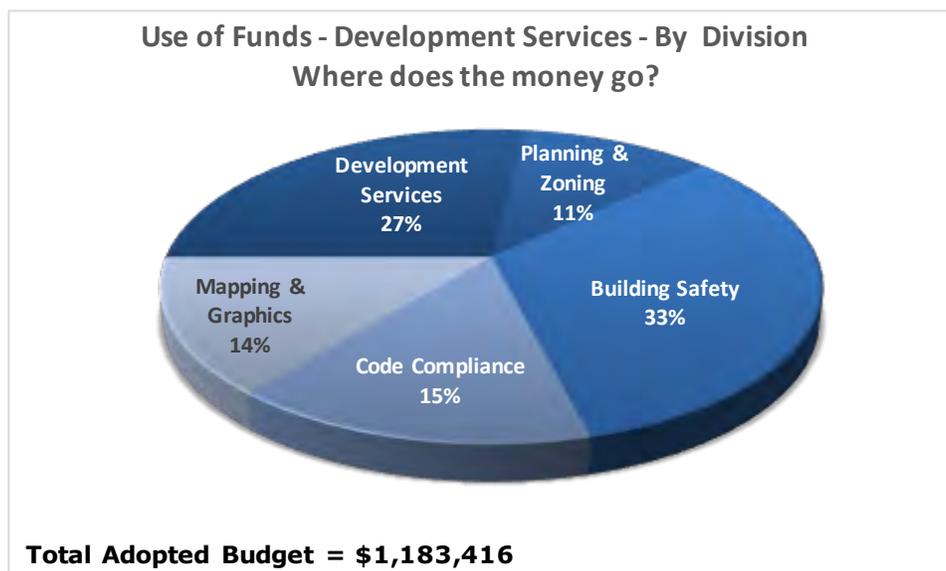
The Development Services Department is made up of five (5) Divisions: Development Services, Building Safety, Code Compliance, Mapping & Graphics and Planning & Zoning. The Development Services Director provides direct supervision over Division heads and the executive assistant. Previously, the Department also contained the Engineering Division.

Division	Expenditures by Division			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Development Services	\$ 246,973	\$ 174,024	\$ 262,328	\$ 331,914
Planning & Zoning	102,683	93,446	121,088	129,618
Building Safety	334,201	293,214	355,963	385,981
Code Compliance	79,628	145,769	163,545	173,722
Mapping & Graphics	102,723	101,036	116,460	162,181
<b>Total</b>	<b>\$ 866,208</b>	<b>\$ 807,489</b>	<b>\$ 1,019,384</b>	<b>\$ 1,183,416</b>

### ***Variance Explanations:***

Development Services: Contingency was added for the department.

Mapping & Graphics: A budget supplement for a temporary part-time GIS technician was included.

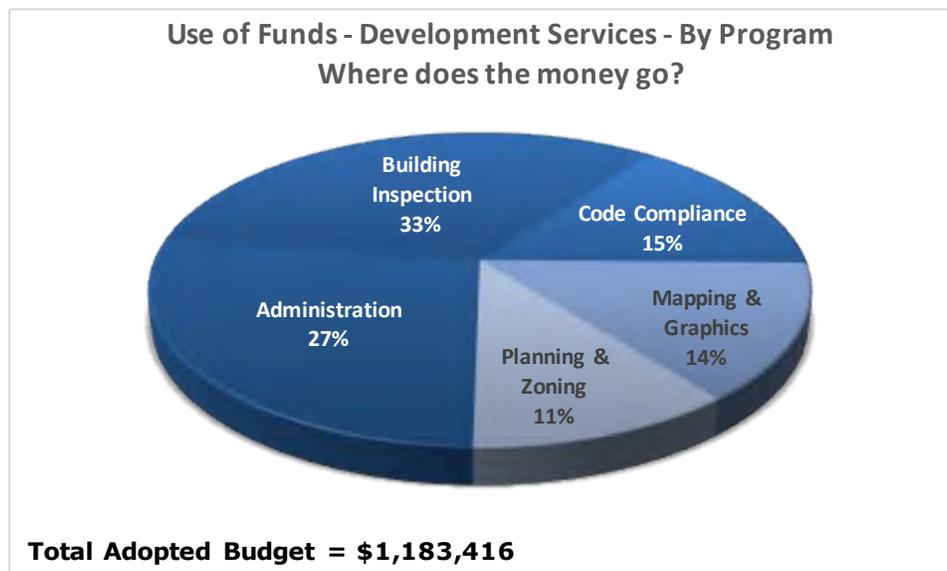


Program Name	Expenditures by Program			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Administration	\$ 246,973	\$ 174,024	\$ 262,328	\$ 331,914
Building Inspection	334,201	293,214	355,963	385,981
Code Compliance	79,628	145,769	163,545	173,722
Mapping & Graphics	102,723	101,036	116,460	162,181
Planning & Zoning	102,683	93,446	121,088	129,618
<b>Total</b>	<b>\$ 866,208</b>	<b>\$ 807,489</b>	<b>\$ 1,019,384</b>	<b>\$ 1,183,416</b>

**Variance Explanations:**

Administration: Contingency was added for the department.

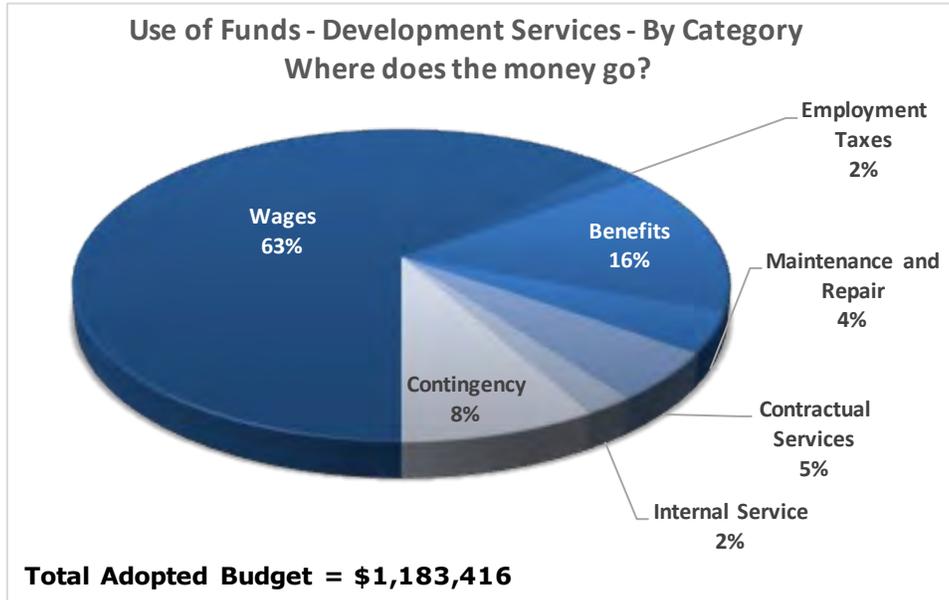
Mapping & Graphics: A budget supplement for a temporary part-time GIS technician was included.



Category	Expenditures by Category			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Wages	\$ 583,563	\$ 588,631	\$ 654,291	\$ 732,168
Employment Taxes	17,654	15,895	20,930	25,412
Benefits	110,857	128,453	153,853	172,125
Dues & Memberships	4,269	4,674	71,891	3,907
Meetings and Training	3,010	2,837	13,540	16,530
Maintenance and Repair	1,891	1,718	7,912	40,355
Utilities	2,840	2,917	4,560	4,560
Contractual Services	125,299	41,813	49,074	49,074
Supplies	7,983	5,823	10,960	10,960
Equipment	560	2,690	6,800	2,800
Internal Service	8,282	12,038	25,573	25,525
Contingency	-	-	-	100,000

**Variance Explanations:**

Dues and Memberships/Maintenance and Repair: Software subscriptions and maintenance costs were moved from Dues and Memberships to Maintenance and Repair.



Program Name	Operating Results			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Total Revenues	\$ 515,120	\$ 467,102	\$ 785,018	\$ 755,532
Total Expenses	866,208	807,489	1,019,384	1,183,416
<b>Total</b>	<b>\$ (351,088)</b>	<b>\$ (340,387)</b>	<b>\$ (234,366)</b>	<b>\$ (427,884)</b>

**FY20-21 Department Accomplishments**

Initiative	2017 Strategic Plan Value
Completed Sign Code update	Goal 1, Objective 1
Continued to Complete revision of the zoning ordinance to meet strategic plan goals	Goal 1, Objective 2
Initiated Implementation of the General Plan 2020	Goal 1, Goal 2, Goal 3, Goal 4

**FY21-22 Objectives**

Initiative	2017 Strategic Plan Value	Estimated Cost/Funding Source
Implement the electronic permitting system	Goal 1	\$58,000
Continue to revise zoning ordinance to meet strategic plan goals	Goal 1, Objective 2	\$0
Initiate implementation of the General Plan 2020	Goal 1, Goal 2, Goal 3, Goal 4	\$0

**FY21-22 Adopted Budget  
Summary of Expenditures  
Development Services Department**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>General Fund</b>				
Salaries-Full Time	\$ 519,736	\$ 568,527	\$ 633,410	\$ 671,650
Salaries-Part Time	63,759	19,651	20,881	60,518
Overtime	67	453	-	-
FICA	3,960	1,222	1,295	3,693
Medicare	8,315	8,303	9,559	10,674
Workers Compensation	5,159	5,263	9,041	9,921
Unemployment Insurance	220	1,108	1,035	1,124
Group Health Insurance	45,261	52,790	65,566	78,519
Group Dental Insurance	3,237	4,385	5,280	5,885
Group Vision Insurance	559	806	907	984
Disability Insurance	1,889	2,243	6,728	7,076
Retirement	57,175	62,799	69,676	73,881
Life Insurance	473	619	721	755
Bonus	463	985	475	525
Allowance/Stipend	1,800	3,825	4,500	4,500
Licenses/Filing Fees	793	1,052	68,090	1,690
Dues, Subscript & Publicat	3,477	3,622	3,801	2,217
Meetings & Training	3,010	2,837	13,540	16,530
Equipment Maint/Repair	-	-	2,500	2,500
Vehicle Maint/Repair	130	482	1,812	1,812
Office Equip Maint/Repair	1,622	1,202	3,600	3,600
Software License/Maint	-	-	-	32,443
Sign Repair & Replacement	139	34	-	-
Telecommunications	1,554	657	1,560	1,560
Gas & Oil	1,286	2,260	3,000	3,000
Professional Fees	43,861	9,390	7,000	7,000
Rentals & Leases	1,163	1,214	1,224	1,224
Printing Expense	209	584	5,250	5,250
Advertising/Signage	1,837	2,457	3,000	3,000
Contractual Services	78,055	28,142	32,500	32,500
Bank/Merc Acct Fees	174	26	100	100
Third Party Fees	-	-	-	-
Office Supplies	7,332	4,552	9,050	9,050
Cleaning Supplies	-	37	-	-
Safety Supplies	-	48	-	-
Operating Supplies	5	260	-	-
Food & Beverage Supplies	-	73	-	-
Uniforms	515	323	1,630	1,630
Postage & Delivery	130	530	280	280
Small Tools	119	29	300	2,800
Hardware/Peripherals	441	2,661	6,500	-
ISF-Copier Charges	710	1,043	1,415	1,415
ISF-Vehicle Replacement Charge	7,251	10,730	11,044	10,996
ISF-Motor Pool Charges	322	265	4,860	4,860
ISF- Technology Replacement	-	-	8,254	8,254
<b>Total Development Services</b>	<b>\$ 866,208</b>	<b>\$ 807,489</b>	<b>\$ 1,019,384</b>	<b>\$ 1,083,416</b>

**Development Services Division**

**Service Delivery Plan**

The Development Services Division, through its administrative services, provides direction to and clerical support for the Department by the Development Services Director and executive assistant.

Program Name	Expenditures by Program			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Administration	\$ 246,972	\$ 174,024	\$ 262,328	\$ 331,914
<b>Total</b>	<b>\$ 246,972</b>	<b>\$ 174,024</b>	<b>\$ 262,328</b>	<b>\$ 331,914</b>

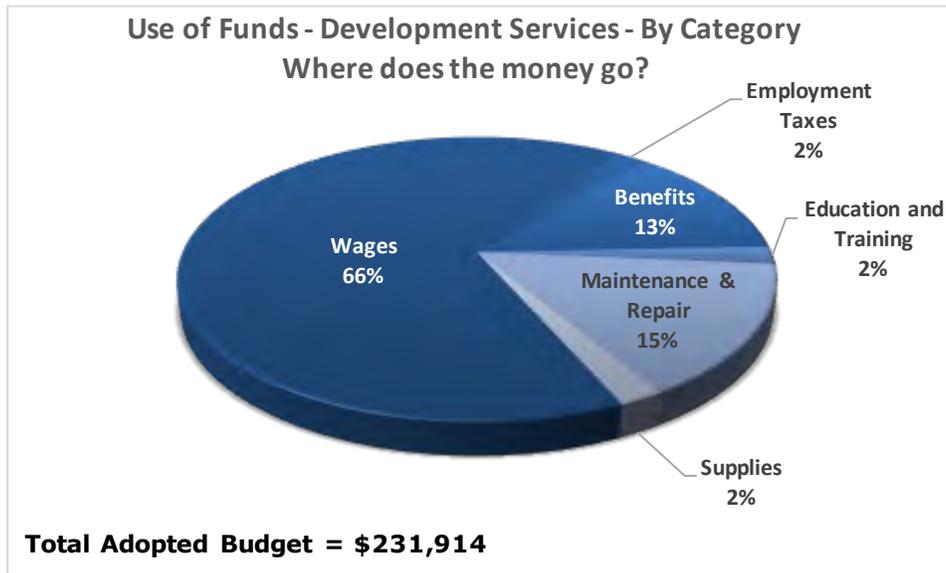
***Variance Explanations:***

Administration: Contingency was added for the department.

Category	Expenditures by Category			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Wages	\$ 166,521	\$ 132,095	\$ 139,029	\$ 149,755
Employment Taxes	4,306	3,361	4,314	4,677
Benefits	28,376	26,320	28,195	29,557
Dues & Memberships	729	715	67,212	817
Education and Training	785	816	4,100	4,100
Maintenance & Repair	1,622	1,236	3,600	33,643
Utilities	901	-	-	-
Contractual Services	41,375	6,877	1,524	1,524
Supplies	1,467	1,510	5,305	5,305
Equipment	148	60	6,500	-
Internal Service	742	1,034	2,549	2,536
<b>Total</b>	<b>\$ 246,972</b>	<b>\$ 174,024</b>	<b>\$ 262,328</b>	<b>\$ 231,914</b>

***Variance Explanations:***

Dues and Memberships/Maintenance and Repair: Software subscriptions and maintenance costs were moved from Dues and Memberships to Maintenance and Repair.



**Activities/Results**

**Performance Measures**

	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-22 Target</b>
<b>Continue to serve as staff liaison to the Planning &amp; Zoning Commission and Zoning Board of Adjustment</b>	29	28	24	24
<b>Continue to support joint P&amp;Z Commission / Town Council joint meetings</b>	1	1	2	1
<b>Prepare/Post Commission and Board meeting agendas both pre and post meetings.</b>	37	28	24	24
<b>Prepare Commission and Board meeting minutes and post approved meeting minutes.</b>	24	7	10	10

**Quality**

	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-22 Target</b>
<b>Continue to serve as staff liaison to the Planning &amp; Zoning Commission and Zoning Board of Adjustment</b>	29	28	24	24
<b>Continue to support joint P&amp;Z Commission / Town Council joint meetings</b>	1	1	2	1
<b>Prepare/Post Commission and Board meeting agendas both pre and post meetings.</b>	37	28	24	24
<b>Prepare Commission and Board meeting minutes and post approved meeting minutes.</b>	24	7	10	10

**Productivity**

	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-22 Target</b>
<b>Process payroll for department</b>	Bi-weekly	Bi-weekly	Bi-weekly	Bi-weekly

**FY21-22 Adopted Budget  
Summary of Expenditures  
Development Services Division**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>General Fund</b>				
Salaries-Full Time	\$ 166,454	\$ 131,981	\$ 139,029	\$ 149,755
Overtime	67	114	-	-
Medicare	2,419	1,895	2,030	2,186
Workers Compensation	1,852	1,301	2,121	2,330
Unemployment Insurance	35	165	163	161
Group Health Insurance	8,655	9,252	9,454	9,525
Group Dental Insurance	654	730	721	721
Group Vision Insurance	117	125	118	118
Disability Insurance	428	490	1,476	1,577
Retirement	18,314	14,687	15,293	16,473
Life Insurance	107	135	158	168
Bonus	101	76	75	75
Allowance/Stipend	-	825	900	900
Licenses/Filing Fees	55	-	66,470	70
Dues, Subscript & Publicat	674	715	742	747
Meetings & Training	785	816	4,100	4,100
Office Equip Maint/Repair	1,622	1,202	3,600	3,600
Software License/Maint	-	-	-	30,043
Sign Repair & Replacement	-	34	-	-
Telecommunications	901	-	-	-
Professional Fees	39,925	5,454	-	-
Rentals & Leases	1,163	1,214	1,224	1,224
Printing Expense	139	140	300	300
Advertising/Signage	-	68	-	-
Bank/Merc Acct Fees	148	1	-	-
Office Supplies	1,401	1,215	5,000	5,000
Cleaning/Janitorial Supplies	-	37	-	-
Safety Supplies	-	8	-	-
Operating Supplies	5	136	-	-
Food & Beverage Supplies	-	73	-	-
Uniforms	60	40	300	300
Postage & Delivery	1	2	5	5
Hardware/Peripherals	148	60	6,500	-
ISF-Copier Charges	430	746	650	650
ISF-Vehicle Replacement Charges	295	270	253	240
ISF- Motor Pool Charges	17	17	270	270
ISF- Technology Replacement	-	-	1,376	1,376
<b>Total Development Services</b>	<b><u>\$ 246,972</u></b>	<b><u>\$ 174,024</u></b>	<b><u>\$ 262,328</u></b>	<b><u>\$ 231,914</u></b>

**Building Safety Division**

**Service Delivery Plan**

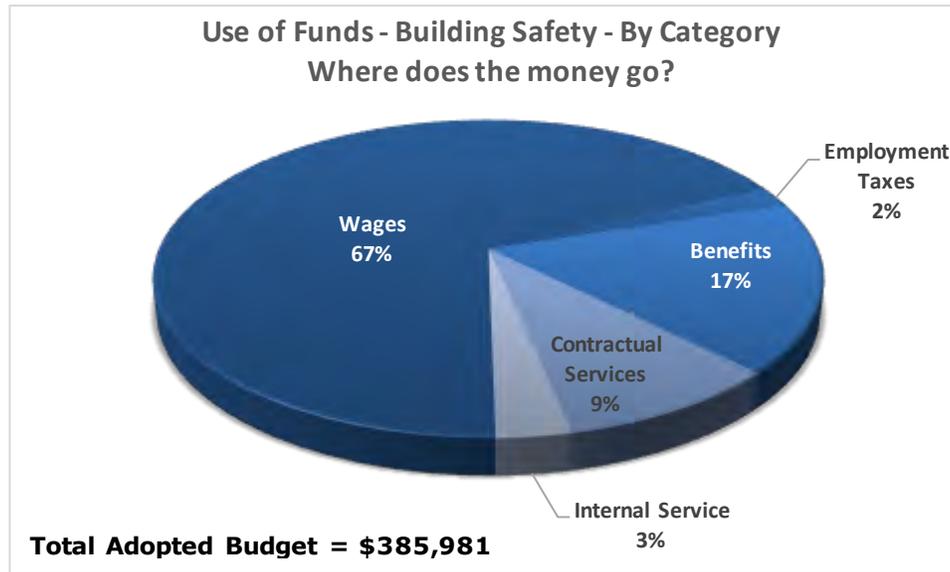
Building Safety uses the building codes to establish minimum requirements to safeguard the public safety, health and general welfare through affordability, structural strength, means of egress, facilities, stability, sanitation, light and ventilation, and energy conservation to life and property from fire and other hazards attributed to the built environment, and to provide safety to fire fighters and emergency responders during emergency operations.

Program Name	Expenditures by Program			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Building Inspection	\$ 334,201	\$ 293,214	\$ 355,963	\$ 385,981
<b>Total</b>	<b>\$ 334,201</b>	<b>\$ 293,214</b>	<b>\$ 355,963</b>	<b>\$ 385,981</b>

Category	Expenditures by Category			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Wages	\$ 206,616	\$ 207,815	\$ 245,316	\$ 260,322
Employment Taxes	8,445	6,373	8,583	9,103
Benefits	35,346	44,297	53,219	67,122
Dues & Memberships	301	-	380	380
Meetings and Training	477	465	3,640	3,930
Maintenance and Repair	237	127	692	1,092
Utilities	639	882	1,000	1,000
Contractual Services	78,275	28,386	31,000	31,000
Supplies	201	107	1,280	1,280
Equipment	293	1,325	200	200
Internal Service	3,372	3,437	10,653	10,552
<b>Total</b>	<b>\$ 334,202</b>	<b>\$ 293,214</b>	<b>\$ 355,963</b>	<b>\$ 385,981</b>

***Variance Explanations:***

Wages/Benefits: Budget was increased as a result of staff changes.



## Activities/Results

### Performance Measures

	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-22 Target</b>
Percentage of all residential building plan reviews completed within established times	100%	100%	100%	100%
Percentage of all commercial building plan reviews completed within established times	100%	100%	100%	100%

### Quality

	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-22 Target</b>
All building plan reviews	750	1100	1030	1100
Number of residential reviews (multiple) reviews possible	680	800	750	800
Number of commercial reviews (multiple) reviews possible	80	45	42	50
Number of inspectors	1	1	1	1
Total number of permits issued	658	645	752	700
Number of inspections conducted	4000	3964	3516	3500

\*Building Inspections are performed by Building Official and third party Inspectors

### Productivity

	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-22 Target</b>
Average expenditure per inspection during the reporting period	\$83.55	\$73.97	\$101.24	\$110
Average cost per permit	\$507.91	\$454.60	\$473.36	\$551

**FY21-22 Adopted Budget  
 Summary of Expenditures  
 Building Safety**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>General Fund</b>				
Salaries-Full Time	\$ 142,857	\$ 188,011	\$ 224,435	\$ 238,447
Salaries-Part Time	63,759	19,651	20,881	21,875
Overtime	-	153	-	-
FICA	3,960	1,222	1,295	1,356
Medicare	2,957	2,944	3,586	3,803
Workers Compensation	1,411	1,761	3,266	3,516
Unemployment Insurance	116	446	436	428
Group Health Insurance	16,572	19,017	21,945	33,254
Group Dental Insurance	1,053	1,470	1,657	2,491
Group Vision Insurance	156	282	290	367
Disability Insurance	593	766	2,383	2,513
Retirement	15,714	20,720	24,688	26,229
Life Insurance	148	211	256	268
Bonus	210	406	200	200
Allowance/Stipend	900	1,425	1,800	1,800
Licenses/Filing Fees	51	-	-	-
Dues, Subscript & Publicat	250	-	380	380
Meetings & Training	477	465	3,640	3,930
Vehicle Maint/Repair	99	127	692	692
Software License/Maint	-	-	-	400
Sign Repair & Replacement	139	-	-	-
Gas & Oil	639	882	1,000	1,000
Printing Expense	70	244	1,000	1,000
Advertising/Signage	150	-	-	-
Contractual Services	78,055	28,142	30,000	30,000
Office Supplies	-	-	550	550
Safety Supplies	-	41	-	-
Operating Supplies	-	30	-	-
Uniforms	172	-	700	700
Postage & Delivery	29	36	30	30
Small Tools	-	30	200	200
Hardware/Peripherals	293	1,295	-	-
ISF-Copier Charges	61	52	150	150
ISF-Vehicle Replacement Charges	3,287	3,350	3,416	3,315
ISF- Motor Pool Charges	23	35	3,877	3,877
ISF- Technology Replacement	-	-	3,210	3,210
<b>Total Building Safety</b>	<b>\$ 334,201</b>	<b>\$ 293,214</b>	<b>\$ 355,963</b>	<b>\$ 385,981</b>

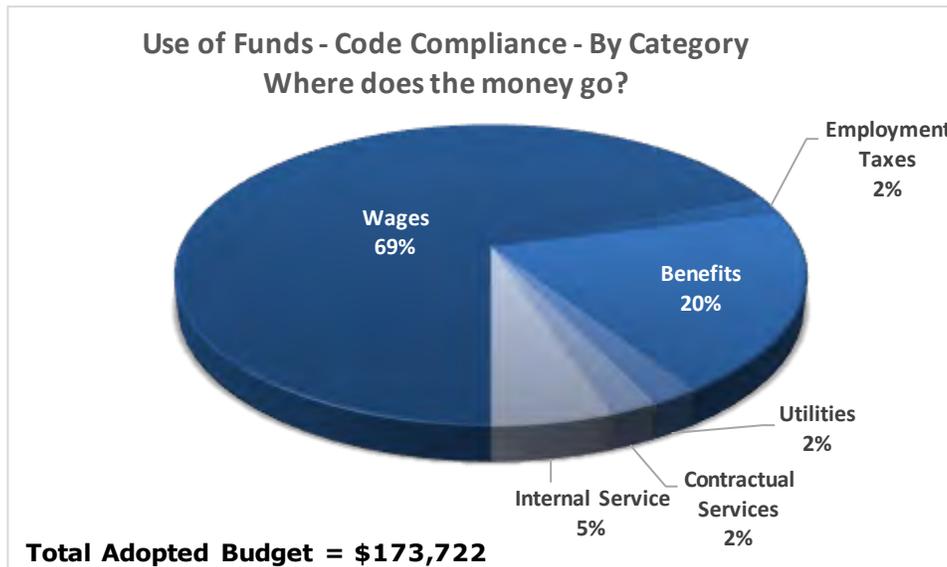
## Code Compliance Division

### Service Delivery Plan

The Code Compliance Division is actively involved in maintaining an excellent quality of life by addressing community issues such as abandoned vehicles, property maintenance, improperly maintained pools, illegal signs, improper parking on private property, and dumping or other destruction in Town-owned washes. The Code Compliance Division strives to address problems in a confidential, friendly and understanding way which allows for sufficient time to come into compliance voluntarily.

Program Name	Expenditures by Program			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Code Compliance	\$ 79,628	\$ 145,769	\$ 163,545	\$ 173,722
<b>Total</b>	<b>\$ 79,628</b>	<b>\$ 145,769</b>	<b>\$ 163,545</b>	<b>\$ 173,722</b>

Category	Expenditures by Category			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Wages	\$ 59,609	\$ 103,977	\$ 110,241	\$ 116,123
Employment Taxes	1,593	2,896	3,815	4,088
Benefits	13,265	27,402	31,509	32,517
Dues & Memberships	50	100	220	220
Meetings and Training	290	636	900	1,400
Maintenance and Repair	32	355	1,120	1,120
Utilities	1,301	2,034	3,560	3,560
Contractual Services	-	84	3,200	3,200
Supplies	142	385	430	430
Equipment/Improvements	119	1,267	-	2,500
Internal Service	3,228	6,633	8,550	8,564
<b>Total</b>	<b>\$ 79,629</b>	<b>\$ 145,769</b>	<b>\$ 163,545</b>	<b>\$ 173,722</b>



## Activities/Results

### Performance Measures

	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-22 Target</b>
Percentage of code violations brought into voluntary compliance prior to initiation of administrative or judicial action	99%	99%	99%	100%

### Quality

	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-22 Target</b>
Number of Code Enforcement Officers	1	2	2	2
Number of code violation cases	655	688	460	600
Number of code violation cases resulting in filing of civil or criminal charges	3	1	5	6

\*\*Note: The number of cases does not reflect the total quantity of requests for service, as cases are not open on all requests and complaints. In addition to responding to inquiries, other administrative duties take away time from case work.

### Productivity

	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-22 Target</b>
Average cost per code violation case	\$121.57	\$211.87	\$355.53	\$290



**FY21-22 Adopted Budget  
Summary of Expenditures  
Code Compliance**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>General Fund</b>				
Salaries-Full Time	\$ 59,609	\$ 103,969	\$ 110,241	\$ 116,123
Overtime	-	8	-	-
Medicare	812	1,412	1,612	1,698
Workers Compensation	758	1,236	1,985	2,176
Unemployment Insurance	23	248	218	214
Group Health Insurance	5,792	13,083	15,642	15,938
Group Dental Insurance	431	1,011	1,176	1,187
Group Vision Insurance	131	243	264	264
Disability Insurance	241	419	1,174	1,223
Retirement	6,557	11,454	12,127	12,774
Life Insurance	62	116	126	131
Bonus	51	251	100	100
Allowance/Stipend	-	825	900	900
Licenses/Filing Fees	-	-	120	120
Dues, Subscript & Publicat	50	100	100	100
Meetings & Training	290	636	900	1,400
Vehicle Maint/Repair	32	355	1,120	1,120
Telecommunications	653	657	1,560	1,560
Gas & Oil	647	1,377	2,000	2,000
Printing Expense	-	84	700	700
Contractual Services	-	-	2,500	2,500
Office Supplies	104	-	-	-
Operating Supplies	-	93	-	-
Uniforms	-	283	330	330
Postage & Delivery	38	9	100	100
Small Tools	119	-	-	2,500
Hardware/Peripherals	-	1,267	-	-
ISF-Copier Charges	3	53	10	10
ISF-Vehicle Replacement Charge	3,225	6,580	6,706	6,720
ISF- Technology Replacement	-	-	1,834	1,834
<b>Total Code Compliance</b>	<b><u>\$ 79,628</u></b>	<b><u>\$ 145,769</u></b>	<b><u>\$ 163,545</u></b>	<b><u>\$ 173,722</u></b>

## Mapping & Graphics Division

### Service Delivery Plan

The Mapping & Graphics Division is dedicated to providing excellent customer service in a professional and timely manner. The Division is responsible for providing internal and external customers with maps, geographic information, and research.

Program Name	Expenditures by Program			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Mapping & Graphics	\$ 102,723	\$ 101,036	\$ 116,460	\$ 162,181
<b>Total</b>	<b>\$ 102,723</b>	<b>\$ 101,036</b>	<b>\$ 116,460</b>	<b>\$ 162,181</b>

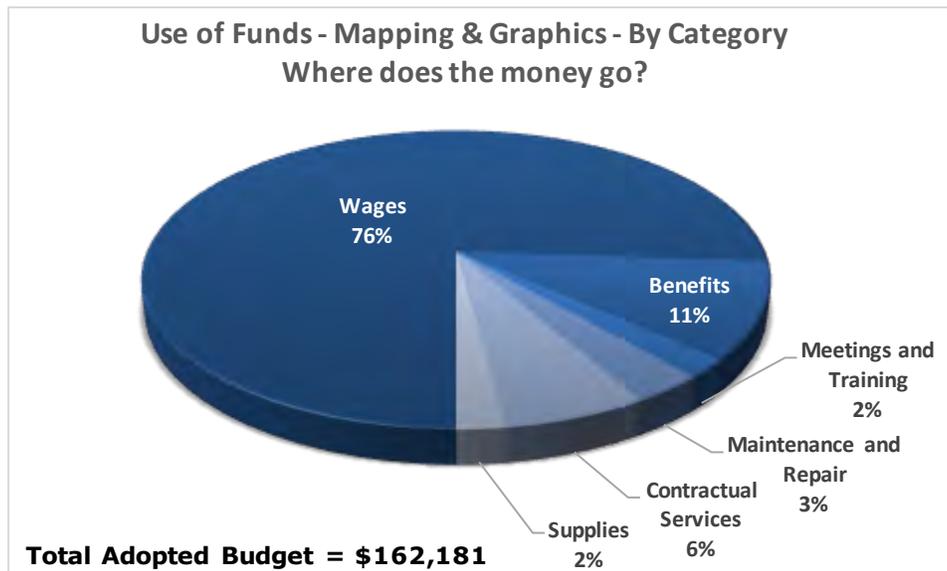
#### Variance Explanations:

Mapping & Graphics: A budget supplement for a temporary part-time GIS technician was included.

Category	Expenditures by Category			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Wages	\$ 72,170	\$ 74,910	\$ 76,680	\$ 118,976
Employment Taxes	1,159	1,287	1,411	4,566
Benefits	17,560	15,403	16,515	16,782
Dues & Memberships	1,989	1,988	2,000	-
Meetings and Training	-	-	2,500	2,500
Maintenance and Repair	-	-	2,500	4,500
Contractual Services	3,963	3,963	10,000	10,000
Supplies	5,675	3,238	3,600	3,600
Internal Service	207	247	1,254	1,257
<b>Total</b>	<b>\$ 102,723</b>	<b>\$ 101,036</b>	<b>\$ 116,460</b>	<b>\$ 162,181</b>

#### Variance Explanations:

Wages: A budget supplement for a temporary part-time GIS technician was included.



## Activities/Results

### Performance Measures

	FY18-19 Actual	FY19-20 Actual	FY20-21 Estimate	FY21-22 Target
Work order satisfaction rating	95%	95%	95%	100%

### Quality

	FY18-19 Actual	FY19-20 Actual	FY20-21 Estimate	FY21-22 Target
Number of internal customer requests processed	175	200	175	175
Number of aerial site plans completed	130	150	130	130
Number of external customer request processed	150	175	150	150
GIS database maintenance in hours	80	80	80	80

### FY21-22 Adopted Budget Summary of Expenditures Mapping & Graphics

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>General Fund</b>				
Salaries-Full Time	\$ 72,170	\$ 74,733	\$ 76,680	\$ 80,333
Salaries-Part Time	-	-	-	38,643
Overtime	-	177	-	-
Fica	-	-	-	2,337
Medicare	1,010	1,063	1,113	1,712
Workers Compensation	126	122	189	303
Unemployment Insurance	23	102	109	214
Group Health Insurance	8,450	5,757	6,303	6,350
Group Dental Insurance	668	712	747	481
Group Vision Insurance	78	79	79	79
Disability Insurance	300	312	814	846
Retirement	7,938	8,256	8,435	8,836
Life Insurance	75	86	87	90
Bonus	51	201	50	100
Dues, Subscript & Publicat	1,989	1,988	2,000	-
Meetings & Training	-	-	2,500	2,500
Equipment Maint/Repair	-	-	2,500	2,500
Software License/Maint	-	-	-	2,000
Professional Fees	3,937	3,937	7,000	7,000
Printing Expense	-	-	2,900	2,900
Bank/Merc Acct Fees	26	26	100	100
Office Supplies	5,581	3,238	3,500	3,500
Uniforms	94	-	100	100
ISF-Copier Charges	94	126	130	130
ISF-Vehicle Replacement Charge	113	112	100	103
ISF- Motor Pool Charges	-	9	107	107
ISF- Technology Replacement	-	-	917	917
<b>Total Mapping &amp; Graphics</b>	<b>\$ 102,723</b>	<b>\$ 101,036</b>	<b>\$ 116,460</b>	<b>\$ 162,181</b>

**Planning & Zoning Division**

**Service Delivery Plan**

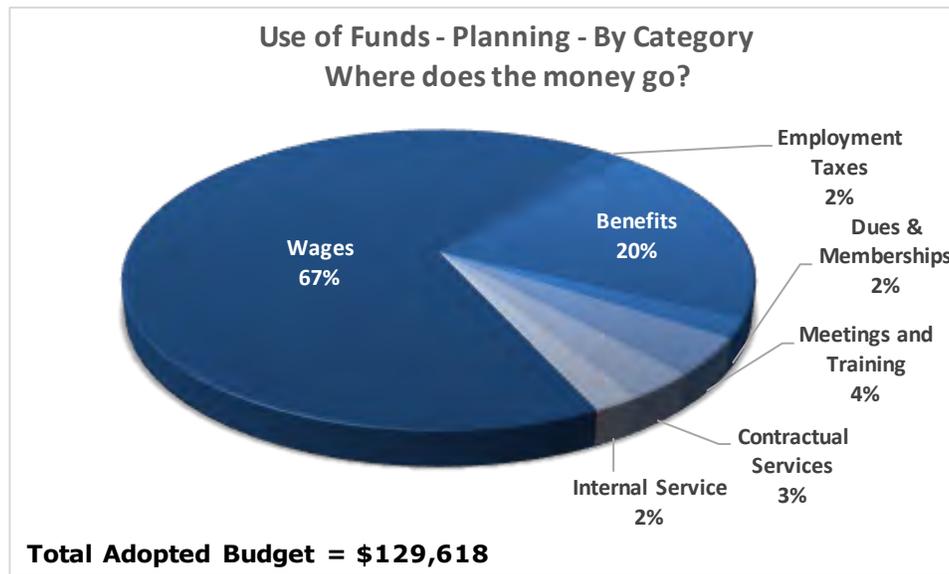
The Planning & Zoning Division is dedicated to enhancing the quality of life in Fountain Hills through innovative, proven planning techniques, and providing excellent customer service in a professional and timely manner. The Division implements land-use planning related goals, policies and programs as approved by the Town Council. The Division processes applications for zoning interpretations and verifications, preliminary and final sub-division plats, variances from the requirements of the Zoning Ordinance, Temporary Use Permits, Special Use Permits, Commercial Site Plans, signs and amendments to the General Plan and Area Specific Plans. The Division also processes amendments to the Town’s regulations, the Zoning Ordinance, Subdivision Ordinance and Town Code.

Program Name	Expenditures by Program			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Planning & Zoning	\$ 102,683	\$ 93,446	\$ 121,088	\$ 129,618
<b>Total</b>	<b>\$ 102,683</b>	<b>\$ 93,446</b>	<b>\$ 121,088</b>	<b>\$ 129,618</b>

Category	Expenditures by Category			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Wages	\$ 78,645	\$ 69,833	\$ 83,025	\$ 86,992
Employment Taxes	2,151	1,979	2,807	2,978
Benefits	16,310	15,032	24,415	26,147
Dues & Memberships	1,201	1,871	2,079	2,490
Meetings and Training	1,457	919	2,400	4,600
Contractual Services	1,687	2,504	3,350	3,350
Supplies	498	581	345	345
Equipment	-	38	100	100
Internal Service	734	689	2,567	2,616
<b>Total</b>	<b>\$ 102,683</b>	<b>\$ 93,446</b>	<b>\$ 121,088</b>	<b>\$ 129,618</b>

***Variance Explanations:***

Benefits: Amounts were increased to include family coverage.



## Activities/Results

### Performance Measures

	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-22 Target</b>
Number of Long Range Planning Cases	3	1	1	1
Number of Subdivision Ordinance Cases	28	25	30	30
Number of Zoning Cases	51	66	55	58
Number of Building Permit Reviews	700	1000	920	1000

### Quality

	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-22 Target</b>
Percentage of first reviews of plans completed within the established department turn-around time	95	95	90	100
Staff Training (1 time/year)	100	100	100	100

### Productivity

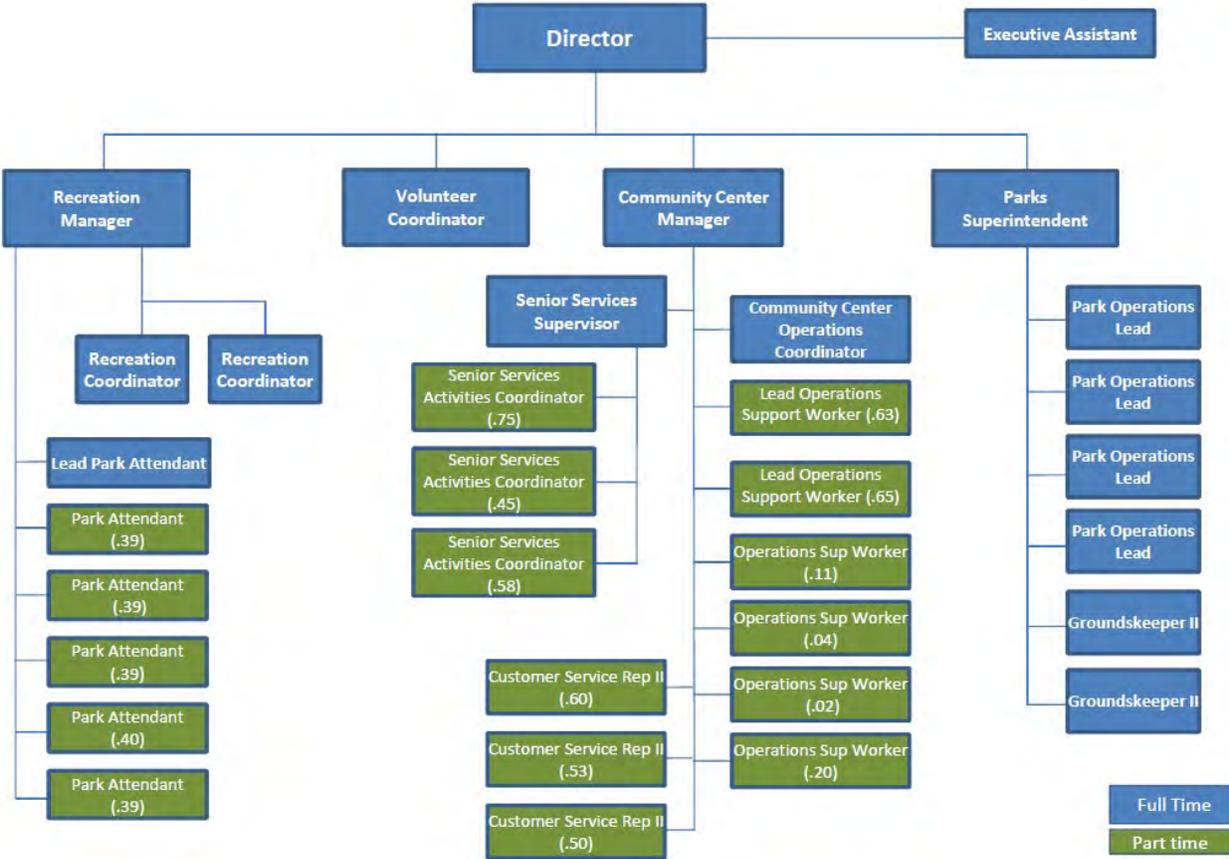
	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-22 Target</b>
Average processing cost per plan review	\$146.69	\$93.45	\$131.62	\$129.62

**FY21-22 Adopted Budget  
 Summary of Expenditures  
 Planning & Zoning**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>General Fund</b>				
Salaries-Full Time	\$ 78,645	\$ 69,833	\$ 83,025	\$ 86,992
Medicare	1,116	989	1,218	1,275
Workers Compensation	1,012	843	1,480	1,596
Unemployment Insurance	23	147	109	107
Group Health Insurance	5,791	5,682	12,222	13,452
Group Dental Insurance	431	463	979	1,005
Group Vision Insurance	78	78	156	156
Disability Insurance	327	256	881	917
Retirement	8,651	7,682	9,133	9,569
Life Insurance	81	70	94	98
Bonus	51	51	50	50
Allowance/Stipend	900	750	900	900
Licenses/Filing Fees	687	1,052	1,500	1,500
Dues, Subscript & Publicat	514	819	579	990
Meetings & Training	1,457	919	2,400	4,600
Printing Expense	-	115	350	350
Advertising/Signage	1,687	2,389	3,000	3,000
Office Supplies	246	98	-	-
Uniforms	190	-	200	200
Postage & Delivery	62	483	145	145
Small Tools	-	-	100	100
Hardware/Peripherals	-	38	-	-
ISF-Copier Charges	121	68	475	475
ISF-Vehicle Replacement Charge	331	417	569	618
ISF-Motor Pool Charges	282	204	606	606
ISF- Technology Replacement	-	-	917	917
<b>Total Planning</b>	<b>\$ 102,683</b>	<b>\$ 93,446</b>	<b>\$ 121,088</b>	<b>\$ 129,618</b>



# Community Services



Note: Numbers in parentheses represent full-time equivalents (FTE).

**COMMUNITY SERVICES**

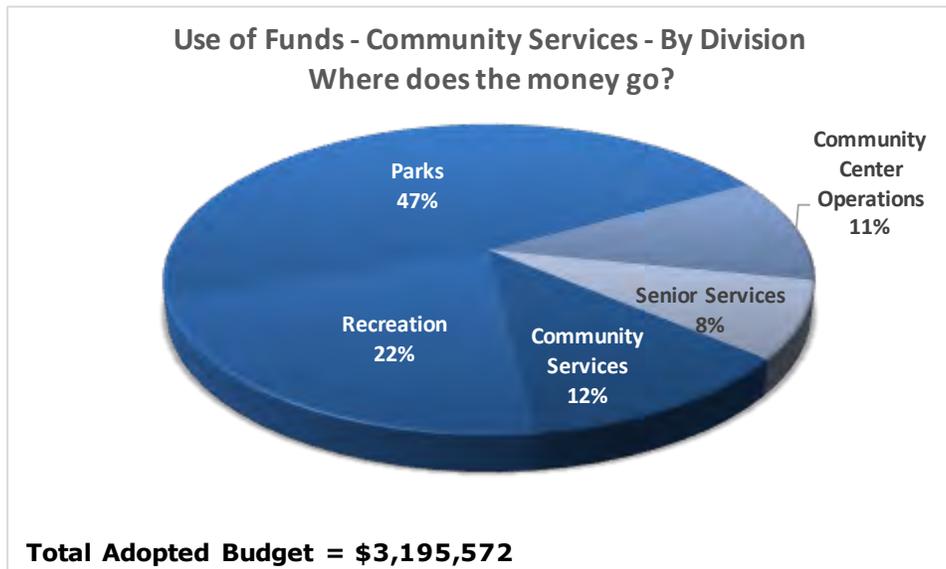
**Mission Statement**

The mission of the Community Services Department is to provide exceptional customer service to enhance the quality of life by providing and maintaining safe, available, and accessible parks and facilities, recreation programs, events, and services that will meet the intellectual, social, cultural, and leisure needs of all residents.

**Department Overview**

Management and operations of Parks, Recreation, Community Center, Senior Services, McDowell Mountain Preserve, Desert Botanical Garden, a growing public trails system, public art, tourism, and the Avenue of the Fountains Plaza.

Division	Expenditures by Division			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Community Services	\$ 265,086	\$ 317,402	\$ 367,668	\$ 395,558
Recreation	545,986	529,691	616,814	702,419
Parks	1,046,228	1,124,375	1,391,449	1,510,217
Community Center Operations	274,785	305,482	314,486	345,993
Senior Services	171,582	191,469	236,629	241,385
<b>Total</b>	<b>\$ 2,303,667</b>	<b>\$ 2,468,419</b>	<b>\$ 2,927,046</b>	<b>\$ 3,195,572</b>

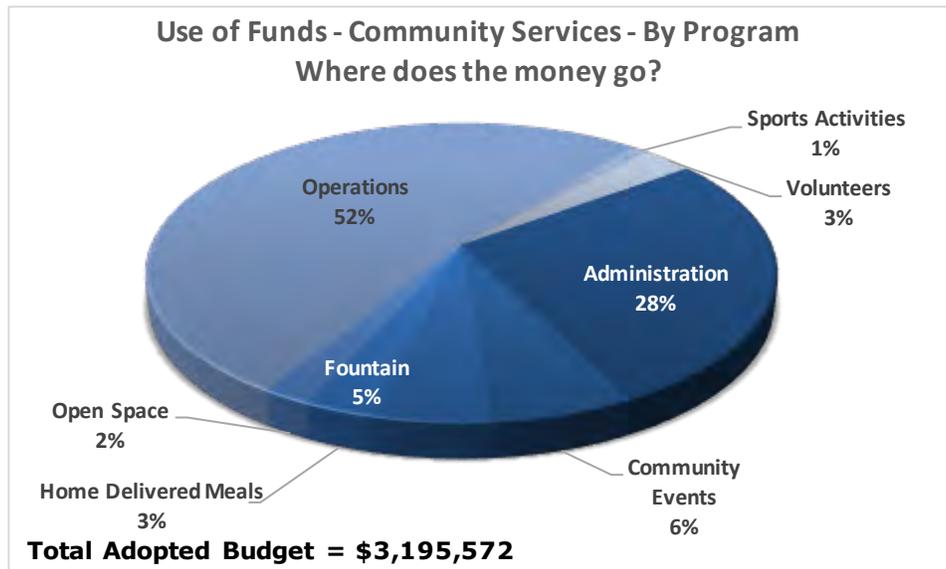


Program Name	Expenditures by Program			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Administration	\$ 575,913	\$ 665,797	\$ 736,486	\$ 840,688
Community Events	175,152	119,776	168,200	183,200
Fountain	121,176	151,255	163,515	175,515
Home Delivered Meals	50,023	61,090	85,433	87,563
Open Space	12,300	27,767	58,910	72,510
Operations	1,214,704	1,282,462	1,530,945	1,643,265
Special Interest Programs	16,092	14,649	9,503	36,503
Sports Activities	38,611	50,993	44,945	29,105
Volunteers	76,382	74,589	105,544	107,218
Youth & Teen Programs	23,314	20,041	23,565	20,005
<b>Total</b>	<b>\$ 2,303,667</b>	<b>\$ 2,468,419</b>	<b>\$ 2,927,046</b>	<b>\$ 3,195,572</b>

**Variance Explanations:**

Open Space: Budget was increased for the new Adero Trailhead costs.

Special Interest Programs/Sports Activities: Budget was restored and reallocated from the previous year when programs were cancelled due to the economic shut-down.

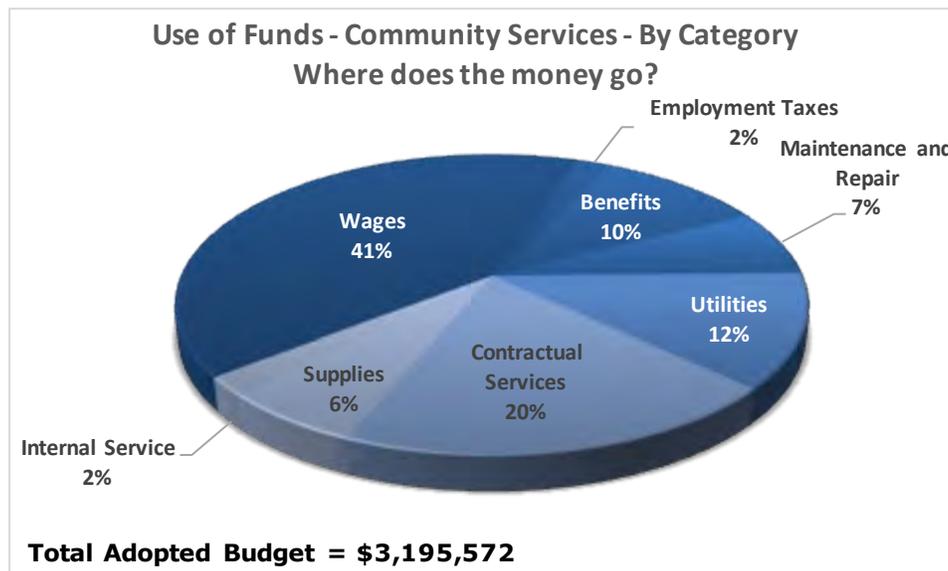


Category	Expenditures by Category			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Wages	\$ 976,408	\$ 1,064,131	\$ 1,153,557	\$ 1,300,448
Employment Taxes	41,651	47,801	58,824	66,386
Benefits	208,143	224,994	269,841	313,419
Dues & Memberships	9,045	6,577	7,224	5,539
Meetings and Training	10,053	13,702	19,650	19,085
Maintenance and Repair	146,401	207,646	195,819	209,769
Utilities	286,572	313,810	378,516	390,516
Contractual Services	410,267	376,662	506,615	595,402
Supplies	116,336	132,282	173,046	184,057
Equipment	31,548	26,559	9,700	9,700
Damages/Vandalism	2,729	277	2,100	2,100
Internal Service	41,456	53,978	67,154	64,151
Contingency	-	-	25,000	35,000
Capital Expenditures	23,058	-	60,000	-
<b>Total</b>	<b>\$ 2,303,667</b>	<b>\$ 2,468,419</b>	<b>\$ 2,927,046</b>	<b>\$ 3,195,572</b>

**Variance Explanations:**

Contingency: Amount was added for the department.

Capital Expenditures: Budget supplements were added for a new vehicle and UV system for the splashpad in Fountain Park.



Program Name	Operating Results			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Total Revenues	\$ 338,441	\$ 325,868	\$ 390,078	\$ 415,726
Total Expenses	2,303,667	2,468,419	2,927,046	3,195,572
<b>Total</b>	<b>\$ (1,965,226)</b>	<b>\$ (2,142,551)</b>	<b>\$ (2,536,968)</b>	<b>\$ (2,779,846)</b>

### FY20-21 Department Accomplishments

Initiative	Strategic Value
Continue Four Peaks Park Renovation	Goal #1, Objective #3; Goal #3, Objective #2; Goal #2, Objective #1
Evaluate Community Center space for most efficient use	Goal #1, Objective #3; Goal #3, Objective #2
Continue to increase the number of special events	Goal #1, Objective #3
Organize specialty youth programs	Goal #3, Objective #2
Continue to participate in the Youth Coalition	Goal #5, Objective #1
Continue to Support Youth Sports Club	Goal #3, Objective #2
Expand the use of social media to promote activities and events	Goal #3, Objective #2

### FY21-22 Objectives

Initiative	Strategic Value	Estimated Cost/Funding Source
Continue Four Peaks Park Renovation	Goal #1, Objective #3; Goal #2, Objective #1; Goal #3, Objective #2	\$200,000 CIP
Implement Community Services Parks, Trails, and Recreation Master Plan	Goal #2, Objective #1; CS Vision #2, Task #1a(v)	\$0
Enlist assistance from the CSAC to spearhead efforts in growing programs	Goal #1, Objective #3; CS Vision #1, Task #5(c)	\$0
Enhance/re-establish Docent/Volunteer training	Goal #1, Objective #3; CS Vision #3, Task #2(a)	\$0
Expand tournament and club offerings (youth and adult)	Goal #3, Objective #2; CS Vision #2, Task#3(a-c)	To be Determined/General Fund
Offer sensible evening and weekend programs	Goal #3, Objective #2; CS Vision #1, Task 2 and Vision #4, Task #1(c)	To be Determined/General Fund
Continue to expand the use of social media to promote activities and events	Goal #3, Objective #2; CS Vision #2, Task #2(b) and Vision #3, Task #3(a)	To be Determined/General Fund

**FY21-22 Adopted Budget  
Summary of Expenditures  
Community Services Department**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>General Fund</b>				
Salaries-Full Time	\$ 772,989	\$ 827,653	\$ 905,424	\$ 1,031,804
Salaries-Part Time	202,327	235,533	248,133	268,644
Overtime	1,092	945	-	-
FICA	12,589	14,696	15,172	16,426
Medicare	13,790	15,063	16,894	19,056
Workers Compensation	14,528	14,680	23,530	27,926
Unemployment Insurance	744	3,362	3,228	2,978
Group Health Insurance	102,321	108,319	135,474	159,753
Group Dental Insurance	7,473	8,494	10,843	12,519
Group Vision Insurance	1,238	1,460	1,780	2,016
Disability Insurance	3,143	3,405	9,617	10,872
Retirement	84,116	91,158	99,597	113,496
Life Insurance	787	951	1,030	1,163
Bonus	1,415	2,282	1,600	1,900
Allowance/Stipend	7,650	8,925	9,900	11,700
Licenses/Filing Fees	2,714	2,414	2,240	2,440
Dues, Subscript & Publicat	6,332	4,163	4,984	3,099
Meetings & Training	9,683	13,670	19,075	18,510
Boards & Commissions	370	32	575	575
Building Maint/Repair	380	598	1,300	1,300
HVAC Repair	107	500	1,400	1,400
Plumbing Repair	528	4,612	2,700	2,700
Electrical Repair/Maint	16,846	16,610	5,950	5,950
Fire Protection Systems	1,221	1,221	2,440	2,440
Grounds Maint/Repair	40,592	29,558	28,300	28,300
Irrigation Repair	17,829	14,272	15,400	15,400
Backflow Testing & Maintenance	2,931	818	2,450	2,450
Storm Damage/Cleanup	326	-	-	-
Equipment Maint/Repair	16,194	86,524	31,790	31,790
Vehicle Maint/Repair	5,258	2,588	11,010	11,010
Office Equip Maint/ Repair	3,274	4,496	7,020	6,720
Software License/Maint	-	-	-	3,100
Other Maint/Repair	12,216	22,394	40,550	48,550
Art Maintenance/Install	-	12	-	-
Striping	408	1,042	2,380	2,380
Sidewalk/Pathway Repair	-	2,300	6,575	6,575
Sign Repair & Replacement	6,094	4,464	6,850	22,000
Painting	2,144	8,009	1,804	1,804
Lighting Repair	20,052	7,628	27,900	15,900
Electricity Expense	181,196	176,382	222,940	234,940
Refuse/Recycling	4,904	5,761	6,380	6,380
Telecommunications	6,102	5,853	6,084	6,084
Water/Sewer	82,618	113,908	123,500	123,500
Gas & Oil	11,752	11,906	19,612	19,612
Professional Fees	23,860	55,703	33,740	90,662
Instructor Fees	39,244	34,716	49,341	53,341
Insurance Expense	-	-	2,500	2,500
Rentals & Leases	36,416	27,387	42,061	41,125
Printing Expense	3,361	3,846	4,355	6,280

**FY21-22 Adopted Budget  
Summary of Expenditures  
Community Services Department**

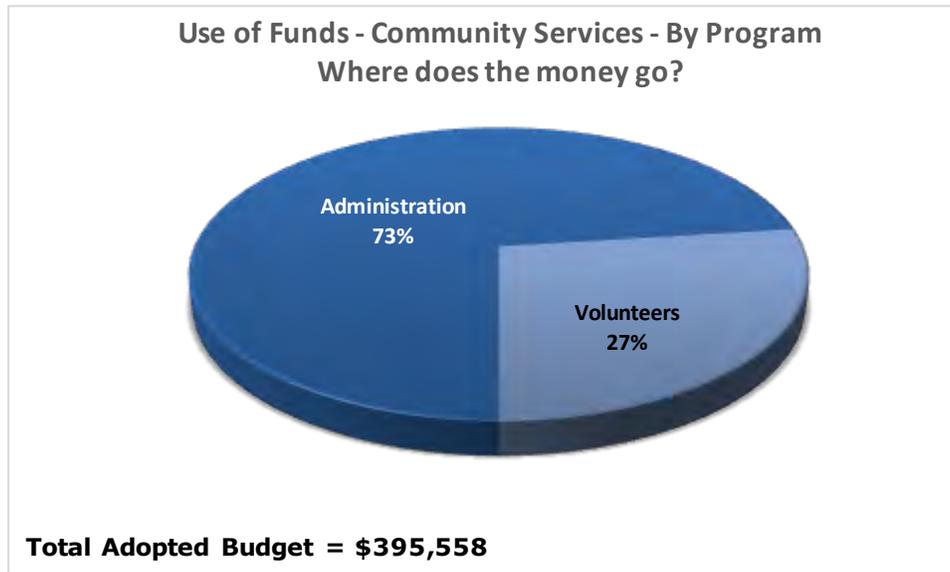
Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>General Fund-continued</b>				
Advertising/Signage	\$ 716	\$ 1,013	\$ 4,100	\$ 2,350
Contractual Services	42,815	51,848	76,750	72,750
Constituent Communication	27,474	27,212	33,990	33,990
Bank/Merc Acct Fees	5,737	6,740	6,705	6,709
Community Contracts/Events	101,046	59,734	83,800	98,800
Landscape Contracts	120,529	99,639	159,190	176,812
ActiveNet Fees	9,069	8,824	10,083	10,083
Office Supplies	2,513	1,870	4,350	3,850
Cleaning/Janitorial Supplies	13,464	13,649	23,179	32,129
Safety Supplies	802	2,555	1,100	2,100
Operating Supplies	48,572	66,337	76,538	75,478
Food & Beverage Supplies	11,141	2,376	12,620	10,740
Program Materials	36,190	41,176	50,410	53,561
Uniforms	2,980	3,121	4,129	5,479
Postage & Delivery	661	1,198	720	720
Miscellaneous Expense	13	-	-	-
Small Tools	2,726	3,471	4,500	4,500
Software	-	165	-	-
Hardware/Peripherals	3,775	2,955	-	-
Furniture/Appliances	482	12,977	-	-
Equipment	24,565	6,991	5,200	5,200
Damages/Vandalism	2,729	277	2,100	2,100
ISF-Copier Charges	2,385	1,033	1,922	1,922
ISF-Vehicle Replacement Charge	39,071	52,945	44,658	41,655
ISF-Motor Pool Charges	-	-	387	387
ISF- Technology Replacement	-	-	20,187	20,187
Contingency	-	-	25,000	35,000
Vehicles	-	-	25,000	-
Furniture/Appliances	23,058	-	-	-
Park Improvements	-	-	35,000	-
<b>Total Community Services</b>	<b><u>\$ 2,303,667</u></b>	<b><u>\$ 2,468,419</u></b>	<b><u>\$ 2,927,046</u></b>	<b><u>\$ 3,195,572</u></b>

**Community Services Division**

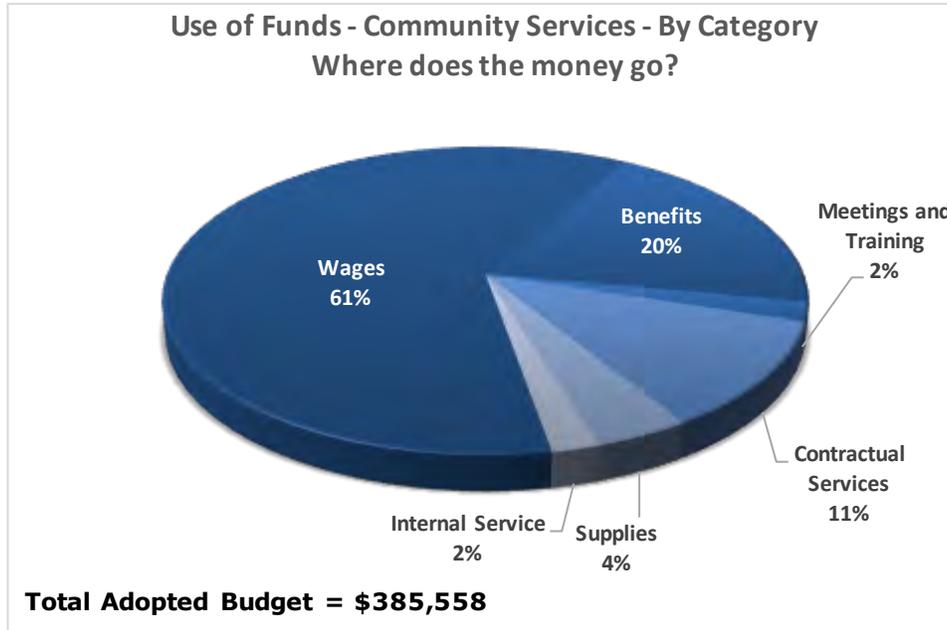
**Service Delivery Plan**

The Community Services Division, through its administrative services, provides direction to and clerical support for the Department by the Community Services Director and executive assistant and manages the Volunteer program.

Program Name	Expenditures by Program			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Administration	\$ 188,704	\$ 242,814	\$ 262,124	\$ 288,340
Volunteers	76,382	74,588	105,544	107,218
<b>Total</b>	<b>\$ 265,086</b>	<b>\$ 317,402</b>	<b>\$ 367,668</b>	<b>\$ 395,558</b>



Category	Expenditures by Category			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Wages	\$ 183,922	\$ 207,475	\$ 223,349	\$ 234,312
Employment Taxes	2,939	3,505	4,133	4,337
Benefits	45,177	52,671	67,890	72,972
Dues & Memberships	42	441	50	50
Meetings and Training	6,128	5,495	5,925	5,925
Maintenance and Repair	1,734	1,886	2,720	2,720
Utilities	869	1,101	600	600
Contractual Services	8,789	34,269	39,775	44,065
Supplies	11,915	7,057	16,760	14,120
Equipment/Improvements	50	364	-	-
Internal Service	3,521	3,138	6,466	6,457
<b>Total</b>	<b>\$ 265,086</b>	<b>\$ 317,402</b>	<b>\$ 367,668</b>	<b>\$ 385,558</b>



**Activities/Results**

**Performance Measures**

	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-22 Target</b>
Continue to serve as staff liaison to the two advisory commissions.	18	18	18	18
Continue to support commission and Council joint meetings.	1	1	1	1
Prepare/post commission meeting agendas both pre and post meetings.	36	36	36	36
Prepare commission meeting minutes and post approved meeting minutes	18	18	18	18

**Quality**

	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-22 Target</b>
Continue to provide support for various improvements to the parks.	Yes	Yes	Yes	Yes
Administer contracts for various capital projects.	2	3	3	5

**Productivity**

	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-22 Target</b>
Monitor number of trail users	15,000+	20,000+	25,000+	26,000+

**FY21-22 Adopted Budget  
Summary of Expenditures  
Community Services Division**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>General Fund</b>				
Salaries-Full Time	\$ 183,903	\$ 207,454	\$ 223,349	\$ 234,312
Overtime	19	21	-	-
Medicare	2,512	2,823	3,254	3,413
Workers Compensation	312	341	552	603
Unemployment Insurance	115	340	327	321
Group Health Insurance	21,072	25,241	36,241	39,931
Group Dental Insurance	1,617	2,115	2,937	3,015
Group Vision Insurance	269	356	468	468
Disability Insurance	748	843	2,371	2,469
Retirement	20,232	22,831	24,569	25,775
Life Insurance	187	233	254	264
Bonus	152	227	150	150
Allowance/Stipend	900	825	900	900
Dues, Subscript & Publicat	42	441	50	50
Meetings & Training	5,758	5,462	5,350	5,350
Boards & Commissions	370	32	575	575
Vehicle Maint/Repair	-	116	500	500
Office Equip Maint/Repair	1,651	1,547	2,220	2,220
Sign Repair & Replacement	83	224	-	-
Telecommunications	653	659	-	-
Gas & Oil	216	442	600	600
Professional Fees	5	24,466	400	400
Insurance Expense	-	-	2,500	2,500
Rentals & Leases	3,371	3,436	3,600	3,600
Printing Expense	170	73	75	75
Advertising/Signage	167	181	200	200
Constituent Communication	1,720	2,346	28,200	32,490
Community Events	3,356	3,768	4,800	4,800
Office Supplies	810	378	1,100	1,100
Cleaning/Janitorial Supplies	9	-	-	-
Safety Supplies	-	11	-	-
Operating Supplies	-	474	860	100
Food & Beverage Supplies	6,508	228	7,500	5,620
Program Materials	4,130	5,047	6,800	6,800
Uniforms	-	57	-	-
Postage & Delivery	445	862	500	500
Miscellaneous Expense	13	-	-	-
Hardware/Peripherals	50	364	-	-
ISF-Copier Charges	484	135	560	560
ISF-Vehicle Replacement Charge	3,037	3,003	3,107	3,098
ISF-Motor Pool Charges	-	-	48	48
ISF-Technology Replacement	-	-	2,751	2,751
Contingency	-	-	-	10,000
<b>Total Community Services</b>	<b>\$ 265,086</b>	<b>\$ 317,402</b>	<b>\$ 367,668</b>	<b>\$ 395,558</b>

## VOLUNTEER PROGRAM

Our Fountain Hills Volunteers believe that one of the defining characteristics of our community is our resident's commitment to service. This commitment is demonstrated through the energy, skills, enthusiasm, vision, and support that they bring to our Town.

Our Volunteers deliver meals to homebound residents with the Home Delivered Meals program, and provide transportation for medical appointments for disabled and/or over 65 year old residents with the Give a Lift program. They also take part in assisting with our Special Events such as Turkey Trot, The Irish Fountain Festival, and The Fountain Hills Arts & Craft Fairs... just to name a few.

In addition, our Fountain Hills Volunteers provide assistance to residents and visitors at Town Hall and the Community Center reception desks. They lead instruction in our various Senior Service programs, provide trail maintenance through the Trailblazer program, assist the Docent lead Art Walk program and provide help and support during times of emergency with the Crisis Support Team. Many of them also utilize their professional skills to assist with projects for the Development Services and Administration departments.

### Activities/Results

#### Performance Measures

	FY18-19 Actual	FY19-20 Actual	FY20-21 Estimate	FY21-22 Target
Number of Volunteers				779
Total Volunteer Service Hours Contributed				12,500
Total Volunteer Time & Service Dollar Value				\$310,500.00

#### Quality

	FY18-19 Actual	FY19-20 Actual	FY20-21 Estimate	FY21-22 Target
Clients in the Give a Lift Program				270
Number of Give a Lift Ride Request				360
Ride Request Fulfillment Rate				99%
Number of Give a Lift Drivers				30

#### Productivity

	FY18-19 Actual	FY19-20 Actual	FY20-21 Estimate	FY21-22 Target
Ongoing Volunteer Programs				15
Special Event Volunteers Opportunities				24
Volunteer Recognition Opportunities				14
Volunteer Outreach Opportunities (Day of Giving)				12
Number of Care Cards Donated				1500
Number of MADD Volunteers				325
Number of MADD Projects Served				41

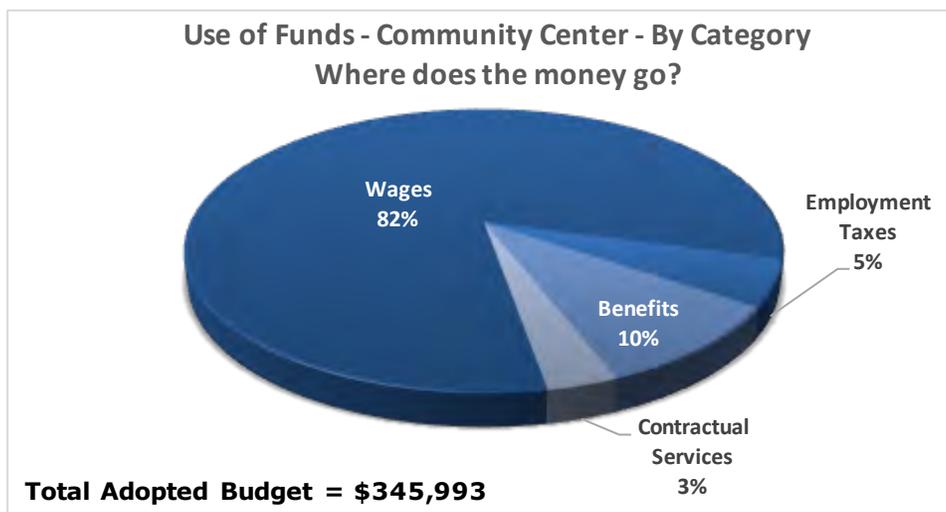
**Community Center Division**

**Service Delivery Plan**

The Community Center strives to enhance the quality of life of Fountain Hills residents by providing and maintaining a safe, available, and accessible facility that will meet the needs of all residents.

Program Name	Expenditures by Program			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Operations	\$ 274,785	\$ 305,482	\$ 314,486	\$ 345,993
<b>Total</b>	<b>\$ 274,785</b>	<b>\$ 305,482</b>	<b>\$ 314,486</b>	<b>\$ 345,993</b>

Category	Expenditures by Category			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Wages	\$ 219,072	\$ 235,469	\$ 233,536	\$ 264,740
Employment Taxes	13,116	14,694	15,255	17,743
Benefits	26,279	31,237	33,836	31,678
Dues & Memberships	2,246	1,759	852	852
Meetings and Training	-	35	2,000	1,500
Maintenance and Repair	1,648	2,764	2,700	3,980
Utilities	1,848	1,578	2,064	2,064
Contractual Services	4,427	3,900	12,166	10,450
Supplies	2,597	671	3,600	4,536
Equipment	3,484	13,325	4,000	4,000
Internal Service	68	50	4,477	4,450
<b>Total</b>	<b>\$ 274,785</b>	<b>\$ 305,482</b>	<b>\$ 314,486</b>	<b>\$ 345,993</b>



## Activities/Results

### Performance Measures

	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-22 Target</b>
To attain a high overall satisfaction rating (good or better) with quality on rental evaluations	N/A	Good	Good	Good
To achieve a high return rate on rental surveys	N/A	50%	50%	50%

### Quality

	<b>FY18-19 Actual</b>	<b>*FY19-20 Actual</b>	<b>*FY20-21 Estimate</b>	<b>**FY21-22 Target</b>
Number of bookings	4,350	4,350	4,415	4,415
Number of patrons served	84,000	84,000	85,260	85,260

\*COVID – Center was closed mid March 2020-May 2020 & July-August 2020. Capacity restrictions from September 2020-June 2021. Center closed for renovations as of June 28, 2021.

\*\*Center closed for renovations June 28, 2021 – September 6, 2021.

### Productivity

	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-222 Target</b>
Net operating costs of facility per capita	\$9.82	\$11.98	\$11.98	\$12.19



**FY21-22 Adopted Budget  
Summary of Expenditures  
Community Center**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>General Fund</b>				
Salaries-Full Time	\$ 116,611	\$ 123,200	\$ 126,535	\$ 132,580
Salaries-Part Time	102,461	112,269	107,001	132,160
FICA	6,387	7,001	6,510	8,042
Medicare	3,182	3,409	3,406	3,860
Workers Compensation	3,347	3,294	4,493	4,896
Unemployment Insurance	200	990	846	945
Group Health Insurance	11,345	13,731	15,642	12,700
Group Dental Insurance	852	1,122	1,176	1,187
Group Vision Insurance	154	211	211	211
Disability Insurance	479	514	1,344	1,397
Retirement	12,828	13,582	13,919	14,584
Life Insurance	120	142	144	149
Bonus	426	1,035	500	550
Allowance/Stipend	75	900	900	900
Licenses/Filing Fees	1,304	1,259	700	700
Dues, Subscript & Publicat	942	499	152	152
Meetings & Training	-	35	2,000	1,500
Office Equip Maint/ Repair	1,245	2,443	2,700	2,880
Software License/Maint	-	-	-	1,100
Sign Repair & Replacement	403	321	-	-
Telecommunications	1,848	1,578	2,064	2,064
Professional Fees	-	-	300	1,500
Rentals & Leases	2,460	2,143	4,416	1,500
Printing Expense	-	84	130	1,880
Advertising/Signage	-	-	3,500	1,750
Constituent Communication	-	-	1,500	1,500
Bank/Merc Acct Fees	1,102	776	1,320	1,320
ActiveNet Fees	865	897	1,000	1,000
Office Supplies	214	166	450	450
Cleaning/Janitorial Supplies	58	35	-	-
Safety Supplies	-	148	-	-
Operating Supplies	269	152	1,000	1,000
Food & Beverage Supplies	606	170	550	550
Program Materials	938	-	1,000	1,336
Uniforms	512	-	600	1,200
Hardware/Peripherals	347	259	-	-
Furniture/Appliances	-	12,308	-	-
Equipment	3,137	758	4,000	4,000
ISF-Vehicle Replacement Charge	68	50	45	18
ISF-Motor Pool Charges	-	-	48	48
ISF-Technology Replacement	-	-	4,384	4,384
<b>Total Community Center</b>	<b>\$ 274,785</b>	<b>\$ 305,481</b>	<b>\$ 314,486</b>	<b>\$ 345,993</b>

**Parks Division**

**Service Delivery Plan**

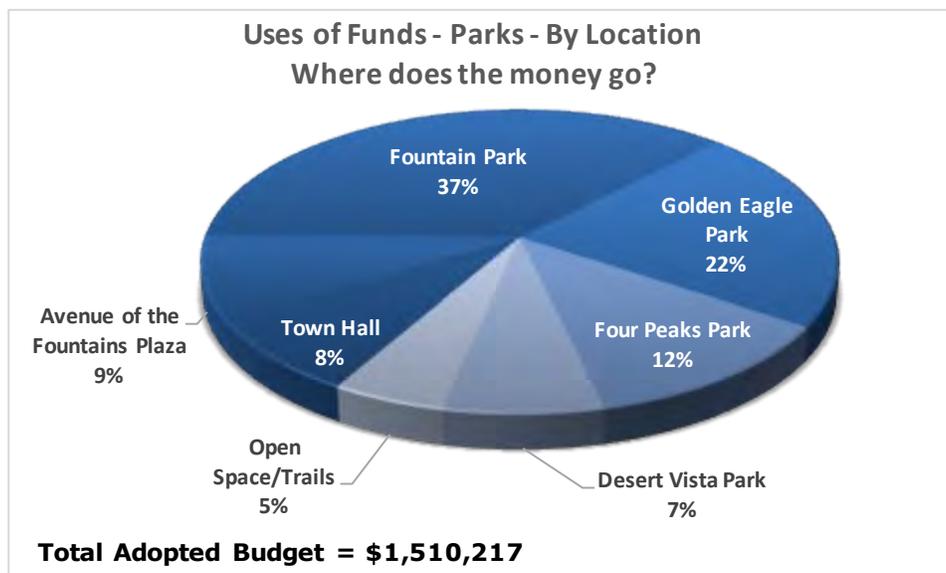
The Parks Division staff is dedicated to providing safe, clean and green parks that will meet the intellectual, social, cultural, and leisure needs of all park patrons. The Town’s park system has been developed to enhance the quality of life of Fountain Hills residents with hiking trails and park facilities for youth and adult sports programs, youth and teen programs, special events, and facility rentals. Each year, our experienced staff works to meet the goals through efficient park maintenance and operations methods.

Location Name	Expenditures by Location			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Town Hall	\$ 94,393	\$ 98,752	\$ 103,761	\$ 118,742
Avenue of the Fountains Plaza	71,318	97,318	126,709	143,465
Fountain Park	346,325	415,922	572,356	556,372
Golden Eagle Park	313,256	290,322	290,908	333,716
Four Peaks Park	135,288	120,629	146,407	179,380
Desert Vista Park	73,348	73,665	92,398	106,032
Open Space/Trails	12,300	27,767	58,910	72,510
<b>Total</b>	<b>\$ 1,046,228</b>	<b>\$ 1,124,375</b>	<b>\$ 1,391,449</b>	<b>\$ 1,510,217</b>

**Variance Explanations:**

Four Peaks Park: Budget was increased due to personnel reallocation changes.

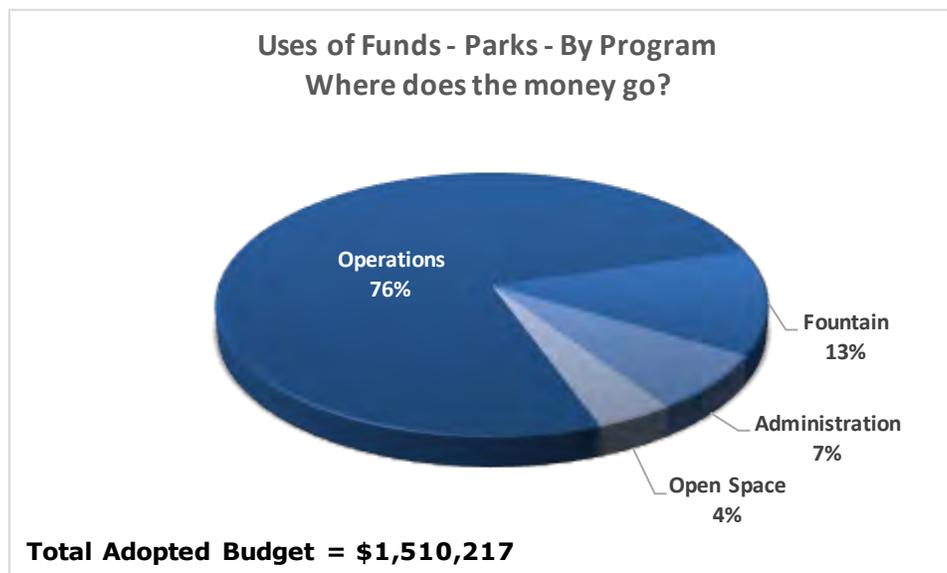
Open Space/Trails: Budget was increased for the new Adero Trailhead costs.



Program Name	Expenditures by Program			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Administration	\$ 94,392	\$ 98,752	\$ 103,761	\$ 118,742
Fountain	121,176	151,255	163,515	175,515
Open Space	12,300	27,767	58,910	72,510
Operations	818,360	846,601	1,065,263	1,143,450
<b>Total</b>	<b>\$ 1,046,228</b>	<b>\$ 1,124,375</b>	<b>\$ 1,391,449</b>	<b>\$ 1,510,217</b>

**Variance Explanations:**

Open Space: Budget was increased for the new Adero Trailhead costs.

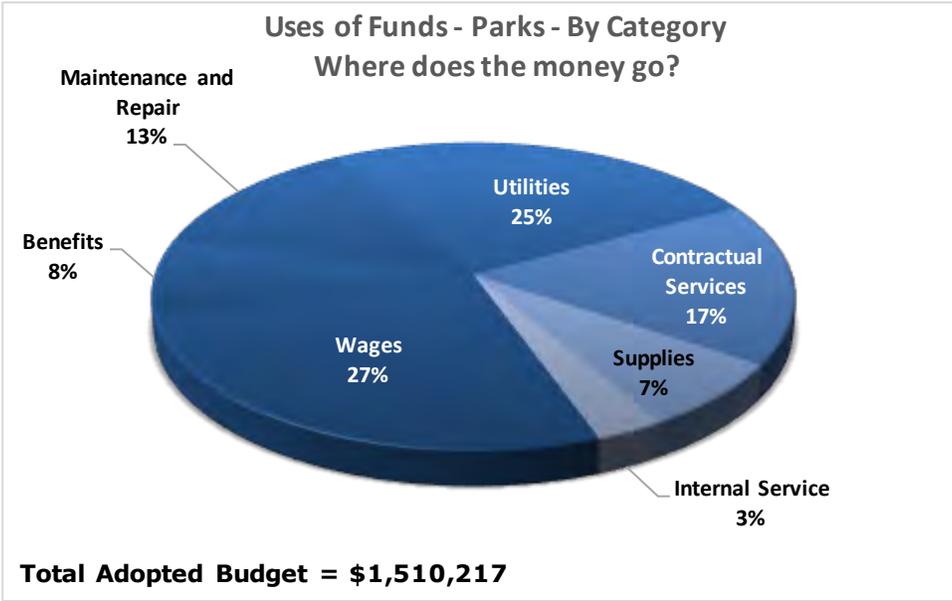


Category	Expenditures by Category			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Wages	\$ 249,972	\$ 258,882	\$ 309,312	\$ 368,354
Employment Taxes	9,322	9,733	15,062	18,376
Benefits	74,905	77,672	102,887	120,591
Dues & Memberships	765	580	1,105	1,370
Meetings and Training	2,694	3,372	7,925	7,910
Maintenance and Repair	139,488	199,282	186,749	197,749
Utilities	277,813	305,449	370,212	382,212
Contractual Services	143,330	128,675	184,837	254,725
Supplies	63,822	80,947	99,707	108,157
Equipment	22,502	9,914	4,500	4,500
Damages/Vandalism	2,729	277	2,100	2,100
Internal Service	35,828	49,592	47,053	44,173
Capital Expenditures	23,058	-	60,000	-
<b>Total</b>	<b>\$ 1,046,228</b>	<b>\$ 1,124,375</b>	<b>\$ 1,391,449</b>	<b>\$ 1,510,217</b>

**Variance Explanations:**

Contractual Services: Budget supplements were added for restroom cleaning at the all of the parks.

Capital Expenditures: FY20-21 included budget supplements for a new vehicle and UV system for the splashpad in Fountain Park.



**FY21-22 Adopted Budget  
Summary of Expenditures  
Parks**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>General Fund</b>				
Salaries-Full Time	\$ 248,919	\$ 258,304	\$ 309,312	\$ 368,354
Overtime	1,052	578	-	-
Medicare	3,510	3,657	4,556	5,425
Workers Compensation	5,696	5,514	9,854	12,202
Unemployment Insurance	116	562	652	749
Group Health Insurance	39,422	40,540	55,727	64,705
Group Dental Insurance	2,790	2,973	4,094	4,639
Group Vision Insurance	442	447	602	682
Disability Insurance	1,034	1,081	3,288	3,882
Retirement	27,404	28,476	34,023	40,517
Life Insurance	259	301	353	416
Bonus	254	254	300	350
Allowance/Stipend	3,300	3,600	4,500	5,400
Licenses/Filing Fees	550	290	590	790
Dues, Subscript & Publicat	215	290	515	580
Meetings & Training	2,694	3,372	7,925	7,910
Building Main/Repair	380	598	1,300	1,300
HVAC Repair	107	500	1,400	1,400
Plumbing Repair	528	4,613	2,700	2,700
Electrical Repair/Maint	16,846	16,610	5,950	5,950
Fire Protection Systems	1,221	1,221	2,440	2,440
Grounds Maint/Repair	40,592	29,558	28,300	28,300
Irrigation Repair	17,829	14,272	15,400	15,400
Backflow Testing & Maintenance	2,931	818	2,450	2,450
Storm Damage Cleanup	326	-	-	-
Equipment Maint/Repair	16,194	86,291	30,290	30,290
Vehicle Maint/Repair	3,893	1,308	10,510	10,510
Other Maint/Repair	12,216	22,394	40,550	48,550
Art Maintenance/Install	-	12	-	-
Striping	408	1,042	2,380	2,380
Sidewalk/Pathway Repair	-	2,300	6,575	6,575
Sign Repair & Replacement	3,821	2,108	6,800	21,800
Painting	2,144	8,009	1,804	1,804
Lighting Repair	20,052	7,628	27,900	15,900
Electricity Expense	181,196	176,382	222,940	234,940
Refuse/Recycling	4,904	5,761	6,380	6,380
Telecommunications	2,807	2,814	3,180	3,180
Water/Sewer	82,618	113,908	123,500	123,500
Gas & Oil	6,288	6,583	14,212	14,212
Professional Fees	8,499	16,410	13,900	66,162
Rentals & Leases	10,172	6,697	7,380	7,380
Printing Expense	2,965	3,294	2,900	2,900
Advertising/Signage	-	143	-	-
Bank/Merc Acct Fees	626	1,676	772	776
Landscape Contracts	120,529	99,639	159,190	176,812
ActiveNet Fees	539	816	695	695
Office Supplies	-	-	100	100
Cleaning/Janitorial Supplies	13,332	12,990	23,029	31,029
Safety Supplies	802	1,978	1,100	1,100

**FY21-22 Adopted Budget  
Summary of Expenditures  
Parks**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>General Fund-continued</b>				
Operating Supplies	\$ 47,644	\$ 63,740	\$ 72,353	\$ 72,353
Food & Beverage Supplies	464	-	120	120
Program Materials	-	-	300	300
Uniforms	1,578	2,098	2,700	3,150
Postage & Delivery	2	142	5	5
Small Tools	2,726	3,423	4,500	4,500
Hardware/Peripherals	186	-	-	-
Furniture/Appliances	-	258	-	-
Equipment	19,590	6,233	-	-
Damages/Vandalism	2,729	277	2,100	2,100
ISF-Copier Charges	138	6	315	315
ISF-Vehicle Replacement Charge	35,691	49,586	41,234	38,354
ISF-Technology Replacement	-	-	5,504	5,504
Vehicles	-	-	25,000	-
Furniture/Equipment	23,058	-	-	-
Park Improvements	-	-	35,000	-
<b>Total Parks</b>	<b><u>\$ 1,046,228</u></b>	<b><u>\$ 1,124,375</u></b>	<b><u>\$ 1,391,449</u></b>	<b><u>\$ 1,510,217</u></b>

**Fountain Hills Recreation Statistics:**

- 119 Acres of Developed Parks
- 822 Acres of Mountain Preserve Park
- 8 Acres of Botanical Garden Preserve
- 83.2 Acres of Lake Overlook Trail Preserve
- 7.7 Miles of Preserve Trails
- 8.7 Miles of Urban Trails (FIT)

## Activities/Results

### Performance Measures

<b>Fountain Hills Park Systems</b>	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-22 Target</b>
Number of Special Events hosted in parks	35	22	13	30
Number of Tournaments	8	15	25	32

<b>Fee Waiver Field/Court Usage</b>	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-22 Target</b>
FHLL	1317	191	1,200	1,200
Soccer	335	599	500	500
Boys and Girls Club	77	222	200	200
FHUSD	712	40	700	700
Total waiver hours	2,441	1,052	2,600	2,600

<b>TRAIL USAGE</b>	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-22 Target</b>
Botanical Garden Trail	8,501*	10,501*	12,500	12,500
Lake Overlook Trail	51,476	65,043	70,000	70,000
Sonoran Trail- North End	7,708	8,671	9,000	9,000
Overlook and Ridgeline Trails	NA	3,749*	4,000	4,000
Adero Canyon Trailhead Promenade Gate	23,123*	16,512*	20,000	25,000
Fountain Hills Hiking Trail visitors	90,808	104,476	115,500	120,500

\*Total count divided in half for looping trails

### Productivity

	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-22 Target</b>
Net expenditures for park operation per capita	\$42.30	\$43.65	\$54.02	\$58.64
Tournaments/revenue	8/21,093.60	15/29,287.13	25/77,014.74	32/100,000
Park rental/revenue	201/\$19,083	219/\$34,199	690/65,301	325/60,000

## Recreation Division

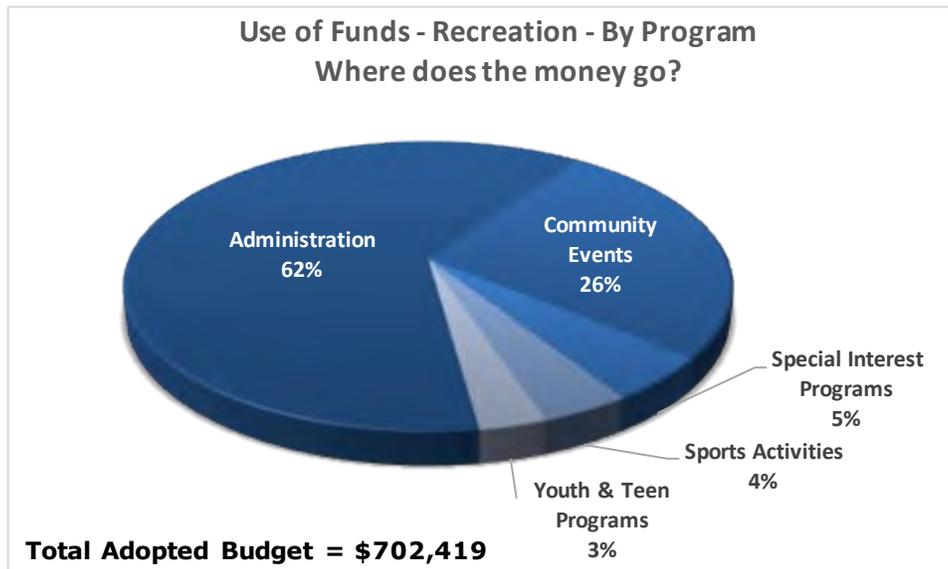
### Service Delivery Plan

The Recreation Division strives to enhance the quality of life for Fountain Hills residents by providing recreation services that will meet the intellectual, social, cultural, and leisure needs of all residents. Program activities include: special interest classes, youth and adult sports programs, youth and teen programs, special events, and facility rentals.

Program Name	Expenditures by Program			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Administration	\$ 292,818	\$ 324,232	\$ 370,601	\$ 433,606
Community Events	175,152	119,776	168,200	183,200
Special Interest Programs	16,092	14,649	9,503	36,503
Sports Activities	38,611	50,993	44,945	29,105
Youth & Teen Programs	23,314	20,041	23,565	20,005
<b>Total</b>	<b>\$ 545,987</b>	<b>\$ 529,691</b>	<b>\$ 616,814</b>	<b>\$ 702,419</b>

#### **Variance Explanations:**

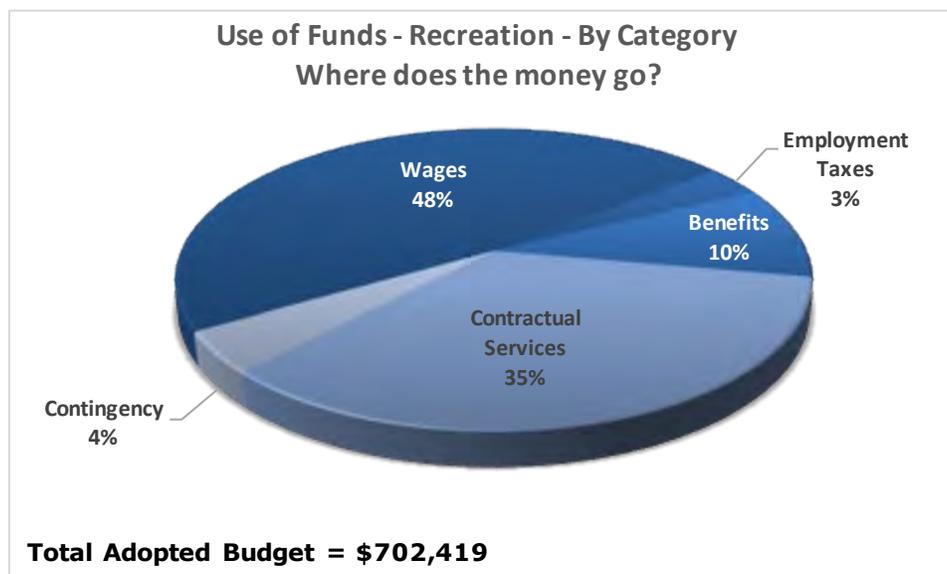
Special Interest Programs/Sports Activities: Budget was restored and reallocated from the previous year when programs were cancelled due to the economic shut-down.



Category	Expenditures by Category			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Wages	\$ 223,837	\$ 249,617	\$ 261,933	\$ 302,335
Employment Taxes	11,957	14,269	17,731	19,042
Benefits	42,093	43,342	43,478	64,830
Dues & Memberships	4,542	3,221	4,567	2,567
Meetings and Training	1,230	4,800	3,600	3,600
Maintenance and Repair	2,777	3,152	1,500	3,500
Utilities	6,042	5,683	5,640	5,640
Contractual Services	215,257	163,895	201,096	221,056
Supplies	34,198	39,125	45,754	48,394
Equipment	2,084	1,440	-	-
Internal Service	1,970	1,147	6,515	6,455
Contingency	-	-	25,000	25,000
<b>Total</b>	<b>\$ 545,987</b>	<b>\$ 529,691</b>	<b>\$ 616,814</b>	<b>\$ 702,419</b>

**Variance Explanations:**

Benefits: Amounts were increased to include family coverage.



## Activities/Results

### Service Delivery Plan

The Recreation Division strives to enhance the quality of life in Fountain Hills' residents by providing recreations services that will meet the intellectual, social, cultural, and leisure needs of all residents. Program activities include: Special Interest Classes, Youth and Adult Sports Programs, Youth and Teen Programs, Special Events and Facility Rentals.

### Net Promoter Score

NPS stands for Net Promoter Score which is a metric used in customer experience programs. NPS measures the loyalty of customers to an organization. NPS scores are measured with a single question survey and reported with a number from -100 to +100, a higher score is desirable. So, at the most basic level, any positive number is good. And based on the global NPS standards, any score above 0 would be considered "good" (50 and above being excellent while 70 and above is considered "world class").

Calculate your NPS using the answer to a key question, using a 0-10 scale: How likely is it that you would recommend Town of Fountain Hills' Recreation Programs and Events to a friend or colleague?

Respondents are grouped as follows:

**Promoters** (score 9-10) are loyal enthusiasts who will keep buying and refer others, fueling growth.

**Passives** (score 7-8) are satisfied but unenthusiastic customers who are vulnerable to competitive offerings.

**Detractors** (score 0-6) are unhappy customers who can damage your brand and impede growth through negative word-of-mouth.

### Performance Measures

	FY18-19 Actual	FY19-20 Actual	FY20-21 Actual	FY21-22 Target
Attain a Net Promoter Score of greater than 75	N/A	78	80	85

**FY21-22 Adopted Budget  
Summary of Expenditures  
Recreation**

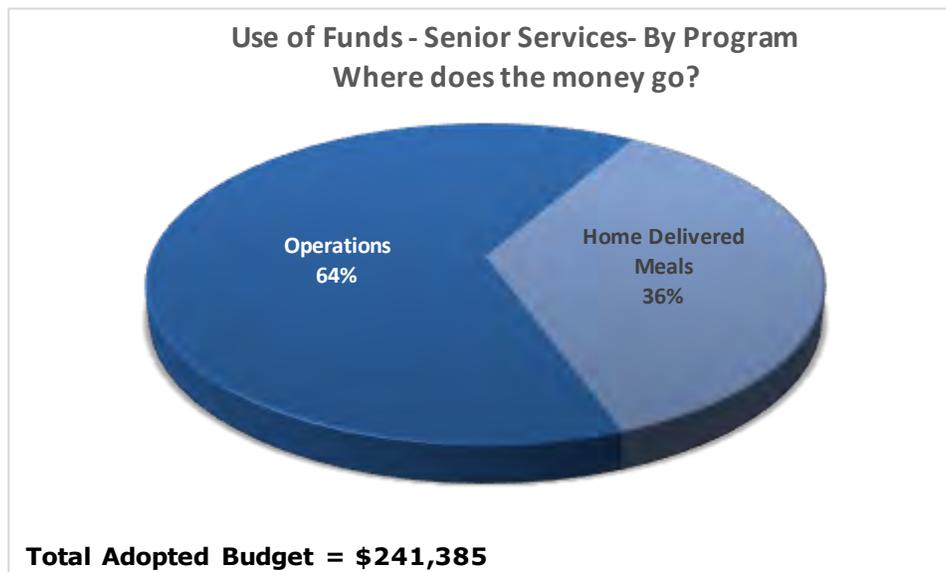
Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>General Fund</b>				
Salaries-Full Time	\$ 167,021	\$ 180,351	\$ 186,328	\$ 233,796
Salaries-Part Time	56,796	68,921	75,605	68,539
Overtime	20	345	-	-
FICA	3,537	4,312	4,600	4,171
Medicare	3,221	3,620	3,842	4,447
Workers Compensation	4,998	5,346	8,322	9,889
Unemployment Insurance	201	991	967	535
Group Health Insurance	19,467	17,825	15,642	28,965
Group Dental Insurance	1,329	1,352	1,657	2,673
Group Vision Insurance	218	290	343	499
Disability Insurance	641	723	1,978	2,463
Retirement	17,433	19,841	20,497	25,717
Life Insurance	161	208	211	263
Bonus	369	403	450	650
Allowance/Stipend	2,475	2,700	2,700	3,600
Licenses/Filing Fees	398	389	400	400
Dues, Subscript & Publicat	4,144	2,832	4,167	2,167
Meetings & Training	1,230	4,800	3,600	3,600
Equipment Maint/Repair	-	233	1,500	1,500
Vehicle Maint/Repair	1,366	1,164	-	-
Software License/Maint	-	-	-	2,000
Sign Repair & Replacement	1,411	1,755	-	-
Telecommunications	794	801	840	840
Gas & Oil	5,248	4,882	4,800	4,800
Professional Fees	14,294	14,395	17,880	21,340
Instructor Fees	38,604	34,716	46,800	46,800
Rentals & Leases	19,122	13,438	26,485	27,985
Printing Expense	156	73	1,100	1,100
Advertising/Signage	421	689	400	400
Contractual Services	15,450	16,250	21,800	21,800
Constituent Communication	22,514	21,494	-	-
Bank/Merc Acct Fees	3,179	3,560	3,423	3,423
Community Events	97,690	55,966	79,000	94,000
ActiveNet Fees	3,827	3,314	4,208	4,208
Office Supplies	209	868	700	700
Cleaning/Janitorial Supplies	-	46	-	-
Safety Supplies	-	64	-	-
Operating Supplies	-	428	-	-
Food & Beverage Supplies	2,304	823	2,550	2,550
Program Materials	30,776	35,928	41,595	44,235
Uniforms	890	966	829	829
Postage & Delivery	19	2	80	80
Small Tools	-	48	-	-
Software	-	85	-	-
Hardware/Peripherals	247	897	-	-
Furniture/Appliances	-	410	-	-
Equipment	1,837	-	-	-
ISF-Copier Charges	1,763	892	1,047	1,047
ISF-Mail Service Charges	-	-	-	-
ISF-Vehicle Replacement Charge	207	255	227	167
ISF-Motor Pool Charges	-	-	243	243
ISF-Technology Replacement	-	-	4,998	4,998
Contingency	-	-	25,000	25,000
<b>Total Recreation</b>	<b>\$ 545,987</b>	<b>\$ 529,691</b>	<b>\$ 616,814</b>	<b>\$ 702,419</b>

## Senior Services Division

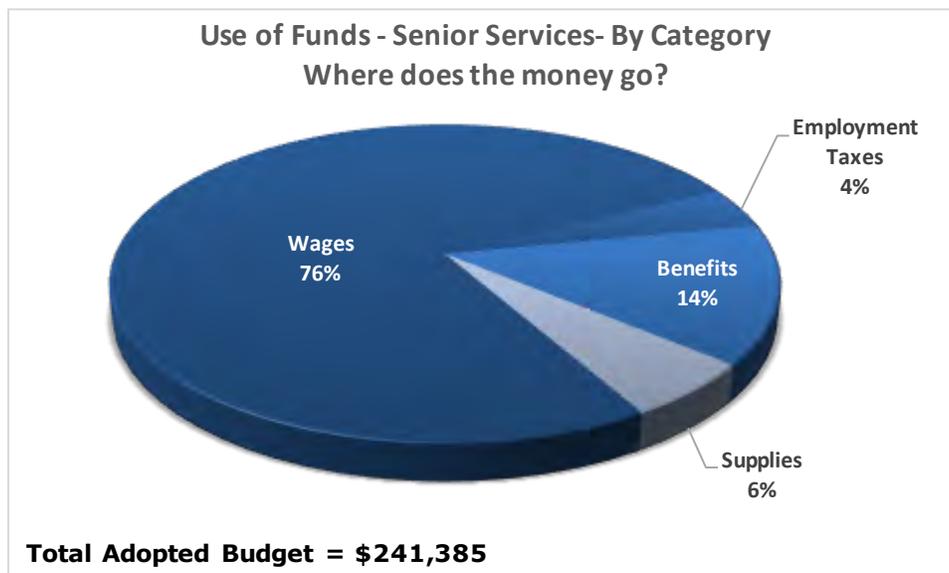
### Service Delivery Plan

Provide meeting space to members for programs and presentations. Coordinate meeting schedule with support groups and other social services for the community. Provide a mobility medical equipment loaner program to Town residents. Deliver a quality noon-time meal to Town residents who require assistance in obtaining nutritional meals.

Program Name	Expenditures by Program			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Home Delivered Meals	\$ 50,023	\$ 61,090	\$ 85,433	\$ 87,563
Operations	121,559	130,379	151,196	153,822
<b>Total</b>	<b>\$ 171,582</b>	<b>\$ 191,469</b>	<b>\$ 236,629</b>	<b>\$ 241,385</b>



Category	Expenditures by Category			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Wages	\$ 99,607	\$ 112,687	\$ 125,427	\$ 130,707
Employment Taxes	4,319	5,601	6,643	6,888
Benefits	19,687	20,072	21,750	23,348
Dues & Memberships	1,451	576	650	700
Meetings and Training	-	-	200	150
Maintenance and Repair	755	562	2,150	1,820
Contractual Services	38,464	45,925	68,741	65,106
Supplies	3,803	4,481	7,225	8,850
Equipment	3,428	1,515	1,200	1,200
Internal Service	68	50	2,643	2,616
<b>Total</b>	<b>\$ 171,582</b>	<b>\$ 191,469</b>	<b>\$ 236,629</b>	<b>\$ 241,385</b>



## Activities/Results

### Performance Measures

	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-22 Target</b>
Number of members	1,312	1,265	1,300	1,300
Number of attendees to senior programs	20,902	15,924	10,000	20,000

### Quality

	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-22 Target</b>
Maintain a high overall satisfaction rating (good or better) of senior programs	N/A	N/A	GOOD	GOOD
Maintain a high overall satisfaction rating (good or better) of meal quality	GOOD	GOOD	GOOD	GOOD

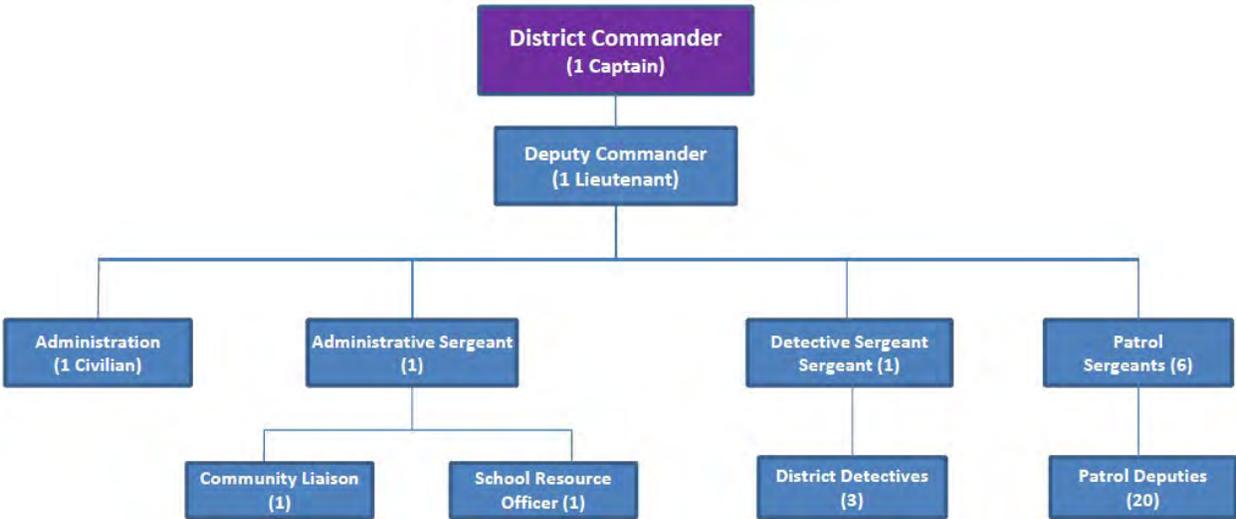
### Productivity

	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Estimate</b>	<b>FY21-22 Target</b>
Number of senior programs & presentation offered	96	82	60	65
Number of social services/support groups	7	6	5	5
Number of meals delivered annually	3,562	5,215	7,700	7,700
Number of clients participating in HDM program	46	70	60	65
Number of days meals delivered	365	365	365	365
Number of pieces of medical equipment loaned out	136	129	100	100
Number of fitness/wellness programs for seniors	1	1	5	8
Number of days per year meals delivered	365	365	365	365
Number of multi-generational events	2	2	2	4
Number of senior evening programs 4-8pm	N/A	2	2	3

**FY21-22 Adopted Budget  
Summary of Expenditures  
Senior Services**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>General Fund</b>				
Salaries-Full Time	\$ 56,537	\$ 58,343	\$ 59,900	\$ 62,762
Salaries-Part Time	43,070	54,344	65,527	67,945
FICA	2,668	3,384	4,062	4,213
Medicare	1,364	1,553	1,836	1,911
Workers Compensation	174	185	309	336
Unemployment Insurance	113	479	436	428
Group Health Insurance	11,014	10,983	12,222	13,452
Group Dental Insurance	886	932	979	1,005
Group Vision Insurance	156	156	156	156
Disability Insurance	239	244	636	661
Retirement	6,219	6,426	6,589	6,903
Life Insurance	60	68	68	71
Bonus	213	363	200	200
Allowance/Stipend	900	900	900	900
Licenses/Filing Fees	462	476	550	550
Dues, Subscript & Publicat	989	100	100	150
Meetings & Training	-	-	200	150
Office Equip Maint/ Repair	379	506	2,100	1,620
Sign Repair & Replacement	376	56	50	200
Professional Fees	1,062	432	1,260	1,260
Instructor Fees	640	-	2,541	6,541
Rentals & Leases	1,291	1,674	180	660
Printing Expense	70	324	150	325
Advertising/Signage	128	-	-	-
Contractual Services	27,365	35,598	54,950	50,950
Constituent Communication	3,239	3,373	4,290	-
Bank/Merc Acct Fees	831	727	1,190	1,190
ActiveNet Fees	3,838	3,797	4,180	4,180
Office Supplies	1,281	458	2,000	1,500
Cleaning/Janitorial Supplies	65	579	150	1,100
Safety Supplies	-	354	-	1,000
Operating Supplies	659	1,543	2,325	2,025
Food & Beverage Supplies	1,259	1,154	1,900	1,900
Program Materials	345	201	715	890
Uniforms	-	-	-	300
Postage & Delivery	194	192	135	135
Software	-	80	-	-
Hardware/Peripherals	2,946	1,435	-	-
Furniture/Appliances	482	-	-	-
Equipment	-	-	1,200	1,200
ISF-Vehicle Replacement Charge	68	50	45	18
ISF-Motor Pool Charges	-	-	48	48
ISF-Technology Replacement	-	-	2,550	2,550
<b>Total Senior Services</b>	<b>\$ 171,582</b>	<b>\$ 191,469</b>	<b>\$ 236,629</b>	<b>\$ 241,385</b>

# Law Enforcement



**LAW ENFORCEMENT**

**Mission Statement**

The Maricopa County Sheriff’s Office (MCSO) proudly provides contractual law enforcement services to the Town of Fountain Hills by enforcing State and local laws, selective Town Ordinances and deterring criminal activity. MCSO will protect life and property, investigate criminal activity, and will work in partnership with the Town Council, staff, community leaders, and residents to resolve issues and concerns.

MCSO is dedicated to providing these services to the residents of Fountain Hills and the general public in a respectful, courteous, and professional manner and is supportive of the community-based policing principles.

Additionally, all sworn personnel will meet and stay current with established State training as delineated by Arizona Peace Officer Standards and Training Board (AZ POST) and the Maricopa County Sheriff’s Office as a means of reducing liability.

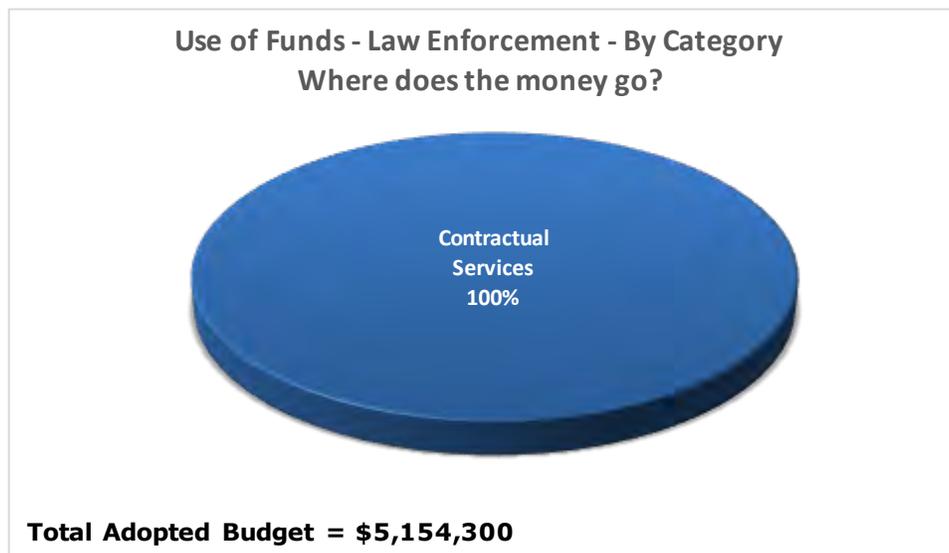
**Department Overview**

The Maricopa County Sheriff’s Office is a fully integrated law enforcement agency committed to being the leader in establishing the standards for providing quality law enforcement, detention and support services to the citizens of Maricopa County and to other criminal justice agencies.

Under the command of Captain Larry Kratzer, twenty-two deputies are assigned to the Town of Fountain Hills. Of these, twenty deputies and six sergeants are assigned to patrol. In addition, one deputy is assigned as the School Resource Officer and one deputy is assigned as the Community Liaison to address quality of life issues, court security, and administrative duties. Additionally, there are three detectives assigned, one detective supervisor sergeant, one administrative sergeant, one Commander (Captain), one Deputy Commander (Lieutenant), and one administrative assistant.

Program Name	Expenditures by Program			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Administration	\$ 4,153,699	\$ 4,731,985	\$ 3,914,125	\$ 5,154,300
<b>Total</b>	<b>\$ 4,153,699</b>	<b>\$ 4,731,985</b>	<b>\$ 3,914,125</b>	<b>\$ 5,154,300</b>

Category	Expenditures by Category			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Dues & Memberships	\$ 1,295	\$ -	\$ 1,296	\$ -
Maintenance and Repair	-	2,316	-	1,296
Contractual Services	4,152,404	4,729,669	3,902,789	5,142,964
Supplies	-	-	40	40
Damages/Vandalism	-	-	10,000	10,000
<b>Total</b>	<b>\$ 4,153,699</b>	<b>\$ 4,731,985</b>	<b>\$ 3,914,125</b>	<b>\$ 5,154,300</b>



Program Name	Operating Results			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Total Revenues	\$ -	\$ -	\$ -	\$ -
Total Expenses	4,153,699	4,731,985	3,914,125	5,154,300
<b>Total</b>	<b>\$ (4,153,699)</b>	<b>\$ (4,731,985)</b>	<b>\$ (3,914,125)</b>	<b>\$ (5,154,300)</b>



**FY21-22 Adopted Budget  
Summary of Expenditures  
Law Enforcement**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>General Fund</b>				
Dues, Subscript & Publicat	\$ 1,295	\$ -	\$ 1,296	\$ -
Equipment Maint/Repair	-	2,316	-	-
Software License/Maint	-	-	-	1,296
Printing Expense	-	-	700	700
Contractual Services	-	-	10,000	10,000
Law Patrol	4,090,929	4,675,700	3,802,921	5,043,096
Jail Fees	41,777	33,286	67,500	67,500
Animal Control	19,698	20,683	21,668	21,668
Office Supplies	-	-	40	40
Rewards Program	-	-	10,000	10,000
<b>Total Law Enforcement</b>	<b>\$ 4,153,699</b>	<b>\$ 4,731,985</b>	<b>\$ 3,914,125</b>	<b>\$ 5,154,300</b>

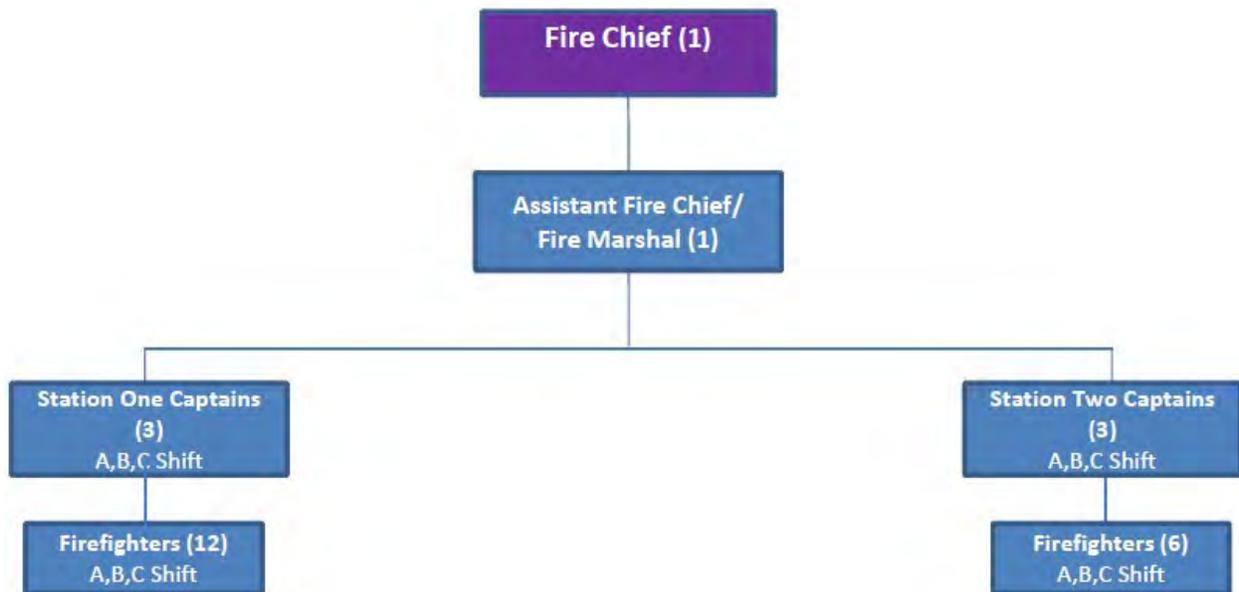
**Top 20 Calls For Service**

Event Category	2018	2019	2020
WELFARE CHECK	742	828	455
FALSE BURGLAR ALARM*	726	644	236
CITIZEN/MOTORIST ASSIST	250	277	121
SUSPICIOUS ACTIVITY	191	239	86
CIVIL ACTION	203	175	63
SUSPICIOUS PERSON	172	172	76
FOLLOW UP	144	191	74
TRAFFIC HAZARD	177	145	71
VEHICLE CRASH (NO INJURIES)*	159	161	63
AUDIBLE BURGLAR ALARM*	155	119	73
SUSPICIOUS PERSON AND VEHICLE	132	121	55
LOUD NEIGHBORS DISTURBING	115	116	75
ANIMAL NOISE PROBLEM	114	119	44
THEFT	123	110	35
ATTEMPT TO LOCATE	81	66	46
ABANDONED VEHICLE	80	88	24
INJURED/SICK PERSON	85	57	38
ILLEGAL PARKING	75	72	28
CIVIL MATTER/STANDBY	61	70	35
ANIMAL PROBLEM	79	61	25
<b>Total</b>	<b>3864</b>	<b>3831</b>	<b>1723</b>

**Top 20 On View**

Event Category	2018	2019	2020
PATROL/VACATION WATCH	4898	2047	1128
TRAFFIC VIOLATION*	793	2064	1229
FOLLOW UP	560	564	338
TRAFFIC CONTROL	514	643	211
SPEEDERS	691	156	25
SCHOOL PROGRAMS(COMM SERV)	333	236	36
CITIZEN/MOTORIST ASSIST	185	188	95
COMMUNITY POLICING*	269	99	28
SPECIAL DETAIL	101	59	48
WELFARE CHECK	112	65	25
TRAFFIC HAZARD	33	92	17
SUSPICIOUS ACTIVITY	45	46	20
FOUND PROPERTY	48	41	18
ORDERS OF PROT - HARASS - CIVIL USE ONLY	33	34	30
CIVIL ACTION	47	18	15
SUSPICIOUS VEHICLE	25	12	30
SUSPICIOUS PERSON AND VEHICLE	37	25	4
CIVIL SUMMONS - CIVIL USE ONLY	25	17	3
CRIMINAL SUBPOENA - CIVIL USE	31	8	2
SUSPICIOUS PERSON	17	8	7
VEHICLE CRASH (NO INJURIES)*	17	10	5
<b>Total</b>	<b>8814</b>	<b>6432</b>	<b>3314</b>

# Fire & Emergency Medical



## **FIRE & EMERGENCY MEDICAL**

### **Mission Statement**

The mission of the Fire Department is to protect the safety and quality of life of residents, visitors and businesses in Fountain Hills. This mission is achieved by a commitment to exceptional service delivery in fire suppression, emergency medicine and rescue, as well as a proactive approach to fire prevention and public safety education.

### **Department Overview**

Fire protection and Emergency Medical Service (EMS) are provided by a public/private partnership between the Town and Rural Metro Corporation. The Town owns the equipment and facilities and Rural Metro supplies the personnel through a contract.

The Fire Department is responsible for EMS delivery and fire suppression within the Town limits. The Fire Department is also responsible for fire prevention that includes plan review and building inspections. The Fire Department takes the lead role in emergency management and the Fire Chief serves as the Emergency Manager for the Town. The Fire Department also provides other community services such as public education, CPR classes, child safety seat checks and other safety programs.

<b>Program Name</b>	<b>Expenditures by Program</b>			
	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Revised Budget</b>	<b>FY21-22 Adopted Budget</b>
Administration	\$ 180,801	\$ 184,991	\$ 20,672	\$ -
Operations	3,712,040	3,817,811	3,132,875	4,286,584
<b>Total</b>	<b>\$ 3,892,841</b>	<b>\$ 4,002,802</b>	<b>\$ 3,153,547</b>	<b>\$ 4,286,584</b>

### ***Variance Explanations:***

Administration/Operations: These programs were combined into Operations for more efficient managing and reporting purposes.

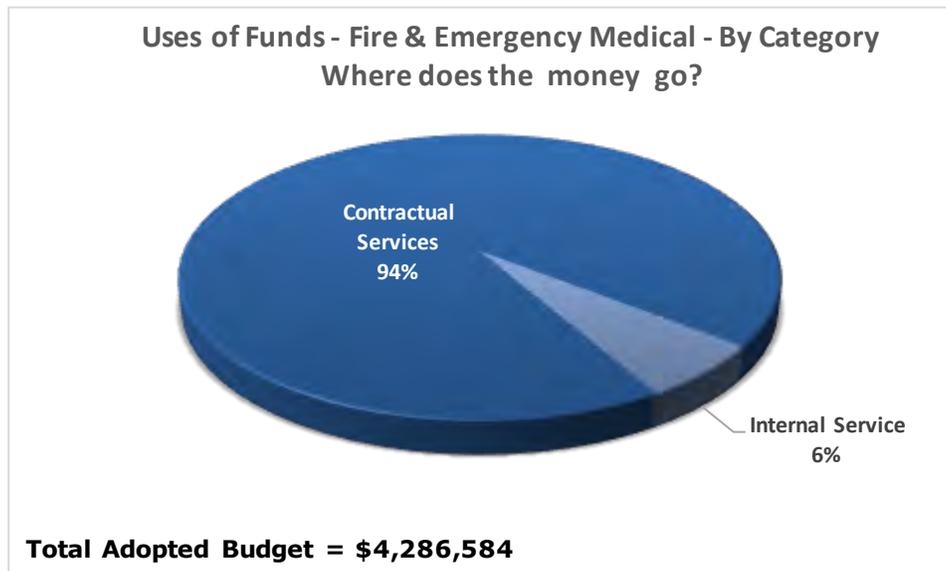
Category	Expenditures by Category			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Dues & Memberships	\$ 3,256	\$ 700	\$ 3,360	\$ 500
Meeting & Training	-	1,229	2,200	2,200
Maintenance and Repair	45,288	52,307	55,250	58,110
Utilities	33,989	30,827	35,820	32,340
Contractual Services	3,617,499	3,724,443	2,559,855	3,952,888
Supplies	6,635	5,983	11,975	14,555
Equipment	12,510	17,121	16,500	24,500
Internal Service	173,664	170,192	468,587	201,491
<b>Total</b>	<b>\$ 3,892,841</b>	<b>\$ 4,002,802</b>	<b>\$ 3,153,547</b>	<b>\$ 4,286,584</b>

**Variance Explanations:**

Contractual Services: Budget was moved in FY20-21 to the AZ Cares federal grant.

Equipment: A budget supplement was added for extrication air bags.

Internal Service: FY20-21 included the balance due to the Vehicle Replacement fund for the fire truck that was replaced ahead of schedule.



Program Name	Operating Results			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Total Revenues	\$ 110,947	\$ 126,816	\$ 130,713	\$ 133,618
Total Expenses	3,892,841	4,002,802	3,153,547	4,286,584
<b>Total</b>	<b>\$ (3,781,894)</b>	<b>\$ (3,875,986)</b>	<b>\$ (3,022,834)</b>	<b>\$ (4,152,966)</b>

**FY20-21 Department Accomplishments**

Initiative	Strategic Value
Improved Response 5 Minute Response Times to 96%	N/A
Developing a Continuity of Operations Plan (COOP)	N/A
Updating Mutli-Jurisdictional Hazard Mitigation Plan	N/A
Replaced E823 and D822 Vehicles	N/A
Replaced 75% of the Fire Hose at Both Stations	N/A

**FY21-22 Objectives**

Initiative	Strategic Value	Estimated Cost/Funding Source
Continue to improve response times	N/A	\$0
Call volume is balancing out between stations and response times are improving	N/A	\$0
Replace extrication equipment	Improve Service Delivery with Updated and Improved Equipment	\$69,000/Facilities Replacement Fund

**Activities/Results**

**Performance Measures**

	FY18-19 Actual	FY19-20 Actual	FY20-21 Estimate	FY21-22 Target
Complete Annual Minimum Company Standards Training	100%	100%	100%	100%
Emergency Response Times (5 Minutes)	86%	88%	90%	90%

**Quality**

	FY18-19 Actual	FY19-20 Actual	FY20-21 Estimate	FY21-22 Target
Child Safety Seat Checks	84	58	40	60
Public Education Activities	83	133	90	100

**Productivity**

	FY18-19 Actual	FY19-20 Actual	FY20-21 Estimate	FY21-22 Target
Fire Prevention Inspections	841	823	800	780
Plan Reviews	193	216	185	185

**FY21-22 Adopted Budget  
Summary of Expenditures  
Fire & Emergency Medical**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>General Fund</b>				
Dues, Subscript & Publicat	\$ 3,256	\$ 700	\$ 3,360	\$ 500
Meetings & Training	-	1,229	2,200	2,200
Building Maint/Repair	708	84	-	-
Plumbing Repair	609	-	-	-
Fire Protection Systems	814	-	-	-
Grounds Maint/Repair	120	-	-	-
Backflow Testing & Maintenance	-	-	150	150
Equipment Maint/Repair	11,031	13,202	14,050	14,050
Vehicle Maint/Repair	31,636	38,508	40,900	40,900
Office Equip Maint/ Repair	-	-	150	150
Software License/Maint	-	-	-	2,860
Sign Repair & Replacement	370	512	-	-
Electricity Expense	1,228	715	3,000	-
Refuse/Recycling	-	-	1,080	1,080
Telecommunications	4,935	6,877	5,040	4,560
Water/Sewer	1,521	364	1,500	1,500
Gas & Oil	26,305	22,872	25,200	25,200
Professional Fees	864	80	640	640
Printing Expense	163	175	900	900
Intergovt Agreements	2,320	2,495	2,750	3,000
Contractual Services	3,613,295	3,721,694	2,555,565	3,948,348
Bank/Merc Acct Fees	1	-	-	-
Landscape Contracts	856	-	-	-
Office Supplies	21	-	550	550
Cleaning/Janitorial Supplies	-	378	50	50
Operating Supplies	4,452	4,018	6,760	6,760
Food & Beverage Supplies	146	505	-	2,580
Program Materials	1,047	1,071	1,000	1,000
Uniforms	940	-	3,600	3,600
Postage	29	11	15	15
Small Tools	5,659	4,611	6,500	6,500
Hardware/Peripherals	838	183	-	-
Furniture/Appliances	-	1,817	-	-
Equipment	6,013	10,510	10,000	18,000
ISF-Copier Charges	160	2	269	269
ISF-Vehicle Replacement Charge	173,504	170,189	466,651	199,555
ISF-Vehicle Replacement Charge	-	-	1,667	1,667
<b>Total Fire &amp; Emergency Medical</b>	<b><u>\$ 3,892,841</u></b>	<b><u>\$ 4,002,802</u></b>	<b><u>\$ 3,153,547</u></b>	<b><u>\$ 4,286,584</u></b>



## Special Revenue Funds

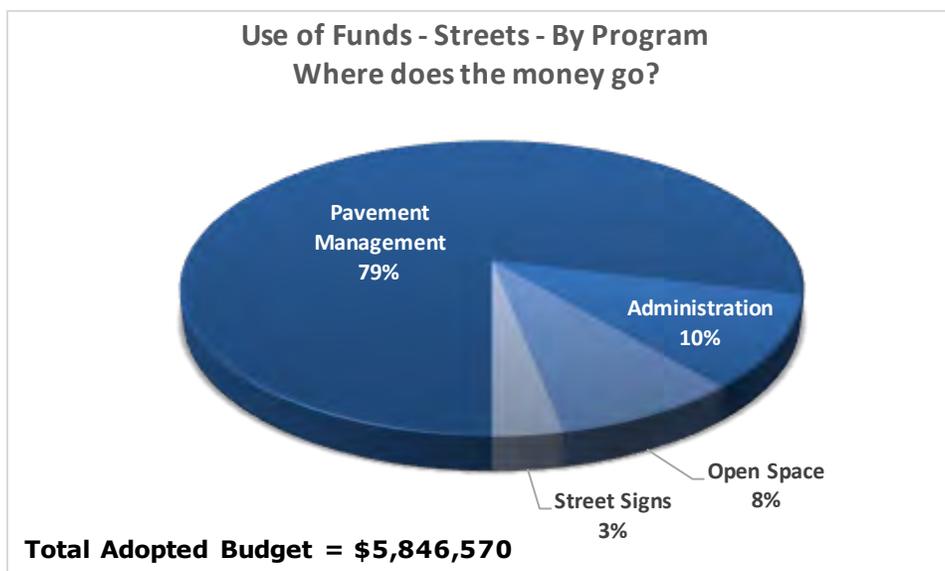
Streets Fund (HURF)  
Downtown Strategy Fund  
Economic Development Fund  
Tourism Fund  
Special Revenue Fund  
Public Art Fund  
Court Enhancement Fund  
Environmental Fund  
Cottonwoods Maint. Dist. Fund

## Streets Fund

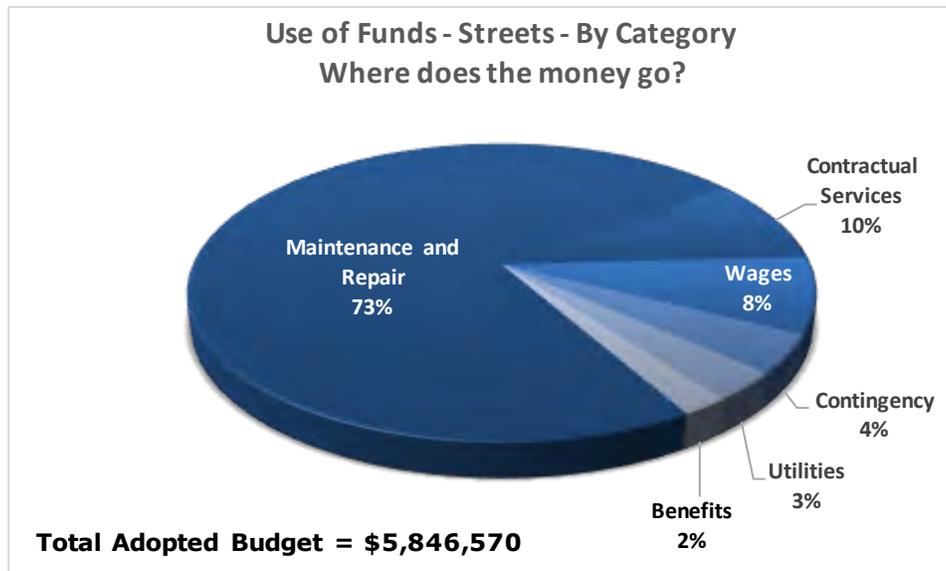
### Service Delivery Plan

The Streets Division is responsible for the maintenance of traffic signals; regulatory signs; median landscape maintenance; storm debris clean up; street sweeping; street-related emergency responses; vehicle maintenance; contract administration as well as minor asphalt, curb and sidewalk repairs. The Streets (HURF) Fund, which includes a portion of Vehicle License Taxes (VLT) and transfers from the Capital Projects Fund, pays for Streets personnel and contract work for street repair.

Program Name	Expenditures by Program			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Administration	\$ 432,605	\$ 521,587	\$ 537,228	\$ 551,625
Open Space	279,629	356,178	409,323	414,973
Pavement Management	3,647,363	3,236,173	3,950,165	4,641,008
Street Signs	163,443	115,274	156,631	168,260
Vehicle Maintenance	40,929	48,479	67,475	70,704
<b>Total</b>	<b>\$ 4,563,969</b>	<b>\$ 4,277,691</b>	<b>\$ 5,120,822</b>	<b>\$ 5,846,570</b>



Category	Expenditures by Category			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Wages	\$ 318,140	\$ 392,819	\$ 411,565	\$ 438,010
Employment Taxes	20,687	25,466	38,321	42,079
Benefits	82,964	101,179	111,280	125,646
Dues & Memberships	2,726	3,174	11,750	11,750
Meetings and Training	410	180	-	-
Maintenance and Repair	3,631,769	3,106,397	3,621,185	4,243,033
Utilities	94,505	125,446	140,446	141,406
Contractual Services	307,105	387,815	451,296	508,296
Supplies	14,811	12,623	22,421	22,746
Equipment	15,130	12,993	12,750	10,250
Damages/Vandalism	6,976	26,506	40,000	40,000
Internal Service	32,119	41,204	59,808	63,354
Contingency	-	-	200,000	200,000
Capital Expenditures	36,627	41,889	-	-
<b>Total</b>	<b>\$ 4,563,969</b>	<b>\$ 4,277,691</b>	<b>\$ 5,120,822</b>	<b>\$ 5,846,570</b>



**FY21-22 Adopted Budget  
Summary of Expenditures  
Streets Fund**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>Streets Fund</b>				
Salaries-Full Time	\$ 299,695	\$ 370,870	\$ 404,754	\$ 430,567
Overtime	6,909	8,723	-	-
On Call Pay	11,536	13,226	6,811	7,443
Medicare	4,398	5,471	5,984	6,370
Workers Compensation	16,144	19,340	31,682	35,058
Unemployment Insurance	145	655	655	651
Group Health Insurance	42,065	49,594	55,008	65,472
Group Dental Insurance	2,993	4,065	4,342	4,917
Group Vision Insurance	491	660	672	753
Disability Insurance	1,138	1,619	4,331	4,564
Retirement	34,875	43,245	45,262	48,163
Life Insurance	299	449	463	485
Bonus	203	647	302	302
Allowance/Stipend	900	900	900	990
Licenses/Filing Fees	382	911	-	-
Dues, Subscript & Publicat	2,344	2,263	11,750	11,750
Meetings & Training	410	180	-	-
Building Maint/Repair	1,810	12,746	15,000	11,500
HVAC Repair	80	10,000	-	-
Electrical Repair/Maint	-	569	3,000	3,000
Fire Protection Systems	509	509	2,000	2,000
Grounds Maint/Repair	127	8,761	50,000	-
Irrigation Repair	3,367	2,332	5,000	7,500
Backflow Testing & Maintenance	1,889	1,708	6,110	6,110
Drainage Maint/Repair	-	10,768	10,000	10,000
Storm Damage Cleanup	14,307	-	-	-
Equipment Maint/Repair	704	2,896	11,300	7,800
Traffic Signal Maint/Repair	2,889	4,570	-	-
Vehicle Maint/Repair	12,014	8,450	14,225	14,200
Office Equip Maint/ Repair	-	-	750	450
Other Maint/Repair	3,730	323	1,800	1,800
Road Repair	5,188	-	-	10,000
Striping	20,047	44,427	100,000	70,000
Sidewalk/Pathway Repair	54,364	47,357	70,000	70,000
Other Road Related Repair	3,178	43,254	-	-
Sign Repair & Replacement	96,923	14,911	32,000	32,000
Pavement Management	3,409,880	2,890,509	3,300,000	3,996,673
Painting	763	-	-	-
Lighting Repair	-	2,307	-	-
Electricity Expense	30,595	29,406	28,620	28,620
Refuse/Recycling	2,042	3,759	16,200	16,200
Telecommunications	4,689	5,561	5,016	5,976
Water/Sewer	42,779	72,962	76,210	76,210
Gas & Oil	14,400	13,758	14,400	14,400
Auditing Expense	9,694	10,831	11,460	11,460
Professional Fees	10,687	33,987	37,100	37,100
Legal Fees	19,607	61,500	70,200	70,200
Insurance Expense	82,851	84,796	89,036	89,036
Rentals & Leases	384	2,373	2,400	2,400
Printing Expense	-	23	-	-

**FY21-22 Adopted Budget  
Summary of Expenditures  
Streets Fund**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>Streets Fund-continued</b>				
Contractual Services	\$ 1,076	\$ 2,400	\$ 18,500	\$ 16,000
Landscape Contracts	142,706	148,943	175,000	225,000
Traffic Signals	40,100	42,962	47,600	57,100
Office Supplies	675	157	2,075	2,075
Cleaning/Janitorial Supplies	389	567	500	500
Safety Supplies	852	441	1,020	1,020
Operating Supplies	9,870	8,610	16,450	16,775
Food & Beverage Supplies	1,079	1,227	500	500
Program Materials	139	-	-	-
Uniforms	1,807	1,620	1,876	1,876
Postage & Delivery	-	1	-	-
Small Tools	1,964	3,373	5,250	5,250
Software	-	-	7,500	5,000
Hardware/Peripherals	3,400	1,424	-	-
Furniture/Appliances	-	3,016	-	-
Equipment	9,766	5,180	-	-
Damages/Vandalism	6,976	26,506	40,000	40,000
ISF-Copier Charges	15	-	5	5
ISF-Vehicle Replacement Charge	32,079	41,150	54,205	57,751
ISF-Motor Pool Charges	25	54	48	48
ISF-Technology Replacement	-	-	5,550	5,550
Contingency	-	-	200,000	200,000
Furniture/Equipment	36,627	41,889	-	-
<b>Total Streets</b>	<b><u>\$ 4,563,969</u></b>	<b><u>\$ 4,277,691</u></b>	<b><u>\$ 5,120,822</u></b>	<b><u>\$ 5,846,570</u></b>

Program Name	Operating Results			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Total Revenues	\$ 3,741,862	\$ 3,598,550	\$ 3,704,526	\$ 3,894,744
Total Expenses	4,563,969	4,277,691	5,120,822	5,846,570
<b>Total</b>	<b>\$ (822,107)</b>	<b>\$ (679,141)</b>	<b>\$ (1,416,296)</b>	<b>\$ (1,951,826)</b>

## Activities/Results

### Performance Measures

	FY18-19 Actual	FY19-20 Actual	FY20-21 Estimate	FY21-22 Target
Pothole repair requests completed within two business days	95%	98%	100%	100%

### Quality

	FY18-19 Actual	FY19-20 Actual	FY20-21 Estimate	FY21-22 Target
Total residential lane miles	265	265	265	265
Total arterial lane miles	79	81	81	81
Number of vehicles in fleet	40	40	39	42
Acreage of medians maintained	56	56	56	56
Number of Adopt-a-Street active participants	60	60	32	32

### Productivity

	FY18-19 Actual	FY19-20 Actual	FY20-21 Estimate	FY21-22 Target
<b>Net Expenditures per capita*</b>	\$106.69	\$166.09	\$198.82	\$227.00



The Town originally established an Excise Tax/Downtown Fund on August 3, 2000 for the purpose of improving the downtown area and spur economic activity. This fund had been funded through a dedicated portion of the Town's local sales tax (0.1% of 2.9%).

On April 18, 2013, the Town Council established an additional fund by splitting the original Excise Tax/Downtown Fund into two separate funds:

Downtown Strategy Fund (original Excise Tax/Downtown Fund)  
Economic Development Fund (new)

Both funds were originally funded through the dedicated 0.1% of local sales tax with a 60/40 split—60% of sales tax revenues would be allocated to the new Economic Development Fund and 40% of sales tax revenues would be allocated to the Downtown Strategy Fund. The residual fund balance of the Excise Tax/Downtown Fund as of June 30, 2013, was included with any new revenue in the Downtown Strategy Fund to be used towards Town Center infrastructure improvement and development. In January 2015, the percentage was changed to 80/20, respectively. The Economic Development Fund is now funded with 80% of the 0.1% local sales tax and will be available for any economic development purpose.



## **Downtown Strategy Fund**

### **Service Delivery Plan**

The Downtown Strategy Fund was established to provide resources for enhancement to the downtown area through capital and economic development expenditures to enhance the downtown's economic base.

<b>Program Name</b>	<b>Expenditures by Program</b>			
	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Revised Budget</b>	<b>FY21-22 Adopted Budget</b>
Administration	\$ 38,204	\$ 38,474	\$ 98,400	\$ 40,200
<b>Total</b>	<b>\$ 38,204</b>	<b>\$ 38,474</b>	<b>\$ 98,400</b>	<b>\$ 40,200</b>

<b>Category</b>	<b>Expenditures by Category</b>			
	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Revised Budget</b>	<b>FY21-22 Adopted Budget</b>
Maintenance and Repair	\$ 1,079	\$ 3,232	\$ -	\$ 1,800
Contractual Services	37,125	35,242	53,400	38,400
Capital Expenditures	-	-	45,000	-
<b>Total</b>	<b>\$ 38,204</b>	<b>\$ 38,474</b>	<b>\$ 98,400</b>	<b>\$ 40,200</b>

### ***Variance Explanations:***

Contractual Services: FY20-21 included a budget transfer for additional holiday lights on the Avenue of the Fountains.

Capital Expenditures: FY20-21 included a budget transfer for 2 new electric vehicle charging stations.



**FY21-22 Adopted Budget  
Summary of Expenditures  
Downtown Strategy Fund**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>Downtown Strategy Fund</b>				
Equipment Maint/Repair	\$ -	\$ -	\$ -	\$ 1,800
Sign Repair & Replacement	1,079	-	-	-
Lighting Repair	-	3,232	-	-
Management Fees	381	540	400	400
Advertising/Signage	-	-	-	-
Holiday Lighting	36,744	34,702	53,000	38,000
Other Infrastructure	-	-	45,000	-
<b>Total Downtown Strategy Fund</b>	<b>\$ 38,204</b>	<b>\$ 38,474</b>	<b>\$ 98,400</b>	<b>\$ 40,200</b>



## **Economic Development Fund**

### **Service Delivery Plan**

Economic Development in Fountain Hills requires a collaborative effort to ensure success. The Town of Fountain Hills plays a key role along with the business community and residents. The Town works collaboratively with the various stakeholder groups and other agencies in its effort to diversify the local economy.

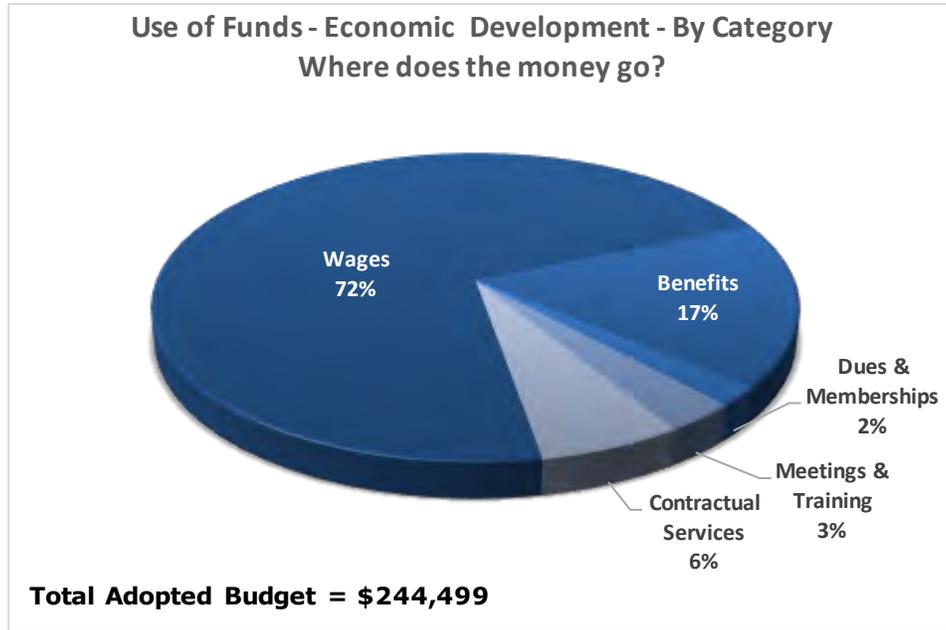
The Economic Development Plan is a multi-tiered approach to building a strong economic base. Creating more base jobs locally will attract more year-round residents to live, work and play in the community. Expanding the market for local businesses creates revenues that support the community's quality of life. As revenues are generated and the economic base expands, revenues are available for basic services such as parks, recreation and roadway improvements.

<b>Program Name</b>	<b>Expenditures by Program</b>			
	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Revised Budget</b>	<b>FY21-22 Adopted Budget</b>
Administration	\$ 224,051	\$ 223,136	\$ 251,270	\$ 244,499
<b>Total</b>	<b>\$ 224,051</b>	<b>\$ 223,136</b>	<b>\$ 251,270</b>	<b>\$ 244,499</b>

<b>Category</b>	<b>Expenditures by Category</b>			
	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Revised Budget</b>	<b>FY21-22 Adopted Budget</b>
Wages	\$ 151,288	\$ 163,161	\$ 164,790	\$ 170,029
Employment Taxes	2,549	2,756	3,026	3,131
Benefits	30,011	36,705	44,765	42,650
Dues & Memberships	10,293	5,274	5,624	5,624
Meetings & Training	2,809	4,551	6,320	6,320
Contractual Services	26,907	1,062	25,100	15,100
Supplies	139	9,587	200	200
Internal Service	55	40	1,445	1,445
<b>Total</b>	<b>\$ 224,051</b>	<b>\$ 223,136</b>	<b>\$ 251,270</b>	<b>\$ 244,499</b>

#### ***Variance Explanations:***

Contractual Services: FY20-21 included a budget transfer for additional marketing.



Program Name	Operating Results			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Total Revenues	\$ 354,913	\$ 393,805	\$ 348,744	\$ 458,376
Total Expenses	224,051	223,136	251,270	244,499
<b>Total</b>	<b>\$ 130,862</b>	<b>\$ 170,669</b>	<b>\$ 97,474</b>	<b>\$ 213,877</b>

## Activities/Results

### Performance Measures

	FY18-19 Actual	FY19-20 Actual	FY20-21 Estimate	FY21-22 Target
<b>Facilitate and/or recruit new base sector employment opportunities</b>	<b>30 jobs \$1M CAPEX</b>	<b>25 jobs \$1.5M CAPEX</b>	<b>50 jobs \$15M CAPEX</b>	<b>25 jobs \$1.5M CAPEX</b>
<b>Facilitate retention or expansion of targeted existing businesses</b>	<b>15 jobs</b>	<b>62 jobs \$100K CAPEX</b>	<b>0 jobs \$0 CAPEX</b>	<b>30 jobs \$1M CAPEX</b>
<b>Support and structure assistance for entrepreneurial growth</b>	<b>2 through Arizona Business Advisors</b>	<b>2 through Arizona Business Advisors</b>	<b>1 through Arizona Business Advisors</b>	<b>2 through Arizona Business Advisors</b>

**FY21-22 Adopted Budget  
Summary of Expenditures  
Economic Development Fund**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>Economic Development Fund</b>				
Salaries-Full Time	\$ 151,288	\$ 163,161	\$ 164,790	\$ 170,029
Medicare	2,181	2,289	2,456	2,533
Workers Compensation	274	271	407	438
Unemployment Insurance	94	196	163	160
Group Health Insurance	10,723	14,084	18,332	15,917
Group Dental Insurance	790	1,189	1,469	1,194
Group Vision Insurance	156	160	235	188
Disability Insurance	536	621	1,750	1,792
Retirement	16,072	17,325	18,127	18,703
Life Insurance	133	185	187	191
Bonus	101	96	75	75
Allowance/Stipend	1,500	3,045	4,590	4,590
Dues, Subscript & Publicat	10,293	5,274	5,624	5,624
Meetings & Training	2,809	4,551	6,320	6,320
Printing Expense	153	102	100	100
Advertising/Signage	-	868	-	-
Bank/Merc Acct Fees	-	92	-	-
Marketing	26,754	-	25,000	15,000
Office Supplies	118	72	200	200
Operating Supplies	18	-	-	-
Program Materials	-	9,158	-	-
Uniforms	-	43	-	-
Postage & Delivery	3	314	-	-
ISF-Copier Charges	40	6	69	69
ISF-Vehicle Replacement Charge	15	-	-	-
ISF-Motor Pool Charges	-	34	-	-
ISF-Technology Replacement	-	-	1,376	1,376
<b>Total Economic Development Fund</b>	<b>\$ 224,051</b>	<b>\$ 223,136</b>	<b>\$ 251,270</b>	<b>\$ 244,499</b>



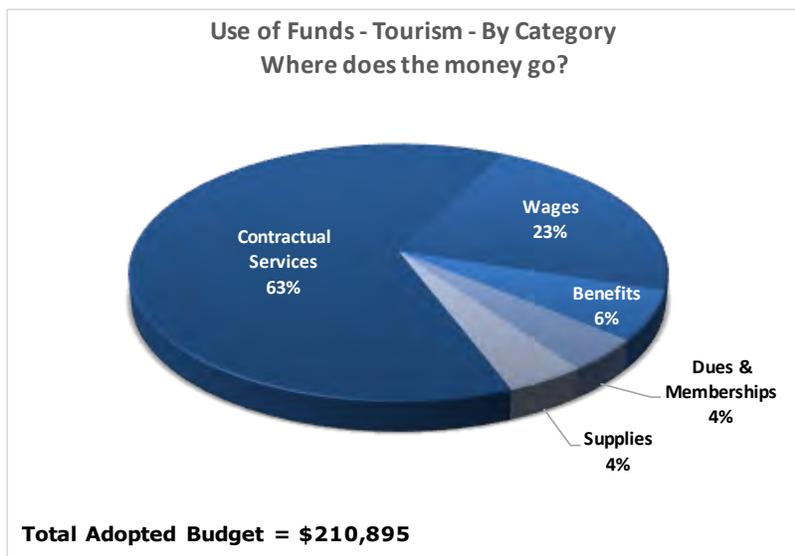
**Tourism Fund**

**Service Delivery Plan**

Implement a comprehensive tourism program as outlined in the Town’s Economic Development Plan. Provide a mix of marketing tools, with an emphasis on digital methods, to promote Town programs, amenities, and special events. Maintain the tourism website and provide timely analytic updates. Establish and maintain Fountain Hills as a Destination Marketing Organization with the Arizona Office of Tourism. Research grant opportunities, specific to Proposition 302 funding dispersed through the Arizona Office of Tourism, and apply annually.

Program Name	Expenditures by Program			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Tourism	\$ 235,302	\$ 171,891	\$ 208,266	\$ 210,895
<b>Total</b>	<b>\$ 235,302</b>	<b>\$ 171,891</b>	<b>\$ 208,266</b>	<b>\$ 210,895</b>

Category	Expenditures by Category			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Wages	\$ 51,718	\$ 39,579	\$ 44,344	\$ 44,706
Employment Taxes	857	646	827	847
Benefits	12,962	8,908	12,913	10,498
Dues & Memberships	4,442	8,364	8,383	8,383
Meetings & Training	203	1,277	3,500	3,500
Maintenance and Repair	-	-	-	3,000
Utilities	532	496	552	2,052
Contractual Services	150,908	109,810	126,706	126,706
Supplies	12,226	1,985	7,880	7,880
Equipment/Improvement	80	-	1,000	1,000
Internal Service	1,374	826	2,161	2,323
<b>Total</b>	<b>\$ 235,302</b>	<b>\$ 171,891</b>	<b>\$ 208,266</b>	<b>\$ 210,895</b>



Program Name	Operating Results			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Total Revenues	\$ 73,996	\$ 77,353	\$ 50,180	\$ 50,180
Total Expenses	235,302	171,891	208,266	210,895
<b>Total</b>	<b>\$ (161,306)</b>	<b>\$ (94,538)</b>	<b>\$ (158,086)</b>	<b>\$ (160,715)</b>

**Performance Measures**

	FY18-19 Actual	FY19-20 Actual	FY20-21 Estimate	FY21-22 Target
Average annual website views	30,000	91,000	95,000	100,000
Average monthly social media reach	20,000	21,000	40,000	50,000
Social Media Followers (Facebook)	4570	4,700	5,426	6,000
Support overall quality of visitor experience while in Fountain Hills via visitor surveys	Good	Good	Good	Good

**Quality**

	FY18-19 Actual	FY19-20 Actual	FY20-21 Estimate	FY21-22 Target
Number of special events supported	22	25	27	27
Reach/ Maintain status of Destination Marketing Organization as determined by the Arizona Office of Tourism standards	Maintain	Maintain	Maintain	Maintain

**Productivity**

	FY18-19 Actual	FY19-20 Actual	FY20-21 Estimate	FY21-22 Target
Total distribution of collateral (includes Visitor/ Dining Guides)	30,000	28,000	38,000	45,000
Percentage of in/out of county distribution	55/45	45/55	45/55	45/55

**FY21-22 Adopted Budget  
Summary of Expenditures  
Tourism Fund**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>Tourism Fund</b>				
Salaries-Full Time	\$ 51,718	\$ 39,578	\$ 44,344	\$ 44,706
Medicare	745	571	655	661
Workers Compensation	91	67	118	132
Unemployment Insurance	21	8	54	54
Group Health Insurance	5,723	3,436	6,111	3,885
Group Dental Insurance	432	277	490	293
Group Vision Insurance	78	43	78	47
Disability Insurance	215	138	470	471
Retirement	5,689	4,353	4,878	4,917
Life Insurance	54	40	51	50
Bonus	51	5	25	25
Allowance/Stipend	720	615	810	810
Licenses/Filing Fees	585	320	-	-
Dues, Subscript & Publicat	3,857	8,045	8,383	8,383
Meetings & Training	203	1,277	3,500	3,500
Software License/Maint	-	-	-	3,000
Telecommunications	532	497	552	2,052
Professional Fees	37,600	16,334	51,683	51,683
Rentals & Leases	-	2,750	3,550	3,550
Printing Expense	-	66	-	-
Advertising/Signage	111,944	89,185	64,973	69,973
Constituent Communication	1,364	1,475	1,500	1,500
Office Supplies	415	250	700	700
Food & Beverage Supplies	-	-	500	500
Program Materials	10,474	1,477	4,086	4,086
Uniforms	290	-	1,000	1,000
Postage & Delivery	1,047	258	1,594	1,594
Software	3	-	-	-
Hardware/Peripherals	77	-	-	-
Equipment	-	-	1,000	1,000
ISF-Copier Charges	1,227	428	1,400	1,400
ISF-Vehicle Replacement Charge	147	164	146	308
ISF-Motor Pool Charges	-	234	156	156
ISF-Technology Replacement	-	-	459	459
<b>Total Tourism Fund</b>	<b><u>\$ 235,302</u></b>	<b><u>\$ 171,891</u></b>	<b><u>\$ 203,266</u></b>	<b><u>\$ 210,895</u></b>



**GRANT TITLE:** Proposition 302 Grant for Tourism—Arizona Office of Tourism

**GRANT NUMBER:** G5201

**GRANT AMOUNT AWARDED:** \$25,000

**TOWN'S MATCH AMOUNT:** \$ 0

**TOTAL ESTIMATED PROJECT COST:** \$25,000

**GRANT DESCRIPTION/SCOPE:**  
Marketing grant through the Arizona Office of Tourism.

**TIMEFRAME:** FY21-22

**GRANT JUSTIFICATION:**  
Grant funding not requiring any Town matching funds.

**FUNDING PRIORITY:** High - Leverage Local Funds



**GRANT TITLE:** Proposition 202 Grant for Tourism—Salt River Pima Indian Community

**GRANT NUMBER:** G5202

**GRANT AMOUNT AWARDED:** \$20,000

**TOWN'S MATCH AMOUNT:** \$ 0

**TOTAL ESTIMATED PROJECT COST:** \$20,000

**GRANT DESCRIPTION/SCOPE:**  
Marketing grant through Salt River Pima Indian Community for Special Events Support.

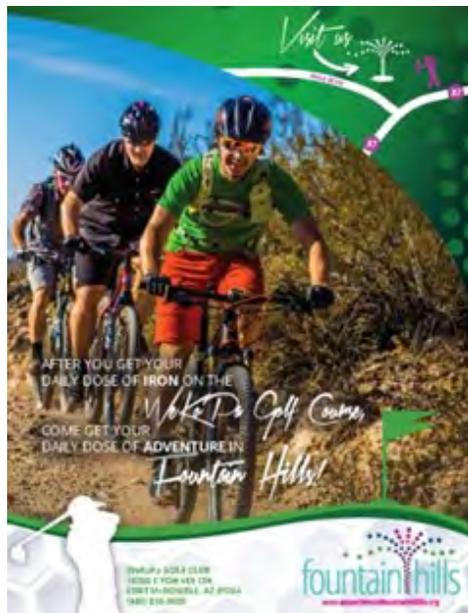
**TIMEFRAME:** FY21-22

**GRANT JUSTIFICATION:**  
Grant funding not requiring any Town matching funds.

**FUNDING PRIORITY:** High - Leverage Local Funds



**PROJECT TITLE:** Proposition 202 Grant for Tourism—Fort McDowell  
**GRANT NUMBER:** G5204  
**GRANT AMOUNT AWARDED:** \$5,000  
**TOWN'S MATCH AMOUNT:** \$ 0  
**TOTAL ESTIMATED PROJECT COST:** \$5,000  
**PROJECT DESCRIPTION/SCOPE:**  
Fort McDowell grant for marketing the area and golfing activities.  
**TIMEFRAME:** FY21-22  
**PROJECT JUSTIFICATION:**  
Grant funding not requiring any Town matching funds.  
**FUNDING PRIORITY:** High - Leverage Local Funds



## Special Revenue Fund

### Service Delivery Plan

The Special Revenue Fund was established as a segregated fund for grant monies, both anticipated and unanticipated. Any monies received may have a matching expenditure associated with it. If grants require a Town match, those monies are transferred into this fund. Anticipated grants received on annual basis include Proposition 202 funds and LTAF II funds.

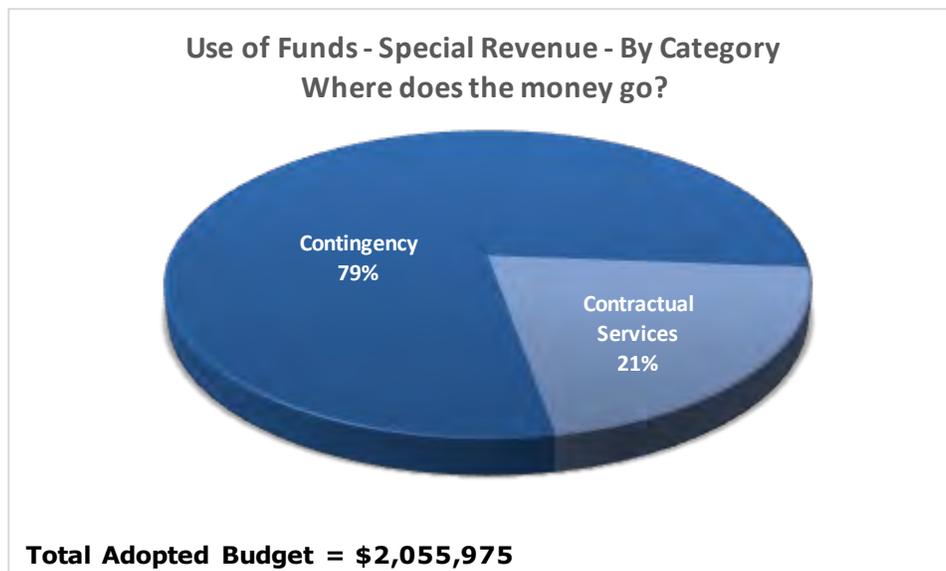
Program Name	Expenditures by Program			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Administration	\$ 91,211	\$ 210,222	\$ 3,731,627	\$ 2,055,975
<b>Total</b>	<b>\$ 91,211</b>	<b>\$ 210,222</b>	<b>\$ 3,731,627</b>	<b>\$ 2,055,975</b>

Category	Expenditures by Category			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Contractual Services	\$ 55,000	\$ 77,500	\$ 2,668,627	\$ 1,133,550
Contingency	-	-	1,026,000	922,425
Capital Expenditures	36,211	132,722	37,000	-
<b>Total</b>	<b>\$ 91,211</b>	<b>\$ 210,222</b>	<b>\$ 3,731,627</b>	<b>\$ 2,055,975</b>

### **Variance Explanations:**

Contractual Services: Budget was transferred in for the AZ Cares federal grant.

Capital Expenditures: Budget was increased in FY20-21 for the Youth Sports Project grant that was extended from FY19-20.



Program Name	Operating Results			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Total Revenues	\$ 91,211	\$ 77,500	\$ 1,308,800	\$ 4,196,550
Total Expenses	91,211	210,222	3,731,627	2,055,975
<b>Total</b>	<b>\$ -</b>	<b>\$ (132,722)</b>	<b>\$ (2,422,827)</b>	<b>\$ 2,140,575</b>

\*Negative amounts represent matching funds transferred in from other funds.

**FY21-22 Adopted Budget  
Summary of Expenditures  
Special Revenue Fund**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>Special Revenue Fund</b>				
Professional Fes	\$ -	\$ -	\$ 148,500	\$ -
Advertising/Signage	-	-	2,000	2,000
Intergovt Agreements	55,000	77,500	125,000	125,000
Contractual Services	-	-	1,277,783	325,521
Law Patrol	-	-	1,115,344	681,023
Contingency	-	-	1,026,000	922,431
Park Improvements	-	132,722	37,000	-
Other Infrastructure	36,211	-	-	-
<b>Total Special Revenue Fund</b>	<b>\$ 91,211</b>	<b>\$ 210,222</b>	<b>\$ 3,731,627</b>	<b>\$ 2,055,975</b>





**Public Art Fund**

**Service Delivery Plan**

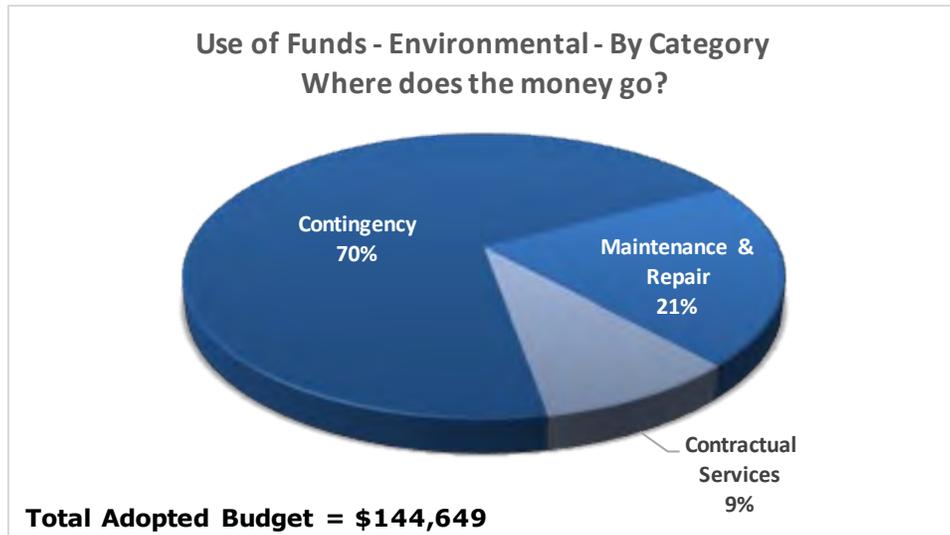
The Public Art Fund was established to accumulate funds to manage, maintain, and protect the art collection of the Town. Contributions are received from property developers, the public, and transfers from the Town. These funds are used to procure additional art, maintain existing pieces, and provide insurance against damage.

Program Name	Expenditures by Program			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Administration	\$ 22,791	\$ 29,272	\$ 94,649	\$ 144,649
<b>Total</b>	<b>\$ 22,791</b>	<b>\$ 29,272</b>	<b>\$ 94,649</b>	<b>\$ 144,649</b>

Category	Expenditures by Category			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Maintenance & Repair	\$ 11,319	\$ 17,226	\$ 31,000	\$ 31,000
Contractual Services	11,472	12,046	13,649	13,649
Contingency	-	-	50,000	100,000
<b>Total</b>	<b>\$ 22,791</b>	<b>\$ 29,272</b>	<b>\$ 94,649</b>	<b>\$ 144,649</b>

**Variance Explanations:**

Contingency: Amount was added for the fund.



Program Name	Operating Results			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Total Revenues	\$ 9,653	\$ 40,663	\$ 100,240	\$ 100,240
Total Expenses	22,791	29,272	94,649	144,649
<b>Total</b>	<b>\$ (13,138)</b>	<b>\$ 11,391</b>	<b>\$ 5,591</b>	<b>\$ (44,409)</b>



## **Court Enhancement Fund**

### **Service Delivery Plan**

Pursuant to local ordinance and Arizona Revised Statutes, the Court collects monies deposited into the local Court Enhancement Fund (CCEF) and Judicial Court Enhancement Fund (JCEF) to increase the effectiveness of Fountain Hills Municipal Court. Pursuant to Town Resolution 2000-03A, Court Enhancement Funds shall be used to offset the costs of computer software, personnel, equipment and supplies needed to increase the effectiveness of Court case management. Pursuant to A.R.S. §12-113(B), Judicial Court Enhancement Funds, "shall be used according to plans approved by the Supreme Court to train court personnel, improve, maintain and enhance the ability to collect and manage monies assessed or received by the courts, including restitution, child support, fines and civil penalties, to improve court automation, to improve case processing or the administration of justice and for probation services." The monies collected into these funds are to be used to supplement the Court's annual appropriations and shall not be used solely to fund Court operations. Both funds are maintained as separate accounts within the Town and any balance remaining in such accounts at the end of the fiscal year shall carry over into the subsequent fiscal year.

Program Name	Expenditures by Program			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Court Enhancement	\$ 1,690	\$ 1,577	\$ 60,300	\$ 78,800
Judicial Court Enhancement	-	-	-	-
<b>Total</b>	<b>\$ 1,690</b>	<b>\$ 1,577</b>	<b>\$ 60,300</b>	<b>\$ 78,800</b>

#### ***Variance Explanations:***

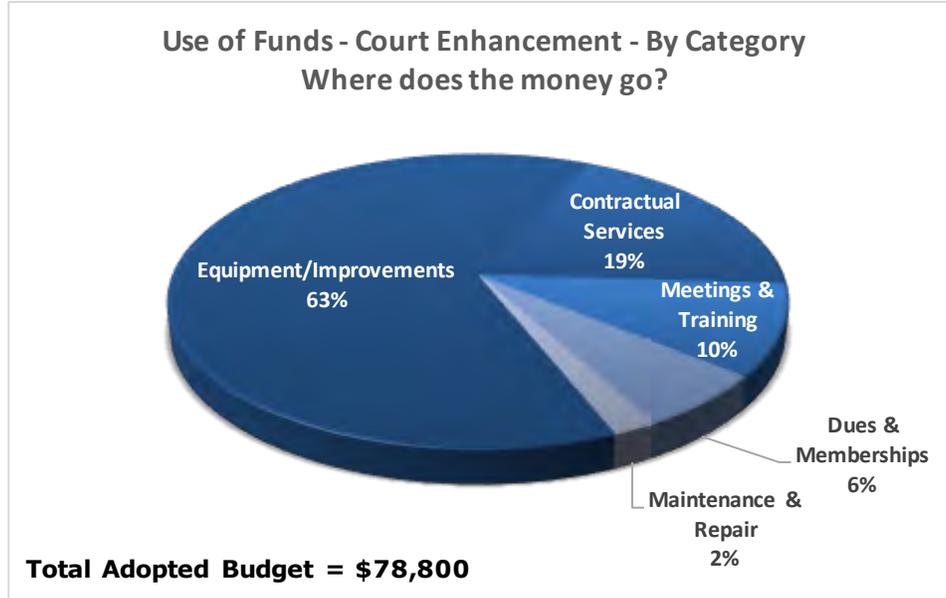
Court Enhancement: Amount was added to contingency for the fund.

Category	Expenditures by Category			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Dues & Memberships	\$ -	\$ -	\$ 1,500	\$ 1,500
Meetings & Training	-	-	2,500	2,500
Maintenance & Repair	-	38	500	500
Contractual Services	-	-	4,800	4,800
Supplies	-	848	-	-
Equipment/Improvements	1,690	691	15,500	19,500
Capital Expenditures	-	-	35,500	-
Contingency	-	-	-	50,000
<b>Total</b>	<b>\$ 1,690</b>	<b>\$ 1,577</b>	<b>\$ 60,300</b>	<b>\$ 78,800</b>

#### ***Variance Explanations:***

Capital Expenditures: FY20-21 included a budget supplement for security updates for the Court.

Contingency: Amount was added for the fund.



Program Name	Operating Results			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Total Revenues	\$ 11,019	\$ 26,460	\$ 49,900	\$ 49,900
Total Expenses	1,690	1,577	60,300	78,800
<b>Total</b>	<b>\$ 9,329</b>	<b>\$ 24,883</b>	<b>\$ (10,400)</b>	<b>\$ (28,900)</b>

**FY21-22 Adopted Budget  
Summary of Expenditures  
Court Enhancement Fund**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>Court Enhancement Fund</b>				
Dues, Subscript & Publicat	\$ -	\$ -	\$ 1,500	\$ 1,500
Meetings & Training	-	-	2,500	2,500
Sign Repair & Replacement	-	38	500	500
Rentals & Leases	-	-	2,800	2,800
Printing Expense	-	-	2,000	2,000
Operating Supplies	-	848	-	-
Small Tools	218	-	-	-
Hardware/Peripherals	1,472	691	5,500	-
Furniture/Appliances	-	-	10,000	-
Equipment	-	-	-	19,500
Computer Hardware	-	-	35,500	-
Contingency	-	-	-	50,000
<b>Total Court Enhancement Fund</b>	<b>\$ 1,690</b>	<b>\$ 1,577</b>	<b>\$ 60,300</b>	<b>\$ 78,800</b>

## **Environmental Fund**

### **Service Delivery Plan**

The Environment Fund was established to help offset the costs of stormwater management and air quality permit requirements as well as other environmental programs. These programs include, but are not limited to, stormwater and air quality programs, public outreach, permit fees, wash maintenance, ADWR dam inspection and maintenance, street sweeping, storm drain cleaning. The Environmental Division provides environmental regulatory compliance oversight to Fountain Hills operations and facilities and the management of the EPA's Stormwater Pollution Prevention Plan (SWPPP), Phase II Permit. This management includes oversight of staff training, field inspections, implementing the best management practices outlined in the permit, and drafting and submitting the annual reports required by the Arizona Department of Environmental Quality. This permit is a State-mandated, unfunded requirement.

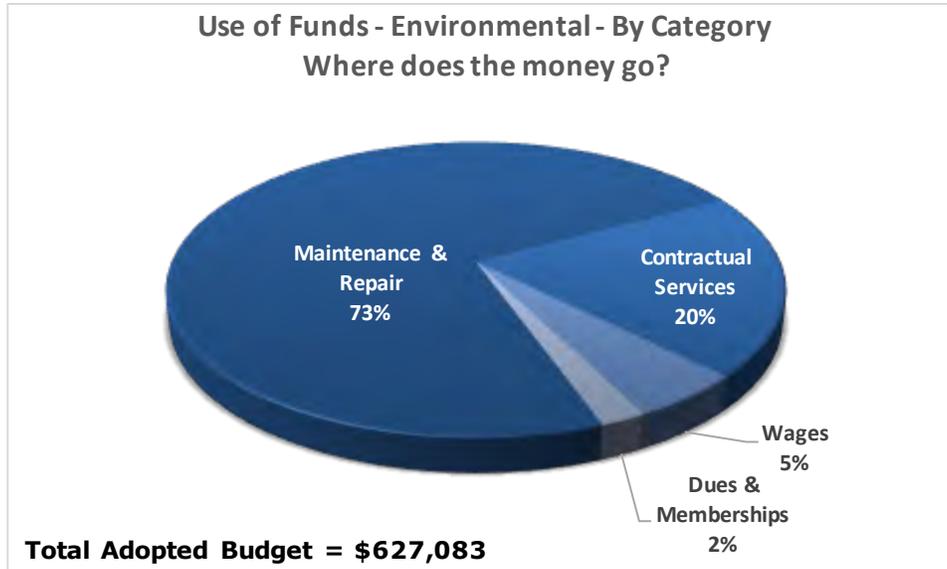
The Environmental Division is also responsible for coordinating recycling programs, establishing energy efficiency activities and helping promote and implement sustainable activities within the Town. This Division maintains environmental permits and files for the Town of Fountain Hills and is funded by the previously collected environmental fee and transfers from the General Fund.

Program Name	Expenditures by Program			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Administration	\$ 501,717	\$ 487,790	\$ 666,904	\$ 627,083
<b>Total</b>	<b>\$ 501,717</b>	<b>\$ 487,790</b>	<b>\$ 666,904</b>	<b>\$ 627,083</b>

Category	Expenditures by Category			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Wages	\$ 19,430	\$ 37,528	\$ 33,022	\$ -
Employment Taxes	712	982	1,752	-
Benefits	3,813	6,962	6,786	-
Dues & Memberships	9,660	9,560	11,215	11,215
Meetings and Training	-	-	300	300
Maintenance & Repair	347,156	327,041	475,400	475,400
Utilities	-	276	-	-
Contractual Services	120,858	104,970	135,945	135,945
Supplies	36	-	2,000	2,000
Equipment/Improvements	-	375	-	-
Internal Service	52	96	484	2,223
<b>Total</b>	<b>\$ 501,717</b>	<b>\$ 487,790</b>	<b>\$ 666,904</b>	<b>\$ 627,083</b>

#### ***Variance Explanations:***

Wages/Employment Taxes/Benefits: Budget was decreased due to personnel reallocation changes.



Program Name	Operating Results			
	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Revised Budget	FY 21-22 Adopted Budget
Total Revenues	\$ 502,924	\$ 28,712	\$ 2,400	\$ 2,400
Total Expenses	501,717	487,790	666,904	627,083
<b>Total</b>	<b>\$ 1,207</b>	<b>\$ (459,078)</b>	<b>\$ (664,504)</b>	<b>\$ (624,683)</b>

**FY21-22 Adopted Budget  
Summary of Expenditures  
Environmental Fund**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>Environmental Fund</b>				
Salaries-Full Time	\$ 19,430	\$ 37,528	\$ 33,022	\$ -
Medicare	268	521	479	-
Workers Compensation	438	425	1,230	-
Unemployment Insurance	6	36	43	-
Group Health Insurance	1,448	2,339	2,521	-
Group Dental Insurance	108	184	192	-
Group Health Vision	19	31	31	-
Disability Insurance	81	135	351	-
Retirement	2,137	4,136	3,633	-
Life Insurance	20	37	38	-
Bonus	-	100	20	-
Licenses/Filing Fees	6,160	6,060	7,715	7,715
Dues, Subscript & Publicat	3,500	3,500	3,500	3,500
Meetings & Training	-	-	300	300
Grounds Maint/Repair	-	-	5,000	5,000
Wash Maintenance	-	184,073	210,000	210,000
Dam Inspection and Maint	13,400	13,400	20,400	20,400
Drainage Maint/Repair	68,416	63,255	160,000	160,000
Storm Damage Cleanup	265,340	66,314	80,000	80,000
Refuse/Recycling	-	-	-	-
Gas & Oil	-	276	-	-
Professional Fees	43,428	210	-	-
Contractual Services	77,355	104,685	135,920	135,920
Bank/Merc Acct Fees	74	74	25	25
Program Materials	36	-	2,000	2,000
Equipment	-	375	-	-
ISF-Copier Charges	13	3	30	30
ISF-Vehicle Replacement Charge	40	47	42	1,781
ISF-Motor Pool Charges	-	46	45	45
ISF-Technology Replacement	-	-	367	367
<b>Total Environmental Fund</b>	<b><u>\$ 501,717</u></b>	<b><u>\$ 487,790</u></b>	<b><u>\$ 666,904</u></b>	<b><u>\$ 627,083</u></b>



**Cottonwoods Maintenance District Fund**

The Cottonwoods Maintenance District was formed by the Town Council in June 1999 for the purpose of improving the common areas of the Cottonwoods subdivision. The Town Council serves as the governing Board for the District. The Maintenance District provides for the maintenance of the common area, which is performed by the Town of Fountain Hills. The cost is repaid through an annual property tax assessment per property owner levied by the Town and collected by Maricopa County. The estimated levy for FY20-21 is \$114.52 which includes the annual contract cost for landscaping as well as establishing a reserve amount for future exterior wall maintenance.

COTTONWOODS MAINTENANCE DISTRICT

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>Revenues</b>				
Property Tax	\$ 6,749	\$ 6,701	\$ 6,643	\$ 6,381
Interest Income	<u>414</u>	<u>273</u>	<u>72</u>	<u>72</u>
<b>Total Revenues</b>	<u>\$ 7,163</u>	<u>\$ 6,974</u>	<u>\$ 6,715</u>	<u>\$ 6,453</u>
<b>Expenditures</b>				
Grounds Maint/Repair	\$ (4,500)	\$ (4,500)	\$ (4,851)	\$ (4,851)
Painting	\$ (4,500)	\$ (4,500)	\$ -	\$ (12,000)
Advertising/Signage	-	(135)	(250)	(250)
Postage/Mailing	<u>(30)</u>	<u>(30)</u>	<u>(30)</u>	<u>(30)</u>
<b>Total Expenditures</b>	<u>\$ (9,030)</u>	<u>\$ (9,165)</u>	<u>\$ (5,131)</u>	<u>\$ (17,131)</u>



## Cottonwoods Maintenance District Summary of Tax Levy and Tax Rate Information Fiscal Year 21-22

	<b>FY20-21</b>	<b>FY21-22</b>
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ <u>          -</u>	\$ <u>          -</u>
2. Amount received from primary property taxation in the <b>current year</b> in excess of the sum of that year's maximum allowable primary property tax levy.	\$ <u>          -</u>	
3. Property tax levy amounts		
A. Primary property taxes	\$           -	\$           -
B. Secondary property taxes	<u>          6,643</u>	<u>          6,381</u>
C. Total property tax levy amounts	<u>\$       6,643</u>	<u>\$       6,381</u>
4. Property taxes collected*		
A. Primary property taxes		
(1) <b>Current</b> year's levy	\$           -	-
(2) Prior years' levies	<u>          -</u>	<u>          -</u>
(3) Total primary property taxes	<u>          -</u>	<u>          -</u>
B. Secondary property taxes		
(1) <b>Current</b> year's levy	6,413	-
(2) Prior years' levies	<u>          -</u>	<u>          -</u>
(3) Total secondary property taxes	<u>          6,413</u>	<u>          6,413</u>
C. Total property taxes collected	<u>\$       6,413</u>	<u>          -</u>
5. Property tax rates		
A. Town tax rate		
(1) Primary property tax rate	\$           -	\$           -
(2) Secondary property tax rate	<u>      114.5172</u>	<u>      110.0100</u>
(3) Total town tax rate	<u>\$    114.5172</u>	<u>\$    110.0100</u>

\* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

# Debt Service Funds

General Obligation

Eagle Mountain Community  
Facilities District

Municipal Property Corporation

## Debt Service Funds

The Debt Service Funds provide for the payment of interest, principal, and related costs on General Obligation (GO) bonds (both the Town of Fountain Hills and the Eagle Mountain Community Facilities District) and Municipal Property Corporation (MPC) Revenue bonds.

### Outstanding Debt

The Schedule below includes an itemization of the outstanding debt as of June 30, 2021, after the scheduled principal and interest payments due July 1, 2021.

### Outstanding Debt Schedule

Bond Type	Purpose of Issue	Date of Bond Issue	Interest Rate	Date of Maturity	Original Principal Amount	Principal Amount Retired	Outstanding Principal
GO	Road Construction	12/18/2014	2.00-3.00	7/1/2020	<u>7,565,000</u>	<u>7,565,000</u>	-
	Total GO				<u>7,565,000</u>	<u>7,565,000</u>	-
Rev	Refunding	6/4/2015	1.62	7/1/2020	<u>1,880,000</u>	<u>1,880,000</u>	-
	Total Rev				<u>1,880,000</u>	<u>1,880,000</u>	-
GO	Eagle Mtn	6/4/2015	1.76	7/1/2021	<u>2,300,000</u>	<u>2,300,000</u>	-
	Total GO - Eagle Mtn				<u>2,300,000</u>	<u>2,300,000</u>	-
	Grand Total				<u>\$ 11,745,000</u>	<u>\$ 11,745,000</u>	<u>\$ -</u>

**General Obligation Bond Fund**

Voter-approved General Obligation bonds issued by the Town are repaid by collecting a secondary property tax. This secondary property tax levy is based on the total amount required for the annual principal and interest payments (with adjustments for carry-forward and/or interest earnings, delinquencies, etc.) divided by the total assessed valuation for the Town of Fountain Hills.

Currently, the Town does not have any outstanding General Obligation bonds, and a town-wide secondary property tax is not required for fiscal year 2022.

GENERAL OBLIGATION DEBT SERVICE

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>Revenues</b>				
Secondary Property Tax	\$ 2,011,867	\$ 1,665,453	\$ -	\$ -
Interest Income	<u>18,703</u>	<u>7,063</u>	<u>1,200</u>	<u>1,200</u>
<b>Total Revenues</b>	<u>\$ 2,030,570</u>	<u>\$ 1,672,516</u>	<u>\$ 1,200</u>	<u>\$ 1,200</u>
<b>Expenditures</b>				
Principal Payments	\$ (1,880,000)	\$ (1,615,000)	\$ -	\$ -
Interest Payments	(92,250)	(48,450)	-	-
Administrative/Trustee Fees	<u>(600)</u>	<u>(850)</u>	<u>(350)</u>	<u>(350)</u>
<b>Total Expenditures</b>	<u>\$ (1,972,850)</u>	<u>\$ (1,664,300)</u>	<u>\$ (350)</u>	<u>\$ (350)</u>

Legal Debt Margin Information

The Total Net Debt Applicable to Limit comes from the Report of Bonded Indebtedness and is related to those issues noted by the appropriate % debt limit.

20% limit - GO bonds for projects involving water, sewer, artificial lighting, parks, open space, public safety, law enforcement, fire and emergency facilities, street and transportation facilities and recreational facility improvements.

6% limit - GO bonds for any other general purpose improvements.

The basis for determining the legal debt margin is the net full cash assessed value of all property located within the Town.

<b>Town of Fountain Hills, Arizona</b>				
<b>Legal Debt Margin Information</b>				
	<u>FY18-19</u>	<u>FY19-20</u>	<u>FY20-21</u>	<u>FY21-22</u>
<b>6% Debt Limit</b>				
Debt limit	\$ 32,385,629	\$ 33,951,090	\$ 35,683,229	\$ 37,823,715
Total applicable to limit	-	-	-	-
Legal debt margin	<u>\$ 26,678,977</u>	<u>\$ 27,998,343</u>	<u>\$ 35,683,229</u>	<u>\$ 37,823,715</u>
Total net debt applicable to the limit as a percentage of debt limit	-	-	-	-
<b>20% Debt Limit</b>				
Debt limit	\$ 107,952,098	\$ 113,170,302	\$ 118,944,098	\$ 126,079,049
Total applicable to limit	<u>3,495,000</u>	<u>1,615,000</u>	-	-
Legal debt margin	<u>\$ 83,454,923</u>	<u>\$ 89,832,809</u>	<u>\$ 118,944,098</u>	<u>\$ 126,079,049</u>
Total net debt applicable to the limit as a percentage of debt limit	3%	1%	-	-
Net Assessed Full Cash Value	\$ 539,760,488	\$ 565,851,508	\$ 594,720,491	\$ 630,395,243

**Eagle Mountain Community Facilities District (CFD) Bond Fund**

There have been four bond issues (issued as General Obligation bonds) that were approved for specific purposes:

- The first two CFD bond issues in 1996 (refunded in 2005) were to acquire certain public infrastructure benefiting the District, specifically a sewer project, a storm water conveyance system project, the Eagle Mountain Parkway Phase I project, and the Summer Hill Boulevard project.
- The third CFD bond issue, completed in 2005, refunded and defeased the two 1996 issues.
- The fourth issue refinanced the outstanding bonds in 2015 to reduce interest costs.

The Eagle Mountain Community Facilities District debt payments are levied on the property owners within the District. These obligations are paid by the property owners using secondary property taxes, less any credits, carry-forward and/or interest earnings and allowing for delinquencies. The final payment on the fourth issue was made on 7/1/2021. As a result, a secondary property tax will not be assessed for fiscal year 2022.

**EAGLE MOUNTAIN COMMUNITY FACILITIES DISTRICT DEBT SERVICE**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>Revenues</b>				
Property Tax	\$ 409,114	\$ 414,614	\$ 400,001	\$ -
Interest Income	<u>3,344</u>	<u>1,736</u>	<u>240</u>	<u>240</u>
<b>Total Revenues</b>	<u>\$ 412,458</u>	<u>\$ 416,350</u>	<u>\$ 400,241</u>	<u>\$ 240</u>
<b>Expenditures</b>				
Advertising/Signage	\$ -	\$ (88)	\$ (200)	\$ -
Principal Payments	(385,000)	(395,000)	(400,000)	-
Interest Payments	(20,767)	(13,991)	(7,040)	-
Admin Fees	<u>-</u>	<u>-</u>	<u>-</u>	<u>(1,000)</u>
<b>Total Expenditures</b>	<u>\$ (405,767)</u>	<u>\$ (409,079)</u>	<u>\$ (407,240)</u>	<u>\$ (1,000)</u>

**Eagle Mountain Community Facilities District  
Summary of Tax Levy and Tax Rate Information  
Fiscal Year 21-22**

	<b>FY20-21</b>	<b>FY21-22</b>
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ <u>          -</u>	\$ <u>          -</u>
2. Amount received from primary property taxation in the <b>current year</b> in excess of the sum of that year's maximum allowable primary property tax levy.	\$ <u>          -</u>	
3. Property tax levy amounts		
A. Primary property taxes	\$           -	\$           -
B. Secondary property taxes	<u>      390,759</u>	<u>                  -</u>
C. Total property tax levy amounts	<u>\$    390,759</u>	<u>\$                   -</u>
4. Property taxes collected*		
A. Primary property taxes		
(1) <b>Current</b> year's levy	\$           -	-
(2) Prior years' levies	<u>                  -</u>	<u>                  -</u>
(3) Total primary property taxes	<u>                  -</u>	<u>                  -</u>
B. Secondary property taxes		
(1) <b>Current</b> year's levy	385,950	-
(2) Prior years' levies	<u>      7,525</u>	<u>                  -</u>
(3) Total secondary property taxes	<u>      393,475</u>	<u>                  -</u>
C. Total property taxes collected	<u>\$    393,475</u>	<u>\$                   -</u>
5. Property tax rates		
A. CFD tax rate		
(1) Primary property tax rate	\$           -	\$           -
(2) Secondary property tax rate	<u>      1.2189</u>	<u>                  -</u>
(3) Total CFD tax rate	<u>\$    1.2189</u>	<u>\$                   -</u>

\* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

**Municipal Property Corporation (MPC) Bond Fund**

One of the methods of funding major municipal projects is the use of a Municipal Property Corporation (MPC). The Town created the Fountain Hills Municipal Property Corporation and bonds were issued in 2000 and 2001 to build the Community Center and purchase a portion of the McDowell Mountain Preserve, respectively. In 2004, MPC bonds were used to construct Town Hall. While the bonds are outstanding, the MPC owns the land and buildings purchased with bond proceeds. Now that all the MPC bonds have been redeemed, ownership of the buildings and land have been transferred to the Town.

MUNICIPAL PROPERTY CORPORATION DEBT SERVICE

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Proposed Budget
<b>Revenues</b>				
Interest Income	\$ -	\$ -	\$ -	\$ -
Transfer In	-	-	-	-
<b>Total Revenues</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Expenditures</b>				
License/Filing Fees	\$ -	\$ (10)	\$ (10)	\$ (10)
Principal Payments	(370,000)	(300,000)	-	-
Interest Payments	(10,854)	(4,860)	-	-
Administrative/Trustee Fees	<u>(1,000)</u>	<u>(1,000)</u>	<u>(1,000)</u>	<u>(1,000)</u>
<b>Total Expenditures</b>	<u>\$ (381,854)</u>	<u>\$ (305,870)</u>	<u>\$ (1,010)</u>	<u>\$ (1,010)</u>

# Capital Projects Fund

Administration Department

Public Works Department

Community Services Department

## **Capital Improvement Program (CIP) Policy and Procedures**

### **Objective**

To provide a policy and procedures for the development, approval, and implementation of the Town of Fountain Hills' five (5) year and twenty (20) year Capital Improvement Programs (CIP).

### **Scope**

This policy applies to all projects undertaken by the Town of Fountain Hills that meet the definition of a capital improvement project detailed in the definitions section.

### **Policy**

The purpose of the Capital Improvement Program is to provide an authoritative decision-making process for the evaluation, selection, and multi-year scheduling of public physical improvements based on a projection of available fiscal resources and the community's priorities.

The objectives of the Program are to:

- a) ensure the timely repair, replacement and expansion of the Town's infrastructure;
- b) serve as a link in the Town's planning between the Town's Strategic Plan and all subsidiary plans with a 5-20 year horizon and the annual budget process with a one-year horizon;
- c) maintain control over the Town's long-term cash flow in relation to the Town's financial capacity; and
- d) ensure efficient, effective and coordinated capital improvement.

### **Definitions**

The following words, when used in connection with this policy, shall have the following meanings:

**CAPITAL IMPROVEMENT PROGRAM:** A multi-year planning document that is the product of a systematic evaluation of capital projects. This Program serves as a guide for the efficient and effective construction and maintenance of public facilities, outlining a detailed timeline and financing schedule of capital projects for a five (5) year period of time and a summary schedule of capital projects for a twenty (20) year period.

**CAPITAL IMPROVEMENT PROJECT:** A capital project is a heavy equipment acquisition, a computer/software systems acquisition, or a public improvement that involves construction of new infrastructure, additions to existing structures, renovation of existing structures, and major repairs to infrastructure of a comprehensive and non-routine nature. A capital project is defined in financial terms as a project with a projected final cost of at least \$50,000 and is a non-recurring expense.

In addition, the capital asset(s) resulting from the project should have a useful life of at least 10 years. Studies, design and engineering fees greater than \$10,000 which are preparatory to a capital project with a projected final cost of at least \$50,000 should be included as part of the capital project cost.

**INFRASTRUCTURE IMPROVEMENT PLAN (IIP):** A written plan that individually or collectively identifies each public service that is proposed to be the subject of a development fee. The Town of Fountain Hills' IIP is incorporated as part of the Town's CIP and follows the same timeline and procedure.

### **Process**

A. Schedule: Annually, the CIP Coordinator and Finance Director will submit a proposed CIP development calendar to the Town Manager for review. Based on this calendar, the CIP Coordinator will initiate a request to the management team for submission of updates, revisions and new projects for the five (5) year Capital Improvement Program. A further, but less detailed, review of the twenty (20) year Program will also be conducted.

B. Format: The management team will utilize the previous year's approved CIP as a base for developing recommended additions, deletions, or changes for incorporation in the updated CIP for the ensuing year. The management team will utilize the standard format provided to submit new projects or propose revisions to existing projects. All new projects will also include a comprehensive estimate of the impact of the new project on the Town's annual operating budget; e.g., salaries and benefits, supplies, utilities, fuel, maintenance requirements, etc.

C. Finance Review: The Finance Director will assist the CIP Coordinator as necessary in all facets of Capital Improvement Program development and review including production of revenue estimates and estimated growth in assessed valuation as well as overall financial analysis of the proposed program. Additional assistance may be requested to help produce draft documents, etc.

D. Town Manager Review: The CIP Coordinator will provide a copy of the proposed CIP document to the Finance Director and Town Manager for review and comment prior to distribution of the CIP document to the Town Council as part of the budget package.

E. Public Hearing: The proposed CIP will be considered at a public hearing convened by the Town Council to accept comments and input from the public on the content of the Program. Notice of said public hearing date, place, and time will be made at least 60 days in advance of the scheduled hearing. Copies of the proposed CIP will be made available to the public at least 30 days prior to the scheduled hearing date and at the hearing itself.

F. Town Council Approval: The final draft of the proposed CIP will be submitted as an agenda item for formal approval by the Town Council at the first Council Meeting in June.

G. Distribution: A copy of the approved CIP document will be published on the Town's website.

H. Implementation: Upon adoption of the CIP, projects included within the applicable budget year may be implemented by the appropriate management team member in compliance with the Town's procurement policy, special benefit district, or applicable procedure.

I. Amendments: The adopted CIP may be amended upon approval of the Town Council. Examples of amendments include cost increases for approved projects, the acceleration of projects to the applicable budget year from a future year, and the addition of projects not previously included in the CIP.

An amendment to the CIP will be submitted to the Town Manager for approval. Upon approval, the amendment should be prepared as an agenda item for formal approval by the Town Council at a regular or special session. Upon approval, a copy of the amended CIP document will be published on the Town's website.

## **Procedure**

A. Form: The form listed as Attachment A shall be utilized to request inclusion of a project in the Capital Improvement Program.

B. Funding Prioritization: As part of the project submittal process, management team members shall identify project priorities to help determine which projects are recommended for inclusion in the five-year CIP.

The initial measure of the project's priority is first established using the following factors:

### HIGH

- Project protects the health and safety of the Town, its residents, visitors and employees
- Project is mandated by Federal, State or local, regulations
- Project is a high priority of the Town Council, based on the most current Strategic Plan or other subsidiary plans. Project prevents irreparable damage to existing facilities
- Project leverages local funding with other non-local funding sources
- Project finishes a partially completed project

### MEDIUM

- Project maintains existing service levels
- Project provides for the maintenance of existing systems and equipment
- Project results in increased efficiency
- Project reduces operational costs
- Project significantly reduces losses in revenue or provides for significant increased revenues

### LOW

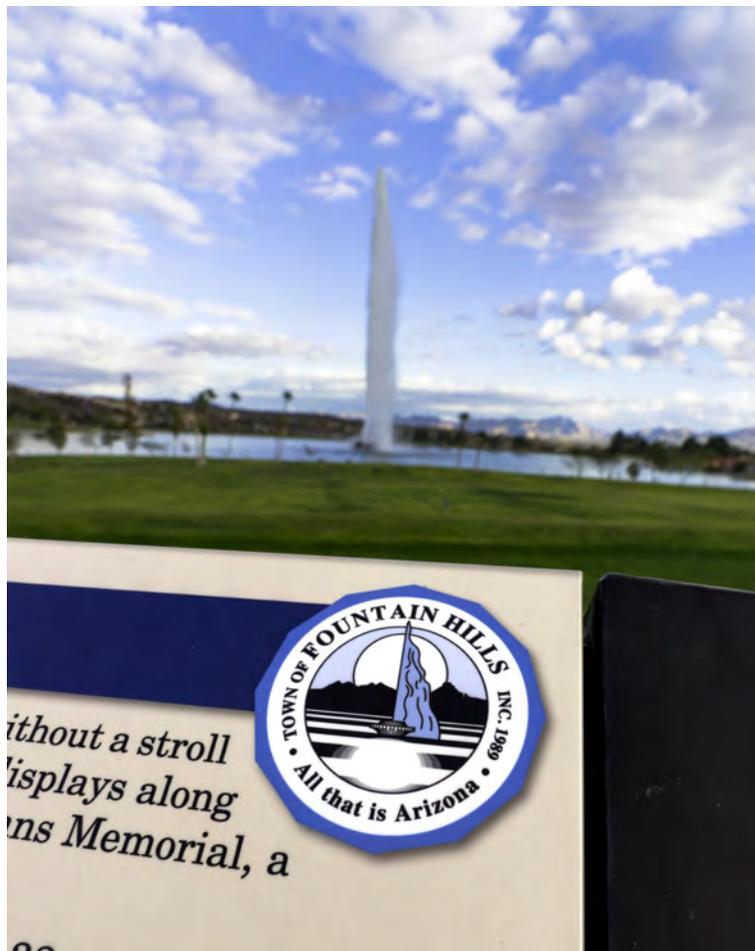
- Project provides an expanded level of service or new public facility not included in the Town Council's priorities
- Project is deferrable
- Project uses debt financing

C. Funding Sources: The primary funding sources for the CIP are the General Fund, grants, development fees, excise taxes, HURF, bonded indebtedness, capital leases and Capital Projects funds. All potential projects must identify the proposed sources of funding before submission of the CIP request. Projects that are funded by development fees must also identify the relationship between the IIP project and the development fee from which it is funded in the justification section of the CIP Form.

D. Project Schedule: Each Project Manager shall provide a preliminary schedule which shall detail the various phases involved in the project and their starting and ending dates. It is the responsibility of the Project Manager to maintain this schedule or to provide schedule updates to the CIP Coordinator on at least a quarterly basis.

### **Responsibility for Enforcement**

The Town Manager, Finance Director and CIP Coordinator will be responsible for ensuring that this policy is followed and/or updated as necessary.



Attachment A



**TOWN OF FOUNTAIN HILLS  
 FY21-22 CAPITAL IMPROVEMENT PROJECT**

Date		Priority Level	
Project Number		Project Title	
Description			
Project Contact		Department	
Project Start		Project End	
Total Cost		FY21-22 Cost	

Justification

Funding Sources	Fund Type	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	Total
	Capital Projects								50
	Grant								50
	Downtown Strat.								50
	General								50
	Developer								50
	Devel. Fees								50
	Bonds								50
	Other Sources								50
	Unfunded								50
	<b>Total</b>	0	0	0	0	0	0	0	50

Project Expenses	Fund Type	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	Total
	Acquisition								50
	Planning								50
	Design								50
	Construction								50
	Other Expenses								50
	<b>Total</b>	0	0	0	0	0	0	0	50

Operating Impact	Fund Type	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	Total
	Salaries/Benefits								50
	Services/Supplies								50
	Other Impact								50
	<b>Total</b>	0	0	0	0	0	0	0	50

Notes		
	<b>Finance Use Only</b>	
	By	Date
	Approved	
	Munis	

**PROPOSED CAPITAL PROJECTS  
FY21-22 THROUGH FY25-26  
PROJECTS BY YEAR**

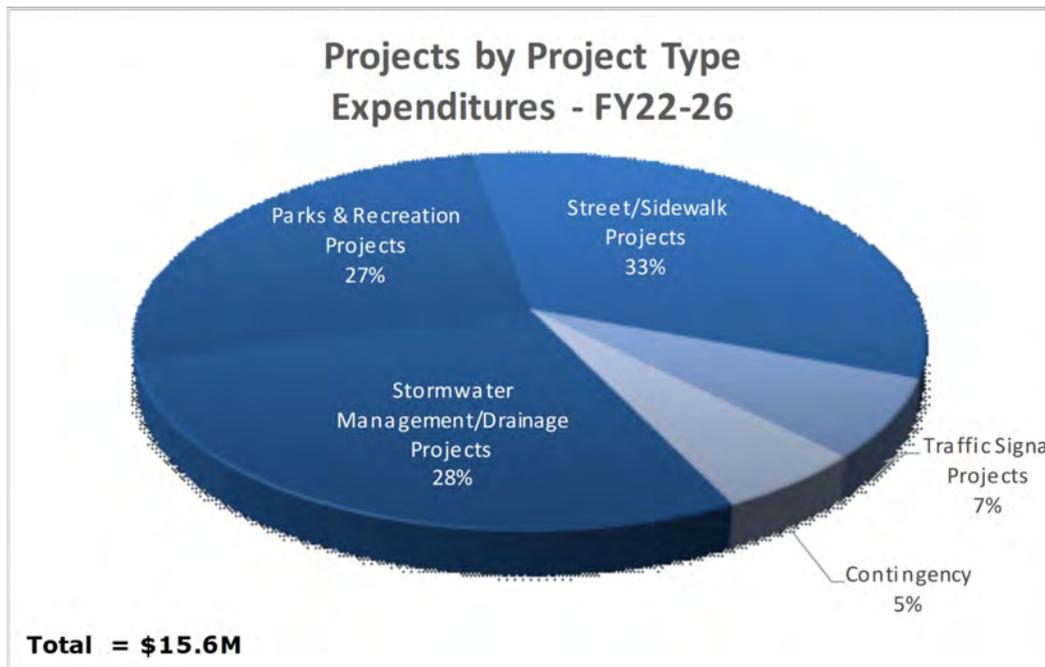
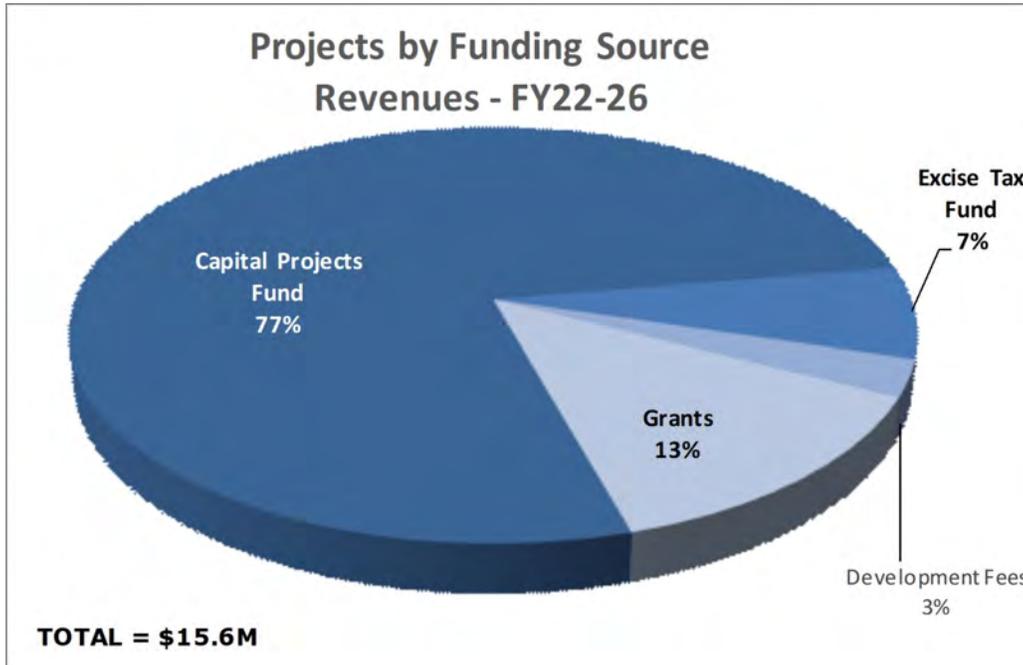
Project No.	Project Title	Prior Years' Costs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26
<b><u>Stormwater Management/Drainage Projects</u></b>							
D6047	Drainage-Miscellaneous	\$ 104,414	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
D6057	Golden Eagle Impoundment Area Improvements	208,791	1,050,000	574,500	-	-	-
D6058	Panorama Drive Storm Drain Improvements	2,153,340	80,000	850,000	-	-	-
D6059	Brantley Detention Basin	-	350,000	-	-	-	-
D6060	Town Wide Storm Water Infrastructure Rehab	-	150,000	150,000	150,000	150,000	150,000
<b>TOTAL</b>		<b>\$ 2,466,545</b>	<b>\$ 1,680,000</b>	<b>\$ 1,624,500</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>
<b><u>Facilities Projects</u></b>							
F4037	Community Center Improvements	-	\$ 350,000	\$ 150,000	\$ 150,000	\$ 490,000	\$ 150,000
F4038	Community Garden Driveway Relocation	-	175,000	-	-	-	-
F4039	Park Place and Town Hall Shared Parking Driveway	-	90,000	-	-	-	-
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ 615,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 490,000</b>	<b>\$ 150,000</b>
<b><u>Parks &amp; Recreation Projects</u></b>							
P3026	Fountain Park Access Improvements	\$ 22,019	\$ 90,000	\$ 900,000	\$ -	\$ -	\$ -
P3033	Video Surveillance Cameras	127,065	75,000	75,000	75,000	75,000	75,000
P3035	Four Peaks Park Upgrades	801,309	200,000	100,000	-	-	-
P3036	Desert Vista Skate Park Lights	-	75,000	-	-	-	-
P3040	Splash Pad Renovation	-	860,000	-	-	-	-
P3045	Four Peaks Park Playground Parking Lot Imp	263	65,000	-	-	-	-
P3046	Saguaro Park - South	-	150,000	100,000	-	-	-
P3047	Avenue Linear Park Receptacles and Paver Rehab	-	100,000	-	-	-	-
P3048	Fountain Park Playground Equipment	-	360,000	-	-	-	-
P3049	Sunridge Trail Connector and Parking Lot	-	250,000	-	-	-	-
P3050	Desert Vista Turf Improvements	-	60,000	65,000	-	-	-
<b>TOTAL</b>		<b>\$ 950,656</b>	<b>\$ 2,285,000</b>	<b>\$ 1,240,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>
<b><u>Street/Sidewalk Projects</u></b>							
S6058	Shea Blvd. Widening - Palisades Blvd. to Technology Dr.	112,851	\$ 226,000	\$ 2,260,000	\$ -	\$ -	\$ -
S6059	Wayfinding Signs	31,703	250,000	-	-	-	-
S6064	Desert Vista Crosswalk	73,160	312,000	-	-	-	-
S6065	MAG Sidewalk Infill Grant	-	291,000	-	-	-	-
S6068	Guardrail Replacement Town Wide	-	50,000	-	-	-	-
S6069	Saguaro and AOTF Roundabout	-	120,000	1,200,000	-	-	-
<b>TOTAL</b>		<b>\$ 217,714</b>	<b>\$ 1,249,000</b>	<b>\$ 3,460,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b><u>Traffic Signal Projects</u></b>							
T5005	Traffic Signal-Palisades & Eagle Ridge/Palomino	\$ 26,424	\$ 95,000	\$ 850,000	\$ -	\$ -	\$ -
<b>TOTAL</b>		<b>\$ 26,424</b>	<b>\$ 95,000</b>	<b>\$ 850,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b><u>Vehicle Replacement Program</u></b>							
	Vehicle Replacement Per Schedule		\$ 54,385	\$ 33,270	\$ 256,722	\$ -	\$ 82,067
<b><u>Contingency</u></b>			\$ 296,200	\$ 366,225	\$ 21,250	\$ 38,250	\$ 21,250
<b>TOTAL PROPOSED CAPITAL PROJECTS</b>		<b>\$ 3,661,339</b>	<b>\$ 6,220,200</b>	<b>\$ 7,690,725</b>	<b>\$ 446,250</b>	<b>\$ 803,250</b>	<b>\$ 446,250</b>
(excludes Vehicle Replacement Program)							

**CAPITAL PROJECTS FIVE-YEAR PROJECTION  
REVENUES & PROJECT COSTS**

REVENUES BY SOURCE	FIVE-YEAR	FIVE-YEAR					TOTAL FIVE-	SURPLUS/ (DEFICIT)
	AVAILABLE FUNDS	FY21-22 Requested	FY22-23 Requested	FY23-24 Requested	FY24-25 Requested	FY25-26 Requested	YEAR PROJECTION	
Highway User Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Downtown Strategy Fund	3,329,880	210,000	900,000	-	-	-	1,110,000	2,219,880
Grants	-	472,344	1,582,000	-	-	-	2,054,344	(2,054,344)
Capital Projects Fund	7,955,041	4,896,656	4,742,500	425,000	765,000	425,000	11,254,156	(3,299,115)
Development Fees								
Fire & Emergency Medical	744,968	-	100,000	-	-	-	100,000	644,968
Streets	-	-	-	-	-	-	-	-
Parks & Recreation	2,240,403	345,000	-	-	-	-	345,000	1,895,403
Bonds	-	-	-	-	-	-	-	-
Environmental Fund	-	-	-	-	-	-	-	-
Total Revenues By Source	\$ 14,270,292	\$ 5,924,000	\$ 7,324,500	\$ 425,000	\$ 765,000	\$ 425,000	\$ 14,863,500	\$ (593,208)
Unfunded	-	-	-	-	-	-	-	-
Total Revenues Required	\$ 14,270,292	\$ 5,924,000	\$ 7,324,500	\$ 425,000	\$ 765,000	\$ 425,000	\$ 14,863,500	\$ (593,208)

EXPENDITURES BY PROJECT TYPE & COSTS	FIVE-YEAR					TOTAL FIVE-
	FY21-22 Requested	FY22-23 Requested	FY23-24 Requested	FY24-25 Requested	FY25-26 Requested	YEAR PROJECTION
Stormwater Management/Drainage Projects	\$ 1,680,000	\$ 1,624,500	\$ 200,000	\$ 200,000	\$ 200,000	\$ 3,904,500
Facilities Projects	615,000	150,000	150,000	490,000	150,000	1,555,000
Parks & Recreation Projects	2,285,000	1,240,000	75,000	75,000	75,000	3,750,000
Street/Sidewalk Projects	1,249,000	3,460,000	-	-	-	4,709,000
Traffic Signal Projects	95,000	850,000	-	-	-	945,000
Contingency	296,200	366,225	21,250	38,250	21,250	743,175
Total Project Costs	\$ 6,220,200	\$ 7,690,725	\$ 446,250	\$ 803,250	\$ 446,250	\$ 15,606,675

**CAPITAL PROJECTS FIVE-YEAR PROJECTION**



**PROPOSED CAPITAL PROJECTS  
FY21-22 THROUGH FY25-26  
BY YEAR AND FUNDING SOURCE**

Project No.	Project Title/Funding Source	Prior Years' Costs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	Five Year Source Total
D6047	<b>Drainage-Miscellaneous</b>							
	Capital Projects Fund	\$ 104,414	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
D6057	<b>Golden Eagle Impoundment Area Improvements</b>							
	Capital Projects Fund	\$ 208,791	\$ 1,050,000	\$ 574,500	\$ -	\$ -	\$ -	\$ 1,624,500
D6058	<b>Panorama Drive Storm Drain Improvements</b>							
	Capital Projects Fund	\$ 1,578,340	\$ 80,000	\$ 850,000	\$ -	\$ -	\$ -	\$ 930,000
	Downtown Strategy	575,000	-	-	-	-	-	-
D6059	<b>Brantley Detention Basin</b>							
	Capital Projects Fund	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000
D6060	<b>Town Wide Storm Water Infrastructure Rehab</b>							
	Capital Projects Fund	\$ -	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 750,000
F4037	<b>Community Center Improvements</b>							
	Capital Projects Fund	\$ -	\$ 350,000	\$ 150,000	\$ 150,000	\$ 490,000	\$ 150,000	\$ 1,290,000
F4038	<b>Community Garden Driveway Relocation</b>							
	Capital Projects Fund	\$ -	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ 175,000
F4039	<b>Park Place and Town Hall Shared Parking Driveway</b>							
	Capital Projects Fund	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000
P3026	<b>Fountain Park Pedestrian Access &amp; Lake Overlook</b>							
	Capital Projects Fund	\$ -	\$ -	\$ 900,000	\$ -	\$ -	\$ -	\$ 900,000
	Downtown Strategy	-	90,000	-	-	-	-	90,000
P3033	<b>Video Surveillance Cameras</b>							
	Capital Projects Fund	\$ 127,065	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 375,000
P3035	<b>Four Peaks Park Upgrades</b>							
	Capital Projects Fund	\$ 801,309	\$ 200,000	\$ 100,000	\$ -	\$ -	\$ -	\$ 300,000
P3036	<b>Desert Vista Skate Park Lights</b>							
	Capital Projects Fund	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000
	Grants	-	40,000	-	-	-	-	40,000
P3040	<b>Splash Pad Renovation</b>							
	Capital Projects Fund	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000
	Development Fees	-	110,000	-	-	-	-	110,000
P3045	<b>Four Peaks Park Playground Parking Lot Imp</b>							
	Capital Projects Fund	\$ 263	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ 65,000
P3046	<b>Saguaro Park - South</b>							
	Development Fees	-	150,000	100,000	-	-	-	250,000
P3047	<b>Avenue Linear Park Receptacles and Paver Rehab</b>							
	Capital Projects Fund	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
P3048	<b>Fountain Park Playground Equipment</b>							
	Capital Projects Fund	\$ -	\$ 360,000	\$ -	\$ -	\$ -	\$ -	\$ 360,000
P3049	<b>Sunridge Trail Connector and Parking Lot</b>							
	Capital Projects Fund	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
P3050	<b>Desert Vista Turf Improvements</b>							
	Capital Projects Fund	\$ -	\$ 60,000	\$ 65,000	\$ -	\$ -	\$ -	\$ 125,000
S6058	<b>Shea Blvd. Widening - Palisades Blvd. to Technology Dr.</b>							
	Capital Projects Fund	\$ 33,855	\$ 67,800	\$ 678,000	\$ -	\$ -	\$ -	\$ 745,800
	Grants	78,996	158,200	1,582,000	-	-	-	1,740,200
S6059	<b>Wayfinding Signs</b>							
	Capital Projects Fund	\$ 31,703	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
S6064	<b>Desert Vista Crosswalk</b>							
	Capital Projects Fund	\$ 73,160	\$ 312,000	\$ -	\$ -	\$ -	\$ -	\$ 312,000
S6065	<b>MAG Sidewalk Infill Grant</b>							
	Capital Projects Fund	\$ -	\$ 16,856	\$ -	\$ -	\$ -	\$ -	\$ 16,856
	Grants	-	274,144	-	-	-	-	274,144
S6068	<b>Guardrail Replacement Town Wide</b>							
	Capital Projects Fund	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
S6069	<b>Saguaro and AOTF Roundabout</b>							
	Capital Projects Fund	\$ -	\$ -	\$ 1,200,000	\$ -	\$ -	\$ -	\$ 1,200,000
	Downtown Strategy	-	120,000	-	-	-	-	120,000
T5005	<b>Traffic Signal-Palisades &amp; Eagle Ridge/Palomino</b>							
	Capital Projects Fund	\$ 26,424	\$ 95,000	\$ 850,000	\$ -	\$ -	\$ -	\$ 945,000
	Contingency	-	-	-	-	-	-	-
	Capital Projects Fund		\$ 296,200	\$ 366,225	\$ 21,250	\$ 38,250	\$ 21,250	\$ 743,175
<b>TOTAL PROPOSED CAPITAL PROJECTS</b>		<b>\$ 3,639,320</b>	<b>\$ 6,220,200</b>	<b>\$ 7,690,725</b>	<b>\$ 446,250</b>	<b>\$ 803,250</b>	<b>\$ 446,250</b>	<b>\$ 15,606,675</b>

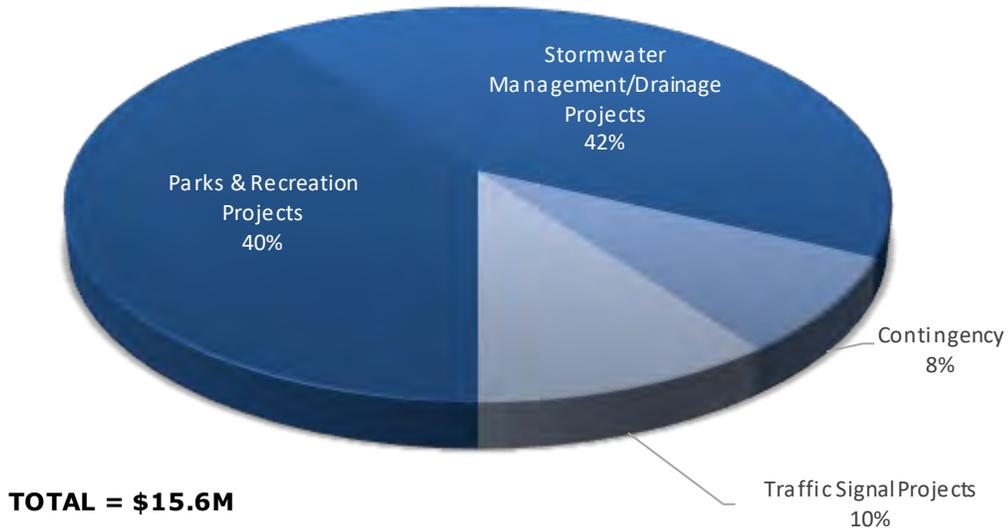
The highlighted rows represent project funding through the Town's Capital Projects Fund.

**PROPOED CAPITAL PROJECTS  
FY21-22 THROUGH FY25-26  
BY YEAR AND FUNDING SOURCE  
TOTALS**

**REVENUE SUMMARY TOTALS - BY FUNDING SOURCE**

Source	Prior Years' Costs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	Total FY21-22 to FY25-26	Project Total
Capital Projects Fund	\$ 2,985,324	\$ 5,277,856	\$ 6,008,725	\$ 446,250	\$ 803,250	\$ 446,250	\$12,982,331	\$15,967,655
Grants	78,996	472,344	1,582,000	-	-	-	2,054,344	2,133,340
Downtown Strategy	575,000	210,000	-	-	-	-	210,000	785,000
Development Fees	-	260,000	100,000	-	-	-	360,000	360,000
<b>Funding Source Totals</b>	<b>3,639,320</b>	<b>6,220,200</b>	<b>7,690,725</b>	<b>446,250</b>	<b>803,250</b>	<b>446,250</b>	<b>15,606,675</b>	<b>19,245,995</b>
Unfunded	-	-	-	-	-	-	-	-
<b>Total Revenue Summary</b>	<b>\$ 3,639,320</b>	<b>\$ 6,220,200</b>	<b>\$ 7,690,725</b>	<b>\$ 446,250</b>	<b>\$ 803,250</b>	<b>\$ 446,250</b>	<b>\$ 15,606,675</b>	<b>\$ 19,245,995</b>

**Projects by Project Type  
Revenues - FY22-26**



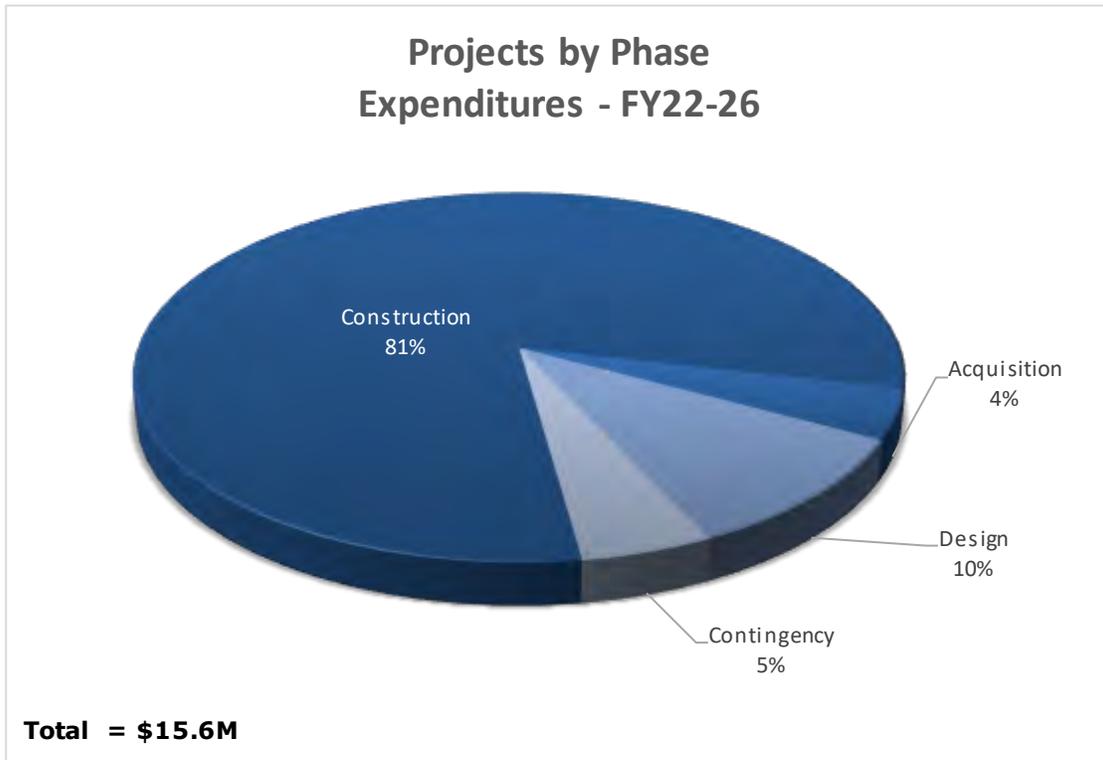
**PROPOSED CAPITAL PROJECTS  
FY21-22 THROUGH FY25-26  
EXPENDITURES BY YEAR BY PROJECT**

Project No.	Project Title	Prior Years' Costs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	Five Year Total (excludes Prior Years' Costs)
<b><u>Stormwater Management/Drainage Projects</u></b>								
D6047	Drainage-Miscellaneous	\$ 104,414	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
D6057	Golden Eagle Impoundment Area Improvements	208,791	1,050,000	574,500	-	-	-	1,624,500
D6058	Panorama Drive Storm Drain Improvements	2,153,340	80,000	850,000	-	-	-	930,000
D6059	Brantley Detention Basin	-	350,000	-	-	-	-	350,000
D6060	Town Wide Storm Water Infrastructure Rehab	-	150,000	150,000	150,000	150,000	150,000	750,000
<b>TOTAL</b>		<b>\$ 2,466,545</b>	<b>\$ 1,680,000</b>	<b>\$ 1,624,500</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 3,904,500</b>
<b><u>Facilities Projects</u></b>								
F4037	Community Center Improvements	-	\$ 350,000	\$ 150,000	\$ 150,000	\$ 490,000	\$ 150,000	\$ 1,290,000
F4038	Community Garden Driveway Relocation	-	175,000	-	-	-	-	175,000
F4039	Park Place and Town Hall Shared Parking Driveway	-	90,000	-	-	-	-	90,000
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ 615,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 490,000</b>	<b>\$ 150,000</b>	<b>\$ 1,555,000</b>
<b><u>Parks &amp; Recreation Projects</u></b>								
P3026	Fountain Park Access Improvements	\$ 22,019	\$ 90,000	\$ 900,000	\$ -	\$ -	\$ -	\$ 990,000
P3033	Video Surveillance Cameras	127,065	75,000	75,000	75,000	75,000	75,000	375,000
P3035	Four Peaks Park Upgrades	801,309	200,000	100,000	-	-	-	300,000
P3036	Desert Vista Skate Park Lights	-	75,000	-	-	-	-	75,000
P3040	Splash Pad Renovation	-	860,000	-	-	-	-	860,000
P3045	Four Peaks Park Playground Parking Lot Imp	263	65,000	-	-	-	-	65,000
P3046	Saguaro Park - South	-	150,000	100,000	-	-	-	250,000
P3047	Avenue Linear Park Receptacles and Paver Rehab	-	100,000	-	-	-	-	100,000
P3048	Fountain Park Playground Equipment	-	360,000	-	-	-	-	360,000
P3049	Sunridge Trail Connector and Parking Lot	-	250,000	-	-	-	-	250,000
P3050	Desert Vista Turf Improvements	-	60,000	65,000	-	-	-	125,000
<b>TOTAL</b>		<b>\$ 950,656</b>	<b>\$ 2,285,000</b>	<b>\$ 1,240,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 3,750,000</b>
<b><u>Street/Sidewalk Projects</u></b>								
S6058	Shea Blvd. Widening - Palisades Blvd. to Technology Dr.	112,851	\$ 226,000	\$ 2,260,000	\$ -	\$ -	\$ -	\$ 2,486,000
S6059	Wayfinding Signs	31,703	250,000	-	-	-	-	250,000
S6064	Desert Vista Crosswalk	73,160	312,000	-	-	-	-	312,000
S6065	MAG Sidewalk Infill Grant	-	291,000	-	-	-	-	291,000
S6068	Guardrail Replacement Town Wide	-	50,000	-	-	-	-	50,000
S6069	Saguaro and AOTF Roundabout	-	120,000	1,200,000	-	-	-	1,320,000
<b>TOTAL</b>		<b>\$ 217,714</b>	<b>\$ 1,249,000</b>	<b>\$ 3,460,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,709,000</b>
<b><u>Traffic Signal Projects</u></b>								
T5005	Traffic Signal-Palisades & Eagle Ridge/Palomino	\$ 26,424	\$ 95,000	\$ 850,000	\$ -	\$ -	\$ -	\$ 945,000
<b>TOTAL</b>		<b>\$ 26,424</b>	<b>\$ 95,000</b>	<b>\$ 850,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 945,000</b>
<b><u>Vehicle Replacement Program</u></b>								
	Vehicle Replacement Per Schedule		\$ 54,385	\$ 33,270	\$ 256,722	\$ -	\$ 82,067	\$ 426,444
<b>Contingency</b>			\$ 296,200	\$ 366,225	\$ 21,250	\$ 38,250	\$ 21,250	\$ 743,175
<b>TOTAL PROPOSED CAPITAL PROJECTS</b>		<b>\$ 3,661,339</b>	<b>\$ 6,220,200</b>	<b>\$ 7,690,725</b>	<b>\$ 446,250</b>	<b>\$ 803,250</b>	<b>\$ 446,250</b>	<b>\$ 15,606,675</b>

**PROPOSED CAPITAL PROJECTS  
FY21-22 THROUGH FY25-26  
BY YEAR AND PROJECT PHASE  
TOTALS**

EXPENDITURE SUMMARY TOTALS - BY PROJECT PHASE

Activity	Prior Years' Costs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	Total	
							FY21-22 to FY25-26	Project Total
Acquisition	\$ 367,367	\$ 390,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 670,000	\$ 1,037,367
Planning	139,275	50,000	-	-	-	-	50,000	189,275
Design	194,754	1,066,044	5,000	5,000	5,000	5,000	1,086,044	1,280,798
Construction	2,937,924	4,357,956	7,184,500	350,000	690,000	690,000	13,272,456	16,210,380
Other Expenses	-	356,200	431,225	21,250	38,250	21,250	868,175	868,175
<b>Total Expenditure Summary</b>	<b>\$ 3,639,320</b>	<b>\$ 6,220,200</b>	<b>\$ 7,690,725</b>	<b>\$ 446,250</b>	<b>\$ 803,250</b>	<b>\$ 786,250</b>	<b>\$ 15,946,675</b>	<b>\$ 19,585,995</b>



**FY21-22 Adopted Budget  
Summary of Expenditures  
Capital Projects Fund**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>Capital Projects Fund</b>				
Management Fees	\$ 2,720	\$ 2,294	\$ 2,800	\$ 2,800
Building Improvement Expenses	-	99,458	-	-
Street Improvement Expenses	-	-	-	-
Stormwater/Drainage Expenses	2,526	16,823	-	50,000
Building Improvements	2,558,246	146,813	150,000	350,000
Street Improvements	537,098	734,809	1,850,903	517,000
Park Improvements	1,120,213	431,811	835,000	2,767,000
Other Infrastructure	-	-	50,000	360,000
Stormwater/Drainage Improvements	-	206,175	2,628,695	1,630,000
Contingency	-	-	-	296,200
<b>Total Capital Projects Fund</b>	<b>\$ 4,220,803</b>	<b>\$ 1,638,183</b>	<b>\$ 5,517,398</b>	<b>\$ 5,973,000</b>

Program Name	Operating Results			
	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
Total Revenues	\$ 1,178,619	\$ 1,560,026	\$ 940,852	\$ 940,852
Total Expenses	4,220,804	1,638,183	5,517,398	6,223,000
<b>Total</b>	<b>\$ (3,042,185)</b>	<b>\$ (78,157)</b>	<b>\$ (4,576,546)</b>	<b>\$ (5,282,148)</b>

# Capital Projects Information Sheets

Linked 

## Drainage Projects:

- D6047 Miscellaneous Drainage Improvements
- D6057 Golden Eagle Impoundment Area Improvements
- D6058 Phase II Panorama Drive Storm Drain Improvements
- D6059 Brantley Detention Basin

## Facilities Projects:

- F4037 Community Center Improvements
- F4038 Community Garden Driveway Relocation
- F4039 Park Place & Town Hall Shared Access Driveway

## Parks Projects:

- P3026 Pedestrian Access & Lake Overlook
- P3033 Video Surveillance Cameras
- P3035 Four Peaks Park Improvements
- P3036 Desert Vista Skate Park Lights
- P3040 Splash Pad Renovation
- P3045 Four Peaks Park Playground Parking Lot
- P3046 Saguaro Park - South
- P3047 Avenue Linear Park Receptacles & Paver Rehab
- P3048 New Playground Equipment at Fountain Park
- P3049 SunRidge Trail Connector & Parking Lot
- P3050 Desert Vista Turf Improvements

## Streets Projects:

- S6058 Shea Blvd Widening - Palisades Blvd to Technology Dr
- S6059 Way-finding Signs
- S6064 Desert Vista Park Crosswalk
- S6065 Sidewalk Infill - Palisades & Saguaro
- S6068 Guardrail Replacement Town-wide
- S6069 Saguaro & Avenue of the Fountains Roundabout

## Traffic Signal Projects:

- T5005 Palisades Blvd & Eagle Ridge/Palomino Drives



## TOWN OF FOUNTAIN HILLS FY21-22 CAPITAL IMPROVEMENT PROJECT

<b>Date</b>	12/14/2020	<b>Priority Level</b>	High - Leverage Local Funds
<b>Project Number</b>	D6047	<b>Project Title</b>	Miscellaneous Drainage Improvements
<b>Description</b>	This project will provide for the construction of new drainage facilities, major repairs, or the extension of existing facilities at locations of future road widening projects so that excess excavated materials may be put in place when available.		
<b>Project Contact</b>	Justin T. Weldy	<b>Department</b>	Public Works
<b>Project Start</b>	2015	<b>Project End</b>	Ongoing
<b>Total Cost</b>	\$404,414.00	<b>FY21-22 Cost</b>	\$50,000.00

**Justification**

The Town has worked successfully with municipal, private and utility construction contractors in the past to place excess excavation materials at locations where future Town road widening projects will require fill material. This work is done at no cost to the Town and will save on the costs to fill and compact these areas in the future. The locations where the excess materials can be placed are now limited without constructing or extending drainage culverts. Re-vegetation is also required in the areas where fill materials are placed to help with erosion and aesthetics.

<b>Funding Sources</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Capital Projects	104,414	50,000	50,000	50,000	50,000	50,000	50,000	\$404,414
	Grant								\$0
	Downtown Strat.								\$0
	General								\$0
	Developer								\$0
	Devel. Fees								\$0
	Bonds								\$0
	Other Sources								\$0
	Unfunded								\$0
	<b>Total</b>	104,414	50,000	50,000	50,000	50,000	50,000	50,000	\$404,414

<b>Project Expenses</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Acquisition								\$0
	Planning								\$0
	Design								\$0
	Construction	104,414	50,000	50,000	50,000	50,000	50,000	50,000	\$404,414
	Other Expenses								\$0
	<b>Total</b>	104,414	50,000	50,000	50,000	50,000	50,000	50,000	\$404,414

<b>Operating Impact</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Salaries/Benefits								\$0
	Services/Supplies								\$0
	Other Impact								\$0
	<b>Total</b>	0	0	0	0	0	0	0	\$0



**TOWN OF FOUNTAIN HILLS**  
**FY21-22 CAPITAL IMPROVEMENT PROJECT**

<b>Date</b>	12/14/2020	<b>Priority Level</b>	High - Prevents Irreparable Damage to Existing Facilities
<b>Project Number</b>	D6057	<b>Project Title</b>	Golden Eagle Impoundment Area Improvements
<b>Description</b>	Drainage channel improvements. Modify trash racks on Golden Eagle dam inlets. Construct floodwalls, Sediment drop basins, grouted riprap		
<b>Project Contact</b>	Justin T. Weldy	<b>Department</b>	Public Works
<b>Project Start</b>	2018	<b>Project End</b>	2023
<b>Total Cost</b>	\$1,833,291.00	<b>FY21-22 Cost</b>	\$1,050,000.00

**Justification**

Golden Eagle impoundment area receives storm runoff from three washes, Ashbrook wash, Bristol wash and Cloudburst wash. The 100-year storm rainfall intensity values have increased in the northeastern area of Maricopa County. Runoff values have increased, due to increased upstream development. Runoff time of concentration has accelerated, due to increased upstream development. The net change as a result of noted changes above have increased the amount of flow entering the impoundment area (this includes the park improvement areas ball fields, picnic Ramada area ect) and requires major modifications to the drainage courses.

<b>Funding Sources</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Capital Projects	208,791	1,050,000	574,500					\$1,833,291
	Grant								\$0
	Downtown Strat.								\$0
	General								\$0
	Developer								\$0
	Devel. Fees								\$0
	Bonds								\$0
	Other Sources								\$0
	Unfunded								\$0
	<b>Total</b>	208,791	1,050,000	574,500	0	0	0	0	\$1,833,291

<b>Project Expenses</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Acquisition								\$0
	Planning								\$0
	Design	208,791	150,000						\$358,791
	Construction		900,000	574,500					\$1,474,500
	Other Expenses								\$0
	<b>Total</b>	208,791	1,050,000	574,500	0	0		0	\$1,833,291

<b>Operating Impact</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Salaries/Benefits								\$0
	Services/Supplies								\$0
	Other Impact				40,000	40,000	40,000	40,000	\$160,000
	<b>Total</b>	0	0	0	40,000	40,000	40,000	40,000	\$160,000



## TOWN OF FOUNTAIN HILLS FY21-22 CAPITAL IMPROVEMENT PROJECT

<b>Date</b>	12/18/2020	<b>Priority Level</b>	High - Finishes a Partially Completed Project
<b>Project Number</b>	D6058	<b>Project Title</b>	Phase II Panorama Drive Storm Drain Improvements
<b>Description</b>	Engineering Design for drainage improvements to the lower segment of Panorama Wash. The Panorama Drain outfalls near El Lago Blvd into Panorama Wash which converges with Colony Wash and has created ponding issues for several years.		
<b>Project Contact</b>	Justin T. Weldy	<b>Department</b>	Public Works
<b>Project Start</b>	2020	<b>Project End</b>	2023
<b>Total Cost</b>	\$3,083,340.00	<b>FY21-22 Cost</b>	\$80,000.00

**Justification**

Phase I: Design, remediation and replacement of Panorama storm drain. This phase is complete.

Phase II: The lower segment of the Panorama wash has had standing stagnate water issues for many years resulting in insect and foul odor complaints. To minimize the negative effects of this the Town installed and maintains a pump back system in this area. However, there is an area between the outfall and the pump that continues to be problematic.

<b>Funding Sources</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
Capital Projects		1,578,340	80,000	850,000					\$2,508,340
Grant									\$0
Downtown Strat.		575,000							\$575,000
General									\$0
Developer									\$0
Devel. Fees									\$0
Bonds									\$0
Other Sources									\$0
Unfunded									\$0
<b>Total</b>		2,153,340	80,000	850,000	0	0	0	0	\$3,083,340

<b>Project Expenses</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
Acquisition									\$0
Planning									\$0
Design		89,628	80,000						\$169,628
Construction		2,063,712		850,000					\$2,913,712
Other Expenses									\$0
<b>Total</b>		2,153,340	80,000	850,000	0	0	0	0	\$3,083,340

<b>Operating Impact</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
Salaries/Benefits									\$0
Services/Supplies									\$0
Other Impact						2,500	2,500	2,500	\$7,500
<b>Total</b>		0	0	0	0	2,500	2,500	2,500	\$7,500



**TOWN OF FOUNTAIN HILLS  
FY21-22 CAPITAL IMPROVEMENT PROJECT**

<b>Date</b>	12/14/2020	<b>Priority Level</b>	High - Prevents Irreparable Damage to Existing Facilities
<b>Project Number</b>	D6059	<b>Project Title</b>	Brantley Detention Basin
<b>Description</b>	Storm Water Detention Basin		
<b>Project Contact</b>	Justin T. Weldy	<b>Department</b>	Public Works
<b>Project Start</b>	2020	<b>Project End</b>	2022
<b>Total Cost</b>	\$350,000.00	<b>FY21-22 Cost</b>	\$350,000.00

**Justification**  
This project will collect and temporarily store storm water runoff to minimize downstream flooding on neighborhood streets.

<b>Funding Sources</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Capital Projects		350,000						\$350,000
	Grant								\$0
	Downtown Strat.								\$0
	General								\$0
	Developer								\$0
	Devel. Fees								\$0
	Bonds								\$0
	Other Sources								\$0
	Unfunded								\$0
	<b>Total</b>	0	350,000	0	0	0	0	0	\$350,000

<b>Project Expenses</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Acquisition								\$0
	Planning								\$0
	Design		75,000						\$75,000
	Construction		275,000						\$275,000
	Other Expenses								\$0
	<b>Total</b>	0	350,000	0	0	0	0	0	\$350,000

<b>Operating Impact</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Salaries/Benefits								\$0
	Services/Supplies								\$0
	Other Impact			3,000	3,000	3,000	3,000	3,000	\$15,000
	<b>Total</b>	0	0	3,000	3,000	3,000	3,000	3,000	\$15,000



## TOWN OF FOUNTAIN HILLS FY21-22 CAPITAL IMPROVEMENT PROJECT

<b>Date</b>	12/16/2020	<b>Priority Level</b>	Medium - Results in Increased Efficiency
<b>Project Number</b>	F4037	<b>Project Title</b>	Community Center Improvements
<b>Description</b>	Remodels Restroom's, existing Lobby and Lounge and expands east Lobby for additional Program improvements.		
<b>Project Contact</b>	Steve Bartlett	<b>Department</b>	Public Works
<b>Project Start</b>	7/1/2021	<b>Project End</b>	2026
<b>Total Cost</b>	\$1,290,000.00	<b>FY21-22 Cost</b>	\$350,000.00

**Justification**

The Community Center was built in 2001. The efficiency and usability of the facility has changed over 20 years and requires modifications to remain relevant to all users. The Council-adopted Community Services Strategic Plan identifies the need to enhance facility utilization to promote a sense of community. The Master Plan echoes similar visions with residents requesting more options for users of all ages including dedicated fitness space, a youth/teen space and a place to gather informally for community connection. The layout and functionality of the space will be updated to provide more space for casual groups and multigenerational appeal.

<b>Funding Sources</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Capital Projects		350,000	150,000	150,000	490,000	150,000		\$1,290,000
	Grant								\$0
	Downtown Strat.								\$0
	General								\$0
	Developer								\$0
	Devel. Fees								\$0
	Bonds								\$0
	Other Sources								\$0
	Unfunded								\$0
	<b>Total</b>	0	350,000	150,000	150,000	490,000	150,000	0	\$1,290,000

<b>Project Expenses</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Acquisition								\$0
	Planning								\$0
	Design					150,000			\$150,000
	Construction		350,000	150,000	150,000		490,000		\$1,140,000
	Other Expenses								\$0
	<b>Total</b>	0	350,000	150,000	150,000	150,000	490,000	0	\$1,290,000

<b>Operating Impact</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Salaries/Benefits								\$0
	Services/Supplies						2,000		\$2,000
	Other Impact								\$0
	<b>Total</b>	0	0	0	0	0	2,000	0	\$2,000



**TOWN OF FOUNTAIN HILLS**  
**FY21-22 CAPITAL IMPROVEMENT PROJECT**

<b>Date</b>	12/16/2020	<b>Priority Level</b>	High - Protects Health & Safety of the Town
<b>Project Number</b>	F4038	<b>Project Title</b>	Community Garden Driveway Relocation
<b>Description</b>	Relocates and reconstructs driveway from El Lago onto the Community Garden parking lot		
<b>Project Contact</b>	Steve Bartlett	<b>Department</b>	Public Works
<b>Project Start</b>	7/1/2021	<b>Project End</b>	2022
<b>Total Cost</b>	\$175,000.00	<b>FY21-22 Cost</b>	\$175,000.00

**Justification**  
The driveway leading to and from El Lago on the south side of the Community Garden is too narrow and creates line-of-sight issues for motorists and an unsafe environment for pedestrians. This project will relocate the current driveway to the west and provide for unencumbered access for larger vehicles and a safe walking path.

<b>Funding Sources</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Capital Projects		175,000						\$175,000
	Grant								\$0
	Downtown Strat.								\$0
	General								\$0
	Developer								\$0
	Devel. Fees								\$0
	Bonds								\$0
	Other Sources								\$0
	Unfunded								\$0
	<b>Total</b>	0	175,000	0	0	0	0	0	\$175,000

<b>Project Expenses</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Acquisition								\$0
	Planning								\$0
	Design		25,000						\$25,000
	Construction		150,000						\$150,000
	Other Expenses								\$0
	<b>Total</b>	0	175,000	0	0	0	0	0	\$175,000

<b>Operating Impact</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Salaries/Benefits								\$0
	Services/Supplies							1,000	\$1,000
	Other Impact								\$0
	<b>Total</b>	0	0	0	0	0		1,000	\$1,000



## TOWN OF FOUNTAIN HILLS FY21-22 CAPITAL IMPROVEMENT PROJECT

<b>Date</b>	12/16/2020	<b>Priority Level</b>	High - Protects Health & Safety of the Town
<b>Project Number</b>	F4039	<b>Project Title</b>	Park Place and Town Hall Shared Parking Driveway Access
<b>Description</b>	Construct a new driveway to open up access to the parking lot from Avenue of the Fountains.		
<b>Project Contact</b>	Steve Bartlett	<b>Department</b>	Public Works
<b>Project Start</b>	7/1/2021	<b>Project End</b>	2022
<b>Total Cost</b>	\$90,000.00	<b>FY21-22 Cost</b>	\$90,000.00

**Justification**

This project will provide access for the underused parking lot located between Town Hall (MSCO parking lot) and Park Place. Constructing a driveway leading to and from Avenue of the Fountains will decrease the number of vehicles using the Town Hall and MSCO parking lots as driveways. It should be noted that the parking lot was constructed by the developer of Park Place and under the development agreement, the owner of Park Place is obligated to maintain the town-owned parking lot.

<b>Funding Sources</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Capital Projects		90,000						\$90,000
	Grant								\$0
	Downtown Strat.								\$0
	General								\$0
	Developer								\$0
	Devel. Fees								\$0
	Bonds								\$0
	Other Sources								\$0
	Unfunded								\$0
	<b>Total</b>	0	90,000	0	0	0	0	0	\$90,000

<b>Project Expenses</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Acquisition								\$0
	Planning								\$0
	Design		10,000						\$10,000
	Construction		80,000						\$80,000
	Other Expenses								\$0
	<b>Total</b>	0	90,000	0	0	0	0	0	\$90,000

<b>Operating Impact</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Salaries/Benefits								\$0
	Services/Supplies							1,000	\$1,000
	Other Impact								\$0
	<b>Total</b>	0	0	0	0	0		1,000	\$1,000



**TOWN OF FOUNTAIN HILLS**  
**FY21-22 CAPITAL IMPROVEMENT PROJECT**

<b>Date</b>	12/9/2020	<b>Priority Level</b>	Low - Provides an Expanded Level of Service
<b>Project Number</b>	P3026	<b>Project Title</b>	Pedestrian Access & Lake Overlook
<b>Description</b>	Construct a Pedestrian Access overlook area on the west side of Fountain Park across from Avenue of the Fountains.		
<b>Project Contact</b>	Rachael Goodwin	<b>Department</b>	Community Services
<b>Project Start</b>	FY 22-23	<b>Project End</b>	2023
<b>Total Cost</b>	\$990,000.00	<b>FY21-22 Cost</b>	\$90,000.00

**Justification**

This project will construct an overlook area to provide further opportunities to view and enjoy Fountain Park. Helping to facilitate a further connection between the Avenue of the Fountains and Fountain Park  
Providing users of all abilities with a more direct route to the lake perimeter path from the Avenue and  
Providing a connection into the park

<b>Funding Sources</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Capital Projects								\$0
	Grant								\$0
	Downtown Strat.		90,000	900,000					\$990,000
	General								\$0
	Developer								\$0
	Devel. Fees								\$0
	Bonds								\$0
	Other Sources								\$0
	Unfunded								\$0
	<b>Total</b>		90,000	900,000	0	0	0	0	\$990,000

<b>Project Expenses</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Acquisition								\$0
	Planning								\$0
	Design		90,000						\$90,000
	Construction			900,000					\$900,000
	Other Expenses								\$0
	<b>Total</b>	0	90,000	900,000	0	0	0	0	\$990,000

<b>Operating Impact</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Salaries/Benefits								\$0
	Services/Supplies								\$0
	Other Impact								\$0
	<b>Total</b>	0	0	0	0	0	0	0	\$0



## TOWN OF FOUNTAIN HILLS FY21-22 CAPITAL IMPROVEMENT PROJECT

<b>Date</b>	12/9/2020	<b>Priority Level</b>	High - Protects Health & Safety of the Town
<b>Project Number</b>	P3033	<b>Project Title</b>	Video Surveillance Cameras
<b>Description</b>	Purchase and installation of video surveillance cameras at various Town parks.		
<b>Project Contact</b>	Rachael Goodwin	<b>Department</b>	Community Services
<b>Project Start</b>	FY 17-18	<b>Project End</b>	Ongoing
<b>Total Cost</b>	\$577,065.00	<b>FY21-22 Cost</b>	\$75,000.00

**Justification**

The Town has seen an increase in vandalism at Town Parks. Additional surveillance cameras may deter vandalism or provide video evidence should vandalism occur.

<b>Funding Sources</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Capital Projects	127,065	75,000	75,000	75,000	75,000	75,000	75,000	\$577,065
	Grant								\$0
	Downtown Strat.								\$0
	General								\$0
	Developer								\$0
	Devel. Fees								\$0
	Bonds								\$0
	Other Sources								\$0
	Unfunded								\$0
	<b>Total</b>	127,065	75,000	75,000	75,000	75,000	75,000	75,000	\$577,065

<b>Project Expenses</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Acquisition	127,065	70,000	70,000	70,000	70,000	70,000	70,000	\$547,065
	Planning								\$0
	Design		5,000	5,000	5,000	5,000	5,000	5,000	\$30,000
	Construction								\$0
	Other Expenses								\$0
	<b>Total</b>	127,065	75,000	75,000	75,000	75,000	75,000	75,000	\$577,065

<b>Operating Impact</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Salaries/Benefits								\$0
	Services/Supplies		5,000	5,000	5,000	5,000			\$20,000
	Other Impact								\$0
	<b>Total</b>	0	5,000	5,000	5,000	5,000	0	0	\$20,000



## TOWN OF FOUNTAIN HILLS FY21-22 CAPITAL IMPROVEMENT PROJECT

<b>Date</b>	12/9/2020	<b>Priority Level</b>	High - Protects Health & Safety of the Town
<b>Project Number</b>	P3035	<b>Project Title</b>	Four Peaks Park Improvmovments
<b>Description</b>	Improvements will include, lighting, fencing, gaming and picnic tables, restrooms and shade Ramada's.		
<b>Project Contact</b>	Rachael Goodwin	<b>Department</b>	Community Services
<b>Project Start</b>	FY 18-19	<b>Project End</b>	2023
<b>Total Cost</b>	\$1,101,309.00	<b>FY21-22 Cost</b>	\$200,000.00

**Justification**

Four Peaks Park has seen significant upgrades with the addition of two new playgrounds, basketball court, new walking paths, and restroom upgrades. Additional improvements will include a shade structure and new entry for the south parking lot.

<b>Funding Sources</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Capital Projects	786,309	200,000	100,000					\$1,086,309
	Grant	15,000							\$15,000
	Downtown Strat.								\$0
	General								\$0
	Developer								\$0
	Devel. Fees								\$0
	Bonds								\$0
	Other Sources								\$0
	Unfunded								\$0
	<b>Total</b>	801,309	200,000	100,000	0	0	0	0	\$1,101,309

<b>Project Expenses</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Acquisition	240,302							\$240,302
	Planning								\$0
	Design								\$0
	Construction	561,007	200,000	100,000					\$861,007
	Other Expenses								\$0
	<b>Total</b>	801,309	200,000	100,000	0	0	0	0	\$1,101,309

<b>Operating Impact</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Salaries/Benefits								\$0
	Services/Supplies	16,000	10,000	10,000	10,000	10,000			\$56,000
	Other Impact								\$0
	<b>Total</b>	16,000	10,000	10,000	10,000	10,000	0	0	\$56,000



## TOWN OF FOUNTAIN HILLS FY21-22 CAPITAL IMPROVEMENT PROJECT

<b>Date</b>	12/9/2020	<b>Priority Level</b>	Low - Provides an Expanded Level of Service
<b>Project Number</b>	P3036	<b>Project Title</b>	Desert Vista Skate Park Lights
<b>Description</b>	Installation of lights at the skate park. Grant funding will be requested, however not guaranteed.		
<b>Project Contact</b>	Rachael Goodwin	<b>Department</b>	Community Services
<b>Project Start</b>	FY 21-22	<b>Project End</b>	2022
<b>Total Cost</b>	\$75,000.00	<b>FY21-22 Cost</b>	\$75,000.00

**Justification**

The existing Desert Vista Skate Park is popular with youth, however, it lacks lighting to be for evening use. During summer months, evenings are the primary time to be outdoors as daytime temperatures are too extreme for most activities. Likewise, in winter months, the early sunsets severely limit the usable hours of the skate park, particularly on week days after school. The addition of lighting allows expanded use of the skate park and improves user safety.

<b>Funding Sources</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Capital Projects		35,000						\$35,000
	Grant		40,000						\$40,000
	Downtown Strat.								\$0
	General								\$0
	Developer								\$0
	Devel. Fees								\$0
	Bonds								\$0
	Other Sources								\$0
	Unfunded								\$0
	<b>Total</b>	0	75,000	0	0	0	0	0	\$75,000

<b>Project Expenses</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Acquisition								\$0
	Planning								\$0
	Design		5,000						\$5,000
	Construction		70,000						\$70,000
	Other Expenses								\$0
	<b>Total</b>	0	75,000	0	0	0	0	0	\$75,000

<b>Operating Impact</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Salaries/Benefits								\$0
	Services/Supplies		2,000	2,000	2,000	2,000	2,000	2,000	\$12,000
	Other Impact								\$0
	<b>Total</b>	0	2,000	2,000	2,000	2,000	2,000	2,000	\$12,000



## TOWN OF FOUNTAIN HILLS FY21-22 CAPITAL IMPROVEMENT PROJECT

<b>Date</b>	12/9/2020	<b>Priority Level</b>	High - Prevents Irreparable Damage to Existing Facilities
<b>Project Number</b>	P3040	<b>Project Title</b>	Splash Pad Renovation
<b>Description</b>	Renovate existing splash pad, repair and replace leaking fixtures, resurface the play space and add upgraded UV filtration system.		
<b>Project Contact</b>	Rachael Goodwin	<b>Department</b>	Community Services
<b>Project Start</b>	FY 21-22	<b>Project End</b>	2022
<b>Total Cost</b>	\$860,000.00	<b>FY21-22 Cost</b>	\$860,000.00

**Justification**

The Rotary Centennial Splash Pad was installed in 2007. The features within the splash pad have exceeded their life expectancy and are now showing significant wear and tear. Many are leaking and are beyond repair. The installation of the features is subgrade therefore replacement requires significant excavation and removal of concrete floor. Replacement with at-grade, modular features is recommended. The addition of a UV filtration system is also recommended to ensure public health and safety.

<b>Funding Sources</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Capital Projects		750,000						\$750,000
	Grant								\$0
	Downtown Strat.								\$0
	General								\$0
	Developer								\$0
	Devel. Fees		110,000						\$110,000
	Bonds								\$0
	Other Sources								\$0
	Unfunded								\$0
	<b>Total</b>	0	860,000	0	0	0	0	0	\$860,000

<b>Project Expenses</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Acquisition								\$0
	Planning								\$0
	Design		60,000						\$60,000
	Construction		800,000						\$800,000
	Other Expenses								\$0
	<b>Total</b>	0	860,000	0	0	0	0	0	\$860,000

<b>Operating Impact</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Salaries/Benefits								\$0
	Services/Supplies			7,500	7,500	7,500	7,500	7,500	\$37,500
	Other Impact								\$0
	<b>Total</b>	0	0	7,500	7,500	7,500	7,500	7,500	\$37,500



## TOWN OF FOUNTAIN HILLS FY21-22 CAPITAL IMPROVEMENT PROJECT

<b>Date</b>	12/9/2020	<b>Priority Level</b>	High - Finishes a Partially Completed Project
<b>Project Number</b>	P3045	<b>Project Title</b>	Four Peaks Park Playground Parking Lot Improvements
<b>Description</b>	Pave the south side parking lot and seal the entry driveway		
<b>Project Contact</b>	Rachael Goodwin	<b>Department</b>	Community Services
<b>Project Start</b>	FY 19-20	<b>Project End</b>	2022
<b>Total Cost</b>	\$65,000.00	<b>FY21-22 Cost</b>	\$65,000.00

<b>Justification</b>	The south side of the playground parking area in an unimproved dirt lot. Paving this area will provide for a safer environment for park users.
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Funding Sources	Fund Type	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	Total
	Capital Projects		65,000						\$65,000
	Grant								\$0
	Downtown Strat.								\$0
	General								\$0
	Developer								\$0
	Devel. Fees								\$0
	Bonds								\$0
	Other Sources								\$0
	Unfunded								\$0
	<b>Total</b>	0	65,000	0	0	0	0	0	\$65,000

Project Expenses	Fund Type	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	Total
	Acquisition								\$0
	Planning								\$0
	Design		5,000						\$5,000
	Construction		60,000						\$60,000
	Other Expenses								\$0
	<b>Total</b>	0	65,000	0	0	0	0	0	\$65,000

Operating Impact	Fund Type	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	Total
	Salaries/Benefits								\$0
	Services/Supplies					3,000			\$3,000
	Other Impact								\$0
	<b>Total</b>	0	0	0	0	3,000	0	0	\$3,000



**TOWN OF FOUNTAIN HILLS**  
**FY21-22 CAPITAL IMPROVEMENT PROJECT**

<b>Date</b>	3/4/2021	<b>Priority Level</b>	Low - Provides an Expanded Level of Service
<b>Project Number</b>	P3046	<b>Project Title</b>	Saguaro Park- South
<b>Description</b>	Acquisition of unused portion of SRP-owned property (approx. one acre) for the future development of a pocket park.		
<b>Project Contact</b>	Rachael Goodwin	<b>Department</b>	Community Services
<b>Project Start</b>	FY 21-22	<b>Project End</b>	FY 22-23
<b>Total Cost</b>	\$250,000.00	<b>FY21-22 Cost</b>	\$150,000.00

**Justification**

The addition of park space in under-served portions of the community has been identified as a priority of the Community Services Department. Saguaro Park South provides the opportunity to develop new park space on the southern portion of the Fountain Hills town limits. The addition of this park space allows for new residential access to open space and recreation amenities not otherwise available. The space is located on the SW corner of Technology Dr. and Saguaro Blvd, and is currently owned but unused by SRP.

<b>Funding Sources</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Capital Projects								\$0
	Grant								\$0
	Downtown Strat.								\$0
	General								\$0
	Developer								\$0
	Devel. Fees		150,000	100,000					\$250,000
	Bonds								\$0
	Other Sources								\$0
	Unfunded								\$0
	<b>Total</b>	0	150,000	100,000	0	0	0	0	\$250,000

<b>Project Expenses</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Acquisition		100,000						\$100,000
	Planning								\$0
	Design		50,000						\$50,000
	Construction			100,000					\$100,000
	Other Expenses								\$0
	<b>Total</b>	0	150,000	100,000	0	0	0	0	\$250,000

<b>Operating Impact</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Salaries/Benefits								\$0
	Services/Supplies		1,000	1,000	1,000				\$3,000
	Other Impact								\$0
	<b>Total</b>	0	1,000	1,000	1,000	0	0	0	\$3,000



## TOWN OF FOUNTAIN HILLS FY21-22 CAPITAL IMPROVEMENT PROJECT

<b>Date</b>	12/9/2020	<b>Priority Level</b>	High - Protects Health & Safety of the Town
<b>Project Number</b>	P3047	<b>Project Title</b>	Avenue Linear Park Receptacles and Paver Rehabilitation
<b>Description</b>	Replace existing event receptacles and install brick pavers around them for protection from turf maintenance equipment and irrigation.		
<b>Project Contact</b>	Rachael Goodwin	<b>Department</b>	Community Services
<b>Project Start</b>	FY 20-21	<b>Project End</b>	2022
<b>Total Cost</b>	\$100,000.00	<b>FY21-22 Cost</b>	\$100,000.00

<b>Justification</b>	The current receptacles are rotting below grade and creating safety concerns. Having the receptacles in the turf causes them to be in the path of the irrigation as well as a target for dogs marking their territory which has caused them to fail. Staff is recommending installing pavers from the existing walking path and around the receptacles along with using materials that can better withstand the abuse that comes with being in this environment
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<b>Funding Sources</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Capital Projects		100,000						\$100,000
	Grant								\$0
	Downtown Strat.								\$0
	General								\$0
	Developer								\$0
	Devel. Fees								\$0
	Bonds								\$0
	Other Sources								\$0
	Unfunded								\$0
	<b>Total</b>	0	100,000	0	0	0	0	0	\$100,000

<b>Project Expenses</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Acquisition								\$0
	Planning								\$0
	Design								\$0
	Construction		100,000						\$100,000
	Other Expenses								\$0
	<b>Total</b>	0	100,000	0	0	0	0	0	\$100,000

<b>Operating Impact</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Salaries/Benefits								\$0
	Services/Supplies								\$0
	Other Impact			1,000	1,000	1,000	1,000		\$4,000
	<b>Total</b>	0	0	1,000	1,000	1,000	1,000	0	\$4,000



**TOWN OF FOUNTAIN HILLS  
FY21-22 CAPITAL IMPROVEMENT PROJECT**

<b>Date</b>	2/2/2020	<b>Priority Level</b>	Medium - Maintains Existing Service Level
<b>Project Number</b>	P3048	<b>Project Title</b>	New Playground Equipment at Fountain Park
<b>Description</b>	Replace existing 5-12 year old playground equipment with new equipment and extend playground area		
<b>Project Contact</b>	Rachael Goodwin	<b>Department</b>	Community Services
<b>Project Start</b>	FY 21-22	<b>Project End</b>	2022
<b>Total Cost</b>	\$360,000.00	<b>FY21-22 Cost</b>	\$360,000.00

**Justification**

Fountain Park is the flagship park in the Fountain Hills and is the most frequented park in our system. As such, the playground is a popular and well-used amenity within the park. The existing equipment is 15 years old and showing signs of extreme wear. Failures have begun to occur and replacement efforts are ongoing. As such, the total replacement and expansion of the play space is recommended to create a new and attractive destination playground within Fountain Park. The expanded footprint will allow for additional play structures to accommodate the large volume of youth using the facility.

<b>Funding Sources</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Capital Projects		360,000						\$360,000
	Grant								\$0
	Downtown Strat.								\$0
	General								\$0
	Developer								\$0
	Devel. Fees								\$0
	Bonds								\$0
	Other Sources								\$0
	Unfunded								\$0
	<b>Total</b>	0	360,000	0	0	0	0	0	\$360,000

<b>Project Expenses</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Acquisition		220,000						\$220,000
	Planning								\$0
	Design								\$0
	Construction		140,000						\$140,000
	Other Expenses								\$0
	<b>Total</b>	0	360,000	0	0	0	0	0	\$360,000

<b>Operating Impact</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Salaries/Benefits								\$0
	Services/Supplies								\$0
	Other Impact								\$0
	<b>Total</b>	0	0	0	0	0	0	0	\$0



## TOWN OF FOUNTAIN HILLS FY21-22 CAPITAL IMPROVEMENT PROJECT

<b>Date</b>	2/2/2020	<b>Priority Level</b>	High - Finishes a Partially Completed Project
<b>Project Number</b>	P3049	<b>Project Title</b>	SunRidge Trail Connector and Parking lot
<b>Description</b>	New Parking lot and trail connection to McDowell Mountain Preserve		
<b>Project Contact</b>	Rachael Goodwin	<b>Department</b>	Community Services
<b>Project Start</b>	FY 21-22	<b>Project End</b>	FY 21-22
<b>Total Cost</b>	\$250,000.00	<b>FY21-22 Cost</b>	\$250,000.00

**Justification**

Additional trails and connectivity has been identified as a high priority for the residents of Fountain Hills, as seen on the public survey and Parks, Recreation, and Trails Master Plan. The addition of a new Parking lot and access point into the McDowell Mountain Preserve allows for alternate community access and compliments the primary trailhead entrance at Adero Canyon. The project would include a parking lot and a new trail connector to the Ridgeline Trail as well as a kiosk and signage for hiker education.

<b>Funding Sources</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Capital Projects		165,000						\$165,000
	Grant								\$0
	Downtown Strat.								\$0
	General								\$0
	Developer								\$0
	Devel. Fees		85,000						\$85,000
	Bonds								\$0
	Other Sources								\$0
	Unfunded								\$0
	<b>Total</b>	0	250,000	0	0	0	0	0	\$250,000

<b>Project Expenses</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Acquisition								\$0
	Planning								\$0
	Design		20,000						\$20,000
	Construction		230,000						\$230,000
	Other Expenses								\$0
	<b>Total</b>	0	250,000	0	0	0	0	0	\$250,000

<b>Operating Impact</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Salaries/Benefits								\$0
	Services/Supplies			1,500	1,500	1,500	1,500	4,500	\$10,500
	Other Impact								\$0
	<b>Total</b>	0	0	1,500	1,500	1,500	1,500	4,500	\$10,500



**TOWN OF FOUNTAIN HILLS**  
**FY21-22 CAPITAL IMPROVEMENT PROJECT**

<b>Date</b>	2/2/2020	<b>Priority Level</b>	Medium - Provides Maintenance of Existing Systems
<b>Project Number</b>	P3050	<b>Project Title</b>	Desert Vista Turf Improvements
<b>Description</b>	Turf rehabilitation and sidewalk connection within Desert Vista Park		
<b>Project Contact</b>	Rachael Goodwin	<b>Department</b>	Community Services
<b>Project Start</b>	FY 21-22	<b>Project End</b>	FY22-23
<b>Total Cost</b>	\$125,000.00	<b>FY21-22 Cost</b>	\$60,000.00

**Justification**  
Due to invasive weeds and vehicular damage, the playing field turf at Desert Vista Park has deteriorated substantially. Due to safety concerns and demand for improved playability, the turf must be rehabilitated to meet the needs of the community. Herbicide application, fertilization improvements and laser leveling will be included in these efforts as well as the installation of a sidewalk connection to improve connectivity and accessibility.

<b>Funding Sources</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Capital Projects		60,000	65,000					\$125,000
	Grant								\$0
	Downtown Strat.								\$0
	General								\$0
	Developer								\$0
	Devel. Fees								\$0
	Bonds								\$0
	Other Sources								\$0
	Unfunded								\$0
	<b>Total</b>	0	60,000	65,000	0	0	0	0	\$125,000

<b>Project Expenses</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Acquisition								\$0
	Planning								\$0
	Design								\$0
	Construction								\$0
	Other Expenses		60,000	65,000					\$125,000
	<b>Total</b>	0	60,000	65,000	0	0	0	0	\$125,000

<b>Operating Impact</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Salaries/Benefits								\$0
	Services/Supplies				7,000	7,000	7,000	7,000	\$28,000
	Other Impact								\$0
	<b>Total</b>	0	0	0	7,000	7,000	7,000	7,000	\$28,000



## TOWN OF FOUNTAIN HILLS FY21-22 CAPITAL IMPROVEMENT PROJECT

<b>Date</b>	12/17/2020	<b>Priority Level</b>	High - Finishes a Partially Completed Project
<b>Project Number</b>	S6058	<b>Project Title</b>	Shea Boulevard Widening - Palisades Boulevard to Technology Drive
<b>Description</b>	Roadway Design. This segment will complete west bound Shea, Palisades to Fountain Hills Blvd. The ultimate buildout when completed will widen Shea Boulevard to six lanes from Palisades Boulevard to Technology Drive.		
<b>Project Contact</b>	Justin T. Weldy	<b>Department</b>	Public Works
<b>Project Start</b>	2019	<b>Project End</b>	2023
<b>Total Cost</b>	\$2,598,851.00	<b>FY21-22 Cost</b>	\$226,000.00

**Justification**

Shea Boulevard is a road of regional significance and has an average daily traffic volume of 34,600 vehicles at Palisades Boulevard. This project is a MAG Proposition 400 project that will provide for 70% of the project funding with a 30% match from the Town. The design of this segment will complete west bound Shea, Palisades to Fountain Hills Blvd.

<b>Funding Sources</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Capital Projects	33,855	67,800	580,000					\$681,655
	Grant	78,996	158,200	1,680,000					\$1,917,196
	Downtown Strat.								\$0
	General								\$0
	Developer								\$0
	Devel. Fees								\$0
	Bonds								\$0
	Other Sources								\$0
	Unfunded								\$0
	<b>Total</b>	112,851	226,000	2,260,000	0	0	0	0	\$2,598,851

<b>Project Expenses</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Acquisition								\$0
	Planning	112,851							\$112,851
	Design		226,000						\$226,000
	Construction			2,260,000					\$2,260,000
	Other Expenses								\$0
	<b>Total</b>	112,851	226,000	2,260,000	0	0	0	0	\$2,598,851

<b>Operating Impact</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Salaries/Benefits								\$0
	Services/Supplies								\$0
	Other Impact				2,000	2,000	2,000	2,000	\$8,000
	<b>Total</b>	0	0	0	2,000	2,000	2,000	2,000	\$8,000



## TOWN OF FOUNTAIN HILLS FY21-22 CAPITAL IMPROVEMENT PROJECT

<b>Date</b>	12/17/2020	<b>Priority Level</b>	High - Town Council Priority
<b>Project Number</b>	S6059	<b>Project Title</b>	Way-finding Signs
<b>Description</b>	Provide way-finding signs at strategic locations throughout the Town to help direct visitors to public amenities, parks, lodging and business areas.		
<b>Project Contact</b>	Justin T. Weldy	<b>Department</b>	Public Works
<b>Project Start</b>	FY21-22	<b>Project End</b>	2022
<b>Total Cost</b>	\$281,703.00	<b>FY21-22 Cost</b>	\$250,000.00

**Justification**

Wayfinding is a way for citizens and visitors to easily orient themselves in a geographic area while navigating from place to place. Wayfinding signage is often the first visual representation of our Small community a customer encounters. The signs should be eye-catching, easily serviceable, and easily editable as building occupants and uses change. Whether Town Hall campus, business district, or transit center, wayfinding signage is often the first thing visitors seek out when interacting with your built environment.

<b>Funding Sources</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
Capital Projects		31,703	250,000						\$281,703
Grant									\$0
Downtown Strat.									\$0
General									\$0
Developer									\$0
Devel. Fees									\$0
Bonds									\$0
Other Sources									\$0
Unfunded									\$0
<b>Total</b>		31,703	250,000	0	0	0	0	0	\$281,703

<b>Project Expenses</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
Acquisition									\$0
Planning									\$0
Design		31,703	15,000						\$46,703
Construction			235,000						\$235,000
Other Expenses									\$0
<b>Total</b>		31,703	250,000	0	0	0	0	0	\$281,703

<b>Operating Impact</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
Salaries/Benefits									\$0
Services/Supplies									\$0
Other Impact								2,500	\$2,500
<b>Total</b>		0	0	0	0	0	0	2,500	\$2,500



## TOWN OF FOUNTAIN HILLS FY21-22 CAPITAL IMPROVEMENT PROJECT

<b>Date</b>	12/9/2020	<b>Priority Level</b>	High - Town Council Priority
<b>Project Number</b>	S6064	<b>Project Title</b>	Desert Vista Park Crosswalk
<b>Description</b>	Installation of a marked crosswalk with RRFB (Flashing beacons) across Saguaro Blvd to allow for pedestrian access to Desert Vista Park.		
<b>Project Contact</b>	Rachael Goodwin	<b>Department</b>	Community Services
<b>Project Start</b>	FY 20-21	<b>Project End</b>	2022
<b>Total Cost</b>	\$385,160.00	<b>FY21-22 Cost</b>	\$312,000.00

**Justification**

Desert Vista Park currently has no pedestrian access. As it is located in an industrial area, there are very few homes that can access the park without a vehicle. Currently there are no crosswalks between Shea Blvd and El Lago Blvd to allow residents west of Saguaro to access the park. (Roughly three miles) An added crosswalk would allow for increased usage for all ages as well as provide a safe crossing point.

Funding Sources	Fund Type	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	Total
	Capital Projects	73,160	312,000						\$385,160
	Grant								\$0
	Downtown Strat.								\$0
	General								\$0
	Developer								\$0
	Devel. Fees								\$0
	Bonds								\$0
	Other Sources								\$0
	Unfunded								\$0
	<b>Total</b>	73,160	312,000	0	0	0	0	0	\$385,160

Project Expenses	Fund Type	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	Total
	Acquisition								\$0
	Planning								\$0
	Design	73,160	18,044						\$91,204
	Construction		293,956						\$293,956
	Other Expenses								\$0
	<b>Total</b>	73,160	312,000	0	0	0	0	0	\$385,160

Operating Impact	Fund Type	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	Total
	Salaries/Benefits								\$0
	Services/Supplies								\$0
	Other Impact								\$0
	<b>Total</b>	0	0	0	0	0	0	0	\$0



**TOWN OF FOUNTAIN HILLS**  
**FY21-22 CAPITAL IMPROVEMENT PROJECT**

<b>Date</b>	12/17/2020	<b>Priority Level</b>	High - Town Council Priority
<b>Project Number</b>	S6065	<b>Project Title</b>	Sidewalk infill, Palisades & Saguaro
<b>Description</b>	Construct sidewalks to infill gaps between existing sidewalks, complete full street block sidewalk lengths, connect to existing pedestrian generators (including schools, parks, churches, and commercial areas), and for pedestrian safety (hazard removal, better accessibility, curb ramp upgrades, and along arterial streets).		
<b>Project Contact</b>	Justin T. Weldy	<b>Department</b>	Public Works
<b>Project Start</b>	FY19-20	<b>Project End</b>	2028
<b>Total Cost</b>	\$291,000.00	<b>FY21-22 Cost</b>	\$291,000.00

**Justification**  
Most pre-incorporation areas within the Town were constructed without any sidewalks, requiring pedestrians to walk in the street. Increased roadway traffic has created safety hazards; increased pedestrian usage has intensified the hazards. Town funds may be used as matching funds for future sidewalk grant applications.

<b>Funding Sources</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Capital Projects		16,856						\$16,856
	Grant		274,144						\$274,144
	Downtown Strat.								\$0
	General								\$0
	Developer								\$0
	Devel. Fees								\$0
	Bonds								\$0
	Other Sources								\$0
	Unfunded								\$0
	<b>Total</b>	0	291,000	0	0	0	0	0	\$291,000

<b>Project Expenses</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Acquisition								\$0
	Planning								\$0
	Design		16,856						\$16,856
	Construction		274,144						\$274,144
	Other Expenses								\$0
	<b>Total</b>	0	291,000	0	0	0	0	0	\$291,000

<b>Operating Impact</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Salaries/Benefits								\$0
	Services/Supplies								\$0
	Other Impact								\$0
	<b>Total</b>	0	0	0	0	0	0	0	\$0



## TOWN OF FOUNTAIN HILLS FY21-22 CAPITAL IMPROVEMENT PROJECT

<b>Date</b>	12/17/2020	<b>Priority Level</b>	High - Town Council Priority
<b>Project Number</b>	S6068	<b>Project Title</b>	Guardrail replacement Town wide
<b>Description</b>	The Town owns and maintains 10,00 linear feet of guardrail. Due to Federal guidelines changing in 2014, several segments of pre and post incorporation guardrail are no longer in compliance with Federal highway standards.		
<b>Project Contact</b>	Justin T. Weldy	<b>Department</b>	Public Works
<b>Project Start</b>	FY21-22	<b>Project End</b>	2024
<b>Total Cost</b>	\$50,000.00	<b>FY21-22 Cost</b>	\$50,000.00

**Justification**

Town staff would like to be proactive in implementing guardrail improvements to meet FHWA and ADOT guidelines. Staff would like to seek HSIP and other applicable Grants to help with the funding of guardrail upgrades. Currently, guardrail within the Town does not meet the FHWA 31" minimum height requirements. ADOT's memo dated May 3, 2017 identified existing guardrail 26.5" or lower in height shall be replaced when in conjunction with major pavement or roadway improvements. Guardrail along Palisades does not meet the specifications in this ADOT memo. Palisades guardrail will be placed first on the priority list of guardrail upgrades. Staff is seeking approval and funding to apply for Federal grants to help fund guardrail improvements in order to meet FHWA guidelines.

<b>Funding Sources</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Capital Projects		50,000						\$50,000
	Grant								\$0
	Downtown Strat.								\$0
	General								\$0
	Developer								\$0
	Devel. Fees								\$0
	Bonds								\$0
	Other Sources								\$0
	Unfunded								\$0
	<b>Total</b>	0	50,000	0	0	0	0	0	\$50,000

<b>Project Expenses</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Acquisition								\$0
	Planning		50,000						\$50,000
	Design								\$0
	Construction								\$0
	Other Expenses								\$0
	<b>Total</b>		50,000	0		0	0	0	\$50,000

<b>Operating Impact</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Salaries/Benefits								\$0
	Services/Supplies								\$0
	Other Impact								\$0
	<b>Total</b>	0	0	0	0	0	0	0	\$0



**TOWN OF FOUNTAIN HILLS**  
**FY21-22 CAPITAL IMPROVEMENT PROJECT**

<b>Date</b>	12/17/2020	<b>Priority Level</b>	High - Town Council Priority
<b>Project Number</b>	S6069	<b>Project Title</b>	Saguaro and Avenue of the Fountains Roudabout
<b>Description</b>	Construct a Roundabout to improve Traffic/pedestrian Safety.		
<b>Project Contact</b>	Justin T. Weldy	<b>Department</b>	Public Works
<b>Project Start</b>	2020	<b>Project End</b>	2028
<b>Total Cost</b>	\$1,320,000.00	<b>FY21-22 Cost</b>	\$120,000.00

**Justification**  
Traffic, bike, and pedestrian movements at the Saguaro and Avenue of the Fountains intersection have been identified as a Council priority. This project will improve intersection traffic operations by constructing a Roundabout.

<b>Funding Sources</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Capital Projects			1,200,000					\$1,200,000
	Grant								\$0
	Downtown Strat.		120,000						\$120,000
	General								\$0
	Developer								\$0
	Devel. Fees								\$0
	Bonds								\$0
	Other Sources								\$0
	Unfunded								\$0
	<b>Total</b>	0	120,000	1,200,000	0	0	0	0	\$1,320,000

<b>Project Expenses</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Acquisition								\$0
	Planning								\$0
	Design		120,000						\$120,000
	Construction			1,200,000					\$1,200,000
	Other Expenses								\$0
	<b>Total</b>		120,000	1,200,000		0	0	0	\$1,320,000

<b>Operating Impact</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Salaries/Benefits								\$0
	Services/Supplies								\$0
	Other Impact								\$0
	<b>Total</b>	0	0	0	0	0	0	0	\$0



## TOWN OF FOUNTAIN HILLS FY21-22 CAPITAL IMPROVEMENT PROJECT

<b>Date</b>	12/18/2020	<b>Priority Level</b>	Medium - Results in Increased Efficiency
<b>Project Number</b>	T5005	<b>Project Title</b>	Palisades Blvd & Eagle Ridge/Palomino Drives Traffic Signal
<b>Description</b>	Provide for design and construction of a traffic signal at the intersection of Palisades Blvd.. and Eagle Ridge Drive/Palomino Blvd.		
<b>Project Contact</b>	Justin T. Weldy	<b>Department</b>	Public Works
<b>Project Start</b>	2020	<b>Project End</b>	2023
<b>Total Cost</b>	\$994,027.00	<b>FY21-22 Cost</b>	\$95,000.00

**Justification**

With the Adero Canyon development and anticipated expansion of the CopperWynd Resort on Eagle Ridge Drive, traffic signal warrants at the intersection of Palisades Boulevard and Eagle Ridge Drive/Palomino Drive are anticipated to be met based on the CopperWynd Resort traffic study. Once traffic signal warrants are met, the design and construction of a traffic signal at the intersection will provide for a more efficient flow of traffic

<b>Funding Sources</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Capital Projects	49,027	95,000	850,000					\$994,027
	Grant								\$0
	Downtown Strat.								\$0
	General								\$0
	Developer								\$0
	Devel. Fees								\$0
	Bonds								\$0
	Other Sources								\$0
	Unfunded								\$0
	<b>Total</b>	49,027	95,000	850,000	0	0	0	0	\$994,027

<b>Project Expenses</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Acquisition								\$0
	Planning	49,027							\$49,027
	Design		95,000						\$95,000
	Construction			850,000					\$850,000
	Other Expenses								\$0
	<b>Total</b>	49,027	95,000	850,000	0	0	0	0	\$994,027

<b>Operating Impact</b>	<b>Fund Type</b>	Prior Yrs	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	<b>Total</b>
	Salaries/Benefits								\$0
	Services/Supplies					1,000	1,000	1,000	\$3,000
	Other Impact								\$0
	<b>Total</b>	0	0	0	0	1,000	1,000	1,000	\$3,000



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## Internal Service Funds

Facilities Replacement Fund  
Technology Replacement Fund  
Vehicle Replacement Fund

## **Facilities Replacement Fund**

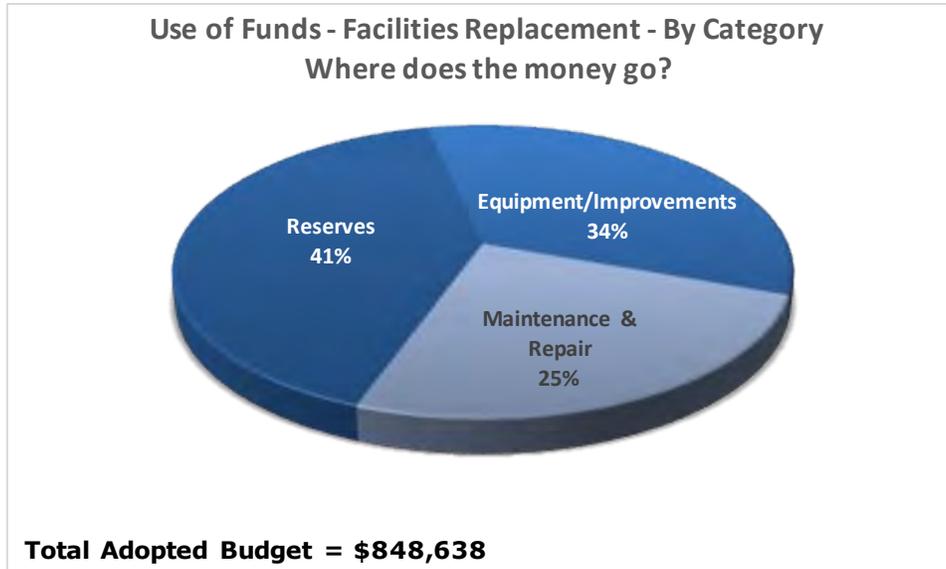
### **Service Delivery Plan**

The Facilities Replacement Fund has been established to cover replacement costs for large scale items that cannot be absorbed in annual operating budgets. These items include, but are not limited to, roofing, interior and exterior building painting, carpet replacement, physical plant mechanical equipment, Fire Department equipment and parks and recreation structures.

<b>Program Name</b>	<b>Expenditures by Program</b>			
	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Revised Budget</b>	<b>FY21-22 Adopted Budget</b>
Administration	\$ 437,028	\$ 411,006	\$ 819,144	\$ 848,638
<b>Total</b>	<b>\$ 437,028</b>	<b>\$ 411,006</b>	<b>\$ 819,144</b>	<b>\$ 848,638</b>

<b>Category</b>	<b>Expenditures by Category</b>			
	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Revised Budget</b>	<b>FY21-22 Adopted Budget</b>
Maintenance & Repair	\$ -	\$ 154,394	\$ 206,690	\$ 232,045
Equipment/Improvements	437,028	133,495	278,243	616,593
Capital Expenditures	-	123,117	-	-
Reserves	-	-	334,211	-
<b>Total</b>	<b>\$ 437,028</b>	<b>\$ 411,006</b>	<b>\$ 819,144</b>	<b>\$ 848,638</b>

<b>Program Name</b>	<b>Operating Results</b>			
	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Revised Budget</b>	<b>FY21-22 Adopted Budget</b>
Total Revenues	\$ 48,011	\$ 32,495	\$ 7,200	\$ 7,200
Total Expenses	437,028	411,006	819,144	848,638
<b>Total</b>	<b>\$ (389,017)</b>	<b>\$ (378,511)</b>	<b>\$ (811,944)</b>	<b>\$ (841,438)</b>



**FY21-22 Adopted Budget  
Summary of Expenditures  
Facilities Reserve Fund**

Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Revised Budget	FY21-22 Adopted Budget
<b>Facilities Reserve Fund</b>				
Building Maint/Repair	\$ -	\$ 127,790	\$ -	\$ 105,976
HVAC Repair	-	-	10,000	23,185
Irrigation Repair	-	5,717	-	-
Parking Lot Repair	-	-	-	22,884
Painting	-	20,887	196,690	80,000
Furniture	-	-	-	80,000
Equipment	195,956	54,933	41,200	100,000
Building Improvement Expenses	-	50,328	-	425,000
Park Improvements Expenses	241,072	28,234	237,043	11,593
Computer Hardware	-	123,117	-	-
Contingency	-	-	334,211	-
<b>Total Facilities Reserve Fund</b>	<b>\$ 437,028</b>	<b>\$ 411,006</b>	<b>\$ 819,144</b>	<b>\$ 848,638</b>

## **Technology Replacement Fund**

### **Service Delivery Plan**

The Technology Replacement Fund has been established to cover replacement costs for large scale items that cannot be absorbed in annual operating budgets. These items include, but are not limited to, printers, servers, plotters, workstations, phones and phone system, and audio video equipment.

<b>Program Name</b>	<b>Expenditures by Program</b>			
	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Revised Budget</b>	<b>FY21-22 Adopted Budget</b>
Operational Support	\$ -	\$ -	\$ 25,000	\$ 50,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ 50,000</b>

<b>Category</b>	<b>Expenditures by Category</b>			
	<b>FY18-19 Actual</b>	<b>FY19-20 Actual</b>	<b>FY20-21 Revised Budget</b>	<b>FY21-22 Adopted Budget</b>
Equipment/Improvements	\$ -	\$ -	\$ 20,000	\$ 45,000
Reserves	-	-	5,000	5,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ 50,000</b>

**FY21-22 Adopted Budget  
Summary of Expenditures  
Technology Replacement Fund**

<u>Description</u>	<u>FY18-19 Actual</u>	<u>FY19-20 Actual</u>	<u>FY20-21 Revised Budget</u>	<u>FY21-22 Adopted Budget</u>
<b>Internal Service Fund</b>				
Hardware/Peripherals	\$ -	\$ -	\$ 20,000	\$ 45,000
Contingency	-	-	5,000	5,000
<b>Total Internal Service Fund</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ 50,000</b>

# Vehicle Replacement Program

## **Vehicle Replacement Program (VRP) Policy and Procedures**

### **Objective**

To provide a policy and procedures for the development and implementation of the Town of Fountain Hills' multi-year Vehicle Replacement Program (VRP).

### **Scope**

This policy applies to all vehicles owned by the Town of Fountain Hills that meet the definition detailed in the Definitions section.

### **Policy**

The purpose of the Vehicle Replacement Program is to provide an authoritative decision-making process for the evaluation, selection, and multi-year scheduling of vehicle replacements based on a projection of available fiscal resources and the vehicle's age, mileage, engine hours and repair costs. The objectives of the program are to:

- a) Ensure the timely purchase, repair and replacement of the Town's vehicles;
- b) Serve as a link in the Town's planning between the Town's operating and capital budgets;
- c) Maintain control over the Town's long-term cash flow in relation to the Town's financial capacity; and
- d) Ensure efficient, effective and coordinated vehicle acquisition and replacement.

### **Definitions**

The following words, when used in connection with this policy, shall have the following meanings:

**VEHICLE REPLACEMENT PROGRAM:** A multi-year planning document that is the product of a systematic evaluation of vehicle utilization, repair and maintenance. This plan serves as a guide for the efficient and effective replacement of vehicles, outlining a detailed timeline and financing schedule of vehicle replacement.

**VEHICLE:** A vehicle is defined in financial terms as a piece of rolling stock with a projected final cost of at least \$10,000, or \$1,000 if maintained as a stewardship item, and a useful life of at least 7 years. Vehicles shall be subdivided into various classifications, using gross vehicle weight rating standards (GVWR) when appropriate, as follows (listed alphabetically):

- Gator or Similar
- Heavy Duty Trucks (commercial truck classes 7 and 8: over 26,000 GVWR (includes Dump Trucks)
- Ladder Trucks
- Light Duty Trucks (commercial truck classes 1, 2 and 3: 0 – 14,000 lb. GVWR)
- Medium Duty Trucks (commercial truck classes 4, 5 and 6: 14,001 – 26,000 GVWR)
- Pumper Trucks
- Sedans

- Small Utility Equipment (includes Bunker Rakes)
- Street Sweepers
- SUV (Sports Utility Vehicles)
- Tractors/Loaders (includes Backhoes and Graders)
- Trailers

## Process

A. Schedule: Annually, the Public Works Director and Finance Director will submit an updated VRP to the Town Manager for review in each fiscal year. The Town Manager will review the proposal and forward the approved VRP to the Finance Director for inclusion in the Town's budget proposal.

B. Format: The Public Works Director will utilize the previous year's approved VRP as the base for developing recommended additions, deletions, or changes for incorporation in the updated VRP for the coming year. All new (not replacement) vehicle requests will also include a comprehensive estimate of the impact of the new vehicle on the Town's annual operating budget; e.g., fuel, maintenance requirements, etc.

C. Finance Review: The Finance Director will assist the Public Works Director as necessary in all facets of the Vehicle Replacement Program development and review including production of cost estimates, as well as an overall financial analysis of the proposed program. Additional assistance may be requested to help produce draft documents, etc.

D. Town Manager Review: The Public Works Director will provide a copy of the proposed VRP document to the Finance Director and Town Manager for review and comment. Following approval by the Town Manager the VRP will be incorporated into the budget proposal for the coming year.

E. Implementation: Upon adoption of the VRP in the operating budget, vehicles included within the applicable budget year may be purchased by the Public Works Director, or his/her designee, in compliance with the Town's Procurement Policy.

F. Amendments: The adopted VRP may be amended upon recommendation of the Public Works Director and approval of the Town Manager and Town Council.

## Procedure

A. Form: A New Vehicle Request form shall be utilized to request inclusion of a new (not replacement) vehicle in the Vehicle Replacement Program. Department Directors may request the addition of a new vehicle or transfer between departments to the VRP by submitting their request to the Public Works Director as part of the budget process.

The Public Works Director shall include these requests in the VRP that is submitted to the Finance Director and Town Manager.

B. Funding Prioritization: As part of the VRP development process, the Public Works Director shall create vehicle replacement priorities to help determine the vehicle replacement schedule which will be incorporated in the upcoming fiscal year budget.

The following guidelines shall be utilized (listed alphabetically):

- Gator or Similar 7 years/15,000 hours
- Heavy Duty Trucks 15 years/125,000 miles
- Ladder Trucks 15 years/120,000 miles
- Light Duty Trucks 10 years/100,000 miles
- Medium Duty Trucks 12 years/125,000 miles
- Pumper Trucks 15 years/120,000 miles
- Sedans 10 years/100,000 miles
- Small Utility Equipment 7 years/15,000 engine hours
- Sweepers 8 years/75,000 miles
- SUV (Sports Utility Vehicles) 10 years/100,000 miles
- Tractors/Loaders 20 years/15,000 engine hours
- Trailers 10 years

In addition to the factors listed previously, the Public Works Director, or his/her designee, shall also review the utilization, maintenance records of the vehicles, downtime and the overall condition of the vehicles when making recommendations for replacement.

C. Funding Sources: The primary funding sources for the VRP are the General Fund and Streets (HURF) Fund. Revenues for the Vehicle Replacement Fund will also be generated from charges within the operating funds that support the departments that utilize the subject vehicles; charges will be calculated based on replacement cost and updated annually. Vehicles will be replaced according to the schedule and based on model year. Surplus sale proceeds and insurance claim proceeds will also be deposited to the Vehicle Replacement Fund to help offset future vehicle costs.

D. Vehicle Disposal: At least once annually, the Public Works Director, or his/her designee, shall prepare a list of vehicles to be retired from the Town's fleet based on the replacement schedule. At the discretion of the Public Works Director and based on a recommendation from the fleet mechanic, early retirement of a vehicle with excessive maintenance may be recommended. Excessive maintenance is defined as repair costs that exceed 40% of the vehicle value in a twelve-month period.

The Town Manager shall authorize the sales of these vehicles at auction by signing over the vehicle title(s). The Public Works Director, or his/her designee, shall then transport the vehicles to the auctioneer and shall be responsible to insure that the auction proceeds are submitted to the Finance Division for deposit to the Vehicle Replacement Fund.

### **Responsibility for Enforcement**

The Town Manager, Finance Director and Public Works Director will be responsible for ensuring that this policy is followed and/or updated as necessary.

### **Fiscal Year 20-21 Vehicle Replacement Recommendation**

During FY12-13, the Vehicle Replacement Program was updated with changes to the life of some vehicles and elimination of vehicles no longer utilized; the revised Program was presented and approved by the Town Council. Therefore, for FY20-21, one new vehicle is budgeted for vehicle replacement incorporating the revised schedules.



## Vehicle Replacement Interfund Charges

ORG	Vehicle No.	Description	Mod Year	Replacement Cost	FY20-21
DVSBS	164	Chevy Equinox	2017	\$30,624	\$3,062
DVSCODE	160	Ford F-150	2017	\$34,828	\$3,483
DVSCODE	157	Ford F-250 Supercab W/Lights	2014	\$32,230	\$3,223
FDOP	172-(E822)	Spartan	2014	\$665,724	\$44,382
FDOP	173-(E823)	Crimson	2008	\$496,928	\$33,129
FDOP	180-(E823)	Rosenbauer Pumper	2020	\$691,660	\$46,111
FDOP	175-(S822)	Ford F550 4x4 (V0822)	2012	\$121,640	\$10,137
FDOP	171-(L822)	Rosenbauer	2018	\$1,266,278	\$84,419
FDOP	174-(S823)	Ford F550 4x4	2013	\$48,418	\$4,035
FDAD	176-(DC823)	Ford F150 Supercab	2011	\$35,142	\$3,514
FDAD	177-(DC822)	Ford F150 Supercab	2019	\$69,240	\$6,924
FPOP	21	Bobcat	2016	\$14,858	\$2,123
FPOP	162	Ford F-250 Pickup	2017	\$36,373	\$3,637
DVOP	25	Toro Workman GTX 07042	2019	\$10,435	\$1,491
DVOP	168	Ford F-150 Pickup	2018	\$33,177	\$3,318
4POP	23	Toro Workman GTX 07042	2019	\$10,435	\$1,491
4POP	SS1	Tenant Sweeper	2013	\$51,989	\$6,499
GEPOP	26	Sand Pro 3040	2019	\$21,475	\$3,068
GEPOP	22	Toro Workman HDX	2019	\$34,606	\$4,944
GEPOP	24	Toro Workman GTX 07042	2019	\$10,435	\$1,491
GEPOP	14	Kubota KU	2007	\$40,416	\$2,021
GEPOP	159	Ford F-150	2016	\$33,649	\$3,365
GEPOP	M-1	Kubota	2014	\$19,243	\$2,749
PKAD	169	Ford F-150	2018	\$33,177	\$3,318
CSAD	165	Chevy Equinox	2017	\$30,624	\$3,062
FACAD	158	Ford F-250 Pickup W/Liftgate	2014	\$29,366	\$2,937
PWADMIN	163	Chevy Colorado	2017	\$34,485	\$3,448
PWINSP	154	Ford F-150 Pickup W/Lights	2013	\$33,270	\$3,327
STAD	155	Ford F-250 Pickup W/Lights	2014	\$29,314	\$2,931
STOPEN	161	Ford F-150	2017	\$38,728	\$3,873
STPAVE	420F	Caterpillar 420F Backhoe Loader	2019	\$194,058	\$9,703
STPAVE	179	Ford F-750 Dump Truck	2019	\$112,805	\$7,520
STSIGN	178	Ford F-250 w/Utility Bed	2019	\$58,518	\$4,877
STPAVE	27	Caterpillar Loader with Gannon	2020	\$143,124	\$7,156
STPAVE	28	Broce Broom	2020	\$85,951	\$10,744
STPAVE	156	Ford F-250 Pickup W/Lights	2014	\$29,314	\$2,931
STPAVE	(5085M)	John Deere 5085M Tractor	2013	\$88,496	\$4,425
STVEH	20	Bobcat	2013	\$9,124	\$0
GENAD	167	Chevy Impala	2017	\$26,157	\$2,616
GENAD	166	Chevy Equinox	2017	\$30,624	\$3,062
TOTAL					\$354,542

# Schedules

COMPREHENSIVE FEE SCHEDULE

SCHEDULE OF AUTHORIZED POSITIONS

PAY PLAN

RESOLUTION

GLOSSARY

ACRONYMS

# Comprehensive Fee Schedule Effective July 1, 2021

 <b>TOWN OF FOUNTAIN HILLS COMPREHENSIVE FEE SCHEDULE FISCAL YEAR 2021-2022</b>		
Description	Adopted Fee	Units
<b>Clerk</b>		
<b>Campaign Fees:</b>		
Pro/Con Argument Fee	\$100.00	per request
Campaign Finance - Late Filing Fee	\$10.00	per business day
<b>Community Services</b>		
<b><u>Parks Fees</u></b>		
<b>Park Rental Fees - Resident/Non-Profit:</b>		
Standard Ramada - 2 hour minimum	\$15.00	per hour
Saguaro Ramada - 2 hour minimum	\$30.00	per hour
Meeting Rooms 2 hour minimum	\$15.00	per hour
Athletic Fields - 2 hour minimum	\$20.00	per hour
Sports Courts - 1 hour reservation	\$10.00	per hour
Half Day Open Park space, including Amphitheater, Avenue of the Fountains Plaza, Great Lawn, Centennial Circle and other lawns	\$800.00	flat fee
Full Day Open Park space, including Amphitheater, Avenue of the Fountains Plaza, Great Lawn, Centennial Circle and other lawns	\$1,500.00	flat fee
<b>Park Rental Fees - Non-Resident/Commercial:</b>		
Small Ramada - 2 hour minimum	\$22.50	per hour
Saguaro Ramada - 2 hour minimum	\$40.00	per hour
Meeting Rooms 2 hour minimum	\$20.00	per hour
Athletic Fields - 2 hour minimum	\$30.00	per hour
Sports Courts - 1 hour reservation	\$15.00	per hour
Half Day Open Park space, including Amphitheater, Avenue of the Fountains Plaza, Great Lawn, Centennial Circle and other lawns	\$1,350.00	flat fee
Full Day Open Park space, including Amphitheater, Avenue of the Fountains Plaza, Great Lawn, Centennial Circle and other lawns	\$2,350.00	flat fee
<b>Park Rental Fee Extras:</b>		
Power Distribution Box Rental Fee & Deposit	\$25.00 plus \$200 deposit	per box per day
Quick Coupler	\$25.00 plus \$200 deposit	per box per day
Athletic Field Lights (2 hour minimum)	\$15.00	per hour per field
Athletic Field Prep – Baseball/Softball	\$30.00	per field
Athletic Field Prep – Soccer/Football	\$500.00	per field
Batting Cage Rental - 1 hour	\$10.00	per hour
Alcohol Permit with Park Reservation	\$20.00	per permit
Fountain Operation	\$300.00	per half hour
Staff - 2 hour minimum	\$40.00	per hour per staff member

 <b>TOWN OF FOUNTAIN HILLS COMPREHENSIVE FEE SCHEDULE FISCAL YEAR 2021-2022</b>		
Description	Adopted Fee	Units
<b><u>Community Center Fees</u></b>		
<b>Community Center Rentals - Resident/Non-Profit:</b>		
Weekday Rates: Monday thru Thursday		
Classrooms - Minimum 2 hours	\$25.00	per hour
Ballroom - Per Ballroom; Minimum 4 hours	\$50.00	per hour
Lobby - Minimum 4 hours	\$50.00	per hour
Weekend Rates: Friday & Saturday (no rentals on Sunday)		
Ballroom - Per Ballroom; Minimum 4 hours	\$75.00	per hour
Lobby - Minimum 4 hours	\$75.00	per hour
Ballroom Damage Deposit	\$50.00	per Ballroom
Groups meeting 6 or More Times per Year (all dates must be pre-booked and pre-paid with contract)	Rent 5 Times Get 6th Rental Free	Minimum 4 hour contract per date
<b>Community Center Rentals - Non-Resident/Commercial:</b>		
Weekday Rates: Monday thru Thursday		
Classrooms - Minimum 2 hours	\$50.00	per hour
Ballroom - Per Ballroom; Minimum 4 hours	\$100.00	per hour
Lobby - Minimum 4 hours	\$100.00	per hour
Weekend Rates: Friday & Saturday (no rentals on Sunday)		
Ballroom - Per Ballroom; Minimum 4 hours	\$150.00	per hour
Lobby - Minimum 4 hours	\$150.00	per hour
Ballroom Damage Deposit	\$50.00	per Ballroom
Groups meeting 6 or More Times per Year (all dates must be pre-booked and pre-paid with contract)	Rent 5 Times Get 6th Rental Free	Minimum 4 hour contract per date
<b>Community Center Extra Service Fees:</b>		
Video Projector	\$55.00 plus \$300.00 deposit	per rental
Flat Screen TV	\$55.00 plus \$500.00 deposit	per rental
Small Screen	\$55.00 plus \$250.00 deposit	per rental
Large Screen (8' x 10')	\$55.00 plus \$600.00 deposit	per rental
Ping Pong Table	\$55.00 plus \$500.00 deposit	per rental
Sound Reinforcement		
Wireless Microphones	\$25.00	per rental
Speaker Table (Includes Mixing Board)	\$25.00	per rental
Conference Phone	\$55.00 plus \$100.00 deposit	per rental
Portable Sound System (Includes Mixing Board and/or Portable Speaker)	\$85.00 plus \$500.00 deposit	per rental
Electricity (per booth)	n/a	
Portable White Board	\$5.00	per rental
Walker Display Board	\$5.00	per rental
Items for Sale	\$5.00	per rental
Miscellaneous	n/a	
Dance Floor - per 3' x 3' parquet square (15' x 15')	\$225.00	per rental
Dance Floor - per 3' x 3' parquet square (18' x 18')	\$280.00	per rental
Dance Floor - per 3' x 3' parquet square (21' x 21')	\$325.00	per rental
Staging 6' x 8' section (1 piece)	\$25.00	per rental
Coffee Service	\$20.00	per request
Portable Bar	\$50.00 plus \$250.00 deposit	per request
Labor Charges	\$55.00	per hour per staff
MCSO Charges - Minimum 4 hours	Actual Cost	pre-paid/no refunds

 <b>TOWN OF FOUNTAIN HILLS COMPREHENSIVE FEE SCHEDULE FISCAL YEAR 2021-2022</b>		
Description	Adopted Fee	Units
<b>Senior Services Annual Membership Fees:</b>		
Resident	\$30.00	per year
Non - Resident	\$45.00	per year
<b><u>Special Event Fees</u></b>		
<b>Special Events Permits:</b>		
<i>Special Event Permits - Food/Event Vendors</i>		
Application Fee	\$500.00	based on event size
<i>Special Event Permits - Business</i>		
Application Fee - Business (If submitted at least 60 days prior to the event date)	\$300.00	per application
Application Fee - If submitted 59 days or less prior to the event date	\$550.00	per application
Permit Fee	\$50.00	per application
<i>Special Event Permits - Non-Profit</i>		
Application Fee - Charitable Organization (If submitted at least 60 days prior to the event date)	\$150.00	per application
Application Fee - If submitted 59 days or less prior to the event date	\$275.00	per application
Permit Fee	\$50.00	per application
<i>Special Event Permits - Extra Fees</i>		
Special Event Liquor Application Fee	\$25.00	per application
<i>Special Event Permits - Park Fee (Open Park space: amphitheater, AOTF Plaza, Great Lawn, Other)</i>		
<b>Non-Profit:</b>		
Small Event	\$400.00/\$750.00	half day/full day
Medium Event	\$2,500.00	full day
Large Event	\$3,500.00	full day
<b>Business/Commercial:</b>		
Small Event	\$750.00/\$1,400.00	half day/full day
Medium Event	\$2,500.00	full day
Large Event	\$3,500.00	full day
<b>Special Event Permits - Deposit Fees</b>		
Events with less than 1,000 attendance	\$500.00	per event
Events with 1,000 - 1,999 attendance	\$1,000.00	per event
Events with 2,000 - 5,000 attendance	\$2,500.00	per event
Events with over 5,000 attendance	\$5,000.00	per event
<b>Special Event Permit Fees - Road Closure Admin Fees</b>		
Events with less than 1,000 attendance	\$500.00	per event
Events with 1,000 - 1,999 attendance	\$750.00	per event
Events with 2,000 - 5,000 attendance	\$1,000.00	per event
Events with over 5,000 attendance	\$1,500.00	per event
<b>Special Event Permit Fees - Vendor Compliance Fine</b>		
First time penalty	\$250.00	per incident
Recurring penalty	\$750.00	per incident
Film permit application	\$85.00	per incident

 <b>TOWN OF FOUNTAIN HILLS</b> <b>COMPREHENSIVE FEE SCHEDULE</b> <b>FISCAL YEAR 2021-2022</b>		
Description	Adopted Fee	Units
<b>Court Fees</b>		
Non-Sufficient Funds (checks returned to Court)	\$50.00	per check
Public Defender	Actual costs for appointed attorney	
Jail Reimbursement	Actual costs billed by County for jail time served	
Jury Costs (assessed if jury trial canceled within five days of trial)	Actual administrative costs	
Civil Traffic Default	\$50.00	per incident
Warrant	\$65.00	per warrant issued
Diversion Program Rescheduling	\$22.00	per incident
Court Clerk	\$28.00	per request (ARS 22-281)
Court User	\$10.00	per charge
Public Records Search	\$28.00	per name (ARS 22-281)
Certified Copies	\$28.00	per copy (ARS 22-281)
<b>Development Services</b>		
<b>Planning Fees</b>		
Administrative Use Permit/Temporary Sign Permit	\$50.00	per request
Appeal of a Decision by the Zoning Administrator	\$1,530.00	per appeal
Comprehensive Sign Plans and amendments	\$280.00	per request
Commercial/Industrial/Multi-Family Site Plan Review	\$680.00 for first 5,000 square feet of property, then \$130.00 for every thousand square feet thereafter	
Continuance at Applicant Request	\$140.00	per request
Cut & Fill Waiver	\$350.00	per request
Development Agreements	\$3,975.00 for up to 5 acres, plus \$795.00 per acre thereafter	
Development Agreements - Amendment	\$1,900.00 for up to 5 acres plus \$380.00 per acre thereafter	
Final Plats	\$1,690.00 for up to 10 lots plus \$169 per lot thereafter	
General Plan Amendments - Minor	\$2,500.00 for the first 5 acres plus \$500.00 per acre thereafter	
General Plan Amendments - Major	\$3,760.00 for the first 40 acres plus \$94.00 per acre thereafter	
Hillside Protection Easement (HPE)	\$170.00 Plus recording fees	
Landscape Plan Review	\$50.00	per review
Public Notice in Newspaper (for all actions requiring newspaper notifications)	\$260.00 (1)	
Notification fee (for all actions requiring mailed notifications)	\$175.00 (2)	
Ordinances (Text Amendments)	\$1,975.00	per ordinance
Planned Area Developments (PAD)	\$3,620.00 for the first 5 acres plus \$725.00 per acre thereafter	
Planned Area Developments (PAD) - Amendment	\$1,850.00 for the first 5 acres plus \$370.00 per acre thereafter	
Plat Abandonments	\$1,150.00 plus County Fees (3)	
Preliminary Plats	\$2,045.00 for the first 10 lots, plus \$205.00 per lot thereafter	
Recording Fees (subject to change without notice)	\$150.00	per request
Replats (lot joins, lot divisions, lot line adjustments)	\$575.00	

 <b>TOWN OF FOUNTAIN HILLS COMPREHENSIVE FEE SCHEDULE FISCAL YEAR 2021-2022</b>		
Description	Adopted Fee	Units
Rezoning (Map)	\$3,623.00 up to 10 acres plus \$360.00 per acre thereafter	
Saguaro Cactus Permit	\$110.00	per permit
Special Use Permits and amendments	\$2,000.00	
Temporary Use Permits	\$230.00 plus notification	
Temporary Visitor Permit (RV Parking):	\$50.00	per permit
Tract Housing	\$325.00 plus \$100.00 per façade	
Variations	\$1,190.00 for the first variance plus \$300.00 for each additional variance	
Zoning Verification Letter	\$280.00	per verification
(1) Plus actual newspaper posting costs		
(2) Plus \$5 per mailing label		
(3) Minimum \$150 recording fee		
<b>Building Fees</b>		
<b>Building Permit/Plan Check Single Family Residential:</b>		
Single Family Homes & Additions (Includes Permit and Plan Review)		
Livable Area with A/C	\$0.73	square feet
Covered Area: Garage and/or Patio (non A/C)	\$0.55	square feet
Single Family Remodel	\$0.24	square feet
Single Family Remodel non A/C	\$0.15	square feet
Specialized Permits (Includes Permit and Plan Review)		
Solar Photovoltaic	\$150.00	per request
Fence Walls	\$200.00 for first 100 feet plus \$2.00 per linear foot thereafter	
Retaining Walls	\$300.00 for 100 linear feet plus \$3.20 per linear foot thereafter	
Pools & Spas Attached	\$320.00 up to 450 square feet plus \$0.72 per square foot above 450	
Stand Alone Spas	\$140.00	per request
Landscape Deposit	\$2,500.00 refundable deposit. Deposit required for Certificate of Occupancy (C of O) if landscaping is not installed; refundable upon landscaping approval by Town within six (6) months.	
Miscellaneous Plan Review or Inspection (1 hour minimum)	\$115.00	per hour
One Discipline Permit	\$140.00	per permit
Addendum	\$115.00	per addendum
Demolition (minor)	\$60.00	per request
Third-Party or Expedited Plan Review & Inspections	Actual costs for third party	
Plan Review Add On (After 3rd Review)	50% of Bldg Permit/Plan Review Fee	
Reinspection Fee	\$170.00	per inspection
Permit Extensions - Residential new construction only (If Town has all records and within current Code cycle)	460.00	per extension
Permit Extensions - Residential remodel only (If Town has all records and within current Code cycle)	\$120.00	per extension
Penalty for failure to obtain a building permit	100% of Bldg Permit/Plan Review Fee	per incident

 <b>TOWN OF FOUNTAIN HILLS COMPREHENSIVE FEE SCHEDULE FISCAL YEAR 2021-2022</b>		
Description	Adopted Fee	Units
<b>Building Permit/Plan Check Commercial:</b>		
<i>Commercial/Tenant Building Permit &amp; Additions (Includes Permit and Plan Review)</i>		
Area with A/C	\$0.80	per square foot
Covered Area (non A/C)	\$0.65	per square foot
<i>Commercial Remodel (Existing)</i>		
Area with A/C	\$585.00 for 3,000 square feet plus \$0.20 per square foot thereafter	
Covered Area (non - A/C)	\$275.00 for 3,000 square feet plus \$0.09 per square foot thereafter	
<i>Apartments/Condominiums</i>		
Livable Area with A/C	\$1.10	per square foot
Covered Area (non - A/C)	\$0.75	per square foot
Landscape Plan Review	\$50.00	per request
Miscellaneous Permits (Plan Review Fee is Separate)	\$13.00	per permit
Minimum Permit (one discipline)	\$140.00	per permit
Sign Permit, less than 32 square feet (New/Modified)	\$85.00	per permit
Sign Permit, 32 or greater square feet (New/modified)	\$105.00	per permit
Miscellaneous Plan Review or Inspection ( 1 hour minimum)	\$115.00	per hour
Revisions to Approved Plans	\$170.00	per hour
Plumbing - Water heater replacement/solar (minor)	\$140.00	per request
Mechanical - HVAC replacement (minor)	\$140.00	per request
Electrical - panel repair (minor)	\$150.00	per request
Demolition (minor)	\$60.00	per request
Third-Party or Expedited Plan Review & Inspections	Actual costs for third party	
Plan Review Add On (After 3rd Review)	50% of Bldg Permit/Plan Review Fee	per review
Reinspection Fee	\$170.00	per inspection
Permit Extensions - Commercial new construction only (If Town has all records and within current Code cycle)	\$460.00	per extension
Permit Extensions - Commercial remodel only (If Town has all records and within current Code cycle)	\$120.00	per extension
Penalty for failure to obtain a building permit	50% of Bldg Permit/Plan Review Fee	per incident
Refund for cancelled Commercial Building permit (must be done in writing)	35% of building permit fee paid - request must be made within 180 days of original payment	per request
Appeal of Decision by Building Official/Fire Marshall	\$1,000.00 All fees include up to 3 reviews by staff. Any additional reviews will be subject to an additional fee equal to 25% of the original fee.	
<b><u>Development Fees (Adopted by Resolution 2020-03)</u></b>		
Single Family Residential	\$3,974.00	per dwelling
Multi - Family Residential	\$2,537.00	per dwelling
Commercial	\$3.82	per square foot
Office	\$2.45	per square foot
Institutional	\$2.86	per square foot
Industrial	\$1.29	per square foot
(Above fees are split between Parks & Recreation, Fire, and Streets development fees. See Resolution for allocations.)		

 <b>TOWN OF FOUNTAIN HILLS COMPREHENSIVE FEE SCHEDULE FISCAL YEAR 2021-2022</b>		
Description	Adopted Fee	Units
<b><u>Development Services - Miscellaneous</u></b>		
<b>Maps:</b>		
8 1/2" x 11"	\$3.00	per map
11" x 17" Street/Index Map "Typical"	\$5.00	per map
11" x 17" Aerial Site Plan	\$18.00	per map
24" x 36" Custom Map	\$20.00	per map
36" x 36" Bldg/Plat/Zoning Map	\$25.00	per map
60" x 60" Street/Bldg/Develop/Plat/Plot	\$35.00	per map
Map Book	\$100.00	per map book
<b>Other:</b>		
Easement or Right-of-Way Abandonment	\$730.00	per request
Hillside Protection Reconfiguration and/or Replacement of Hillside Protection Easement	\$350.00	per request
Revocation Administrative Fee	\$60.00	per request
Engineering Plan Review Fee	\$1,610.00	per request
<b>Final Plat Improvement:</b>		
Plan Checking	\$1,750.00	per request
Except water and sewer plans	\$1,610.00	per request
Water and sewer plans only	\$1,610.00	per request
Engineering Report/Calculations Review Fee (Drainage, Environmental, Traffic, Structural, Water, Sewer, etc.)	\$1,535.00	per request
New/Address Change	\$50.00	
Third-Party or Expedited Plan Review & Inspections	Actual costs for third party	
Inspections not associated with an active Building Permit	\$60.00	per inspection
Off-Hours Inspections (Nights & Weekends)	\$85.00	per inspection
<b><u>Fire Fees</u></b>		
Residential Automatic Sprinkler System Plan Review/Inspection	\$340.00 for up to 4,400 square feet then \$0.08 per square foot	
Commercial Automatic Sprinkler System Plan Review/Inspection	\$340.00 for the first 3,000 square feet then \$0.11 per square foot	
Commercial Auto Sprinkler System Modification Plan Review/Inspection	\$195.00	per request
Commercial Hood System Plan Review/Inspection	\$290.00	per request
Commercial Fire Alarm System Plan Review/Inspection	\$385.00	per request
Commercial Fire Alarm System Modification Plan Review/Inspection	\$385.00	per request
Residential LPG Installation Review/Inspection	\$170.00	per request
Annual Adult Residential Group Care Inspection	\$130.00	per request
Annual Commercial Fire Inspection Fee	\$0.00	per request
Tent Permit Fee (any tent over 200 square feet & any canopy over 400 square feet)	\$65.00	per request
Reinspection Fee (beyond one re-check)	\$150.00	per request
<b>Abatement Fees:</b>		
Inspection fee	\$340.00	per hour
Reinspection fee	\$340.00	per inspection

 <b>TOWN OF FOUNTAIN HILLS COMPREHENSIVE FEE SCHEDULE FISCAL YEAR 2021-2022</b>		
Description	Adopted Fee	Units
<b>Finance</b>		
<b>Services:</b>		
Notarization	\$2.00	per request
Affix Town Seal	\$5.00	per request
Returned Check Fee	\$50.00	per check
Convenience Fee - credit card payment	\$4.00	per transaction
Art Commission	\$35.00	per transaction
<b>Copies</b>		
Photocopies 8 1/2 x 11	\$0.65	per page
Photocopies 8 1/2 x 14	\$0.70	per page
Photocopies 11 x 17	\$0.75	per page
<b>Reports:</b>		
License Report (Non - Commercial Use)	\$30.00	CD or hard copy
License Report (Commercial Use)	\$30.00	CD or hard copy
<b>Business License Fees:</b>		
New Business License	\$50.00	per application and first year fee - non-refundable
Annual renewal fee for business within the Town limits	\$35.00	per renewal
Annual renewal fee for business without a fixed place of business within the Town limits	\$50.00	per renewal
Late fee for renewal of business license fee	25% of renewal fee	per renewal
Penalty for operating a business without a license	\$150.00	per incident
Peddlers, solicitors and mobile merchants	\$250.00	calendar quarter or fraction thereof - non-refundable
Peddler investigation fee (per person)	\$55.00	per person
Promoters of entertainments, circuses, bazaars, etc., who receive a percentage of receipts or other consideration for their services. Each such promoter shall also obtain liability insurance of a minimum of \$1 million naming the Town as insured.	\$150.00	per week
Handbill Distributor	\$50.00	per day
Amusement Company, such as ferris wheel, merry - go - round, etc., not part of a circus. Tent Show. Wrestling Exhibition. Road Show, Carnival or Circus.	\$150.00	per day
Practice of palmistry, phrenology, astrology, fortune telling, mind reading, clairvoyancy, magic or any healing practices not licensed by the State of Arizona, or any similar calling without a fixed place of business	\$50.00	per day
Duplicate Business License	\$15.00	per request
Verification of License Letter	\$15.00	per request
<b>False Alarm Service Charges:</b>		
First and Second	\$0.00	each
Third	\$100.00	each
Fourth	\$150.00	each
Fifth and Sixth	\$175.00	each
Seventh or more	\$275.00	each

 <b>TOWN OF FOUNTAIN HILLS COMPREHENSIVE FEE SCHEDULE FISCAL YEAR 2021-2022</b>		
Description	Adopted Fee	Units
<b>Wireless Communications:</b>	Per State Statute	
Lease Agreement Application Fee, each location	\$285.00	per location - non-refundable
Amendments to Cell Tower Lease Agreements	\$285.00	per location - non-refundable
<b>Small Cell Wireless Facilities: (all fees are non-refundable)</b>		
ROW Use Fee	\$50.00	year x number of small wireless facilities (SWF)
Authority utility pole attachment	\$50.00	year per utility pole attachment
Small Wireless Facilities (SWF) collocation	\$100.00	per SWF up to five
Small Wireless Facilities (SWF) collocation	\$50.00	for SWF over five
Batched applications for up to 25 SWF's	\$100.00	per SWF up to five
Batched applications for up to 25 SWF's	\$50.00	per SWF 6 - 20 sites
Applications for new, replacement or modified utility poles NOT subject to zoning review	\$750.00	per application
Applications for new, replacement or modified utility poles and collocation of wireless facilities subject to zoning review	\$1,000.00	per application
<b>Alcohol License Application:</b>		
Person Transfer Fee	\$200.00	per request
Location Transfer Fee	\$200.00	per request
Probate/Will Assignment/Divorce Decree	\$200.00	per request
Extension of Premise	\$200.00	per request
Sampling Permit	\$200.00	per request
Acquisition of Control/Restructure/Agent Change	\$200.00	per request
<b>Initial/Interim Application Fee</b>		
01 - In State Producer	\$600.00	per request
02 - Out of State Producer	\$600.00	per request
03 - Domestic Microbrewery	\$600.00	per request
04 - In State Wholesaler	\$600.00	per request
05 - Government	\$600.00	per request
06 - Bar, All Spirituous Liquors	\$600.00	per request
07 - Beer & Wine Bar	\$600.00	per request
08 - Conveyance	\$600.00	per request
09 - Liquor Store	\$600.00	per request
10 - Beer & Wine Store	\$600.00	per request
11 - Hotel/Motel	\$600.00	per request
12 - Restaurant	\$600.00	per request
13 - Domestic Farm Winery	\$600.00	per request
14 - Private Club	\$600.00	per request
Alcohol Permit Renewal	\$200.00	per year
<b>Environmental Fees:</b>		
per residential solid waste account	\$0.00	per month
per multifamily solid waste account (with a range for number of units)	\$0.00	per month
commercial solid waste accounts (license fee and/or cost per commercial account)	\$0.00	per month
Late fee for paying the environmental fee	\$0.00	

 <b>TOWN OF FOUNTAIN HILLS COMPREHENSIVE FEE SCHEDULE FISCAL YEAR 2021-2022</b>		
Description	Adopted Fee	Units
<b>Public Works</b>		
<b>Excavations/In-Lieu Fees:</b>		
Base fee (per excavation)	\$250.00	Base fee
<b>Trench cut fees:</b>		
Newly paved or overlaid 0 - 1 yrs.	\$55.00	per linear foot
Newly paved or overlaid 1 - 2 yrs.	\$45.00	per linear foot
Newly paved or overlaid 2 - 3 yrs.	\$35.00	per linear foot
Newly paved or overlaid 3 - 4 yrs.	\$25.00	per linear foot
Newly paved or overlaid 4 - 5 yrs.	\$15.00	per linear foot
Newly paved or overlaid 5 - 6 yrs.	\$10.00	per linear foot
Slurry or chip sealed 0 - 2 years	\$4.00	per linear foot
Pavement replacement greater than 300 feet in length	\$2.50	per square yard
<b>Utility Pit fees:</b>		
Newly paved or overlaid 0 - 1 yrs.	\$5.50	per square foot
Newly paved or overlaid 1 - 2 yrs.	\$4.50	per square foot
Newly paved or overlaid 2 - 3 yrs.	\$3.50	per square foot
Newly paved or overlaid 3 - 4 yrs.	\$2.50	per square foot
Newly paved or overlaid 4 - 5 yrs.	\$1.50	per square foot
Newly paved or overlaid 5 - 6 yrs.	\$1.00	per square foot
Slurry or chip sealed 0 - 2 years	\$5.00	per square foot
Adjustment (MH, valve, monument, etc.)	\$500.00	each
Striping	\$3.00	per linear foot
Lane Markers	\$175.00	each
Stop Bars	\$3.00	per square foot
Crosswalks	\$3.00	per square foot
RPMs	\$7.00	each
Seal-Coat	\$3.00	per square yard
<b>Encroachment/Engineering Permits:</b>		
Base Permit Fee	\$200.00	
2"/6" Paving A.C.	\$2.25	per square foot
Permanent Barricading	\$220.00	each
Guard Rail/Hand Rail	\$1.50	per linear foot
Survey Monuments	\$145.00	each
Concrete Aprons	\$145.00	each
Scuppers	\$145.00	each
Review for Adjustments MH, etc.	\$145.00	each
4" Paving - PC Concrete	\$1.45	per square foot
Decorative Sidewalk or Paving	\$2.70	per linear foot
Sidewalk & Bike path	\$2.70	per linear foot
Curb & Gutter	\$1.70	per linear foot
Valley Gutter	\$1.45	per linear foot
Sign (regulator, street etc.)	\$145.00	each
Pavement Cuts	\$1.45	per linear foot
Driveway/Driveway Modifications	\$145.00	each
Utility, Water Line, Sewer Line Trench - Paved	\$2.00	per linear foot
Utility, Water Line, Sewer Line Trench - Unpaved	\$1.45	per linear foot
Storm Drain Pipe	\$1.70	per linear foot
Catch Basins, Headwells	\$145.00	each
Cutoff Walls	\$1.45	per linear foot

 <b>TOWN OF FOUNTAIN HILLS COMPREHENSIVE FEE SCHEDULE FISCAL YEAR 2021-2022</b>		
Description	Adopted Fee	Units
Slope Protection	\$1.45	per square yard
Rip Rap	\$1.45	per square foot
Retaining Wall	\$1.45	per linear foot
Cut/Fill (Materials Moved)	\$2.00	per cubic yard
Box Culverts	5% of engineer estimate	
Miscellaneous	5% of engineer estimate	
Landscaping	5% of engineer estimate	
Irrigation	5% of engineer estimate	
Lighting	5% of engineer estimate	
Grading	5% of engineer estimate	
Utility Splice/Repair Pits Up to 25 square feet (outside pvmnt)	\$140.00	flat fee
Other	5% of engineer estimate	
In Lieu Payments	n/a	n/a
Traffic Control Plan Review	\$170.00	per request
Engineering Plan Review Fee	\$575.00 per sheet (includes three reviews) \$190 per sheet for each subsequent review	per sheet
Failure to obtain an Encroachment Permit	\$230.00	per incident
Failure to obtain a Final Inspection	\$170.00	per incident
Reinspection Fee	\$150.00	per incident
Investigation Fee for Work Done Without Permit	\$400.00 or the permit fee, whichever is greater, but not to exceed \$2,500.00 for every day or a portion of a day from the time unpermitted work began until a permit is obtained.	per incident
Oversize/Overweight Vehicle Permit	\$250.00	per permit
Haul Route Permit (greater than or equal to 500 cubic yards)	\$160.00	per permit
Failure to barricade or improper barricading	\$1,00.00 to \$5,000.00	per incident
Permit Extension	\$50.00	per request
Penalty for work w/o permit	50% of Permit Fee	per incident
Minimum Plan Review	\$115.00	per hour
Traffic Study - Cost to recover staff time and materials	\$150.00 base fee plus \$50.00 per additional location request	per request
<b><i>Public Works - Miscellaneous</i></b>		
<b>Adopt a Street:</b>		
Fee, per sign	\$60.00	

# Schedule of Authorized Positions

### Schedule of Authorized Positions

Position Title	FY 18-19 Authorized FTE	FY 19-20 Authorized FTE	FY 20-21 Authorized FTE	FY 21-22 Proposed FTE
<b><u>Municipal Court</u></b>				
Presiding Judge	0.63	0.63	0.63	0.63
Court Administrator	1.00	1.00	1.00	1.00
Senior Court Clerk	2.00	2.00	2.00	1.00
Court Operations Coordinator	-	-	-	1.00
<b>Authorized FTE</b>	<b>3.63</b>	<b>3.63</b>	<b>3.63</b>	<b>3.63</b>

### **Administration**

Town Manager	1.00	1.00	1.00	1.00
Deputy Town Manager/Administrative Services Dir.	-	1.00	1.00	1.00
Administrative Services Director	1.00	-	-	-
Executive Asst to Town Mgr/Council	1.00	1.00	1.00	1.00
Town Clerk	1.00	1.00	1.00	1.00
Volunteer Coordinator	1.00	-	-	-
Economic Development Analyst	1.00	1.00	-	-
Economic Development and Tourism Specialist	-	-	1.00	1.00
Economic Development Director	1.00	1.00	1.00	1.00
Communications and Marketing Coordinator	0.20	1.00	-	-
Community Relations Manager	-	-	1.00	1.00
Chief Technology Administrator	-	-	-	1.00
Network & Information Technology Administrator	1.00	1.00	1.00	-
Information Technology Support Specialist	0.50	0.50	0.50	0.50
Finance Director	1.00	1.00	1.00	1.00
Senior Accountant	-	-	-	1.00
Accountant	1.00	1.00	1.00	1.00
Financial Services Technician	2.00	2.00	2.00	2.00
Procurement Administrator	-	-	-	1.00
Procurement Officer	-	1.00	1.00	-
Accounting Clerk	-	0.50	0.50	0.50
Customer Service Representative II	1.00	1.00	1.00	1.00
<b>Authorized FTE</b>	<b>13.70</b>	<b>15.00</b>	<b>15.00</b>	<b>16.00</b>

### **Public Works**

Public Works Director	1.00	1.00	1.00	1.00
Civil Engineering Inspector	1.00	1.00	1.00	1.00
Executive Assistant	0.50	0.50	0.50	0.50
Town Engineer	1.00	1.00	1.00	1.00
Assistant Town Engineer	-	0.63	0.63	1.00
Facilities Supervisor	-	-	1.00	1.00
Facilities/Environmental Supervisor	1.00	1.00	-	-
Senior Facilities Maintenance Tech	-	-	1.00	1.00
Facilities Maintenance Tech	1.00	1.00	-	-
Custodian	1.30	1.30	1.30	0.50
Streets Superintendent	1.00	1.00	1.00	1.00
Fleet Mechanic/Open Space-Landscape Spec	1.00	1.00	-	-
Senior Maintenance Technician	-	-	1.00	1.00
Street Maintenance Technician	2.00	3.00	3.00	3.00
<b>Authorized FTE</b>	<b>10.80</b>	<b>12.43</b>	<b>12.43</b>	<b>12.00</b>

**Schedule of Authorized Positions  
(continued)**

<b>Position – Title</b>	<b>FY 18-19 Authorized FTE</b>	<b>FY 19-20 Authorized FTE</b>	<b>FY 20-21 Proposed FTE</b>	<b>FY 21-22 Proposed FTE</b>
<b><u>Development Services</u></b>				
Development Services Director	1.00	1.00	1.00	1.00
Executive Assistant	0.50	0.50	0.50	0.50
Senior Planner	1.00	1.00	1.00	1.00
GIS Technician/CAD Operator	1.00	1.00	1.00	1.00
Senior Code Enforcement Officer	1.00	1.00	1.00	1.00
Code Enforcement Officer	-	1.00	1.00	1.00
Chief Building Official/Plans Examiner	1.00	1.00	1.00	1.00
Senior Building Inspector	-	1.00	1.00	1.00
Civil Plans Examiner	0.50	-	-	-
Building Permit Technician	1.50	1.50	1.50	1.50
<b>Authorized FTE</b>	<b>7.50</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>
<b><u>Community Services</u></b>				
Community Services Director	1.00	1.00	1.00	1.00
Recreation Manager	1.00	1.00	1.00	1.00
Recreation Program Coordinator	2.00	2.00	2.00	2.00
Communications and Marketing Coordinator	0.80	-	-	-
Executive Assistant	1.00	1.00	1.00	1.00
Parks Superintendent	1.00	1.00	1.00	1.00
Park Operations Lead	3.00	4.00	4.00	4.00
Lead Park Attendant	0.49	0.49	0.49	1.00
Park Attendant	1.96	1.96	1.96	1.96
Groundskeeper II	1.00	-	1.00	2.00
Customer Service Representative II	0.88	0.88	1.13	1.63
Community Center Manager	1.00	1.00	1.00	1.00
Operations Coordinator - Community Center	1.00	1.00	1.00	1.00
Operations Support Worker	0.37	0.37	0.37	0.37
Lead Operations Support Worker	1.28	1.28	1.28	1.28
Senior Services Supervisor	1.00	1.00	1.00	1.00
Senior Services Activities Coordinator	0.58	1.78	1.78	1.78
Home Delivered Meals Coordinator	0.75	-	-	-
Volunteer Coordinator	-	1.00	1.00	1.00
Senior Services Activities Assistant	0.45	-	-	-
<b>Authorized FTE</b>	<b>20.56</b>	<b>20.76</b>	<b>22.01</b>	<b>24.02</b>
<b>Total Authorized FTE</b>	<b><u>56.19</u></b>	<b><u>60.82</u></b>	<b><u>62.07</u></b>	<b><u>64.65</u></b>

Compared to the high of 115 FTEs in FY01-02, the current level of 65 FTEs represents a total decrease of over 40% over a twenty year period. The reduction in authorized FTEs is a result of the economic downturn and the need to reduce Town expenditures, resulting in the consolidation of positions as well as actual staff layoffs.

# Pay Plan

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**FY21-22 PAY PLAN—effective July 1, 2021**
**Exempt Positions**

<b>Position Title</b>	<b>Minimum</b>	<b>Maximum</b>
Deputy Town Manager/Administrative Services Director	\$ 122,500	\$ 175,175
Public Works Director	114,490	163,721
Finance Director	114,490	163,721
Development Services Director	114,490	163,721
Town Clerk	107,000	153,010
Economic Development Director	107,000	153,010
Community Services Director	107,000	153,010
Chief Technology Administrator	101,796	145,568
Town Engineer	100,340	143,486
Assistant Town Engineer	85,294	121,970
Court Administrator	83,793	119,824
Chief Building Official/Plans Examiner	74,125	105,999
Recreation Manager	73,224	104,710
Parks Superintendent	73,224	104,710
Community Center Manager	73,224	104,710
Senior Accountant	73,224	104,710
Procurement Administrator	73,224	104,710
Community Relations Manager	73,224	104,710
Streets Superintendent	72,570	103,775
Senior Planner	72,272	103,349
Facilities Supervisor	63,222	90,407
Events and Operations Supervisor	61,475	87,909
Senior Services Supervisor	61,231	87,560
Executive Assistant to Town Manager/Council	60,800	86,944
Civil Plans Examiner	60,646	86,724
Economic Development and Tourism Specialist	60,646	86,724
Accountant	56,122	80,254
Court Operations Coordinator	56,122	80,254
Operations Coordinator - Community Center	56,122	80,254
Recreation Program Coordinator	56,122	80,254
Senior Code Enforcement Officer	56,122	80,254
Volunteer Coordinator	56,122	80,254

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**FY21-22 PAY PLAN—effective July 1, 2021**
**Non-Exempt Positions**

<b>Position Title</b>	<b>Minimum</b>	<b>Maximum</b>
Senior Building Inspector	\$ 30.03	\$ 42.94
Information Technology Support Specialist	29.35	41.97
GIS Technician/CAD Operator	28.65	40.97
Civil Engineer Inspector	24.88	35.58
Executive Assistant	23.35	33.39
Code Enforcement Officer	23.35	33.39
Senior Maintenance Technician	22.78	32.58
Senior Facilities Maintenance Technician	22.78	32.58
Park Operations Lead	22.78	32.58
Facilities Maintenance Technician	21.07	30.13
Building Permit Technician	20.52	29.34
Senior Court Clerk	19.99	28.59
Street Maintenance Technician	19.99	28.59
Court Clerk	19.10	27.31
Financial Services Technician	19.10	27.31
Groundskeeper II	19.10	27.31
Accounting Clerk	18.50	26.46
Customer Service Representative II	18.50	26.46
Senior Services Activities Coordinator	18.09	25.87
Lead Park Attendant	18.09	25.87
Lead Operations Support Worker	18.09	25.87
Customer Service Representative I	16.48	23.57
Operations Support Worker	16.10	23.02
Park Attendant	16.10	23.02
Custodian	14.88	21.28

**FY 21-22 PAY PLAN (January 2022)****Exempt Positions**

<b>Position Title</b>	<b>Minimum</b>	<b>Maximum</b>
Deputy Town Manager/Administrative Services Director	\$ 125,563	\$ 179,555
Public Works Director	117,352	167,813
Finance Director	117,352	167,813
Development Services Director	117,352	167,813
Town Clerk	109,675	156,835
Economic Development Director	109,675	156,835
Community Services Director	109,675	156,835
Chief Technology Administrator	104,341	149,208
Town Engineer	102,849	147,074
Assistant Town Engineer	87,426	125,019
Court Administrator	85,888	122,820
Chief Building Official/Plans Examiner	75,978	108,649
Recreation Manager	75,055	107,329
Parks Superintendent	75,055	107,329
Community Center Manager	75,055	107,329
Senior Accountant	75,055	107,329
Procurement Administrator	75,055	107,329
Community Relations Manager	75,055	107,329
Streets Superintendent	74,384	106,369
Senior Planner	74,079	105,933
Facilities Supervisor	64,803	92,668
Events and Operations Supervisor	63,012	90,107
Senior Services Supervisor	62,762	89,750
Executive Assistant to Town Manager/Council	62,320	89,118
Civil Plans Examiner	62,162	88,892
Economic Development and Tourism Specialist	62,162	88,892
Accountant	57,525	82,261
Court Operations Coordinator	57,525	82,261
Operations Coordinator - Community Center	57,525	82,261
Recreation Program Coordinator	57,525	82,261
Senior Code Enforcement Officer	57,525	82,261
Volunteer Coordinator	57,525	82,261

**FY 21-22 PAY PLAN (January 2022)****Non-Exempt Positions**

<b>Position Title</b>	<b>Minimum</b>	<b>Maximum</b>
Senior Building Inspector	\$ 30.78	\$ 44.02
Information Technology Support Specialist	30.08	43.01
GIS Technician/CAD Operator	29.37	42.00
Civil Engineer Inspector	25.50	36.47
Executive Assistant	23.93	34.22
Code Enforcement Officer	23.93	34.22
Senior Maintenance Technician	23.35	33.39
Senior Facilities Maintenance Technician	23.35	33.39
Park Operations Lead	23.35	33.39
Facilities Maintenance Technician	21.60	30.89
Building Permit Technician	21.03	30.07
Senior Court Clerk	20.49	29.30
Street Maintenance Technician	20.49	29.30
Court Clerk	19.58	28.00
Financial Services Technician	19.58	28.00
Groundskeeper II	19.58	28.00
Accounting Clerk	18.96	27.11
Customer Service Representative II	18.96	27.11
Senior Services Activities Coordinator	18.54	26.51
Lead Park Attendant	18.54	26.51
Lead Operations Support Worker	18.54	26.51
Customer Service Representative I	16.89	24.15
Operations Support Worker	16.50	23.60
Park Attendant	16.50	23.60
Custodian	15.25	21.81



# Resolution 2021-14

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**RESOLUTION 2021-14****A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF FOUNTAIN HILLS, ARIZONA, APPROVING THE FINAL BUDGET FOR THE TOWN OF FOUNTAIN HILLS FOR THE FISCAL YEAR BEGINNING JULY 1, 2021, AND ENDING JUNE 30, 2022****RECITALS:**

**WHEREAS**, in accordance with the provisions of Title 42, Chapter 17, Arizona Revised Statutes (the "Applicable Law"), the Mayor and Council of the Town of Fountain Hills (the "Town Council") did, on May 4, 2021, prepare (i) a full and complete statement of the Town's financial affairs for the preceding fiscal year, (ii) an estimate of the different amounts that will be required to meet the Town's public expense for the current fiscal year, including all of the items prescribed by ARIZ. REV. STAT. § 42-17102 and (iii) a summary schedule of estimated expenditures and revenues, which was prepared according to forms supplied by the Auditor General and entered in the Town Council's minutes; and

**WHEREAS**, in accordance with the Applicable Law, and following due public notice, the Town Council met on May 4, 2021, at which meeting any taxpayer was provided the opportunity to appear and be heard in favor of or against any proposed expenditure or tax levy; and

**WHEREAS**, publication has been duly made as required by law, of said estimates together with a notice that the Town Council would meet on June 1, 2021, at the Fountain Hills Town Council Chambers, for the purpose of hearing taxpayers and with respect to said estimate or any proposed expenditure or tax levy.

**ENACTMENTS:**

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF FOUNTAIN HILLS**, as follows:

SECTION 1. The recitals above are hereby incorporated as if fully set forth herein.

SECTION 2. The statements and schedules attached hereto as Exhibit A and incorporated herein by reference, are hereby adopted as the budget of the Town of Fountain Hills, Arizona, for the fiscal year beginning July 1, 2021, and ending June 30, 2022.

SECTION 3. The Mayor, the Town Manager, the Town Clerk and the Town Attorney are hereby authorized and directed to take all steps necessary to carry out the purpose and intent of this Resolution.

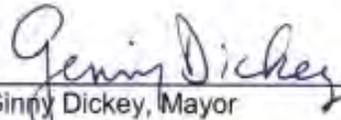
RESOLUTION 2021-14

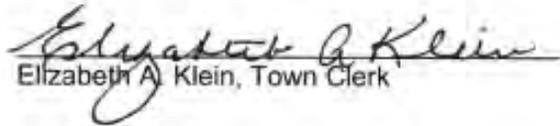
PAGE 2

**PASSED AND ADOPTED** by the Mayor and Council of the Town of Fountain Hills, Arizona, June 1, 2021.

**FOR THE TOWN OF FOUNTAIN HILLS:**

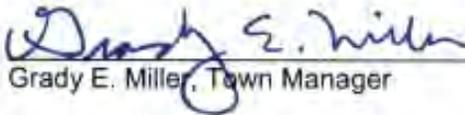
**ATTESTED TO:**

  
Ginny Dickey, Mayor

  
Elizabeth A. Klein, Town Clerk

**REVIEWED BY:**

**APPROVED AS TO FORM:**

  
Grady E. Miller, Town Manager

  
Aaron D. Arnson, Pierce Coleman PLLC  
Town Attorney

# Glossary

**Account**

A separate financial reporting unit for budgeting, management or accounting purposes. All budgetary transactions, whether revenue or expenditure, are recorded in accounts. Several related accounts may be grouped together in a fund. A list of accounts is called a chart of accounts.

**Accounting Standards**

The generally accepted accounting principles (GAAP) promulgated by the Governmental Accounting Standards Board (GASB) that guide the recording and reporting of financial information by state and local governments.

**Accrual Basis of Accounting**

The basis of accounting under which transactions are recognized at the time they are incurred, as opposed to when cash is received or sent. Expenses are recorded at the time liabilities are incurred and revenues are recorded when earned. Un-billed services are recorded as receivables at year end.

**Actual vs. Budgeted**

Difference between the amounts projected (budgeted) in revenues or expenditures at the beginning of the fiscal year and the actual receipts or expenses, which are incurred by the end of the fiscal year.

**Adopted Budget**

Used in fund summaries and department and division summaries within the budget document. Represents the annual budget as approved by formal action of the Town Council, which sets the spending limits for the fiscal year.

**Adoption**

Formal action by the Town Council, which sets the spending limits for the fiscal year.

**Ad Valorem Taxes**

Commonly referred to as property taxes. The charges levied on all real, and certain personal property, according to the property's assessed value and the tax rate. Used as a source of monies to pay general obligation debt and to support the General Fund.

**Allocation**

A part of a lump sum appropriation which is designated for expenditure by specific organization units and/or for special purposes, activities, or subjects.

**Appropriation**

Specific amount of monies authorized by the Town Council for the purpose of incurring obligations and acquiring goods and services. An appropriation is limited in amount and time when it may be used unless it is for capital projects such as constructing roads and buildings.

**Arbitrage**

The ability to use tax exempt proceeds and, by investing those funds in higher yielding taxable securities, generate a profit to the issuer.

**Assessed Valuation**

A value that is established for real and personal property for use as a basis for levying property taxes. Property values are established by the County Assessor and the State as a basis for levying taxes.

**Asset**

Resources and property of the Town that can be used or applied to cover liabilities. Alternatively, any owned physical object (tangible) or right (intangible) having a monetary value or an item or source of wealth expressed in terms of any cost benefiting a future period.

**Attrition**

A method of achieving a reduction in personnel by not refilling the positions vacated through resignation, reassignment, transfer, or retirement.

**Audit Report**

The report prepared by an auditor covering the audit or investigation of an entity's financial position for a given period of time, usually a year. As a general rule, the report should include: 1) a statement of the scope of the audit; 2) explanatory comments concerning exceptions from generally accepted auditing standards; 3) opinions; 4) explanatory comments concerning verification procedures; 5) financial statements and schedules; and 6) statistical tables, supplementary comments and recommendations. The auditor's signature follows 3). The Town is required to have an annual audit conducted by qualified certified public accountants.

**Authorized Positions**

Employee positions which are authorized in the adopted budget.

**Available (Unassigned) Fund Balance**

Funds remaining from the prior year which are available for appropriation and expenditure in the current year.

**Balanced Budget**

Arizona law (Title 42-Arizona Revised Statutes) requires the Town Council to annually adopt a balanced budget by purpose of public expense. State law defines this balanced budget as "the primary property tax levy, when added together with all other available resources, must equal these expenditures." The total of proposed expenditures will not exceed the total of estimated revenues and fund balances.

**Base Budget**

The ongoing expense for personnel, contractual services, commodities, and the replacement of equipment to maintain service levels previously established by the Town Council.

**Basis of Accounting**

Defined by the Government Accounting Standards Board by Fund type as the method of accounting for various activities. The basis is determined when a transaction or event is recognized in the fund's operating statement..

**Beginning Balance**

The residual funds brought forward from the previous fiscal year (ending balance).

### **Bond**

A written promise to pay a specified sum of money (called the face value or principal amount) at a specified date or dates in the future (called the maturity dates), and carrying interest at a specified rate, usually paid periodically. The difference between a bond and a note is that a bond is issued for a longer period and requires greater legal formality.

Bonds are primarily used to finance capital projects. The most common types of bonds are:

- General Obligation (GO) Bond: This type of bond is secured by the full faith, credit, and taxing power of the municipality.
- Revenue Bond: This type of bond is secured by the revenues from a specific source such as gas taxes or water revenues.

### **Bond Rating**

The measure of the quality and safety of a bond. The rating indicates the likelihood that a debt issuer will be able to meet scheduled repayments and dictates the interest rate paid.

### **Bond Refinancing**

The payoff and re-issuance of bonds to obtain better interest rates and/or bond conditions.

### **Budget**

A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. This official public document reflects decisions, assesses service needs, establishes allocation of resources, and is the monetary plan for achieving Town goals and objectives.

### **Budget Amendment**

A change of budget appropriation between expenditure accounts that is different from the original adopted budget. Budget amendments do not change the legal spending limit adopted by the Town Council.

### **Budget Calendar**

The schedule of key dates which a government follows in the preparation and adoption of the budget.

### **Budget Document**

The instrument used by the budget-making authority to present a comprehensive financial program to the Town Council.

### **Budget Message**

The opening section of the budget document which provides the Town Council and the public with a general summary of the most important aspects of the budget, changes from the previous fiscal year, and recommendations regarding the financial policy for the upcoming period.

### **Budgetary Basis of Accounting**

The basis of accounting used to estimate financing sources and uses in the budget. The method used to determine when revenues and expenditures are recognized for budgetary purposes. This basis generally takes one of three forms: GAAP, cash, or modified accrual.

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**Budgetary Control**

The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

**Capital Assets**

Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

**Capital Budget**

A spending plan for improvements to, or acquisition of, land, facilities and infrastructure that balances revenues and expenditures, specifies the sources of revenues, and lists each project or acquisition. Normally a capital budget must be approved by the legislative body. The capital budget and accompanying appropriation ordinance may be included in a consolidated budget document that has a section devoted to capital expenditures and another to operating expenditures. Alternatively, two separate documents may be prepared – one for the capital budget and one for the operating budget.

**Capital Expenditure**

A capital expenditure is made when purchasing a fixed asset having a value of \$10,000 or more and a useful life of more than one year.

**Capital Improvement Program**

The Capital Improvement Plan (CIP) is a comprehensive projection of capital investment projects, which identifies priorities as to need, method of financing, and project costs and revenues that will result during a five-year period. The plan is a guide for identifying current and future fiscal year requirements and becomes the basis for determining the annual capital budget. The capital plan for the ensuing year must be formally adopted during the budget process.

**Capital Improvement Project**

Expenditures for the construction, purchase or renovation of Town facilities or property that have a value greater than \$50,000.

**Capital Outlay**

Expenditures resulting in the acquisition of or addition to the Town's fixed assets with a value of \$10,000 or more and a useful economic lifetime of more than one year.

**Capital Project Carryover**

An approved Capital Project that was not completed in the fiscal year and, therefore, was budgeted again in the current fiscal year in order to finish the project.

**Capital Projects Funds**

Capital project funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets. Capital projects funds exclude those types of capital related outflows financed by proprietary funds or for assets that will be held in trust for individuals, private organizations, or other governments.

**Cash Basis of Accounting**

The basis of accounting in which transactions are recognized only when cash amounts are increased or decreased.

**Cash-in-lieu**

Funding for capital projects the Town requires from developers in lieu of them constructing necessary off- site improvements related to their development project.

**Community Facilities District (CFD)**

A separate legal entity established by the Town which allows for financing of public improvements and services.

**Comprehensive Annual Financial Report (CAFR)**

The official annual financial report of the Town. The CAFR represents management's report to the Town Council, constituents, investors and creditors.

**Contingency/Reserve**

An amount, a budgetary reserve/contingency, set aside as available, with Town Council approval, to cover unforeseen expenditures, emergency expenditures, or revenue shortfalls.

**Contractual Services**

Services such as rentals, insurance, maintenance, etc. that are purchased by the Town.

**Debt Limit**

Statutory or constitutional limit on the principal amount of debt that an issuer may incur (or that it may have outstanding at any one time).

**Debt Ratio**

Total debt divided by total assets.

**Debt Service**

The cost of paying principal and interest payments on outstanding bonds according to a predetermined payment schedule.

**Debt Service Fund**

One or more funds established to account for revenues used to repay the principal and interest on debt.

**Deficit**

The excess of an entity's liabilities over its assets or the excess of expenditures or expenses over revenues during a single accounting period.

**Department**

A major administrative portion of the Town which indicates overall management responsibility for an operation or a group of related operations.

**Depreciation**

An accounting transaction which spreads the acquisition value of an asset across its useful life. Alternatively, expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

**Development Fees**

Those fees and charges generated by building, development, and growth in the Town.

**Disbursement**

The expenditure of money from an account.

**Distinguished Budget Presentation Awards Program**

A voluntary awards program administered by the Government Finance Officers Association of the United States and Canada to encourage governments to prepare effective budget documents.

**Division**

A grouping of related activities within a particular Department (example, Senior Services is a Division of Community Services).

**Employee (or Fringe) Benefits**

Contributions made by a government to meet commitments or obligations for employee-related expenses. Included is the Town's share of costs for social security, pension plans, medical and life insurance plans.

**Encumbrance**

The formal accounting recognition of appropriated or committed funds to be set aside for a future expenditure. To encumber funds means to set aside or commit funds for a specified future expenditure. For budgetary purposes, encumbrances are considered expenditures.

**Ending Balance**

The residual funds that are spendable or available for appropriation at the end of the fiscal year.

**Estimated Revenue**

The amount of projected revenue to be collected during the fiscal year.

**Expenditure**

A net decrease in financial resources. Expenditures include operating expenses which require the use of current assets. If accounts are kept on the accrual basis, this term designates total charges incurred, whether paid or unpaid. If they are kept on the cash basis, the term covers only actual disbursements for these purposes.

**Expenditure Limitation**

An amendment to the Arizona State Constitution that limits annual expenditures of all municipalities. The Economic Estimates Commission, based on population growth and inflation, sets the limit. All municipalities have the option of Home Rule where the voters approve a four-year expenditure limit based on revenues received.

**Expenses**

Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest or other costs.

**Fees**

Charges for specific services.

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**Financial Plan**

A summary by fund of planned revenues, expenditures, operating transfers, reserves, and fund balances.

**Fiscal Policy**

A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

**Fiscal Year**

Any period of twelve consecutive months establishing the beginning and the ending of financial transactions. For the Town of Fountain Hills, this period begins July 1 and ends June 30.

**Fixed Assets**

Assets of a long-term character which are intended to continue to be in use or kept for more than one year and of a monetary value greater than \$10,000.

**Franchise Fees**

Annual fees paid by utilities (e.g. cable TV) for use of Town public rights-of-way. Franchise fees are typically a set percentage of gross revenue within the Town.

**Full Faith and Credit**

A pledge of a government's taxing power to repay debt obligations.

**Full-Time Equivalent Position (FTE)**

A position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, a part-time typist working for 20 hours per week would be equivalent to a 0.5 FTE.

**Fund**

An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and changes in these assets and liabilities.

**Fund Balance**

Difference between assets and liabilities reported in a government fund.

**Non-spendable** – Portions of fund balance that include amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

**Restricted** – Portion of fund balance that reflects constraints placed on the use of resources that are either (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments or (b) imposed by law through constitutional provisions or enabling legislation.

**Committed** – Amounts that can be used only for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision-making authority. In the case of the Town, this would be the Council and Mayor.

**Assigned** – Amounts that are constrained by the government's intent to be used for specific purposes, but that are neither restricted nor committed.

**Unassigned** – Residual classification for the General Fund. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund. The General Fund should be the only fund that reports a positive unassigned fund balance amount.

**General Fund**

The major fund in most governmental entities. While other funds tend to be restricted to a single purpose, the General Fund is a catch-all for general government purposes. The General Fund contains the activities commonly associated with municipal government, such as police and fire protection, parks and recreation.

**General Obligation Bonds**

This type of bond is backed by the full faith, credit and taxing power of the government. Bonds that finance a variety of public projects. The repayment of these bonds is usually made from secondary property tax revenues.

**General Plan**

A plan approved by the Town Council that provides the fundamental policy direction and guidance on development decisions in the Town.

**Generally Accepted Accounting Principles (GAAP)**

Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

**Goal**

The end toward which effort is directed. A goal is general and timeless.

**Governmental Funds**

Governmental Funds are those through which most governmental functions of the Town are recorded. Revenues are recognized as soon as they are both measurable and available. Expenditures generally are recorded when a liability is incurred except for unmatured interest on debt and certain similar obligations, which should be recognized when due.

**Grants**

A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

**Highway User Revenue Fund (HURF)**

A fund with revenues consisting of state taxes collected on gasoline, vehicle licenses and other transportation related fees. These funds must be used for street and highway purposes.

**Indirect Cost**

A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

**Infrastructure**

The physical assets of a government (e.g. streets, public buildings, parks, etc.).

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**Interfund Transfers**

The movement of monies between funds of the same governmental entity.

**Intergovernmental**

Refers to transactions between different levels of government, e.g. city, county, state and federal.

**Intergovernmental Agreement**

A contract between governmental entities as authorized by State law.

**Intergovernmental Revenue**

Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

**Journal Entry**

An entry into the financial system that transfers actual amounts from one account, department, or fund to another.

**Lapsing Appropriation**

An appropriation made for a certain period of time, generally for the budget year. At the end of the specified period, any unexpended or unencumbered balance lapses or ends, unless otherwise provided by law.

**Levy**

The total amount to be raised by general property taxes for purposes specified in the property tax levy motion.

**Levy Rate**

The amount of tax levied for each \$100 of assessed valuation.

**Liability**

Indebtedness of a governmental entity, such as amounts owed to vendors for services rendered or goods received, and principal and interest owed to bondholders. These amounts are debts or legal obligations which must be paid at some future date.

**Line-item Budget**

A budget prepared along departmental lines that focuses on what is to be bought.

**Local Transportation Assistance Fund (LTAF)**

Revenues are generated by the State Lottery. Distribution of these funds is based on population. Funds must be used for public transit or streets, but a small portion may be used for cultural purposes.

**Long-term Debt**

Debt with a maturity of more than one year after the date of issuance.

**Modified Accrual Basis of Accounting**

The basis of accounting used by governmental-type funds. Under this basis, revenues are recognized when they become both "measurable" and "available" to finance expenditures of the current period.

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**Municipal Property Corporation (MPC) Bond**

Bonds that are backed by the excise taxes of the Town including local sales tax, franchise tax, State-shared sales tax, and motor vehicle in-lieu tax. The MPC is a non-profit corporation established for the purpose of issuing debt to purchase municipal facilities, which it leases to the Town.

**Object Detail**

An expenditure classification, referring to the lowest and most detailed level of classification, such as electricity, office supplies, asphalt, and furniture.

**Objectives**

Something to be accomplished in specific, well-defined, and measurable terms and that is achievable within a specific time frame. The achievement of the objective advances an organization toward a corresponding goal.

**Obligations**

Amounts which a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

**Operating Budget**

Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing of acquisitions, spending, and service delivery activities of the Town are controlled.

**Operating Expenses**

The cost for personnel, materials, and equipment required for a department to function.

**Operating Impacts**

Operating impacts are the additional, incremental revenues or costs associated with the project—any new cost or revenue streams resulting from the project less existing expenditures and revenues where applicable. These impacts include maintenance expenses, utility and personnel expenses, revenues from project-specific construction spending and operating revenues.

**Operating Revenue**

Funds that the government receives as income to pay for ongoing operations. The revenue includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

**Ordinance**

A formal legislative enactment by the governing body of a municipality. If the ordinance is not in conflict with any higher form of law, such as a state statute or a constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

**Pay-as-you-go Basis**

A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

**Per Capita**

A unit of measure that indicates the amount of some quantity per person in the Town.

### **Performance Based Budget**

The Performance Based Budget is a customer based, performance driven, results oriented budget system based on Outcome Management. Outcome Management is a management approach that focuses on the results achieved when providing a service.

### **Performance Indicators**

Specific quantitative and qualitative measures of work performed as an objective of specific departments or programs. Measurement of service performance indicators that reflect the amount of money spent on services and the resulting outcomes at a specific level of services provided.

### **Performance Measurement**

Statistical indicators that permit program evaluation to be conducted in a budgetary context.

### **Performance Target**

Percentage or number for each program performance measure that will be the desired level of performance for the upcoming budget period.

### **Personal Services**

The classification of all salaries, wages, and fringe benefits expenditures. Fringe benefits include FICA, retirement contributions, medical insurance, life insurance, and workers' compensation. In some cases, benefits may also include clothing allowances and education assistance.

### **Policy**

A plan, course of action, or guiding principle, designed to set parameters for decisions and actions. A policy could also be a more precise statement of a desired course of action.

### **Program**

A group of related activities performed by one or more divisions or departments of the Town for the purpose of accomplishing a service the Town is responsible for delivering.

### **Property Tax**

Total property tax levied by a municipality on the assessed value of a property within Town limits. In Arizona, the property tax system is divided into primary and secondary.

**Primary Property Tax** – A limited tax levy used for operations based on primary assessed valuation and primary tax rate. The tax rate is restricted to a 2% annual increase. Municipalities may use this tax for any purpose.

**Secondary Property Tax** – An unlimited tax levy restricted to voter-approved budget overrides. The tax is based on the secondary assessed valuation and secondary tax rate.

### **Reserve**

An account used to segregate a portion of a fund balance to indicate that it is not available for expenditure, or it is legally set aside for a specific future use.

**Resolution**

A special or temporary order of the Town Council. Requires less formality than an ordinance or statute.

**Resources**

Total amounts available for appropriation including estimated revenues, bond/loan proceeds, fund transfers, and beginning fund balances.

**Revenue**

Amounts received by government from sources including taxes, fines, fees, grants, or charges for services, which can be used to finance government operations or capital assets. These amounts increase the net assets of the government. For those revenues which are recorded on an accrual basis, this term designates additions to assets which (a) do not increase any liability, (b) do not represent recovery of an expenditure, and (c) do not represent the cancellation of certain liabilities without a corresponding increase in other liabilities or a decrease in assets.

**Revenue Bonds**

Bonds whose principal and interest are payable exclusively from earnings of a revenue generating fund.

**Secondary Property Tax Rate**

Arizona statute does not limit the secondary tax levy amount and municipalities may only use this levy to retire the principal and interest or redemption charges on bonded debt.

**Service Level**

Services or products which comprise actual or expected output of a given program. Focus is on results, not measures of workload.

**Sinking Fund**

A means of repaying funds that were borrowed through a bond issue. The issuer makes periodic payments to a trustee who retires part of the issue by purchasing the bonds in the open market.

**Special Revenue Fund**

Created out of receipts of specific taxes or other earmarked revenues. Such funds are authorized by statutory or charter provisions to pay for specific activities with a special form of continuing revenues.

**State-shared Revenue**

Includes the Town's portion of State sales tax revenues, State income tax receipts, and motor vehicle in-lieu taxes.

**Strategic Plan**

The Strategic Plan defines the Town's strategy, or direction, and assists Town management in making decisions on the allocation of personnel and resources.

**Supplemental Appropriation**

An additional appropriation made by the governing body after the budget year has started.

**Tax Levy**

The total amount of the general property taxes collected for purposes specified in the Tax Levy Ordinance.

**Tax Rate**

The amount of tax levied for each \$100 of assessed valuation.

**Taxes**

Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

**Transfer**

Movement of resources between two funds. Example: An interfund transfer would include the transfer of operating resources from the General Fund to the Streets Fund.

**Unassigned Fund Balance**

The portion of a fund's balance that is not restricted or committed for a specific purpose and is available for general appropriation.

**Unencumbered Balance**

The amount of an appropriation that is neither expended nor encumbered; essentially the amount of money still available for future purposes.

**Unreserved Fund Balance**

The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

**User Fees**

The fee charged for the direct receipt of a public service to the party or parties who benefit from the service.

**Valley**

The area represented by the Greater Phoenix Metropolitan area. Phoenix is also known as the Valley of the Sun.

**Variance**

Comparison of actual expenditure and revenues from one year to the next and comparison of budget-to-actual in current fiscal year.

**Working Capital**

A financial metric which represents the amount of day-to-day operating liquidity available. Also known as operating capital, it is calculated as current assets minus current liabilities.

**Working Cash**

The excess of readily available assets over current liabilities.

# Acronyms

## Acronyms

**ABC**-American Base Course

**AC**-Asphaltic Concrete

**ACA**-Arizona Commerce Authority

**ACMA**-Arizona City Manager's Association

**ADA**-Americans with Disabilities Act

**ADEQ**-Arizona Department of Environmental Quality

**ADOG**-Association of Dog Owners Group

**ADOT**-Arizona Department of Transportation

**ADWR**-Arizona Department of Water Resources

**AGIC**-Arizona Geographic Information Council

**AICP**-American Institute of Certified Planners

**AOC**-Administrative Office of the Courts

**APA**-American Planning Association

**APRA**-American Parks & Recreation Association

**APWA**-American Public Works Association

**ARRA**-American Recovery and Reinvestment Act of 2009

**ARS**-Arizona Revised Statutes

**ASCE**-American Society of Civil Engineers

**AZBO**-Arizona Building Officials

**AZDOR**-Arizona Department of Revenue

**AZDOT**-Arizona Department of Transportation

**AZ POST**-Arizona Peace Officer Standards and Training Board

**BGC**-Boys and Girls Club

**BRE**-Business Retention and Expansion

**BVAC**-Business Vitality Advisory Council

**CAD**-Computer-Aided Design

**CAFR**-Comprehensive Annual Financial Report

**CARE**-Crisis Activated Response Effort

**CCEF**-Court Collection Enhancement fund

**CELA**-Code Enforcement League of Arizona

**CFD**-Community Facilities District

**CIP**-Capital Improvement Program

**CMAQ**-Congestion Mitigation and Air Quality

**cu. yd.**-Cubic Yard

**EMCFD**-Eagle Mountain Community Facilities District

**EMMA**-Electronic Municipal Market Access

**EOC**-Emergency Operations Center

**EPIC**-TBI-Excellence in Prehospital Care -Traumatic Brain Injury

**FEMA**-Federal Emergency Management Administration

**FHUSD**-Fountain Hills Unified School District

**FIT**-Fountain Hills Integrated Trails

**FTE**-Full Time Equivalent

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<b>FY</b> -Fiscal Year	<b>LTAP</b> -Local Technical Assistance Program
<b>GAAP</b> -Generally Accepted Accounting Principles	<b>LTAF</b> -Local Transportation Assistance Fund
<b>GADA</b> -Greater Arizona Development Authority	<b>MAG</b> -Maricopa Association of Governments
<b>GASB</b> -Governmental Accounting Standards Board	<b>MCFCD</b> -Maricopa County Flood Control District
<b>GFOA</b> -Government Finance Officers Association	<b>MCSO</b> -Maricopa County Sheriff's Office
<b>GIS</b> -Geographical Information System	<b>MH</b> -Manhole
<b>GO</b> -General Obligation	<b>MHz</b> -Megahertz
<b>GPEC</b> -Greater Phoenix Economic Council	<b>MPC</b> -Municipal Property Corporation
<b>HDM</b> -Home Delivered Meals	<b>MSRB</b> -Municipal Securities Rulemaking Board
<b>HPE</b> -Hillside Protection Easement	<b>NACSLB</b> -National Advisory Council on State and Local Budgeting
<b>HURF</b> -Highway User Revenue Fund	<b>NRPA</b> -National Recreation and Park Association
<b>HVAC</b> -Heating, Cooling, and Air Conditioning	<b>PC</b> -Portland Cement
<b>ICMA</b> -International City/County Management Association	<b>PUD</b> -Planned Unit Developments
<b>ICSC</b> -International Council of Shopping Centers	<b>PTO</b> -Parent Teacher Organization
<b>ID</b> -Improvement District	<b>RFP</b> -Request for Proposal
<b>IFEA</b> -International Festivals & Events Association	<b>RFQ</b> -Request for Quotation
<b>IGA</b> -Intergovernmental Agreement	<b>RPM</b> -Reflective Pavement Marker
<b>IIP</b> -Infrastructure Improvement Plan	<b>RPTA</b> -Regional Public Transit Agency
<b>ISO</b> -International Standards Organization	<b>SEC</b> -Securities and Exchange Commission
<b>IT</b> -Information Technology	<b>sq. ft.</b> -Square Feet
<b>ITS</b> -Intelligent Transportation System	<b>sq. yd.</b> -Square Yard
<b>JCEF</b> -Judicial Court Enhancement Fund	<b>SR</b> -State Route
<b>ln. ft.</b> -Lineal (Linear) Feet	<b>STORM</b> -Stormwater Outreach for Regional Municipalities

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**SWOT**-Strengths, Weaknesses, Opportunities, Threats

**V**-Volt

**VHF**-Very High Frequency

**VOIP**-Voice Over Internet Protocol

**VRF**-Vehicle Replacement Fund



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